

# COUNCIL MEETING AGENDA

## Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, November 7, 2023 at 6:00 p.m.



### COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
  - Please clearly state your name.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal obscenities or threats will be tolerated.
  - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the “Introduction of Measures and Proposals by City Council”.
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov)

*\*Please silence cell phones during the City Council meeting.\**

### AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE

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**Communication    Accountability    Stewardship    Professionalism    Efficiency    Responsiveness**

3. APPROVAL OF COUNCIL MEETING MINUTES

A. Consent

1. Consideration of **Minutes of the October 17, 2023 Regular Council Meeting**, as Published in the Casper Star-Tribune on November 4, 2023.
2. Consideration of the **1<sup>st</sup> Set of Minutes of the October 17, 2023 Executive Session.**
3. Consideration of the **2<sup>nd</sup> Set of Minutes of the October 17, 2023 Executive Session.**
4. Consideration of **Minutes of the October 24, 2023 Special Council Meeting**, as Published in the Casper Star-Tribune on November 4, 2023.

4. CONSIDERATION OF BILLS AND CLAIMS

5. BRIGHT SPOT

- A. American Legion Post 2 Memorial

6. PROCLAMATION

- A. Epilepsy Foundation Proclamation

7. COMMUNICATIONS

- A. From Persons Present

8. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish November 21, 2023 as the Public Hearing Date for Consideration of:
  - a. An Ordinance **Amending Chapter 15.12** of the Casper Municipal Code, **Board of Examiners and Appeals, and Contractor Licensing.**
  - b. An Ordinance Approving a Plat and Zone Change for the Proposed **Lower Brothers Addition Subdivision.**

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9. PUBLIC HEARINGS

A. Ordinance

1. Ordinance Approving a Zone Change of Lots 59 and 60, "Longview Addition No. 2" and Lot 9A of the "Lot 9A & Lot 9B, Luker Addition" from PUD (Planned Unit Development) to C-2 (General Business).
  - a. **Cancel Public Hearing and Re-Establish** November 21, 2023 as the Public Hearing Date.

B. Minute Action

1. New **Bar & Grill Liquor License No. 14** for MTB Entertainment Group, LLC dba **America**, Located at 119 South Center Street.
2. New **Bar & Grill Liquor License No. 15** for MTB Entertainment Group, LLC dba **Rialto**, Located at 100 East 2<sup>nd</sup> Street.
3. New **Bar & Grill Liquor License No. 16** for Old Town Family Fun, LLC dba **Old Town Family Fun**, Located at 307 West E Street.

10. THIRD READING ORDINANCES

A. An **Ordinance Amending Section 10.52.030 of the Casper Municipal Code Regarding Driving or Having Control of a Vehicle While Under the Influence** of Intoxicating Liquor or Controlled Substance.

1. Communications from Persons Present

B. An **Ordinance Amending Chapter 9.48 Of the Casper Municipal Code. (Camping)**

1. Communications from Persons Present

C. An **Ordinance Amending Section 17.104.170 – Parking and Dwelling Use Restrictions – Permit**, of the Casper Municipal Code.

1. Communications from Persons Present

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## 11. RESOLUTIONS

### A. Consent

1. Authorizing an Agreement with **Crown Construction, LLC**, for the **Compost Yard Building Upgrades**, Project No. 22-081.
2. Authorizing **Change Order No. 1** with **Crown Construction, LLC**, for the **Casper Regional Landfill Leachate Force Main Extension**, Project No. 21-012B.
3. Authorizing **Amendment #5** to the Contract for Professional Services with **State Line No. 7 Architects**, for **Design and Asbestos Abatement Services for the City Hall Renovations and Addition (Project SAFE)**, Project No. 20-004.
4. Authorizing an Agreement with **Casper Electric, Inc.**, for the Sam H. Hobbs Waste Water Treatment Plant (WWTP) **Motor Control Center (MCC) Replacements**, Project No. 17-081.
5. Authorizing **Amendment No. 1** to the **Transportation Alternatives Program Subrecipient Agreement** Between the Wyoming Department of Transportation and the City of Casper.
6. Authorizing the Acceptance of a **Grant Award Agreement** Between the **Wyoming Office of Homeland Security** and the City of Casper in the Amount of Fourteen Thousand Four Hundred Ninety-One Dollars and Ninety-Four Cents (\$14,491.94).
7. Rescinding and Replacing Resolution 22-121 - A Resolution Adopting the City of Casper Parking Manual and Establishing Application Fees, Permit Fees and Fine Schedules Pertaining to Parking.
8. Authorizing a Contract for Professional Services with **HDR Engineering, Inc.**, for Ongoing Studies, Tasks, and Activities Regarding **Water Rights and Water Supply Activities**. (need contract)

## 12. MINUTE ACTION

### A. Consent

1. Authorizing the **Purchase of Fourteen (14) Handheld Radios** for Use in the **Casper Solid Waste Division**.

## 13. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

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14. ADJOURN INTO EXECUTIVE SESSION – LAND ACQUISITION, ATTORNEY-CLIENT PRIVILEGE, LITIGATION, & SECURITY

15. ADJOURNMENT OF REGULAR MEETING

**Upcoming Council Meetings**

Regular Council Meetings

6:00 p.m. Tuesday, November 21, 2023 – The Lyric

6:00 p.m. Tuesday, December 5, 2023 – The Lyric

Work Sessions

4:30 p.m. Tuesday, November 14, 2023 – The Lyric

4:30 p.m. Tuesday, November 28, 2023 – The Lyric

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

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**COUNCIL PROCEEDINGS**  
**Regular Council Meeting - The Lyric**  
**October 17, 2023**

1. ROLL CALL

Casper City Council met in regular session at 5:28 p.m., Tuesday, October 17, 2023. Present: Councilors Gamroth, Haskins, Jensen, Cathey, Vice Mayor Engebretsen, and Mayor Pacheco. Councilors Bond and Pollock attended the meeting virtually.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3.A. CONSENT MINUTE ACTION

Moved by Vice Mayor Engebretsen, seconded by Councilor Bond to, by consent minute action, approve the minutes of the October 3, 2023 Regular Council Meeting, as published in the Casper Star Tribune on October 17, 2023. Motion passed.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Gamroth, seconded by Vice Mayor Engebretsen to, by minute action, approve payment of the October 17, 2023, general bills and claims, as audited by City Manager Napier. Motion passed.

<u>General Bills &amp; Claims 10/17/23</u>		
6HGroup	Goods	2,242.60
71Const	Goods	1,570.87
AMontes	Reimb	104.99
AAALndscpng	Services	1,432.13
AceHrdwr	Goods	14.34
AllncComm	Services	147.92
Alsco	Services	1,123.56
AMBI	Services	270.13
AssctdPoolBldrs	Goods/Services	6,211.75
AT&T	Services	2,291.12
Atlas	Goods	2,017.30
AvidXchnng	Refund	1,300.00
BBoldt	Refund	223.02
BKegler	Reimb	150.00
BdgrMtr	Services	162.87
BasinCnert	Refund	731.78
BigHrnTire	Goods	299.30
BlkHillsEnrgy	Utilities	40.96
BrntagPac	Goods	74,575.17
BrntnMnfctrng	Goods	2,619.34

CStewart	Reimb	1,660.63
CrlnaSftwr	Goods	700.00
CsprStrTrb	Services	2,095.78
CsprTire	Services	270.00
CsprVtrnry	Services	293.58
CWRWS	Goods	8,598.00
CntryLnk	Utilities	3,654.94
ChlkButtesLndscpng	Services	4,786.13
CtyCspr	Services	589,966.50
CivilEngnrng	Services	442.94
ClnCib307	Services	1,950.00
CMITeco	Services	12,613.40
CocaCola	Services	43.75
CommTech	Services	728.29
Cnvrng	Goods	77.07
CPSDstrbtrs	Goods	3,158.08
CPU	Goods	15,376.85
CoreMain	Goods	28,400.00
CowboySplyHse	Goods	210.10
CrwnCnstrctn	Services	200,323.93
DElliott	Reimb	111.55
DckrAuto	Services	250.28
DvlpmntDprtmnt	Refund	40.00
Dscentcell	Services	1,434.84
DPCIndstrs	Goods	13,160.39
DynmcCntrls	Services	3,096.00
EBecher	Reimb	240.50
Eco-Cntr	Services	3,460.00
EnrgyLabs	Services	1,141.00
EngnrngDsgn	Services	125.00
EngnrngEcnmcs	Services	1,540.00
ExpSvcs	Services	2,350.93
FIB	Goods/Investments	15,899.41
FoxstrOpco	Goods	2,546.50
FrntlnFirePrctcn	Services	1,749.00
Galls	Goods	70.25
GHPhippsWyo	Services	61,827.82

GloblSpctrm	Services	183.60
Glfc&SprtSltns	Goods	2,214.10
Grngr	Goods	921.03
GSGArchtr	Services	3,893.60
Hach	Goods	905.26
HrdlnEquip	Services	6,322.46
HrvrdDrugGrp	Goods	1,571.20
Hollnd&Hart	Services	7,800.00
Homax	Goods	92,285.53
Instltn&Svc	Services	234,248.61
IntrdoIntrctv	Services	4,725.00
JStowers	Reimb	150.00
JTanner	Refund	292.45
JThompson	Refund	425.48
JungBrosEngnrs	Services	2,060.98
KPietrzak	Refund	1,660.00
KLundine	Services	3,750.00
KnfRvr	Goods/Services	606,960.37
KubwtrRes	Goods	16,600.00
LDixon	Reimb	204.55
LzrWash	Refund	678.74
Lower&Co	Services	600.00
MtrnFarnier	Goods	4,130.00
Motn&FlowCntrl	Goods	1,596.74
MtnAlrmFire&Scrty	Services	1,987.97
MtnWstTech	Services	580.69
NCSD	Services	9,934.00
NCSO	Services	276,368.67
Norco	Goods	587.27
NrthrnLights	Services	4,950.00
OffcShop	Services	86.45
OneCall	Services	929.25
PaceAnlytclSrvcs	Services	881.00
PDFSplyCmpny	Goods	3,152.62
Pedens	Goods	87.75
PinnclCnstrctn	Services	221,183.75
PlatteRvrCrosng	Services	10,466.00



PrfsnlCIng	Services	1,395.00
RHolman	Refund	338.14
RSlattery	Refund	207.20
Ricoh	Services	450.25
RckyMtnPwr	Utilities	11,097.23
RootrSwr	Services	2,604.86
SMoore	Refund	350.00
SlfHelpCntr	Services	28,462.70
ShrwnWlms	Goods	680.50
SmthPsych	Services	400.00
Sonny'sRV	Goods	154.31
StOfWyo	Services	33,781.27
StrIngInfosystms	Services	552.34
SummitElctrc	Services	2,669.68
SummitFire&Scrty	Services	866.25
T-Mbl	Services	21.14
TrgtSpcltyPrdcts	Goods	3,300.00
ThomsnReutrs	Goods	1,157.97
TopOffc	Goods	391.15
TreetopPrdcts	Goods	3,500.00
TretoCnstrctn	Services	274,515.32
TriStOilReclm	Services	669.00
TylerTech	Services	34.50
Unifrms2Gear	Goods	869.17
UrgntCareOfCspr	Services	2,592.00
VrznWrIs	Services	1,024.90
VRC	Services	86.58
WearPrts	Goods	286.87
WstrnPlainsLgstcs	Services	24,859.60
WWCEngnrng	Services	6,152.00
WndrvrEnvrnmntlSltns	Services	40,725.36
WyoDOT	Services	3,283.81
WLEA	Services	4,614.75
WyoMchnry	Refund	878.09
WyoSteel&Rcyclng	Services	6,160.00
WyoTrnsfr&Strg	Services	1,200.00
ZollMdclCorp	Services	12,089.00

Total

3,079,718.65

5. ADJOURN INTO EXECUTIVE SESSION

At 5:29 p.m., it was moved by Councilor Gamroth, seconded by Councilor Cathey to adjourn into executive session to discuss personnel issues related to the City Council vacancy appointment. Motion passed.

At 6:14 p.m., it was moved by Councilor Cathey, seconded by Vice Mayor Engebretsen, to adjourn the executive session. Motion passed.

6.A. APPOINTMENT OF WARD I COUNCILOR

Moved by Councilor Haskins, seconded by Councilor Gamroth, to appoint Jai-Ayla Sutherland to fill the Ward I Council seat vacancy created by the resignation of Councilor Knell. This term will terminate on January 7, 2025. Motion passed.

Several Councilors made statements to thank the candidates for their interest, compliment their qualifications, and encourage them to continue to be active in our community.

6.B. OATHS OF OFFICE

Mayor Pacheco issued the oath of office to newly-appointed Ward I Councilor Sutherland.

6.C. NEW COUNCILOR COMMENTS

Mayor Pacheco acknowledged that Councilor Sutherland joined City Council for the remainder of the regular Council meeting. Councilor Sutherland thanked City Council for her appointment.

7. BRIGHT SPOTS IN OUR COMMUNITY: SENIOR SIDEWALKERS

Mayor Pacheco introduced members of Senior Sidewalkers and read a statement acknowledging and thanking them for their significant contributions cleaning up litter and the benefits it has to the Casper community. In attendance were Don Hunter, June Hunter, Mark Hopkins, and Sandy Butcher (Gordon Butcher's wife). The attendants made comments about their Senior Sidewalker group.

8. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council were: Mr. Pryor, regarding damage to his property by a fiber optic installation company. City Council discussed ways to address and fix this issue and stated they have heard of other residents having these issues as well. They directed staff to reach out to Mr. Pryor to aid him in these complaints.

9.A.1. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey, seconded by Councilor Gamroth, to, by minute action, establish November 7, 2023, as the public hearing date for:

- a. an ordinance approving a zone change of 350 and 410 SE Wyoming Blvd, from PUD (Planned Unit Development) to C-2 (General Business);
- b. new Bar & Grill Liquor License No. 14 for MTB Entertainment Group, LLC, dba America, located at 119 S Center St.;
- c. new Bar & Grill Liquor License No. 15 for MTB Entertainment Group, LLC, dba Rialto, located at 100 E 2nd St.; and,

d. new Bar & Grill Liquor License No. 16 for Old Town Family Fun, LLC, dba Old Town Family Fun, located at 307 West E Street.

Councilor Pollock abstained from voting on items 9.A.1.b, 9.A.1.c. and 9.A.1.d. Motion passed.

10. PUBLIC HEARING

Mayor Pacheco opened the public hearing for the consideration of the City’s application for a BRC Community Readiness Grant for the North Platte Park Foundational Infrastructure Project.

City Attorney Nelson entered two (2) exhibits: correspondence from Tom Brauer to J. Carter Napier, dated October 12, 2023; and a Casper Star-Tribune Proof of Publication, published on September 29, 2023. City Manager Napier gave a brief report.

Speaking in favor of the grant application was: Pat Sweeney. There were no citizens to speak in opposition of the item. The public hearing was closed.

Councilor Gamroth discussed the North Platte Impact Analysis report that was discussed at the pre-meeting, and asked that it be made available to the public. City Manager Napier responded that it would be made available, but emphasized that the grant application is a separate item and the resolution that will be considered next week is only for the submission of the grant and is not approving the plan discussed earlier. He also reminded Council that tonight is the public hearing for this item, but there is no action taken by Council tonight. There will be a resolution presented for City Council approval next week during a Special Meeting on October 24<sup>th</sup>.

11.A. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 18-23  
AN ORDINANCE AMENDING SECTION 10.52.030 OF THE CASPER MUNICIPAL CODE REGARDING DRIVING OR HAVING CONTROL OF A VEHICLE WHILE UNDER THE INFLUENCE OF INTOXICATING LIQUOR OR CONTROLLED SUBSTANCE.

Councilor Gamroth presented the foregoing ordinance for approval on second reading. Seconded by Councilor Jensen. There was no public comment. There was no discussion, abstentions or amendments. Motion passed unanimously.

11.B. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 19-23  
AN ORDINANCE AMENDING CHAPTER 9.48 OF THE CASPER MUNICIPAL CODE.

Councilor Gamroth presented the foregoing ordinance for approval on second reading. Seconded by Vice Mayor Engebretsen. There was no public comment. There was no discussion, abstentions or amendments. Motion passed unanimously.

11.C. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 20-23

AN ORDINANCE AMENDING SECTION 17.104.170 – PARKING AND DWELLING USE RESTRICTIONS – PERMIT, OF THE CASPER MUNICIPAL CODE.

Councilor Jensen presented the foregoing ordinance for approval on second reading. Seconded by Councilor Cathey. There was no public comment. Councilor Haskins clarified that this ordinance specifically addresses people living in their RVs, which is a separate issue from parking of RVs. There were no abstentions or amendments. Motion passed unanimously.

12. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-235

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH ALSCO, INC., FOR PROVIDING PROFESSIONAL LAUNDRY SERVICES TO THE PUBLIC SERVICES AND SUPPORT SERVICES DEPARTMENTS.

RESOLUTION NO. 23-236

A RESOLUTION APPROVING THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY PROGRAM GRANT FFY2024 SUB-AWARD AGREEMENT BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY PROGRAM AND CASPER POLICE DEPARTMENT FOR THE ENFORCEMENT OF SEAT BELT USE TO REDUCE UNBELTED INJURIES.

RESOLUTION NO. 23-237

A RESOLUTION APPROVING THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY PROGRAM GRANT FFY2024 SUB-AWARD AGREEMENT BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY PROGRAM AND CASPER POLICE DEPARTMENT FOR THE ENFORCEMENT AND REDUCTION OF IMPAIRED DRIVING.

RESOLUTION NO. 23-238

A RESOLUTION RESCINDING AND REPLACING RESOLUTION NO. 23-40 APPROVING A REAL ESTATE TRADE AGREEMENT BETWEEN WEST CENTER HOSPITALITY RE LLC, D CENTER, LLC, D CAP, LLC, AND THE CITY OF CASPER, WYOMING.

RESOLUTION NO. 23-239

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICE CONTRACT BETWEEN THE CITY OF CASPER AND CONVERGEONE INC., FOR BLADE SERVER HARDWARE, INSTALLATION, AND CONFIGURATION AT CITY HALL.

RESOLUTION NO. 23-240

A RESOLUTION AUTHORIZING A NUISANCE AND ABATEMENT LIEN TO BE EXECUTED TO RECOVER COSTS ASSOCIATED

WITH THE ABATEMENT OF JUNK AND LITTER LOCATED AT 1027 W 14<sup>TH</sup> STREET, CASPER, WYOMING, PURSUANT TO CHAPTER 8.36 OF THE CASPER MUNICIPAL CODE.

RESOLUTION NO. 23-241

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GLOBAL SPECTRUM, LP, DBA OVG360, FOR SERVICES TO SECURE ADVERTISING, CORPORATE SPONSORSHIPS AND NAMING RIGHTS FOR CITY FACILITIES.

Councilor Engebretsen presented the foregoing seven (7) consent resolutions for adoption. Seconded by Councilor Jensen. Motion passed unanimously.

13. NON-CONSENT MINUTE ACTION

Mayor Pacheco introduced a Wyoming Association of Municipalities (WAM) minute action item that was removed from consent and postponed to October 17<sup>th</sup> on October 3<sup>rd</sup>. He asked City Attorney Nelson to explain the options available to Council for discussing and voting on the item at tonight's meeting. City Attorney Nelson explained that if Council wishes to vote on the WAM resolution pertaining to the real estate transfer tax separate from the other WAM resolutions, they will need to first make a motion to approve the minute action item, and then make a motion to divide the motion to approve into two separate motions. The language for this motion is included in the script.

Moved by Councilor Gamroth, seconded by Councilor Haskins to, by minute action, authorize staff to advocate for the Wyoming Association of Municipalities legislative resolutions for the upcoming Wyoming legislative session.

Councilor Cathey made a motion to divide the motion so that WAM Resolution No. 23-06 regarding the real estate transfer tax (Motion A) can be considered and voted on separately from the other WAM resolutions (Motion B). Vice Mayor Engebretsen seconded the motion. Motion passed.

Mayor Pacheco asked for discussion on Motion A. Vice Mayor Engebretsen explained that she was not in support of the real estate transfer tax resolution, because she feels it is not relevant for the Casper community. Councilor Cathey stated he is against the resolution, because he feels it is a redistribution of wealth and taxing the rich to pay for the poor. Councilors Pollock, Gamroth, Haskins, Bond, and Mayor Pacheco stated they were in support of advocacy for the resolution, because it will most likely not impact Casper but does allow for more municipal control for communities. Councilors Engebretsen, Cathey, and Jensen voted nay on Motion A and all other Councilors voted aye. Motion passed.

Mayor Pacheco asked for Council to consider Motion B to approved advocacy for the remaining WAM resolutions. Moved by Councilor Cathey, seconded by Councilor Gamroth. The motion passed unanimously.

14. CONSENT MINUTE ACTION

Moved by Councilor Cathey, seconded by Councilor Haskins to, by consent minute action:

1. Appoint one new member, Sarah Bieber, to Casper’s Council of People with Disabilities for a term of three-year beginning October 17, 2023;
2. Approve the purchase of 14 Motorola All Band Portable Radios from Motorola Solutions;
3. Acknowledge a change of corporate ownership for Bar & Grill Liquor License No. 8, Marco’s Coal Fired Pizza Casper, LLC, dba Racca’s Pizzeria Napoletana, located at 430 South Ash Street; and,
4. Authorize the discharge of uncollectible local assessment district lien regarding 2904 Coulter Drive.

Councilor Pollock abstained from Item 14.A.3. Motion passed.

15. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

16. ADJOURN INTO EXECUTIVE SESSION

At 7:52 p.m., it was moved by Councilor Cathey, seconded by Councilor Haskins, to adjourn into executive session to discuss an attorney-client privileged matter. Motion passed.

At 8:10, it was moved by Councilor Cathey, seconded by Councilor Gamroth, to adjourn the executive session. Motion passed.

17. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Cathey to adjourn the regular Council meeting, seconded by Vice Mayor Engebretsen. Motion passed. The meeting was adjourned at 8:11 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

COUNCIL PROCEEDINGS - SPECIAL MEETING

The Lyric

October 24, 2023

1. ROLL CALL & PLEDGE OF ALLEGIANCE

Casper City Council met in special session at 4:30 p.m., Tuesday, October 24, 2023. Present: Councilors Sutherland, Jensen, Cathey, Gamroth, Haskins, Pollock, Bond, and Vice Mayor Engebretsen, and Mayor Pacheco.

Mayor Pacheco led the audience in the pledge of allegiance.

2. NON-CONSENT RESOLUTION

Following resolution read:

RESOLUTION NO. 23-242

A RESOLUTION AUTHORIZING SUBMISSION OF A 2023 COMMUNITY READINESS GRANT APPLICATION TO THE WYOMING BUSINESS COUNCIL FOR THE NORTH PLATTE PARK FOUNDATIONAL INFRASTRUCTURE PROJECT IN THE CITY OF CASPER.

Councilor Cathey presented the foregoing resolution for adoption. Seconded by Councilor Pollock. City Manager Napier provided a brief report. Motion passed unanimously.

3. ADJOURNMENT

Moved by Councilor Cathey, seconded by Councilor Haskins, to, by minute action adjourn the special meeting. Motion passed. The meeting was adjourned at 4:35 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

# City of Casper - Bills and Claims for November 07, 2023

## (PC) 0970 CED

(PC) 0970 CED	Fleet Maintenance Fund	LED LIGHTS FOR OUTSIDE OF BUILDING	\$456.25
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<i>(PC) 0970 CED - Total For Fleet Maintenance Fund</i>			\$456.25
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<b>(PC) 0970 CED - ALL DEPARTMENTS</b>			<b>\$456.25</b>
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## 19TH HOLE RESTAURANT

19TH HOLE RESTAURANT	City Manager	EATING PLACES, RESTAURANTS LUNCH MEE	\$37.42
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<i>19TH HOLE RESTAURANT - Total For City Manager</i>			\$37.42
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<b>19TH HOLE RESTAURANT - ALL DEPARTMENTS</b>			<b>\$37.42</b>
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## 2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Field Maintenance	Irrigation Repair Crossroads 4	\$60.94
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<i>2530 - CPS DSTRBTRS - Total For Field Maintenance</i>			\$60.94
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2530 - CPS DSTRBTRS	Kickball	Paint for Ghosts and Goblins	\$18.60
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<i>2530 - CPS DSTRBTRS - Total For Kickball</i>			\$18.60
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2530 - CPS DSTRBTRS	Parks - Parks Maint.	Supplies for locates	\$27.90
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2530 - CPS DSTRBTRS	Parks - Parks Maint.	Locate Paint	\$12.34
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<i>2530 - CPS DSTRBTRS - Total For Parks - Parks Maint.</i>			\$40.24
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2530 - CPS DSTRBTRS	Regional Water Operations	Valve Box for 2.6 Tank Drain Line - Other Ma	\$51.15
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2530 - CPS DSTRBTRS	Regional Water Operations	Valve Box for 2.6 Tank Drain - Other Material	\$51.15
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<i>2530 - CPS DSTRBTRS - Total For Regional Water Operations</i>			\$102.30
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2530 - CPS DSTRBTRS	Weed & Pest Fund	marking flags	\$16.54
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<i>2530 - CPS DSTRBTRS - Total For Weed &amp; Pest Fund</i>			\$16.54
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<b>2530 - CPS DSTRBTRS - ALL DEPARTMENTS</b>			<b>\$238.62</b>
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## 307 SHREDDING LLC

307 SHREDDING LLC	Police Administration	File destruction fee	\$75.00
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<i>307 SHREDDING LLC - Total For Police Administration</i>			\$75.00
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<b>307 SHREDDING LLC - ALL DEPARTMENTS</b>			<b>\$75.00</b>
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## 6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog Food	\$56.50
6H GROUP LLC	Metro Animal Shelter	Dog Food	(\$407.80)
6H GROUP LLC	Metro Animal Shelter	Puppy & Dog Food	\$861.10
<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$509.80</i>
6H GROUP LLC	Police Administration	Dog Food	\$231.20
6H GROUP LLC	Police Administration	Dog Food	\$115.60
6H GROUP LLC	Police Administration	Dog Food	\$4.60
<i>6H GROUP LLC - Total For Police Administration</i>			<i>\$351.40</i>
<b>6H GROUP LLC - ALL DEPARTMENTS</b>			<b>\$861.20</b>

## 71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Balefill - Baler Processing	Pea Gravel used in landscaping project	\$83.98
<i>71 CONSTRUCTION, INC - Total For Balefill - Baler Processing</i>			<i>\$83.98</i>
71 CONSTRUCTION, INC	RWS - Booster Stations	Rock for Wardwell Tank - Booster Supplies	\$11,253.75
<i>71 CONSTRUCTION, INC - Total For RWS - Booster Stations</i>			<i>\$11,253.75</i>
71 CONSTRUCTION, INC	Streets	1/2" Hot Mix Asphalt	\$834.47
71 CONSTRUCTION, INC	Streets	1/2" Hot Mix Asphalt	\$922.74
<i>71 CONSTRUCTION, INC - Total For Streets</i>			<i>\$1,757.21</i>
<b>71 CONSTRUCTION, INC - ALL DEPARTMENTS</b>			<b>\$13,094.94</b>

## 7-ELEVEN 36999

7-ELEVEN 36999	City Manager	ICMA AUSTIN TX	\$13.76
<i>7-ELEVEN 36999 - Total For City Manager</i>			<i>\$13.76</i>
<b>7-ELEVEN 36999 - ALL DEPARTMENTS</b>			<b>\$13.76</b>

## A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	City Manager	Mailing / Postage Service, thank you card	\$0.73
<i>A.M.B.I. &amp; SHIPPING, - Total For City Manager</i>			<i>\$0.73</i>
A.M.B.I. & SHIPPING,	Customer Service	Mailing / Postage Service	\$456.25
A.M.B.I. & SHIPPING,	Customer Service	Mailing / Postage Service	\$521.22
A.M.B.I. & SHIPPING,	Customer Service	Water Bill Delivery / September Mail Sweep	\$120.00
A.M.B.I. & SHIPPING,	Customer Service	Water Bill Delivery / August Mail Sweep	\$138.00

<i>A.M.B.I. &amp; SHIPPING, - Total For Customer Service</i>			<i>\$1,235.47</i>
A.M.B.I. & SHIPPING,	Hogadon - Operations	Mailing / Postage Service	\$17.47
<i>A.M.B.I. &amp; SHIPPING, - Total For Hogadon - Operations</i>			<i>\$17.47</i>
A.M.B.I. & SHIPPING,	Police Administration	Mailing / Postage Service	\$378.26
<i>A.M.B.I. &amp; SHIPPING, - Total For Police Administration</i>			<i>\$378.26</i>
<b>A.M.B.I. &amp; SHIPPING, - ALL DEPARTMENTS</b>			<b>\$1,631.93</b>

## AAA LANDSCAPING

AAA LANDSCAPING	Balefill - Disposal & Landfill	Mowing & Trimming Service FOR SEPTEMBE	\$840.00
<i>AAA LANDSCAPING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$840.00</i>
AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$1,437.47
AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$2,665.75
AAA LANDSCAPING	Community Development	Residential Force Clean-Up	\$432.00
AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$1,492.20
<i>AAA LANDSCAPING - Total For Community Development</i>			<i>\$6,027.42</i>
<b>AAA LANDSCAPING - ALL DEPARTMENTS</b>			<b>\$6,867.42</b>

## ACCENT PACKAGING INC

ACCENT PACKAGING INC	Refuse - Recycling	Wire for Baling	\$2,769.66
<i>ACCENT PACKAGING INC - Total For Refuse - Recycling</i>			<i>\$2,769.66</i>
<b>ACCENT PACKAGING INC - ALL DEPARTMENTS</b>			<b>\$2,769.66</b>

## ACUSHNET COMPANY

ACUSHNET COMPANY	Golf	Golf Shop Merchandise	\$255.00
<i>ACUSHNET COMPANY - Total For Golf</i>			<i>\$255.00</i>
<b>ACUSHNET COMPANY - ALL DEPARTMENTS</b>			<b>\$255.00</b>

## AED SUPERSTORE

AED SUPERSTORE	Fire-EMS Operations	LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI	\$288.00
<i>AED SUPERSTORE - Total For Fire-EMS Operations</i>			<i>\$288.00</i>
<b>AED SUPERSTORE - ALL DEPARTMENTS</b>			<b>\$288.00</b>

## AIR INNOVATIONS

AIR INNOVATIONS	Balefill - Baler Processing	seasonal main & inspection for all HVAC on f	\$642.50
<i>AIR INNOVATIONS - Total For Balefill - Baler Processing</i>			<i>\$642.50</i>
<b>AIR INNOVATIONS - ALL DEPARTMENTS</b>			<b>\$642.50</b>

## AIRBNB HMZCFQTXZ4

AIRBNB HMZCFQTXZ4	Police Career Services	TRAVEL AGENCIES Dovala polygraph school	\$2,874.00
<i>AIRBNB HMZCFQTXZ4 - Total For Police Career Services</i>			<i>\$2,874.00</i>
<b>AIRBNB HMZCFQTXZ4 - ALL DEPARTMENTS</b>			<b>\$2,874.00</b>

## AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	CUTTING TORCH TIPS	\$26.22
AIRGAS USA LLC	Balefill - Baler Processing	Duramax FOR PLAZMA TABLE CONSUM MAI	\$540.50
AIRGAS USA LLC	Balefill - Baler Processing	Acetylene GAS FOR TORCH	\$72.83
AIRGAS USA LLC	Balefill - Baler Processing	WELDING SUPPLIES FOR MAINTANCE BLDG	\$223.32
AIRGAS USA LLC	Balefill - Baler Processing	Plasma Cup Shield for maintance bldg	\$80.64
AIRGAS USA LLC	Balefill - Baler Processing	Propane for forklifts/solid waste	\$157.08
AIRGAS USA LLC	Balefill - Baler Processing	WELDING TOOLS FOR BALER	\$307.84
<i>AIRGAS USA LLC - Total For Balefill - Baler Processing</i>			<i>\$1,408.43</i>
AIRGAS USA LLC	Balefill - Disposal & Landfill	Tip Cleaner, Spark Lighter, Gloves FOR LDF	\$98.06
<i>AIRGAS USA LLC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$98.06</i>
AIRGAS USA LLC	Balefill - Diversion & Special	Gloves for Chemical processing/Safety resto	\$436.21
AIRGAS USA LLC	Balefill - Diversion & Special	Gloves boxes for special waste /processing	\$298.00
<i>AIRGAS USA LLC - Total For Balefill - Diversion &amp; Special</i>			<i>\$734.21</i>
AIRGAS USA LLC	Refuse - Commercial	supplies for shop/comb bldg	\$387.27
AIRGAS USA LLC	Refuse - Commercial	Acetylene TORCH/gauges	\$116.92
<i>AIRGAS USA LLC - Total For Refuse - Commercial</i>			<i>\$504.19</i>
AIRGAS USA LLC	Refuse - Residential	supplies for shop/comb bldg	\$387.27
<i>AIRGAS USA LLC - Total For Refuse - Residential</i>			<i>\$387.27</i>
<b>AIRGAS USA LLC - ALL DEPARTMENTS</b>			<b>\$3,132.16</b>

## ALBERTSONS #0062

ALBERTSONS #0062	Buildings & Structures Fund	Repair supplies for Ice Arena - Albertsons	\$14.90
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<i>ALBERTSONS #0062 - Total For Buildings &amp; Structures Fund</i>			<i>\$14.90</i>
ALBERTSONS #0062	Police Grants Fund	GROCERY STORES, SUPERMARKETS CR 23-06	\$61.51
<i>ALBERTSONS #0062 - Total For Police Grants Fund</i>			<i>\$61.51</i>
ALBERTSONS #0062	Sewer Administration	Supplies for CPU Advisory Board Meeting	\$5.39
<i>ALBERTSONS #0062 - Total For Sewer Administration</i>			<i>\$5.39</i>
ALBERTSONS #0062	Water Administration	Supplies for CPU Advisory Board Meeting	\$6.59
<i>ALBERTSONS #0062 - Total For Water Administration</i>			<i>\$6.59</i>
<b>ALBERTSONS #0062 - ALL DEPARTMENTS</b>			<b>\$88.39</b>

## ALL AMERICAN SPORTS

ALL AMERICAN SPORTS	Field Maintenance	All American Red Infield	\$2,493.92
<i>ALL AMERICAN SPORTS - Total For Field Maintenance</i>			<i>\$2,493.92</i>
<b>ALL AMERICAN SPORTS - ALL DEPARTMENTS</b>			<b>\$2,493.92</b>

## ALL TREES, LLC

ALL TREES, LLC	Refuse - Commercial	Trimmed trees in commercial alley	\$500.00
<i>ALL TREES, LLC - Total For Refuse - Commercial</i>			<i>\$500.00</i>
<b>ALL TREES, LLC - ALL DEPARTMENTS</b>			<b>\$500.00</b>

## ALLIANCE ELECTRIC LL

ALLIANCE ELECTRIC LL	Balefill - Baler Processing	Replace light fixtures Qty 5 UPGRADE IN BAL	\$2,492.86
ALLIANCE ELECTRIC LL	Balefill - Baler Processing	Install upgraded light in baler	\$2,294.29
<i>ALLIANCE ELECTRIC LL - Total For Balefill - Baler Processing</i>			<i>\$4,787.15</i>
<b>ALLIANCE ELECTRIC LL - ALL DEPARTMENTS</b>			<b>\$4,787.15</b>

## ALLIANT INSURANCE SV

ALLIANT INSURANCE SV	Property Insurance Fund	Public Official Bond	\$794.89
<i>ALLIANT INSURANCE SV - Total For Property Insurance Fund</i>			<i>\$794.89</i>
<b>ALLIANT INSURANCE SV - ALL DEPARTMENTS</b>			<b>\$794.89</b>

## ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$109.26
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ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$109.26
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$109.26
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$64.37
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$109.26
<i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$671.12</i>
ALSCO	Fleet Maintenance Fund	Laundry Services	\$141.13
ALSCO	Fleet Maintenance Fund	Professional Laundry Services	\$186.13
ALSCO	Fleet Maintenance Fund	Laundry service	\$141.65
ALSCO	Fleet Maintenance Fund	Laundry service	\$127.37
ALSCO	Fleet Maintenance Fund	Laundry service	\$185.92
<i>ALSCO - Total For Fleet Maintenance Fund</i>			<i>\$782.20</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$97.72
ALSCO	Refuse - Residential	Professional Laundry Services	\$97.72
ALSCO	Refuse - Residential	Professional Laundry Services	\$97.72
ALSCO	Refuse - Residential	Professional Laundry Services	\$97.72
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$390.88</i>
ALSCO	Streets	Professional Laundry Services	\$127.82
ALSCO	Streets	Professional Laundry Services	\$133.48
ALSCO	Streets	Professional Laundry Services	\$134.50
ALSCO	Streets	Professional Laundry Services	\$134.00
ALSCO	Streets	Professional Laundry Services	\$126.78
<i>ALSCO - Total For Streets</i>			<i>\$656.58</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$157.24
<i>ALSCO - Total For WWTP Operations</i>			<i>\$157.24</i>
<b>ALSCO - ALL DEPARTMENTS</b>			<b>\$2,658.02</b>

## ALTITUDEVET.COM

ALTITUDEVET.COM	Metro Animal Shelter	VETERINARY SERVICES	\$165.00
<i>ALTITUDEVET.COM - Total For Metro Animal Shelter</i>			<i>\$165.00</i>
<b>ALTITUDEVET.COM - ALL DEPARTMENTS</b>			<b>\$165.00</b>

## AMAZON.COM T175A0FL2

AMAZON.COM T175A0FL2	Fire-EMS Training	Books for new recruits	\$175.00
<i>AMAZON.COM T175A0FL2 - Total For Fire-EMS Training</i>			<i>\$175.00</i>
<b>AMAZON.COM T175A0FL2 - ALL DEPARTMENTS</b>			<b>\$175.00</b>

## AMAZON.COM T92328X42

AMAZON.COM T92328X42	Fire-EMS Training	Books for new recruits	\$402.57
<i>AMAZON.COM T92328X42 - Total For Fire-EMS Training</i>			<i>\$402.57</i>
<b>AMAZON.COM T92328X42 - ALL DEPARTMENTS</b>			<b>\$402.57</b>

## AMAZON.COM T95WY6QB1

AMAZON.COM T95WY6QB1	Community Development	BOOK STORES	\$33.52
<i>AMAZON.COM T95WY6QB1 - Total For Community Development</i>			<i>\$33.52</i>
<b>AMAZON.COM T95WY6QB1 - ALL DEPARTMENTS</b>			<b>\$33.52</b>

## AMERICAN TITLE AGENC

AMERICAN TITLE AGENC	Community Development	O & E Report	\$125.00
AMERICAN TITLE AGENC	Community Development	O & E Report	\$125.00
AMERICAN TITLE AGENC	Community Development	O & E Report	\$125.00
<i>AMERICAN TITLE AGENC - Total For Community Development</i>			<i>\$375.00</i>
<b>AMERICAN TITLE AGENC - ALL DEPARTMENTS</b>			<b>\$375.00</b>

## AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	60665 Labor	\$890.00
AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	70735 Equipment repair	\$300.00
AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	70732 Equipment repair	\$300.00
AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	81035 Equipment repair	\$2,900.00
AMERI-TECH EQUIPMENT	Fleet Maintenance Fund	230089 Equipment repair	\$1,306.44
<i>AMERI-TECH EQUIPMENT - Total For Fleet Maintenance Fund</i>			<i>\$5,696.44</i>
AMERI-TECH EQUIPMENT	Refuse - Residential	95 gal residential otto edge containers	\$40,824.00
<i>AMERI-TECH EQUIPMENT - Total For Refuse - Residential</i>			<i>\$40,824.00</i>

**AMERI-TECH EQUIPMENT - ALL DEPARTMENTS**

\$46,520.44

**AMZN MKTP US**

AMZN MKTP US	Buildings & Structures Fund	Repair supplies for Aquatics Center - Amazon	\$76.11
AMZN MKTP US	Buildings & Structures Fund	Repair supplies for the Aquatics Center - Am	\$50.07
<i>AMZN MKTP US - Total For Buildings &amp; Structures Fund</i>			<i>\$126.18</i>
AMZN MKTP US	Fire-EMS Operations	Lower dishrack assembly for St.5	\$260.00
AMZN MKTP US	Fire-EMS Operations	Lockout kit	\$57.74
<i>AMZN MKTP US - Total For Fire-EMS Operations</i>			<i>\$317.74</i>
AMZN MKTP US	Ft. Caspar Museum	Exhibit Supplies	\$16.99
AMZN MKTP US	Ft. Caspar Museum	Collections Storage Furniture	\$47.16
<i>AMZN MKTP US - Total For Ft. Caspar Museum</i>			<i>\$64.15</i>
AMZN MKTP US	Hogadon - Operations	Printer tape	\$396.00
AMZN MKTP US	Hogadon - Operations	fence lights	\$113.98
<i>AMZN MKTP US - Total For Hogadon - Operations</i>			<i>\$509.98</i>
AMZN MKTP US	Police Administration	BOOK STORES mouse records clerk	\$39.99
<i>AMZN MKTP US - Total For Police Administration</i>			<i>\$39.99</i>
AMZN MKTP US	Police Career Services	BOOK STORES boot order	\$329.95
<i>AMZN MKTP US - Total For Police Career Services</i>			<i>\$329.95</i>
AMZN MKTP US	Police Grants Fund	BOOK STORES DVAM purple pins	\$14.88
AMZN MKTP US	Police Grants Fund	BOOK STORES DVAM purple pins	\$18.88
AMZN MKTP US	Police Grants Fund	BOOK STORES Tablet sleeve	\$19.66
<i>AMZN MKTP US - Total For Police Grants Fund</i>			<i>\$53.42</i>
AMZN MKTP US	Public Transit - CARES Act	BOOK STORES - IPAD MOUNTS AND LAMINA	\$359.27
<i>AMZN MKTP US - Total For Public Transit - CARES Act</i>			<i>\$359.27</i>
AMZN MKTP US	Public Transit - Operations	BOOK STORES - IPAD MOUNTS AND LAMINA	\$38.54
<i>AMZN MKTP US - Total For Public Transit - Operations</i>			<i>\$38.54</i>
AMZN MKTP US	Rec Center - Admin	REC ADMIN COLOR PRINTER CARTRIDGES-BL	\$200.00
<i>AMZN MKTP US - Total For Rec Center - Admin</i>			<i>\$200.00</i>
AMZN MKTP US	Rec Center - Classes	CRC Camp DFS Training Supplies	\$31.98
AMZN MKTP US	Rec Center - Classes	CRC Camp Game Activity Supply	\$28.97
<i>AMZN MKTP US - Total For Rec Center - Classes</i>			<i>\$60.95</i>
AMZN MKTP US	Water Distribution	MAGNETIC LOCATOR- OTHER MATERIALS &	\$1,098.00
AMZN MKTP US	Water Distribution	CONCRETE TOOLS- SMALL TOOLS	\$89.97
<i>AMZN MKTP US - Total For Water Distribution</i>			<i>\$1,187.97</i>

AMZN MKTP US	Water Meters	MAGNETIC LOCATOR- OTHER MATERIALS &	\$1,098.00
<i>AMZN MKTP US - Total For Water Meters</i>			<i>\$1,098.00</i>
<b>AMZN MKTP US - ALL DEPARTMENTS</b>			<b>\$4,386.14</b>

## APPLE COMPUTER, INC.

APPLE COMPUTER, INC.	Fire-EMS Administration	iCloud Storage	\$0.99
<i>APPLE COMPUTER, INC. - Total For Fire-EMS Administration</i>			<i>\$0.99</i>
<b>APPLE COMPUTER, INC. - ALL DEPARTMENTS</b>			<b>\$0.99</b>

## AT & T CORP

AT & T CORP	Balefill - Disposal & Landfill	Acct #287325725737	\$200.20
<i>AT &amp; T CORP - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$200.20</i>
AT & T CORP	City Manager	Acct #287317342545	\$40.04
<i>AT &amp; T CORP - Total For City Manager</i>			<i>\$40.04</i>
AT & T CORP	Community Development	Acct #287298906028	\$433.44
<i>AT &amp; T CORP - Total For Community Development</i>			<i>\$433.44</i>
AT & T CORP	Fire-EMS Administration	Acct #287292151247	\$741.60
<i>AT &amp; T CORP - Total For Fire-EMS Administration</i>			<i>\$741.60</i>
AT & T CORP	Metro Animal Control	Acct #287279602134	\$450.00
AT & T CORP	Metro Animal Control	Acct #287279602134	\$450.00
<i>AT &amp; T CORP - Total For Metro Animal Control</i>			<i>\$900.00</i>
AT & T CORP	Police Administration	Acct #287279602134	\$16,004.17
AT & T CORP	Police Administration	Acct #287279602134	\$15,845.18
<i>AT &amp; T CORP - Total For Police Administration</i>			<i>\$31,849.35</i>
AT & T CORP	Regional Water Operations	Acct#287311040412 -Srvce to Tablet- Comm	\$40.04
<i>AT &amp; T CORP - Total For Regional Water Operations</i>			<i>\$40.04</i>
AT & T CORP	Sewer Wastewater Collection	Acct #287295228508 remote device data	\$160.16
<i>AT &amp; T CORP - Total For Sewer Wastewater Collection</i>			<i>\$160.16</i>
AT & T CORP	Streets	Acct #287294643026	\$200.20
<i>AT &amp; T CORP - Total For Streets</i>			<i>\$200.20</i>
<b>AT &amp; T CORP - ALL DEPARTMENTS</b>			<b>\$34,565.03</b>

## ATLANTIC ELECTRIC, I



ATLANTIC ELECTRIC, I	General Fund Revenue	Contract Withholding: 23300099	\$1,737.60
<i>ATLANTIC ELECTRIC, I - Total For General Fund Revenue</i>			<i>\$1,737.60</i>
<b>ATLANTIC ELECTRIC, I - ALL DEPARTMENTS</b>			<b>\$1,737.60</b>

## ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies of scalehouse	\$90.29
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Chairs for scale house	\$902.19
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies of scalehouse	\$78.36
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies of scalehouse	\$22.95
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,093.79</i>
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Printer cartridges FOR SPECIAL WASTE	\$676.50
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Computer monitor RISERS FROM ERGO ASSE	\$64.64
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Diversion &amp; Special</i>			<i>\$741.14</i>
ATLAS OFFICE PRODUCT	City Attorney	Office supplies - paper	\$97.50
<i>ATLAS OFFICE PRODUCT - Total For City Attorney</i>			<i>\$97.50</i>
ATLAS OFFICE PRODUCT	Direct Distribution - Police	Office supplies	\$185.57
<i>ATLAS OFFICE PRODUCT - Total For Direct Distribution - Police</i>			<i>\$185.57</i>
ATLAS OFFICE PRODUCT	Engineering	Break Room Supplies	\$138.36
<i>ATLAS OFFICE PRODUCT - Total For Engineering</i>			<i>\$138.36</i>
ATLAS OFFICE PRODUCT	Finance	Paper Stock & Printer Cartridge	\$240.07
<i>ATLAS OFFICE PRODUCT - Total For Finance</i>			<i>\$240.07</i>
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Classificaiton folders for personnel files	\$534.90
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration</i>			<i>\$534.90</i>
ATLAS OFFICE PRODUCT	Metro Animal Control	Office furniture	\$516.90
<i>ATLAS OFFICE PRODUCT - Total For Metro Animal Control</i>			<i>\$516.90</i>
ATLAS OFFICE PRODUCT	Metro Animal Shelter	Office supplies	\$548.25
<i>ATLAS OFFICE PRODUCT - Total For Metro Animal Shelter</i>			<i>\$548.25</i>
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$219.68
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$27.63
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$908.34
<i>ATLAS OFFICE PRODUCT - Total For Municipal Court</i>			<i>\$1,155.65</i>
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$81.11
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$359.99
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$589.16
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$727.46

ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$118.87
ATLAS OFFICE PRODUCT	Police Administration	Casters for office chair	\$15.00
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$1,891.59</i>
ATLAS OFFICE PRODUCT	Regional Water Operations	Sticky Notes, Sticky Flags & Tabs, Cleaner, &	\$159.02
ATLAS OFFICE PRODUCT	Regional Water Operations	Display Cable Replacement for SCADA - Offic	\$17.37
<i>ATLAS OFFICE PRODUCT - Total For Regional Water Operations</i>			<i>\$176.39</i>
<b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>			<b>\$7,320.11</b>

## ATLAS REPRODUCTION

ATLAS REPRODUCTION	Fire-EMS Administration	Copier usage	\$31.60
<i>ATLAS REPRODUCTION - Total For Fire-EMS Administration</i>			<i>\$31.60</i>
<b>ATLAS REPRODUCTION - ALL DEPARTMENTS</b>			<b>\$31.60</b>

## AUDIES SMALL ENGINE

AUDIES SMALL ENGINE	Parks - Parks Maint.	Sharpen Loppers	\$15.45
<i>AUDIES SMALL ENGINE - Total For Parks - Parks Maint.</i>			<i>\$15.45</i>
<b>AUDIES SMALL ENGINE - ALL DEPARTMENTS</b>			<b>\$15.45</b>

## AUSTIN AIRPORT-F&B

AUSTIN AIRPORT-F&B	City Manager	FAST FOOD RESTAURANTS	\$24.45
<i>AUSTIN AIRPORT-F&amp;B - Total For City Manager</i>			<i>\$24.45</i>
<b>AUSTIN AIRPORT-F&amp;B - ALL DEPARTMENTS</b>			<b>\$24.45</b>

## AUTOMATION & ELECTRO

AUTOMATION & ELECTRO	Balefill - Disposal & Landfill	Cell 5 leachate controls	\$24,792.50
<i>AUTOMATION &amp; ELECTRO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$24,792.50</i>
<b>AUTOMATION &amp; ELECTRO - ALL DEPARTMENTS</b>			<b>\$24,792.50</b>

## AYRES ASSOCIATES

AYRES ASSOCIATES	Metropolitan Planning Org	North Platte River Park No. 2	\$9,388.82
<i>AYRES ASSOCIATES - Total For Metropolitan Planning Org</i>			<i>\$9,388.82</i>

**AYRES ASSOCIATES - ALL DEPARTMENTS**

\$9,388.82

**B&B RUBBER STAMP**

B&B RUBBER STAMP	Community Development	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$33.95
<i>B&amp;B RUBBER STAMP - Total For Community Development</i>			\$33.95

**B&B RUBBER STAMP - ALL DEPARTMENTS**

\$33.95

**BAILEYS ACE HDWE**

BAILEYS ACE HDWE	Balefill - Baler Processing	PARTS FOR WINTERIZING BALER BLDG	\$16.58
BAILEYS ACE HDWE	Balefill - Baler Processing	PARTS FOR WINTERIZING THE BALER BLDG	\$67.90
BAILEYS ACE HDWE	Balefill - Baler Processing	TOOLS FOR BALER	\$34.98
BAILEYS ACE HDWE	Balefill - Baler Processing	SCREWS FOR THE AIR REGULATOR AT THE B	\$3.12
BAILEYS ACE HDWE	Balefill - Baler Processing	BATTERY REPLACEMENT, HOSE CAP	\$63.55
<i>BAILEYS ACE HDWE - Total For Balefill - Baler Processing</i>			\$186.13
BAILEYS ACE HDWE	Buildings & Structures Fund	Carpentry supplies for Rec Center - Baileys A	\$13.00
BAILEYS ACE HDWE	Buildings & Structures Fund	Carpentry supplies for Rec Center - Baileys A	\$11.99
BAILEYS ACE HDWE	Buildings & Structures Fund	Supplies to winterize N Casper Clubhouse - B	\$4.99
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	\$7.77
BAILEYS ACE HDWE	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 3 -	\$26.96
<i>BAILEYS ACE HDWE - Total For Buildings &amp; Structures Fund</i>			\$64.71
BAILEYS ACE HDWE	Fire-EMS Operations	Trufuel	\$8.59
<i>BAILEYS ACE HDWE - Total For Fire-EMS Operations</i>			\$8.59
BAILEYS ACE HDWE	Fleet Maintenance Fund	151572 WATER SOFTNER PELLETS 40# (10)	\$79.90
<i>BAILEYS ACE HDWE - Total For Fleet Maintenance Fund</i>			\$79.90
BAILEYS ACE HDWE	Parks - Parks Maint.	Trailer Hitch Ball	\$15.99
BAILEYS ACE HDWE	Parks - Parks Maint.	HARDWARE STORES	\$24.95
<i>BAILEYS ACE HDWE - Total For Parks - Parks Maint.</i>			\$40.94
BAILEYS ACE HDWE	Rec Center - Special Program	CRC CRF FALL Carnival Supplies	\$51.46
<i>BAILEYS ACE HDWE - Total For Rec Center - Special Programs</i>			\$51.46
BAILEYS ACE HDWE	Sewer Wastewater Collection	safety supplies	\$101.96
<i>BAILEYS ACE HDWE - Total For Sewer Wastewater Collection</i>			\$101.96
BAILEYS ACE HDWE	Traffic Control	Exacto blades and hose repair parts	\$12.36
<i>BAILEYS ACE HDWE - Total For Traffic Control</i>			\$12.36
BAILEYS ACE HDWE	WWTP Operations	Operations supplies	\$131.95

BAILEYS ACE HDWE	WWTP Operations	Shop supplies	\$141.71
BAILEYS ACE HDWE	WWTP Operations	Ops supplies	\$42.45
<i>BAILEYS ACE HDWE - Total For WWTP Operations</i>			<i>\$316.11</i>
<b>BAILEYS ACE HDWE - ALL DEPARTMENTS</b>			<b>\$862.16</b>

## BARGREEN ELLINGSON

BARGREEN ELLINGSON	Balefill - Baler Processing	TP for trucker lounge bathrooms	\$37.82
<i>BARGREEN ELLINGSON - Total For Balefill - Baler Processing</i>			<i>\$37.82</i>
<b>BARGREEN ELLINGSON - ALL DEPARTMENTS</b>			<b>\$37.82</b>

## BARGREEN WYOMING

BARGREEN WYOMING	Balefill - Baler Processing	PPE FOR BALER BLDG	\$31.41
<i>BARGREEN WYOMING - Total For Balefill - Baler Processing</i>			<i>\$31.41</i>
<b>BARGREEN WYOMING - ALL DEPARTMENTS</b>			<b>\$31.41</b>

## BASELINE ENGINEERING

BASELINE ENGINEERING	Balefill - Disposal & Landfill	Old landfill ground water wells analysis	\$996.81
BASELINE ENGINEERING	Balefill - Disposal & Landfill	Environmental Closed Balefill	\$15,610.96
BASELINE ENGINEERING	Balefill - Disposal & Landfill	Groundwater well comparisons	\$945.56
<i>BASELINE ENGINEERING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$17,553.33</i>
<b>BASELINE ENGINEERING - ALL DEPARTMENTS</b>			<b>\$17,553.33</b>

## BERT S MODEL A CENTE

BERT S MODEL A CENTE	Police Administration	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$169.22
<i>BERT S MODEL A CENTE - Total For Police Administration</i>			<i>\$169.22</i>
<b>BERT S MODEL A CENTE - ALL DEPARTMENTS</b>			<b>\$169.22</b>

## BEST BUY

BEST BUY	Balefill - Disposal & Landfill	TRAINING SOFTWARE TO ASSIST SUPERVISO	\$399.98
<i>BEST BUY - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$399.98</i>
BEST BUY	City Council	Replacement recorder device for Council Me	\$41.99
<i>BEST BUY - Total For City Council</i>			<i>\$41.99</i>

**BEST BUY - ALL DEPARTMENTS**

\$441.97

**BESTBUYCOM8067997416**

BESTBUYCOM8067997416 Public Safety Communication USB extension cable \$6.74

*BESTBUYCOM8067997416 - Total For Public Safety Communications* \$6.74**BESTBUYCOM8067997416 - ALL DEPARTMENTS**

\$6.74

**BLACK HILLS ENERGY**

BLACK HILLS ENERGY Aquatics - Operations Acct #7584 6122 74 \$198.00

*BLACK HILLS ENERGY - Total For Aquatics - Operations* \$198.00

BLACK HILLS ENERGY Aquatics- Marion Kreiner Op Acct #9723 1947 06 \$111.00

*BLACK HILLS ENERGY - Total For Aquatics- Marion Kreiner Oper.* \$111.00

BLACK HILLS ENERGY Aquatics- Mike Sedar Oper. Acct #9723 1947 06 \$879.21

*BLACK HILLS ENERGY - Total For Aquatics- Mike Sedar Oper.* \$879.21

BLACK HILLS ENERGY Aquatics- Paradise Valley Op Acct #9723 1947 06 \$82.00

*BLACK HILLS ENERGY - Total For Aquatics- Paradise Valley Oper* \$82.00

BLACK HILLS ENERGY Aquatics- Washington Oper Acct #9723 1947 06 \$82.00

*BLACK HILLS ENERGY - Total For Aquatics- Washington Oper* \$82.00

BLACK HILLS ENERGY Ash Street Building Acct #0421 9638 76 \$46.34

BLACK HILLS ENERGY Ash Street Building Acct #4376 8927 11 \$451.47

*BLACK HILLS ENERGY - Total For Ash Street Building* \$497.81

BLACK HILLS ENERGY Balefill - Disposal &amp; Landfill Acct #7538 8605 37 \$29.76

BLACK HILLS ENERGY Balefill - Disposal &amp; Landfill Acct #1919 8530 97 \$754.56

*BLACK HILLS ENERGY - Total For Balefill - Disposal & Landfill* \$784.32

BLACK HILLS ENERGY Buildings &amp; Structures Fund Acct #8545 6521 02 \$32.10

*BLACK HILLS ENERGY - Total For Buildings & Structures Fund* \$32.10

BLACK HILLS ENERGY Casper Business Center Acct #4620 7426 21 \$222.90

*BLACK HILLS ENERGY - Total For Casper Business Center* \$222.90

BLACK HILLS ENERGY Cemetery Acct #9629 0042 60 \$38.83

*BLACK HILLS ENERGY - Total For Cemetery* \$38.83

BLACK HILLS ENERGY City Center Building Acct #8545 6521 02 \$20.00

*BLACK HILLS ENERGY - Total For City Center Building* \$20.00

BLACK HILLS ENERGY Field Maintenance Acct #5655 3404 55 \$30.95

*BLACK HILLS ENERGY - Total For Field Maintenance* \$30.95

BLACK HILLS ENERGY	Fire-EMS Administration	Acct #3267 4234 58	\$77.70
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #1783 9430 41	\$434.40
<i>BLACK HILLS ENERGY - Total For Fire-EMS Administration</i>			<i>\$512.10</i>
BLACK HILLS ENERGY	Fleet Maintenance Fund	Acct #5293 6421 13	\$2,523.07
<i>BLACK HILLS ENERGY - Total For Fleet Maintenance Fund</i>			<i>\$2,523.07</i>
BLACK HILLS ENERGY	Ft. Caspar Museum	Acct #9861 5264 23	\$185.42
<i>BLACK HILLS ENERGY - Total For Ft. Caspar Museum</i>			<i>\$185.42</i>
BLACK HILLS ENERGY	Golf - Operations	Acct #6566 7661 30	\$49.10
BLACK HILLS ENERGY	Golf - Operations	Acct #1340 9824 25	\$236.57
<i>BLACK HILLS ENERGY - Total For Golf - Operations</i>			<i>\$285.67</i>
BLACK HILLS ENERGY	Ice Arena - Operations	Acct #9570 6006 61	\$545.23
<i>BLACK HILLS ENERGY - Total For Ice Arena - Operations</i>			<i>\$545.23</i>
BLACK HILLS ENERGY	Marathon Building	Acct #8545 6521 02	\$92.76
<i>BLACK HILLS ENERGY - Total For Marathon Building</i>			<i>\$92.76</i>
BLACK HILLS ENERGY	Metro Animal Shelter	Acct #9630 2229 58	\$364.27
<i>BLACK HILLS ENERGY - Total For Metro Animal Shelter</i>			<i>\$364.27</i>
BLACK HILLS ENERGY	Miller St. Dormitory	Acct #8545 6521 02	\$73.96
<i>BLACK HILLS ENERGY - Total For Miller St. Dormitory</i>			<i>\$73.96</i>
BLACK HILLS ENERGY	Parks - Parks Maint.	Acct #2076 2356 87	\$106.33
<i>BLACK HILLS ENERGY - Total For Parks - Parks Maint.</i>			<i>\$106.33</i>
BLACK HILLS ENERGY	Public Transit - Operations	Acct #3470 5680 29	\$37.54
<i>BLACK HILLS ENERGY - Total For Public Transit - Operations</i>			<i>\$37.54</i>
BLACK HILLS ENERGY	Rec Center - Operations	Acct #4400 2150 46	\$1,265.60
<i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>			<i>\$1,265.60</i>
BLACK HILLS ENERGY	Sewer Wastewater Collection	Acct #6405 5357 61-lift station natural gas	\$32.86
<i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i>			<i>\$32.86</i>
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18	\$588.81
<i>BLACK HILLS ENERGY - Total For Water Distribution</i>			<i>\$588.81</i>
BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$2,944.68
<i>BLACK HILLS ENERGY - Total For WWTP Operations</i>			<i>\$2,944.68</i>
<b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>			<b>\$12,537.42</b>

## BLAKEMAN PROPANE

BLAKEMAN PROPANE	Hogadon - Operations	Tank Rent	\$144.00
BLAKEMAN PROPANE	Hogadon - Operations	Tank Rent	\$144.00

<i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i>			\$288.00
BLAKEMAN PROPANE	Public Safety Communication	Comm Cell Tower	\$149.93
<i>BLAKEMAN PROPANE - Total For Public Safety Communications</i>			\$149.93
<b>BLAKEMAN PROPANE - ALL DEPARTMENTS</b>			<b>\$437.93</b>

## BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Buildings & Structures Fund	Repair supplies for Hogadon Lodge - Bloedor	\$102.76
BLOEDORN LUMBER CO	Buildings & Structures Fund	Lock supplies for 13th and Sycamore Fields -	\$26.98
BLOEDORN LUMBER CO	Buildings & Structures Fund	Repair supplies for Senior Center - Bloedorn	\$43.16
<i>BLOEDORN LUMBER CO - Total For Buildings &amp; Structures Fund</i>			\$172.90
BLOEDORN LUMBER CO	Parks - Parks Maint.	Trailer Deck Repair	\$96.28
BLOEDORN LUMBER CO	Parks - Parks Maint.	Purple locks	\$219.00
<i>BLOEDORN LUMBER CO - Total For Parks - Parks Maint.</i>			\$315.28
<b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>			<b>\$488.18</b>

## BOSS CUSTOM PRODUCTS

BOSS CUSTOM PRODUCTS	Fire-EMS Administration	Challenge Coins	\$840.00
<i>BOSS CUSTOM PRODUCTS - Total For Fire-EMS Administration</i>			\$840.00
<b>BOSS CUSTOM PRODUCTS - ALL DEPARTMENTS</b>			<b>\$840.00</b>

## BRENNTAG PACIFIC, IN

BRENNTAG PACIFIC, IN	Regional Water Operations	Ferric Chloride - Brenntag-Sole Source - Che	\$19,225.80
<i>BRENNTAG PACIFIC, IN - Total For Regional Water Operations</i>			\$19,225.80
BRENNTAG PACIFIC, IN	WWTP Regional Interceptors	Ferrous Chloride Solution	\$14,996.01
<i>BRENNTAG PACIFIC, IN - Total For WWTP Regional Interceptors</i>			\$14,996.01
<b>BRENNTAG PACIFIC, IN - ALL DEPARTMENTS</b>			<b>\$34,221.81</b>

## BRIAN'S GO TO SERVIC

BRIAN'S GO TO SERVIC	Community Development	Mowing Service	\$100.25
BRIAN'S GO TO SERVIC	Community Development	Mowing Service	\$101.27
BRIAN'S GO TO SERVIC	Community Development	Mowing Service	\$80.00
<i>BRIAN'S GO TO SERVIC - Total For Community Development</i>			\$281.52

**BRIAN'S GO TO SERVIC - ALL DEPARTMENTS**

\$281.52

**BRIDGEPAY NETWORK SO**

BRIDGEPAY NETWORK SO City Clerk CREDIT CARD FEES \$14.00

*BRIDGEPAY NETWORK SO - Total For City Clerk* \$14.00

BRIDGEPAY NETWORK SO Community Development CREDIT CARD FEES \$14.00

*BRIDGEPAY NETWORK SO - Total For Community Development* \$14.00

BRIDGEPAY NETWORK SO Engineering CREDIT CARD FEES \$14.00

*BRIDGEPAY NETWORK SO - Total For Engineering* \$14.00**BRIDGEPAY NETWORK SO - ALL DEPARTMENTS**

\$42.00

**BRIGHAM YOUNG UNIV W**

BRIGHAM YOUNG UNIV W City Manager COLLEGES, UNIVERSITIES, PROFESSIONAL SC \$100.00

*BRIGHAM YOUNG UNIV W - Total For City Manager* \$100.00**BRIGHAM YOUNG UNIV W - ALL DEPARTMENTS**

\$100.00

**BROAD REACH HEALTH &**

BROAD REACH HEALTH &amp; Property Insurance Fund Confidential Legal or Medial Matters \$375.00

*BROAD REACH HEALTH & - Total For Property Insurance Fund* \$375.00**BROAD REACH HEALTH & - ALL DEPARTMENTS**

\$375.00

**BUDGET BLINDS OF CAS**

BUDGET BLINDS OF CAS Balefill - Disposal &amp; Landfill Aluminum Blinds EQUIPT BLDG AT THE LDF \$268.00

*BUDGET BLINDS OF CAS - Total For Balefill - Disposal & Landfill* \$268.00**BUDGET BLINDS OF CAS - ALL DEPARTMENTS**

\$268.00

**BURNS & MCDONNELL EN**

BURNS &amp; MCDONNELL EN Balefill - Disposal &amp; Landfill Miscellaneous Item \$13,746.68

*BURNS & MCDONNELL EN - Total For Balefill - Disposal & Landfill* \$13,746.68**BURNS & MCDONNELL EN - ALL DEPARTMENTS**

\$13,746.68



## BUSH-WELLS SPORTING

BUSH-WELLS SPORTING	Kickball	Cones for outfield-Ghosts and Goblins	\$14.00
<i>BUSH-WELLS SPORTING - Total For Kickball</i>			<i>\$14.00</i>
<b>BUSH-WELLS SPORTING - ALL DEPARTMENTS</b>			<b>\$14.00</b>

## C&J SAYLES INC

C&J SAYLES INC	General Fund Revenue	Jewelry for resale in museum store	\$182.87
<i>C&amp;J SAYLES INC - Total For General Fund Revenue</i>			<i>\$182.87</i>
<b>C&amp;J SAYLES INC - ALL DEPARTMENTS</b>			<b>\$182.87</b>

## CALIBRE PRESS

CALIBRE PRESS	Police Career Services	BOOK STORES registration female enforcer t	\$359.00
<i>CALIBRE PRESS - Total For Police Career Services</i>			<i>\$359.00</i>
<b>CALIBRE PRESS - ALL DEPARTMENTS</b>			<b>\$359.00</b>

## CAPITAL BUSINESS SYS

CAPITAL BUSINESS SYS	Fleet Maintenance Fund	Copier usage	\$61.80
<i>CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund</i>			<i>\$61.80</i>
<b>CAPITAL BUSINESS SYS - ALL DEPARTMENTS</b>			<b>\$61.80</b>

## CARUS CORPORATION

CARUS CORPORATION	Regional Water Operations	Poly-500-55 - Sole Source Memo - Chemicals	\$10,098.00
<i>CARUS CORPORATION - Total For Regional Water Operations</i>			<i>\$10,098.00</i>
<b>CARUS CORPORATION - ALL DEPARTMENTS</b>			<b>\$10,098.00</b>

## CASPAR BUILDING SYST

CASPAR BUILDING SYST	Capital Projects Fund	City Hall Project SAFE Remodel	\$622,985.56
<i>CASPAR BUILDING SYST - Total For Capital Projects Fund</i>			<i>\$622,985.56</i>
<b>CASPAR BUILDING SYST - ALL DEPARTMENTS</b>			<b>\$622,985.56</b>

## CASPER AREA CHAMBER

CASPER AREA CHAMBER	Balefill - Disposal & Landfill	CHAMBER SEMINAR /LEADERSHIP	\$516.00
<i>CASPER AREA CHAMBER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$516.00</i>
CASPER AREA CHAMBER	Refuse - Residential	CHAMBER SEMINAR /LEADERSHIP	\$387.00
<i>CASPER AREA CHAMBER - Total For Refuse - Residential</i>			<i>\$387.00</i>
<b>CASPER AREA CHAMBER - ALL DEPARTMENTS</b>			<b>\$903.00</b>

## CASPER AREA CONVENTI

CASPER AREA CONVENTI	Human Resources	Annual CTA Renewal	\$15.00
<i>CASPER AREA CONVENTI - Total For Human Resources</i>			<i>\$15.00</i>
<b>CASPER AREA CONVENTI - ALL DEPARTMENTS</b>			<b>\$15.00</b>

## CASPER FORD LINCOLN

CASPER FORD LINCOLN	Regional Water Operations	Ford Explorer Oil Change, Battery Check & Ti	\$71.91
<i>CASPER FORD LINCOLN - Total For Regional Water Operations</i>			<i>\$71.91</i>
<b>CASPER FORD LINCOLN - ALL DEPARTMENTS</b>			<b>\$71.91</b>

## CASPER NATRONA COUNT

CASPER NATRONA COUNT	Direct Distrib - Soc Com Svcs	Tax Revenues (City) - July, Aug, & Sept 2023	\$143,750.01
<i>CASPER NATRONA COUNT - Total For Direct Distrib - Soc Com Svcs</i>			<i>\$143,750.01</i>
<b>CASPER NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$143,750.01</b>

## CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Community Development	Notice Training	\$59.80
CASPER STAR-TRIBUNE,	Community Development	Meeting Notice	\$126.04
<i>CASPER STAR-TRIBUNE, - Total For Community Development</i>			<i>\$185.84</i>
CASPER STAR-TRIBUNE,	Metropolitan Planning Org	Request For Proposal	\$77.08
<i>CASPER STAR-TRIBUNE, - Total For Metropolitan Planning Org</i>			<i>\$77.08</i>
CASPER STAR-TRIBUNE,	Regional Water Operations	Regularly Scheduled Meeting	\$52.60
<i>CASPER STAR-TRIBUNE, - Total For Regional Water Operations</i>			<i>\$52.60</i>
<b>CASPER STAR-TRIBUNE, - ALL DEPARTMENTS</b>			<b>\$315.52</b>

## CASPER TIRE

CASPER TIRE	Balefill - Diversion & Special	Flat repair UINIT #141505 DODGE PICK UP	\$20.00
<i>CASPER TIRE - Total For Balefill - Diversion &amp; Special</i>			<i>\$20.00</i>
CASPER TIRE	Fleet Maintenance Fund	230093 Flat repair	\$40.00
CASPER TIRE	Fleet Maintenance Fund	230093 Tires	\$900.00
CASPER TIRE	Fleet Maintenance Fund	230089 Equipment Repair	\$1,910.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			<i>\$2,850.00</i>
CASPER TIRE	Refuse - Commercial	FLAT REPAIR TRK#2288 COMMERCIAL FL 201	\$45.00
CASPER TIRE	Refuse - Commercial	Flat repair TRK#2305 COMMERCIAL ROLL OF	\$45.00
CASPER TIRE	Refuse - Commercial	FLAT REPAIR TRK#2288 COMMERCIAL FL 201	\$45.00
<i>CASPER TIRE - Total For Refuse - Commercial</i>			<i>\$135.00</i>
CASPER TIRE	Refuse - Recycling	Flat repair & parts TRK#2298 SWEEPER 2019	\$60.00
CASPER TIRE	Refuse - Recycling	Flat repair TRK#2276 RECYCLE FL 2015	\$45.00
<i>CASPER TIRE - Total For Refuse - Recycling</i>			<i>\$105.00</i>
CASPER TIRE	Refuse - Residential	FLAT REPAIR TRK#2285 RESIDENT SIDeload	\$45.00
CASPER TIRE	Refuse - Residential	FLAT REPAIR TRK#2289 RESIDENT SL 2018	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair TRK#2300 SWEEPER 2019	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair TRK#2317 RESIDENT RL 2023	\$45.00
CASPER TIRE	Refuse - Residential	FLAT REPAIR TRK#2289 RESIDENT SL 2018	\$55.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$235.00</i>
<b>CASPER TIRE - ALL DEPARTMENTS</b>			<b>\$3,345.00</b>

## CASPER WINNELSON CO

CASPER WINNELSON CO	Balefill - Baler Processing	WATER FILTER REPLACEMENT FOR TRUCKER	\$30.22
<i>CASPER WINNELSON CO - Total For Balefill - Baler Processing</i>			<i>\$30.22</i>
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Service Center -	\$112.44
CASPER WINNELSON CO	Buildings & Structures Fund	BAS Shop Supplies - Winnelson	\$90.75
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Service Center -	\$57.60
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 3 -	\$16.71
CASPER WINNELSON CO	Buildings & Structures Fund	BAS Shop Supplies - Winnelson	\$39.68
CASPER WINNELSON CO	Buildings & Structures Fund	BAS Shop Supplies - Winnelson	\$16.55
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Service Center -	\$9.20
<i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i>			<i>\$342.93</i>
CASPER WINNELSON CO	WWTP Operations	Plumbing fittings	\$34.62

CASPER WINNELSON CO	WWTP Operations	Valve	\$123.15
CASPER WINNELSON CO	WWTP Operations	Plumbing for urinal	\$137.48
<i>CASPER WINNELSON CO - Total For WWTP Operations</i>			\$295.25
<b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>			<b>\$668.40</b>

## CASPER/NATRONA COUNT

CASPER/NATRONA COUNT	City Manager	AUTOMOBILE PARKING LOTS AND GARAGES	\$36.00
<i>CASPER/NATRONA COUNT - Total For City Manager</i>			\$36.00
<b>CASPER/NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$36.00</b>

## CENEX PANHANDL070804

CENEX PANHANDL070804	Police Investigations	AUTOMATED FUEL DISPENSERS; Fuel 23-06	\$35.17
<i>CENEX PANHANDL070804 - Total For Police Investigations</i>			\$35.17
<b>CENEX PANHANDL070804 - ALL DEPARTMENTS</b>			<b>\$35.17</b>

## CENGAGE LEARNING, IN

CENGAGE LEARNING, IN	Finance	SQL Online class through Casper College	\$129.00
<i>CENGAGE LEARNING, IN - Total For Finance</i>			\$129.00
<b>CENGAGE LEARNING, IN - ALL DEPARTMENTS</b>			<b>\$129.00</b>

## CENTRAL TRUCK & DIES

CENTRAL TRUCK & DIES	Regional Water Operations	Maintenance on the Bobcat UTV - Oil & Air Fi	\$161.51
<i>CENTRAL TRUCK &amp; DIES - Total For Regional Water Operations</i>			\$161.51
<b>CENTRAL TRUCK &amp; DIES - ALL DEPARTMENTS</b>			<b>\$161.51</b>

## CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL	Water Administration	Regional Wholesale Water Revenue	\$967,519.12
<i>CENTRAL WY. REGIONAL - Total For Water Administration</i>			\$967,519.12
<b>CENTRAL WY. REGIONAL - ALL DEPARTMENTS</b>			<b>\$967,519.12</b>

## CENTURYLINK

CENTURYLINK	Aquatics - Operations	Acct #P-307-111-9950 456M	\$27.80
<i>CENTURYLINK - Total For Aquatics - Operations</i>			<i>\$27.80</i>
CENTURYLINK	Balefill - Disposal & Landfill	Acct #P-307-111-9950 456M	\$89.43
CENTURYLINK	Balefill - Disposal & Landfill	Acct #307-265-4035 606B	\$83.18
<i>CENTURYLINK - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$172.61</i>
CENTURYLINK	Buildings & Structures Fund	Acct #P-307-111-9950 456M	\$16.82
<i>CENTURYLINK - Total For Buildings &amp; Structures Fund</i>			<i>\$16.82</i>
CENTURYLINK	Casper Business Center	Acct #307-577-0851 168B	\$57.74
<i>CENTURYLINK - Total For Casper Business Center</i>			<i>\$57.74</i>
CENTURYLINK	Cemetery	Acct #P-307-111-9950 456M	\$16.82
<i>CENTURYLINK - Total For Cemetery</i>			<i>\$16.82</i>
CENTURYLINK	City Attorney	Acct #P-307-111-9950 456M	\$61.45
<i>CENTURYLINK - Total For City Attorney</i>			<i>\$61.45</i>
CENTURYLINK	City Council	Acct #P-307-111-9950 456M	\$16.82
<i>CENTURYLINK - Total For City Council</i>			<i>\$16.82</i>
CENTURYLINK	City Hall	Acct #P-307-111-9950 456M	\$11.16
<i>CENTURYLINK - Total For City Hall</i>			<i>\$11.16</i>
CENTURYLINK	City Manager	Acct #P-307-111-9950 456M	\$39.14
<i>CENTURYLINK - Total For City Manager</i>			<i>\$39.14</i>
CENTURYLINK	Community Development	Acct #P-307-111-9950 456M	\$134.06
<i>CENTURYLINK - Total For Community Development</i>			<i>\$134.06</i>
CENTURYLINK	Customer Service	Acct #307-235-8290 915B	\$49.18
CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	\$39.14
<i>CENTURYLINK - Total For Customer Service</i>			<i>\$88.32</i>
CENTURYLINK	Engineering	Acct #P-307-111-9950 456M	\$78.28
<i>CENTURYLINK - Total For Engineering</i>			<i>\$78.28</i>
CENTURYLINK	Finance	Acct #P-307-111-9950 456M	\$89.43
<i>CENTURYLINK - Total For Finance</i>			<i>\$89.43</i>
CENTURYLINK	Fire-EMS Administration	Acct #307-432-1300 572B	\$799.61
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-9950 456M	\$111.75
<i>CENTURYLINK - Total For Fire-EMS Administration</i>			<i>\$911.36</i>
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-5112 611M	\$179.10
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-9950 456M	\$72.61
<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			<i>\$251.71</i>
CENTURYLINK	Ft. Caspar Museum	Acct #P-307-111-9950 456M	\$16.82
<i>CENTURYLINK - Total For Ft. Caspar Museum</i>			<i>\$16.82</i>

CENTURYLINK	Golf - Operations	Acct #P-307-111-9950 456M	\$16.83
<i>CENTURYLINK - Total For Golf - Operations</i>			<i>\$16.83</i>
CENTURYLINK	Hogadon - Operations	Acct #P-307-111-9950 456M	\$55.79
<i>CENTURYLINK - Total For Hogadon - Operations</i>			<i>\$55.79</i>
CENTURYLINK	Human Resources	Acct #P-307-111-9950 456M	\$27.98
<i>CENTURYLINK - Total For Human Resources</i>			<i>\$27.98</i>
CENTURYLINK	Ice Arena - Operations	Acct #P-307-111-9950 456M	\$22.32
<i>CENTURYLINK - Total For Ice Arena - Operations</i>			<i>\$22.32</i>
CENTURYLINK	Information Services	Acct #P-307-111-9950 456M	\$89.43
<i>CENTURYLINK - Total For Information Services</i>			<i>\$89.43</i>
CENTURYLINK	Metro Animal Shelter	Acct #P-307-111-9950 456M	\$16.82
CENTURYLINK	Metro Animal Shelter	Acct #P-307-234-8116 403M	\$155.50
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			<i>\$172.32</i>
CENTURYLINK	Municipal Court	Acct #P-307-111-9950 456M	\$61.45
CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	\$30.41
<i>CENTURYLINK - Total For Municipal Court</i>			<i>\$91.86</i>
CENTURYLINK	Parks - Parks Maint.	Acct #P-307-111-9950 456M	\$61.45
<i>CENTURYLINK - Total For Parks - Parks Maint.</i>			<i>\$61.45</i>
CENTURYLINK	Police Administration	Acct #P-307-111-5103 060M	\$402.59
CENTURYLINK	Police Administration	Acct #P-307-111-9950 456M	\$346.22
<i>CENTURYLINK - Total For Police Administration</i>			<i>\$748.81</i>
CENTURYLINK	Public Safety Communication	Acct #P-307-111-5107 160M	\$11,120.57
CENTURYLINK	Public Safety Communication	Acct #307-235-7592 537B	\$219.95
CENTURYLINK	Public Safety Communication	Acct #P-307-632-4759 643M	\$302.58
CENTURYLINK	Public Safety Communication	Acct #P-307-111-9950 456M	\$11.16
<i>CENTURYLINK - Total For Public Safety Communications</i>			<i>\$11,654.26</i>
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-9950 456M	\$44.63
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-5114 622M	\$384.15
<i>CENTURYLINK - Total For Rec Center - Operations</i>			<i>\$428.78</i>
CENTURYLINK	Regional Water Operations	Acct #P-307-111-9950 456M	\$22.31
<i>CENTURYLINK - Total For Regional Water Operations</i>			<i>\$22.31</i>
CENTURYLINK	Risk Management	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For Risk Management</i>			<i>\$16.84</i>
CENTURYLINK	Sewer Wastewater Collection	Acct #P-307-111-9950 456M	\$11.16
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B lift station commu	\$82.96
<i>CENTURYLINK - Total For Sewer Wastewater Collection</i>			<i>\$94.12</i>

CENTURYLINK	Streets	Acct #P-307-111-9950 456M	\$39.14
<i>CENTURYLINK - Total For Streets</i>			<i>\$39.14</i>
CENTURYLINK	Water Administration	Acct #P-307-111-9950 456M	\$22.31
<i>CENTURYLINK - Total For Water Administration</i>			<i>\$22.31</i>
CENTURYLINK	Water Distribution	Acct #P-307-111-9950 456M	\$16.82
<i>CENTURYLINK - Total For Water Distribution</i>			<i>\$16.82</i>
CENTURYLINK	Water Meters	Acct #P-307-111-9950 456M	\$33.29
<i>CENTURYLINK - Total For Water Meters</i>			<i>\$33.29</i>
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	\$99.02
CENTURYLINK	WWTP Operations	Acct #P-307-111-9950 456M	\$33.47
<i>CENTURYLINK - Total For WWTP Operations</i>			<i>\$132.49</i>
CENTURYLINK	WWTP Regional Interceptors	Acct #307-472-1129 839B	\$62.21
<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			<i>\$62.21</i>
<b>CENTURYLINK - ALL DEPARTMENTS</b>			<b>\$15,799.70</b>

## CH2MHILL, INC.

CH2MHILL, INC.	WWTP Operations	ENG SVCS FOR WWTP MCC REPLACEM	\$15,917.85
<i>CH2MHILL, INC. - Total For WWTP Operations</i>			<i>\$15,917.85</i>
<b>CH2MHILL, INC. - ALL DEPARTMENTS</b>			<b>\$15,917.85</b>

## CHALK BUTTES LANDSCA

CHALK BUTTES LANDSCA	Capital Projects Fund	Retainage - Contract #23300009	\$251.90
<i>CHALK BUTTES LANDSCA - Total For Capital Projects Fund</i>			<i>\$251.90</i>
<b>CHALK BUTTES LANDSCA - ALL DEPARTMENTS</b>			<b>\$251.90</b>

## CHAPMAN VALDEZ & LAN

CHAPMAN VALDEZ & LAN	City Manager	Attorney Fees Municipal Court	\$2,000.00
<i>CHAPMAN VALDEZ &amp; LAN - Total For City Manager</i>			<i>\$2,000.00</i>
<b>CHAPMAN VALDEZ &amp; LAN - ALL DEPARTMENTS</b>			<b>\$2,000.00</b>

## CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Golf - Operations	Cable for Golf Shop	\$243.34
<i>CHARTER COMMUNICATIO - Total For Golf - Operations</i>			<i>\$243.34</i>

**CHARTER COMMUNICATIO - ALL DEPARTMENTS**

\$243.34

**CITY OF CASPER**

CITY OF CASPER	Balefill - Disposal & Landfill	July -Sept City Employee CRC Use	\$192.50
<i>CITY OF CASPER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$192.50</i>
CITY OF CASPER	Hogadon - Operations	Public Garbage	\$24.20
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #111273	\$164.73
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #110331	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			<i>\$208.93</i>
CITY OF CASPER	Metropolitan Planning Org	GIS - Interdepartmental Services	\$7,553.34
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			<i>\$7,553.34</i>
CITY OF CASPER	Parks - Parks Maint.	Public Garbage - Balefill Ticket #112100	\$194.15
<i>CITY OF CASPER - Total For Parks - Parks Maint.</i>			<i>\$194.15</i>
CITY OF CASPER	Public Transit - Operations	Fuel & Workorder Charges - September 202	\$17,251.89
CITY OF CASPER	Public Transit - Operations	Alarm Service/ License	\$25.00
CITY OF CASPER	Public Transit - Operations	Monthly IT Services	\$4,553.17
CITY OF CASPER	Public Transit - Operations	Fuel & Workorder Charges - September 202	\$30,965.10
<i>CITY OF CASPER - Total For Public Transit - Operations</i>			<i>\$52,795.16</i>
CITY OF CASPER	Refuse - Residential	Monthly balefill pass billing for September 2	\$68,460.00
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & recycle cardboar	\$6,360.75
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & recycle cardboar	\$6,495.70
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper / card	\$6,975.65
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$6,738.60
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$8,475.50
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper / card	\$7,058.90
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$6,741.90
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$676.50
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle cardboard	\$650.65
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$7,242.95
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$13,973.17
CITY OF CASPER	Refuse - Residential	Garbage baler, cardboard	\$634.15
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper / card	\$7,988.95
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$7,660.05
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$7,305.74
CITY OF CASPER	Refuse - Residential	Garbage baler & recycle newspaper/cardboa	\$6,795.25



CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & recycle cardboar	\$6,950.35
<i>CITY OF CASPER - Total For Refuse - Residential</i>			\$177,184.76
CITY OF CASPER	Refuse Revenue and Transfer	Garbage baler, park trash, newspaper/cardb	\$7,312.45
<i>CITY OF CASPER - Total For Refuse Revenue and Transfers</i>			\$7,312.45
CITY OF CASPER	Regional Water Operations	City Utility Bill -Sewer & Refuse - Split Accts.	\$31.78
CITY OF CASPER	Regional Water Operations	City Utility Bill -Sewer & Refuse - Split Accts.	\$160.00
CITY OF CASPER	Regional Water Operations	Hauling off Red Dirt - Refuse Collection	\$5,400.15
<i>CITY OF CASPER - Total For Regional Water Operations</i>			\$5,591.93
CITY OF CASPER	Risk Management	5200 Blackmore - HID #4230 - Claim #20240	\$389.83
<i>CITY OF CASPER - Total For Risk Management</i>			\$389.83
CITY OF CASPER	Sewer Administration	201 Sewer RWWS	\$416,267.77
<i>CITY OF CASPER - Total For Sewer Administration</i>			\$416,267.77
CITY OF CASPER	Streets	Public Garbage	\$26.29
<i>CITY OF CASPER - Total For Streets</i>			\$26.29
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$109.73
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$106.15
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$94.60
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$121.55
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$102.85
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$85.25
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$88.55
<i>CITY OF CASPER - Total For WWTP Operations</i>			\$708.68
<b>CITY OF CASPER - ALL DEPARTMENTS</b>			<b>\$668,425.79</b>

## CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Balefill - Disposal & Landfill	2023 CRL Survey	\$2,700.00
<i>CIVIL ENGINEERING PR - Total For Balefill - Disposal &amp; Landfill</i>			\$2,700.00
CIVIL ENGINEERING PR	Capital Projects Fund	GemsS028990-I-25 & Casper marg	\$937.50
CIVIL ENGINEERING PR	Capital Projects Fund	Design & CA - Wolf Creek Rd Im	\$23,432.81
CIVIL ENGINEERING PR	Capital Projects Fund	GemsS028990-I-25 & Casper marg	\$2,125.00
CIVIL ENGINEERING PR	Capital Projects Fund	I-25 and Casper Marginal Beaut	\$1,467.50
<i>CIVIL ENGINEERING PR - Total For Capital Projects Fund</i>			\$27,962.81
CIVIL ENGINEERING PR	Sewer Wastewater Collection	GemsS028991-Poplar & 1st St In	\$5,080.00
<i>CIVIL ENGINEERING PR - Total For Sewer Wastewater Collection</i>			\$5,080.00

**CIVIL ENGINEERING PR - ALL DEPARTMENTS**

\$35,742.81

**CLEVELAND GOLF**

CLEVELAND GOLF	Golf - Operations	Range balls	\$156.00
CLEVELAND GOLF	Golf - Operations	Range Balls	\$1,950.00
<i>CLEVELAND GOLF - Total For Golf - Operations</i>			<i>\$2,106.00</i>
<b>CLEVELAND GOLF - ALL DEPARTMENTS</b>			<b>\$2,106.00</b>

**CMI TECO, INC.**

CMI TECO, INC.	Balefill - Baler Processing	General Repair TRK\$141490 BALER HAUL W	\$1,364.46
<i>CMI TECO, INC. - Total For Balefill - Baler Processing</i>			<i>\$1,364.46</i>
CMI TECO, INC.	Balefill - Disposal & Landfill	Overcharge On Hourly Rate	(\$280.00)
<i>CMI TECO, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>(\$280.00)</i>
CMI TECO, INC.	Fleet Maintenance Fund	Overcharge On Hourly Rate	(\$190.00)
CMI TECO, INC.	Fleet Maintenance Fund	660229 Equipment repair	\$1,256.56
CMI TECO, INC.	Fleet Maintenance Fund	660270 Equipment repair	\$226.05
<i>CMI TECO, INC. - Total For Fleet Maintenance Fund</i>			<i>\$1,292.61</i>
CMI TECO, INC.	Refuse - Commercial	Equipment repair TRK#2288 COMMERCIAL	\$1,101.51
CMI TECO, INC.	Refuse - Commercial	Bearings TRK#2272 COMMERCIAL FL 2014	\$517.28
CMI TECO, INC.	Refuse - Commercial	Overcharge On Hourly Rate	(\$2,102.00)
CMI TECO, INC.	Refuse - Commercial	Repair TRK#2288 COMMERCIAL FL 2019	\$3,297.33
CMI TECO, INC.	Refuse - Commercial	Equipment repair Trk#2305 Commerical Roll	\$477.31
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			<i>\$3,291.43</i>
CMI TECO, INC.	Refuse - Recycling	Equipment repair TRK#2309 RECYCLE FL 202	\$112.86
CMI TECO, INC.	Refuse - Recycling	Overcharge On Hourly Rate	(\$900.00)
<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			<i>(\$787.14)</i>
CMI TECO, INC.	Refuse - Residential	Equipment repair TRK#2313 RESIDENT SIDEL	\$4,249.73
CMI TECO, INC.	Refuse - Residential	Repair TRK#2312 RESIDENT SL 2023	\$4,583.37
CMI TECO, INC.	Refuse - Residential	Rubber Bumpers TRK# 2302 RESIDENT SL 20	\$58.91
CMI TECO, INC.	Refuse - Residential	Repair TRK#2284 RESIDENT SL 2016	\$4,148.50
CMI TECO, INC.	Refuse - Residential	Emergency Switch TRK#2299 RESIDENT SL 2	\$185.09
CMI TECO, INC.	Refuse - Residential	Repair TRK#2302 RESIDENT SL 2021	\$2,623.80
CMI TECO, INC.	Refuse - Residential	ALL MCNEILUS TRUCK	\$2,762.64
CMI TECO, INC.	Refuse - Residential	Equipment repair Trk#2299 Resident Sideloa	\$2,764.06

CMI TECO, INC.	Refuse - Residential	Equipment repair Trk#2302 Resident Sideloa	\$4,714.83
CMI TECO, INC.	Refuse - Residential	Repair TRK#2255 RESIDENT RL 2010	\$13,227.73
CMI TECO, INC.	Refuse - Residential	Repair TRK#2317 RESIDENT RL 2024	\$5,921.03
CMI TECO, INC.	Refuse - Residential	Repair TRK#2299 RESIDENT SL 2020	\$2,968.72
CMI TECO, INC.	Refuse - Residential	Repair TRK#2275 RESIDENT SL 2015	\$1,928.63
CMI TECO, INC.	Refuse - Residential	Equipment repair Trk#2284 Resident Sideloa	\$1,067.07
CMI TECO, INC.	Refuse - Residential	Overcharge On Hourly Rate	(\$4,718.00)
CMI TECO, INC.	Refuse - Residential	Repair TRK#2313 RESIDENT SL 2023	\$2,977.46
CMI TECO, INC.	Refuse - Residential	Repair TRK#2317 RESIDENT RL 2024	\$1,899.57
CMI TECO, INC.	Refuse - Residential	Repair TRK#2299 RESIDENT SL 2020	\$4,336.98
CMI TECO, INC.	Refuse - Residential	Filter TRK#2313 RESIDENT SL 2023	\$142.45
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			\$55,842.57
<b>CMI TECO, INC. - ALL DEPARTMENTS</b>			<b>\$60,723.93</b>

## CMSVEND CV AUSTIN

CMSVEND CV AUSTIN	City Manager	FAST FOOD RESTAURANTS ICMA AUSTIN TX	\$4.10
<i>CMSVEND CV AUSTIN - Total For City Manager</i>			\$4.10
<b>CMSVEND CV AUSTIN - ALL DEPARTMENTS</b>			<b>\$4.10</b>

## COMMUNICATION TECHNO

COMMUNICATION TECHNO	Fire-EMS Operations	Remote Speaker Mic and parts	\$228.60
<i>COMMUNICATION TECHNO - Total For Fire-EMS Operations</i>			\$228.60
COMMUNICATION TECHNO	Hogadon - Operations	Radio Service	\$491.72
COMMUNICATION TECHNO	Hogadon - Operations	com tech radio repair	\$379.00
<i>COMMUNICATION TECHNO - Total For Hogadon - Operations</i>			\$870.72
COMMUNICATION TECHNO	Police Administration	Replace siren speaker	\$365.00
COMMUNICATION TECHNO	Police Administration	Replaced & rewired switches	\$310.00
COMMUNICATION TECHNO	Police Administration	Reset fuse for DVR	\$55.00
<i>COMMUNICATION TECHNO - Total For Police Administration</i>			\$730.00
<b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>			<b>\$1,829.32</b>

## COMPRESSION LEASING

COMPRESSION LEASING	Balefill - Baler Processing	NEW AIR LINE FOR BALER	\$3,097.00
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COMPRESSION LEASING	Balefill - Baler Processing	Labor for new air line in baler	\$2,600.00
COMPRESSION LEASING	Balefill - Baler Processing	Shipping Charges For Invoice #253212 NEW	\$507.00
<i>COMPRESSION LEASING - Total For Balefill - Baler Processing</i>			<i>\$6,204.00</i>
COMPRESSION LEASING	Fleet Maintenance Fund	151581 Compressor Electrical Panel/Breaker	\$130.00
<i>COMPRESSION LEASING - Total For Fleet Maintenance Fund</i>			<i>\$130.00</i>
COMPRESSION LEASING	WWTP Regional Interceptors	Filters	\$279.13
<i>COMPRESSION LEASING - Total For WWTP Regional Interceptors</i>			<i>\$279.13</i>
<b>COMPRESSION LEASING - ALL DEPARTMENTS</b>			<b>\$6,613.13</b>

## CONSENSUS CLOUD SOLU

CONSENSUS CLOUD SOLU	Information Services	E-Fax-September 2023	\$197.06
<i>CONSENSUS CLOUD SOLU - Total For Information Services</i>			<i>\$197.06</i>
<b>CONSENSUS CLOUD SOLU - ALL DEPARTMENTS</b>			<b>\$197.06</b>

## CONVERGEONE

CONVERGEONE	Information Services	Network Hardware Maintenance	\$18,013.30
<i>CONVERGEONE - Total For Information Services</i>			<i>\$18,013.30</i>
CONVERGEONE	Public Safety Communication	Maintenance/Managed 911 Srvcs-11/01/23	\$46,350.00
<i>CONVERGEONE - Total For Public Safety Communications</i>			<i>\$46,350.00</i>
<b>CONVERGEONE - ALL DEPARTMENTS</b>			<b>\$64,363.30</b>

## Core & Main

Core & Main	Water Meters	Meter	\$764.48
<i>Core &amp; Main - Total For Water Meters</i>			<i>\$764.48</i>
<b>Core &amp; Main - ALL DEPARTMENTS</b>			<b>\$764.48</b>

## COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Restroom Cleaner	\$102.56
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Portable Dilution Control Kit & Foamer/Spra	\$46.15
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Urinal Screen Wave 3D Deodorizer	\$194.70
<i>COWBOY SUPPLY HOUSE - Total For Buildings &amp; Structures Fund</i>			<i>\$343.41</i>
<b>COWBOY SUPPLY HOUSE - ALL DEPARTMENTS</b>			<b>\$343.41</b>

## CPS DISTRIBUTORS, IN

CPS DISTRIBUTORS, IN	Field Maintenance	Orange Marking Paint	\$30.00
<i>CPS DISTRIBUTORS, IN - Total For Field Maintenance</i>			<i>\$30.00</i>
CPS DISTRIBUTORS, IN	Parks - Parks Maint.	parts to replace backflow at Verde James	\$194.13
<i>CPS DISTRIBUTORS, IN - Total For Parks - Parks Maint.</i>			<i>\$194.13</i>
<b>CPS DISTRIBUTORS, IN - ALL DEPARTMENTS</b>			<b>\$224.13</b>

## CREATOPY

CREATOPY	City Manager	Dues and subscriptions Animation Software f	\$32.00
<i>CREATOPY - Total For City Manager</i>			<i>\$32.00</i>
<b>CREATOPY - ALL DEPARTMENTS</b>			<b>\$32.00</b>

## CRIME SCENE INFORMAT

CRIME SCENE INFORMAT	Police Administration	Basic Program & Web Tips - October 2023	\$122.00
<i>CRIME SCENE INFORMAT - Total For Police Administration</i>			<i>\$122.00</i>
<b>CRIME SCENE INFORMAT - ALL DEPARTMENTS</b>			<b>\$122.00</b>

## CRISPI US

CRISPI US	Police Career Services	SPORTING GOODS STORES uniform boots wh	\$296.49
CRISPI US	Police Career Services	SPORTING GOODS STORES boots	\$296.49
<i>CRISPI US - Total For Police Career Services</i>			<i>\$592.98</i>
<b>CRISPI US - ALL DEPARTMENTS</b>			<b>\$592.98</b>

## CROWN CONSTRUCTION L

CROWN CONSTRUCTION L	Capital Projects Fund	PV Pool Gutter System Replacem	\$115,192.25
<i>CROWN CONSTRUCTION L - Total For Capital Projects Fund</i>			<i>\$115,192.25</i>
<b>CROWN CONSTRUCTION L - ALL DEPARTMENTS</b>			<b>\$115,192.25</b>

## CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Light repair supplies for Marathon	\$97.03
<i>CRUM ELECTRIC SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$97.03</i>

CRUM ELECTRIC SUPPLY	Fire-EMS Operations	Replacement cord reel for Fire Station 6	\$806.50
CRUM ELECTRIC SUPPLY	Fire-EMS Operations	Replacement Electrical Cord Reel for Fire Sta	\$811.31
<i>CRUM ELECTRIC SUPPLY - Total For Fire-EMS Operations</i>			<i>\$1,617.81</i>
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Conduit & Wire	\$2,291.52
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Wire	\$2,296.04
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Snowmaking Repairs	\$28.49
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Snowmaking Repairs RETURN	(\$229.54)
CRUM ELECTRIC SUPPLY	Hogadon - Operations	Snowmaking Repairs	\$345.08
<i>CRUM ELECTRIC SUPPLY - Total For Hogadon - Operations</i>			<i>\$4,731.59</i>
CRUM ELECTRIC SUPPLY	WWTP Operations	Breakers	\$1,938.29
<i>CRUM ELECTRIC SUPPLY - Total For WWTP Operations</i>			<i>\$1,938.29</i>
<b>CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS</b>			<b>\$8,384.72</b>

### CURRY GARAGE DOOR CO

CURRY GARAGE DOOR CO	Balefill - Baler Processing	Door Repair - labor / materials for baler door	\$1,837.50
CURRY GARAGE DOOR CO	Balefill - Baler Processing	Garage Door Installation/parts baler doors	\$3,400.00
<i>CURRY GARAGE DOOR CO - Total For Balefill - Baler Processing</i>			<i>\$5,237.50</i>
<b>CURRY GARAGE DOOR CO - ALL DEPARTMENTS</b>			<b>\$5,237.50</b>

### DALCO INDUSTRIES INC

DALCO INDUSTRIES INC	Traffic Control	Annealed Wire	\$155.00
<i>DALCO INDUSTRIES INC - Total For Traffic Control</i>			<i>\$155.00</i>
<b>DALCO INDUSTRIES INC - ALL DEPARTMENTS</b>			<b>\$155.00</b>

### DANA KEPNER CO. OF W

DANA KEPNER CO. OF W	Water Tanks	8" CLA-VALVE	\$24,033.77
<i>DANA KEPNER CO. OF W - Total For Water Tanks</i>			<i>\$24,033.77</i>
<b>DANA KEPNER CO. OF W - ALL DEPARTMENTS</b>			<b>\$24,033.77</b>

### DANA KEPNER COMPANY

DANA KEPNER COMPANY	RWS - Booster Stations	FLANGE- BOOSTER SUPPLIES REGIONAL	\$1,191.56
<i>DANA KEPNER COMPANY - Total For RWS - Booster Stations</i>			<i>\$1,191.56</i>
DANA KEPNER COMPANY	Sewer Stormwater	storm point repair part	\$278.50

<i>DANA KEPNER COMPANY - Total For Sewer Stormwater</i>			<i>\$278.50</i>
DANA KEPNER COMPANY	Water Distribution	NUT & BOTS, REPAIR CLAMP, COUPLING- W	\$3,043.61
DANA KEPNER COMPANY	Water Distribution	BONNET BOLTS- WATER & SEWER LINE MAT	\$1,385.33
DANA KEPNER COMPANY	Water Distribution	COMP COUP- WATER & SEWER LINE MATERI	\$52.65
DANA KEPNER COMPANY	Water Distribution	COUPLING & STIFFENER- WATER & SEWER LI	\$404.90
DANA KEPNER COMPANY	Water Distribution	COUPLING & STIFFENER- WATER & SEWER LI	\$404.90
DANA KEPNER COMPANY	Water Distribution	REFUND FOR BEING CHARGED TWICE- WATE	(\$404.90)
DANA KEPNER COMPANY	Water Distribution	BUSHING- WATER & SEWER LINE MATERIALS	\$168.00

<i>DANA KEPNER COMPANY - Total For Water Distribution</i>			<i>\$5,054.49</i>
<b>DANA KEPNER COMPANY - ALL DEPARTMENTS</b>			<b>\$6,524.55</b>

## DATAMARS INC.

DATAMARS INC.	Metro Animal Shelter	T-SL 8025 w/Lifetime Registration	\$2,952.36
<i>DATAMARS INC. - Total For Metro Animal Shelter</i>			<i>\$2,952.36</i>
<b>DATAMARS INC. - ALL DEPARTMENTS</b>			<b>\$2,952.36</b>

## DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police Grants Fund	DAYS INNS CR 23-061896	\$85.00
<i>DAYS INNS/DAYSTOP - Total For Police Grants Fund</i>			<i>\$85.00</i>
<b>DAYS INNS/DAYSTOP - ALL DEPARTMENTS</b>			<b>\$85.00</b>

## DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Field Maintenance	Misc. Irrigation/Fertilizer	\$1,014.68
<i>DBC IRRIGATION SUPPL - Total For Field Maintenance</i>			<i>\$1,014.68</i>
<b>DBC IRRIGATION SUPPL - ALL DEPARTMENTS</b>			<b>\$1,014.68</b>

## DEA REGISTRATION

DEA REGISTRATION	Police Career Services	GOVERNMENT SERVICES NOT ELSEWHERE C	\$296.00
<i>DEA REGISTRATION - Total For Police Career Services</i>			<i>\$296.00</i>
<b>DEA REGISTRATION - ALL DEPARTMENTS</b>			<b>\$296.00</b>

## DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Fleet Maintenance Fund	83278 Auto Glass Repair	\$213.71
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO. 202400082 / 83272 Auto Glass R	\$237.43
<i>DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund</i>			<i>\$451.14</i>
<b>DECKER AUTO GLASS, I - ALL DEPARTMENTS</b>			<b>\$451.14</b>

## DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	Supplies to winterize N Casper Clubhouse - D	\$50.50
DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for Lansing Field - Dennis	\$5.18
<i>DENNIS SUPPLY CO. - Total For Buildings &amp; Structures Fund</i>			<i>\$55.68</i>
<b>DENNIS SUPPLY CO. - ALL DEPARTMENTS</b>			<b>\$55.68</b>

## DENVER INDUSTRIAL PU

DENVER INDUSTRIAL PU	WWTP Operations	Peerless Mechanical Seal Kit	\$272.00
<i>DENVER INDUSTRIAL PU - Total For WWTP Operations</i>			<i>\$272.00</i>
<b>DENVER INDUSTRIAL PU - ALL DEPARTMENTS</b>			<b>\$272.00</b>

## DEPT. OF FAMILY SVCS

DEPT. OF FAMILY SVCS	Police Career Services	COURT COSTS INCLUDING ALIMONY AND CH	\$10.00
<i>DEPT. OF FAMILY SVCS - Total For Police Career Services</i>			<i>\$10.00</i>
<b>DEPT. OF FAMILY SVCS - ALL DEPARTMENTS</b>			<b>\$10.00</b>

## DIAMOND VOGEL PAINTS

DIAMOND VOGEL PAINTS	Hogadon - Operations	Fence Stain	\$200.20
<i>DIAMOND VOGEL PAINTS - Total For Hogadon - Operations</i>			<i>\$200.20</i>
<b>DIAMOND VOGEL PAINTS - ALL DEPARTMENTS</b>			<b>\$200.20</b>

## DICK'S SPORTING GOOD

DICK'S SPORTING GOOD	Balefill - Baler Processing	SUPPLIES FOR THE GYM	\$49.97
<i>DICK'S SPORTING GOOD - Total For Balefill - Baler Processing</i>			<i>\$49.97</i>
<b>DICK'S SPORTING GOOD - ALL DEPARTMENTS</b>			<b>\$49.97</b>



## DISCOUNT DOORS GARAG

DISCOUNT DOORS GARAG	Water Distribution	Operator 12' & 14' Trolley, Freight & Labor	\$3,298.73
<i>DISCOUNT DOORS GARAG - Total For Water Distribution</i>			<i>\$3,298.73</i>
<b>DISCOUNT DOORS GARAG - ALL DEPARTMENTS</b>			<b>\$3,298.73</b>

## DLT SOLUTIONS

DLT SOLUTIONS	Engineering	Civil 3D Government - Annual Renewal	\$4,452.28
<i>DLT SOLUTIONS - Total For Engineering</i>			<i>\$4,452.28</i>
DLT SOLUTIONS	Information Services	Civil 3D Government - Annual Renewal	\$636.04
<i>DLT SOLUTIONS - Total For Information Services</i>			<i>\$636.04</i>
DLT SOLUTIONS	Metropolitan Planning Org	Civil 3D Government - Annual Renewal	\$636.04
<i>DLT SOLUTIONS - Total For Metropolitan Planning Org</i>			<i>\$636.04</i>
DLT SOLUTIONS	Parks - Parks Maint.	Civil 3D Government - Annual Renewal	\$636.04
<i>DLT SOLUTIONS - Total For Parks - Parks Maint.</i>			<i>\$636.04</i>
<b>DLT SOLUTIONS - ALL DEPARTMENTS</b>			<b>\$6,360.40</b>

## DLX FOR SMALLBUSINES

DLX FOR SMALLBUSINES	Metro Animal Shelter	ALL OTHER DIRECT MARKETERS deposit bags	\$114.02
<i>DLX FOR SMALLBUSINES - Total For Metro Animal Shelter</i>			<i>\$114.02</i>
<b>DLX FOR SMALLBUSINES - ALL DEPARTMENTS</b>			<b>\$114.02</b>

## DNH GODADDY.COM

DNH GODADDY.COM	City Manager	domain renewal	\$33.16
<i>DNH GODADDY.COM - Total For City Manager</i>			<i>\$33.16</i>
<b>DNH GODADDY.COM - ALL DEPARTMENTS</b>			<b>\$33.16</b>

## DOLLAR TREE

DOLLAR TREE	Ice Arena - Operations	CONCESSION - SCRUBBING BRUSHES	\$6.25
<i>DOLLAR TREE - Total For Ice Arena - Operations</i>			<i>\$6.25</i>
<b>DOLLAR TREE - ALL DEPARTMENTS</b>			<b>\$6.25</b>

## DPC INDUSTRIES, INC.

DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite - Sole Source Memo - C	\$13,186.79
DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite - Sole Source Memo - C	\$13,030.08
<i>DPC INDUSTRIES, INC. - Total For Regional Water Operations</i>			<i>\$26,216.87</i>
<b>DPC INDUSTRIES, INC. - ALL DEPARTMENTS</b>			<b>\$26,216.87</b>

## DYNAMIC CONTROLS INC

DYNAMIC CONTROLS INC	Regional Water Operations	Milestone License for Cameras - Technology	\$306.00
<i>DYNAMIC CONTROLS INC - Total For Regional Water Operations</i>			<i>\$306.00</i>
<b>DYNAMIC CONTROLS INC - ALL DEPARTMENTS</b>			<b>\$306.00</b>

## EATON SALES & SVC.,

EATON SALES & SVC.,	Fleet Maintenance Fund	Veeder Root Repair - labor, trip charge & ma	\$501.69
<i>EATON SALES &amp; SVC., - Total For Fleet Maintenance Fund</i>			<i>\$501.69</i>
<b>EATON SALES &amp; SVC., - ALL DEPARTMENTS</b>			<b>\$501.69</b>

## EB INC

EB INC	Balefill - Disposal & Landfill	SOLID WASTE LAWN AND WEED SERVICE	\$326.32
<i>EB INC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$326.32</i>
<b>EB INC - ALL DEPARTMENTS</b>			<b>\$326.32</b>

## eBay O 15-10596-7329

eBay O 15-10596-7329	Fleet Maintenance Fund	CREDIT / TRAILER FLOORING CANCELLED	(\$454.04)
eBay O 15-10596-7329	Fleet Maintenance Fund	TRAILER FLOORING / CANCELLED	\$454.04
<i>eBay O 15-10596-7329 - Total For Fleet Maintenance Fund</i>			<i>\$0.00</i>
<b>eBay O 15-10596-7329 - ALL DEPARTMENTS</b>			<b>\$0.00</b>

## eBay O 22-10608-4617

eBay O 22-10608-4617	Fleet Maintenance Fund	CREDIT / ATV PARTS CANCELLED	(\$209.93)
eBay O 22-10608-4617	Fleet Maintenance Fund	ATV PARTS / CANCELLED	\$209.93
<i>eBay O 22-10608-4617 - Total For Fleet Maintenance Fund</i>			<i>\$0.00</i>

**ECONOMIC DEVELOPMENT**

ECONOMIC DEVELOPMENT Social Community Services 2nd Qtr FY2024 Administrative & Incentive F \$111,534.25

*ECONOMIC DEVELOPMENT - Total For Social Community Services \$111,534.25*

**ECONOMIC DEVELOPMENT - ALL DEPARTMENTS \$111,534.25**

**EDGE ENGINEERING GRO**

EDGE ENGINEERING GRO Risk Management MRF Building Garage Door #11 - Claim #2024 \$780.00

*EDGE ENGINEERING GRO - Total For Risk Management \$780.00*

**EDGE ENGINEERING GRO - ALL DEPARTMENTS \$780.00**

**EGGINGTONS**

EGGINGTONS Police Administration EATING PLACES, RESTAURANTS promotion c \$796.50

*EGGINGTONS - Total For Police Administration \$796.50*

**EGGINGTONS - ALL DEPARTMENTS \$796.50**

**ELWAYS**

ELWAYS Community Development EATING PLACES, RESTAURANTS \$25.92

*ELWAYS - Total For Community Development \$25.92*

**ELWAYS - ALL DEPARTMENTS \$25.92**

**EMPLOYEE REIMBURSEME**

EMPLOYEE REIMBURSEME Balefill - Baler Processing Work clothing reimbursement Coltan Rickett \$63.58

*EMPLOYEE REIMBURSEME - Total For Balefill - Baler Processing \$63.58*

EMPLOYEE REIMBURSEME Balefill - Disposal & Landfill Work boot reimbursement \$130.49

*EMPLOYEE REIMBURSEME - Total For Balefill - Disposal & Landfill \$130.49*

EMPLOYEE REIMBURSEME Balefill - Diversion & Special Work boot & clothing reimbursement Angel \$247.57

EMPLOYEE REIMBURSEME Balefill - Diversion & Special Work boot reimbursement \$150.00

*EMPLOYEE REIMBURSEME - Total For Balefill - Diversion & Special \$397.57*

EMPLOYEE REIMBURSEME Buildings & Structures Fund Work clothing reimbursement \$56.66

EMPLOYEE REIMBURSEME Buildings & Structures Fund Work boot reimbursement \$150.00

<i>EMPLOYEE REIMBURSEME - Total For Buildings &amp; Structures Fund</i>			<i>\$206.66</i>
EMPLOYEE REIMBURSEME	Fire-EMS Administration	Reimbursement - plaque engraving	\$154.50
<i>EMPLOYEE REIMBURSEME - Total For Fire-EMS Administration</i>			<i>\$154.50</i>
EMPLOYEE REIMBURSEME	Ft. Caspar Museum	Reimbursement For Postal Supplies	\$10.68
<i>EMPLOYEE REIMBURSEME - Total For Ft. Caspar Museum</i>			<i>\$10.68</i>
EMPLOYEE REIMBURSEME	Human Resources	Tuition & Book Reimbursement	\$1,295.98
<i>EMPLOYEE REIMBURSEME - Total For Human Resources</i>			<i>\$1,295.98</i>
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	\$154.99
<i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i>			<i>\$154.99</i>
EMPLOYEE REIMBURSEME	Police Grants Fund	Walmart receipt case #23-070015	\$34.88
EMPLOYEE REIMBURSEME	Police Grants Fund	Domestic Violence Awareness Shirts Reimbu	\$42.00
<i>EMPLOYEE REIMBURSEME - Total For Police Grants Fund</i>			<i>\$76.88</i>
EMPLOYEE REIMBURSEME	Refuse - Residential	Wyoming DOT CDL Reimbursement Kyle Ow	\$45.00
<i>EMPLOYEE REIMBURSEME - Total For Refuse - Residential</i>			<i>\$45.00</i>
EMPLOYEE REIMBURSEME	Regional Water Operations	Safety Boot Reimbursement to \$150 -Unifor	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Regional Water Operations</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME	Streets	Work boot reimbursement	\$114.18
<i>EMPLOYEE REIMBURSEME - Total For Streets</i>			<i>\$114.18</i>
EMPLOYEE REIMBURSEME	Water Distribution	Work clothing reimbursement	\$150.00
EMPLOYEE REIMBURSEME	Water Distribution	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			<i>\$300.00</i>
EMPLOYEE REIMBURSEME	Water Meters	Work boot & clothing reimbursement	\$415.44
EMPLOYEE REIMBURSEME	Water Meters	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Water Meters</i>			<i>\$565.44</i>
<b>EMPLOYEE REIMBURSEME - ALL DEPARTMENTS</b>			<b>\$3,665.95</b>

## ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	potable water testing	\$53.00
<i>ENERGY LABORATORIES - Total For Hogadon - Operations</i>			<i>\$53.00</i>
<b>ENERGY LABORATORIES - ALL DEPARTMENTS</b>			<b>\$53.00</b>

## ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Analysis Parameter Tests - Testing	\$3,003.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores Test - Testing	\$339.00

ENERGY LABRATORIES I	Regional Water Operations	Seasonal TSS Outfall #2-Analysis Parameter T	\$53.00
ENERGY LABRATORIES I	Regional Water Operations	Alkalinity to pH & Carbon, Total Organic - Te	\$108.00
ENERGY LABRATORIES I	Regional Water Operations	UV Absorbance, Carbon, Total Organic - Testi	\$75.00
ENERGY LABRATORIES I	Regional Water Operations	Bacteria, Public Water Supply - Testing	\$53.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores Test - Testing	\$339.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			<i>\$3,970.00</i>
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$561.00
ENERGY LABRATORIES I	Water Tanks	Metals by ICP/ICPMS, Drinking Water testing	\$272.00
ENERGY LABRATORIES I	Water Tanks	Purgeable Organics/SDWA testing	\$146.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$99.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$561.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$144.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$99.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$53.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			<i>\$1,935.00</i>
<b>ENERGY LABRATORIES I - ALL DEPARTMENTS</b>			<b>\$5,905.00</b>

## ENGINEERING DESIGN A

ENGINEERING DESIGN A	Capital Projects Fund	Design of Athletic Fields Ligh	\$187.50
<i>ENGINEERING DESIGN A - Total For Capital Projects Fund</i>			<i>\$187.50</i>
ENGINEERING DESIGN A	Metro Animal Shelter	Metro Emergency Generator	\$150.00
<i>ENGINEERING DESIGN A - Total For Metro Animal Shelter</i>			<i>\$150.00</i>
<b>ENGINEERING DESIGN A - ALL DEPARTMENTS</b>			<b>\$337.50</b>

## ENNEAGRAM INSTITUTE

ENNEAGRAM INSTITUTE	Police Career Services	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$36.00
<i>ENNEAGRAM INSTITUTE - Total For Police Career Services</i>			<i>\$36.00</i>
<b>ENNEAGRAM INSTITUTE - ALL DEPARTMENTS</b>			<b>\$36.00</b>

## ENVATO

ENVATO	City Manager	Dues and Subscriptions - Stock images, video	\$58.00
<i>ENVATO - Total For City Manager</i>			<i>\$58.00</i>

**ENVATO - ALL DEPARTMENTS** \$58.00

## ESO SOLUTIONS INC

ESO SOLUTIONS INC Fire-EMS Administration CAD Integration/Fire Pkg/Vision Plus w/Goog \$877.17

ESO SOLUTIONS INC Fire-EMS Administration CAD Integration/Fire Pkg/Vision Plus w/Goog \$1,730.29

*ESO SOLUTIONS INC - Total For Fire-EMS Administration* \$2,607.46

**ESO SOLUTIONS INC - ALL DEPARTMENTS** \$2,607.46

## EUROFINS EATON ANALY

EUROFINS EATON ANALY Regional Water Operations Bromate Tests - Testing \$200.00

*EUROFINS EATON ANALY - Total For Regional Water Operations* \$200.00

**EUROFINS EATON ANALY - ALL DEPARTMENTS** \$200.00

## EXPEDIA 726105624452

EXPEDIA 726105624452 Police Career Services TRAVEL AGENCIES credit Dabney room (\$842.18)

*EXPEDIA 726105624452 - Total For Police Career Services* (\$842.18)

**EXPEDIA 726105624452 - ALL DEPARTMENTS** (\$842.18)

## EXPEDIA 726638197740

EXPEDIA 726638197740 Police Career Services TRAVEL AGENCIES hotel Kauffman and Willia \$1,545.90

*EXPEDIA 726638197740 - Total For Police Career Services* \$1,545.90

**EXPEDIA 726638197740 - ALL DEPARTMENTS** \$1,545.90

## EXPEDIA 726638368952

EXPEDIA 726638368952 Police Career Services TRAVEL AGENCIES hotel dabney \$959.10

*EXPEDIA 726638368952 - Total For Police Career Services* \$959.10

**EXPEDIA 726638368952 - ALL DEPARTMENTS** \$959.10

## EXPEDIA 726638379848

EXPEDIA 726638379848 Police Career Services TRAVEL AGENCIES Dabney car rental training \$369.71

EXPEDIA 726638379848 Police Career Services TRAVEL AGENCIES credit for rental car (\$269.71)

EXPEDIA 726638379848 - Total For Police Career Services \$100.00

**EXPEDIA 726638379848 - ALL DEPARTMENTS \$100.00**

## EXPEDIA 726657723522

EXPEDIA 726657723522 Police Career Services TRAVEL AGENCIES lodging texas drone traini \$737.31

EXPEDIA 726657723522 - Total For Police Career Services \$737.31

**EXPEDIA 726657723522 - ALL DEPARTMENTS \$737.31**

## EXPERIAN EXP PAY CC

EXPERIAN EXP PAY CC Police Career Services BUSINESS SERVICES NOT ELSEWHERE CLASSI \$183.49

EXPERIAN EXP PAY CC - Total For Police Career Services \$183.49

**EXPERIAN EXP PAY CC - ALL DEPARTMENTS \$183.49**

## EXPRESS SERVICES INC

EXPRESS SERVICES INC City Clerk Temp service \$1,454.80

EXPRESS SERVICES INC - Total For City Clerk \$1,454.80

EXPRESS SERVICES INC City Manager Temp service \$1,454.80

EXPRESS SERVICES INC City Manager Temp service CMO Exec Assis \$1,388.24

EXPRESS SERVICES INC City Manager Temp service CMO Exec Assis \$1,427.52

EXPRESS SERVICES INC City Manager Temp service CMO Exec Assis \$709.58

EXPRESS SERVICES INC City Manager Temp service CMO Exec Assis \$1,454.80

EXPRESS SERVICES INC City Manager Temp service CMO Exec Assis \$330.24

EXPRESS SERVICES INC City Manager Temp Services \$581.82

EXPRESS SERVICES INC City Manager Temp service \$1,454.80

EXPRESS SERVICES INC City Manager Temp service CMO Exec Assis \$1,454.80

EXPRESS SERVICES INC City Manager Temp service \$1,237.83

EXPRESS SERVICES INC City Manager Temp service \$632.84

EXPRESS SERVICES INC - Total For City Manager \$12,127.27

EXPRESS SERVICES INC Refuse - Residential Temp Services FOR MICHAEL MCCOY \$1,147.08

EXPRESS SERVICES INC Refuse - Residential Temp Services FOR MICHAEL MCCOY \$1,237.83

EXPRESS SERVICES INC Refuse - Residential Temp service-STREET SWEEPING \$1,154.34

EXPRESS SERVICES INC - Total For Refuse - Residential \$3,539.25

**EXPRESS SERVICES INC - ALL DEPARTMENTS**

\$17,121.32

**EXXON CC 202**

EXXON CC 202	City Manager	Wam in Shoshonie	\$25.00
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<i>EXXON CC 202 - Total For City Manager</i>			<i>\$25.00</i>
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<b>EXXON CC 202 - ALL DEPARTMENTS</b>			<b>\$25.00</b>
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**EXXON FAST LANE INC**

EXXON FAST LANE INC	City Manager	WAM IN SHOSHONI	\$6.18
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<i>EXXON FAST LANE INC - Total For City Manager</i>			<i>\$6.18</i>
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<b>EXXON FAST LANE INC - ALL DEPARTMENTS</b>			<b>\$6.18</b>
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**EXXON GOOD TO GO STO**

EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$119.38
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EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$79.72
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EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$57.42
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EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$45.34
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EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$89.17
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EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	\$126.00
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<i>EXXON GOOD TO GO STO - Total For Fire-EMS Operations</i>			<i>\$517.03</i>
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EXXON GOOD TO GO STO	Fire-EMS Training	Propane for training ground	\$25.99
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<i>EXXON GOOD TO GO STO - Total For Fire-EMS Training</i>			<i>\$25.99</i>
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<b>EXXON GOOD TO GO STO - ALL DEPARTMENTS</b>			<b>\$543.02</b>
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**FACEBK QT43CUF7Z2**

FACEBK QT43CUF7Z2	Ft. Caspar Museum	Facebook Advertising	\$7.52
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<i>FACEBK QT43CUF7Z2 - Total For Ft. Caspar Museum</i>			<i>\$7.52</i>
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<b>FACEBK QT43CUF7Z2 - ALL DEPARTMENTS</b>			<b>\$7.52</b>
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**FACEBK 2FQRCSBB22**

FACEBK 2FQRCSBB22	Rec Center - Special Program	Advertising Craft Fair	\$3.00
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<i>FACEBK 2FQRCSBB22 - Total For Rec Center - Special Programs</i>			<i>\$3.00</i>
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**FACEBK 2FQRCSBB22 - ALL DEPARTMENTS** \$3.00

**FACEBK 2NUM6TPB22**

FACEBK 2NUM6TPB22 Rec Center - Special Program Advertising for the Craft Fair \$15.00

*FACEBK 2NUM6TPB22 - Total For Rec Center - Special Programs* \$15.00

**FACEBK 2NUM6TPB22 - ALL DEPARTMENTS** \$15.00

**FACEBK 66L5HSKB22**

FACEBK 66L5HSKB22 Rec Center - Special Program Advertising Craft Fair \$7.00

*FACEBK 66L5HSKB22 - Total For Rec Center - Special Programs* \$7.00

**FACEBK 66L5HSKB22 - ALL DEPARTMENTS** \$7.00

**FACEBK 7EFSKTFB22**

FACEBK 7EFSKTFB22 Rec Center - Special Program Advertising Craft Fair \$3.00

*FACEBK 7EFSKTFB22 - Total For Rec Center - Special Programs* \$3.00

**FACEBK 7EFSKTFB22 - ALL DEPARTMENTS** \$3.00

**FACEBK APTCQTTB22**

FACEBK APTCQTTB22 Rec Center - Special Program Advertising for the Craft Fair \$15.00

*FACEBK APTCQTTB22 - Total For Rec Center - Special Programs* \$15.00

**FACEBK APTCQTTB22 - ALL DEPARTMENTS** \$15.00

**FACEBK CZRSMTFB22**

FACEBK CZRSMTFB22 Rec Center - Special Program Advertising Craft Fair \$5.00

*FACEBK CZRSMTFB22 - Total For Rec Center - Special Programs* \$5.00

**FACEBK CZRSMTFB22 - ALL DEPARTMENTS** \$5.00

**FACEBK EEBSNTP6Z2**

FACEBK EEBSNTP6Z2 Ft. Caspar Museum Facebook Advertising \$25.00

*FACEBK EEBSNTP6Z2 - Total For Ft. Caspar Museum* \$25.00

**FACEBK EEBSTP622 - ALL DEPARTMENTS** \$25.00

**FACEBK VM5ZYSPB22**

FACEBK VM5ZYSPB22 Rec Center - Special Program Advertising Craft Fair \$3.00

*FACEBK VM5ZYSPB22 - Total For Rec Center - Special Programs* \$3.00

**FACEBK VM5ZYSPB22 - ALL DEPARTMENTS** \$3.00

**FACEBK VSMUHSBB22**

FACEBK VSMUHSBB22 Rec Center - Special Program Advertising Craft Fair \$10.00

*FACEBK VSMUHSBB22 - Total For Rec Center - Special Programs* \$10.00

**FACEBK VSMUHSBB22 - ALL DEPARTMENTS** \$10.00

**FACEBK ZNLGFTTB22**

FACEBK ZNLGFTTB22 Rec Center - Special Program Advertising Craft Fair \$3.00

*FACEBK ZNLGFTTB22 - Total For Rec Center - Special Programs* \$3.00

**FACEBK ZNLGFTTB22 - ALL DEPARTMENTS** \$3.00

**FEDEX OFFIC942000094**

FEDEX OFFIC942000094 Kickball Kickball Brackets \$7.90

*FEDEX OFFIC942000094 - Total For Kickball* \$7.90

**FEDEX OFFIC942000094 - ALL DEPARTMENTS** \$7.90

**FEDEX784578382321**

FEDEX784578382321 Fire-EMS Administration Ship hydraulic oil sample from Truck 1 UL tes \$16.40

*FEDEX784578382321 - Total For Fire-EMS Administration* \$16.40

**FEDEX784578382321 - ALL DEPARTMENTS** \$16.40

**FEDEX784679437294**

FEDEX784679437294 Fire-EMS Administration Shipping gear for repair \$61.14

*FEDEX784679437294 - Total For Fire-EMS Administration* \$61.14

**FEDEX784679437294 - ALL DEPARTMENTS**

\$61.14

**FEDEX784872171671**

FEDEX784872171671	Fire-EMS Administration	Shipping Fit Tester to OHD for annual calibra	\$84.68
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<i>FEDEX784872171671 - Total For Fire-EMS Administration</i>			<i>\$84.68</i>
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**FEDEX784872171671 - ALL DEPARTMENTS**

\$84.68

**FEDEX81125421**

FEDEX81125421	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	\$2.30
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<i>FEDEX81125421 - Total For Police Administration</i>			<i>\$2.30</i>
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**FEDEX81125421 - ALL DEPARTMENTS**

\$2.30

**FEDEX81125459**

FEDEX81125459	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	\$2.33
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<i>FEDEX81125459 - Total For Police Administration</i>			<i>\$2.33</i>
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**FEDEX81125459 - ALL DEPARTMENTS**

\$2.33

**FEDEX81176983**

FEDEX81176983	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	\$29.10
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<i>FEDEX81176983 - Total For Police Administration</i>			<i>\$29.10</i>
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**FEDEX81176983 - ALL DEPARTMENTS**

\$29.10

**FEDEX81307916**

FEDEX81307916	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	\$44.95
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<i>FEDEX81307916 - Total For Police Administration</i>			<i>\$44.95</i>
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**FEDEX81307916 - ALL DEPARTMENTS**

\$44.95

**FELSBURG HOLT & ULLE**

FELSBURG HOLT & ULLE	Metropolitan Planning Org	Contract Withholding: 23300048	\$2,918.42
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<i>FELSBURG HOLT &amp; ULLE - Total For Metropolitan Planning Org</i>			<i>\$2,918.42</i>
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**FELSBURG HOLT & ULLE - ALL DEPARTMENTS**

\$2,918.42

**FERGUSON ENTERPRISES**

FERGUSON ENTERPRISES	Buildings & Structures Fund	Parking lot drainage supplies for CBC - Fergu	\$74.66
FERGUSON ENTERPRISES	Buildings & Structures Fund	Plumbing repair supplies for Baler Building -	\$79.20
<i>FERGUSON ENTERPRISES - Total For Buildings &amp; Structures Fund</i>			<i>\$153.86</i>
FERGUSON ENTERPRISES	Regional Water Operations	Band Clamps, Spool & Gasket Pump Mat.-W	\$478.50
<i>FERGUSON ENTERPRISES - Total For Regional Water Operations</i>			<i>\$478.50</i>
FERGUSON ENTERPRISES	Sewer Stormwater	storm line couplers	\$578.08
<i>FERGUSON ENTERPRISES - Total For Sewer Stormwater</i>			<i>\$578.08</i>
FERGUSON ENTERPRISES	Sewer Wastewater Collection	sewer plug for repairs	\$653.61
<i>FERGUSON ENTERPRISES - Total For Sewer Wastewater Collection</i>			<i>\$653.61</i>
FERGUSON ENTERPRISES	WWTP Operations	Hymax Versa Encap	\$72.50
FERGUSON ENTERPRISES	WWTP Operations	Plumbing parts	\$352.88
FERGUSON ENTERPRISES	WWTP Operations	Plug valve with gear	\$3,883.60
<i>FERGUSON ENTERPRISES - Total For WWTP Operations</i>			<i>\$4,308.98</i>
<b>FERGUSON ENTERPRISES - ALL DEPARTMENTS</b>			<b>\$6,173.03</b>

**FINALLY RESTAURANT G**

FINALLY RESTAURANT G	Police Administration	MANAGEMENT, CONSULTING AND PUBLIC R	\$50.00
<i>FINALLY RESTAURANT G - Total For Police Administration</i>			<i>\$50.00</i>
<b>FINALLY RESTAURANT G - ALL DEPARTMENTS</b>			<b>\$50.00</b>

**FIRE PROTECTION PUB**

FIRE PROTECTION PUB	Fire-EMS Training	Promotional books for stations	\$584.00
<i>FIRE PROTECTION PUB - Total For Fire-EMS Training</i>			<i>\$584.00</i>
<b>FIRE PROTECTION PUB - ALL DEPARTMENTS</b>			<b>\$584.00</b>

**FIRST INTERSTATE BAN**

FIRST INTERSTATE BAN	Community Development	Tamper Resistant Bags	\$81.00
<i>FIRST INTERSTATE BAN - Total For Community Development</i>			<i>\$81.00</i>
<b>FIRST INTERSTATE BAN - ALL DEPARTMENTS</b>			<b>\$81.00</b>

## FISHER SCIENTIFIC

FISHER SCIENTIFIC	WWTP Operations	LAB supplies	\$338.41
<i>FISHER SCIENTIFIC - Total For WWTP Operations</i>			<i>\$338.41</i>
<b>FISHER SCIENTIFIC - ALL DEPARTMENTS</b>			<b>\$338.41</b>

## FLEETPRIDE893

FLEETPRIDE893	WWTP Operations	Tubing	\$23.99
<i>FLEETPRIDE893 - Total For WWTP Operations</i>			<i>\$23.99</i>
<b>FLEETPRIDE893 - ALL DEPARTMENTS</b>			<b>\$23.99</b>

## FLY CASPER ALLIANCE

FLY CASPER ALLIANCE	Direct Distrib - Soc Com Svcs	Marketing for Fly Casper Alliance	\$50,000.00
<i>FLY CASPER ALLIANCE - Total For Direct Distrib - Soc Com Svcs</i>			<i>\$50,000.00</i>
<b>FLY CASPER ALLIANCE - ALL DEPARTMENTS</b>			<b>\$50,000.00</b>

## FORCE SCIENCE LTD

FORCE SCIENCE LTD	Police Career Services	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$295.00
FORCE SCIENCE LTD	Police Career Services	PROFESSIONAL SERVICES NOT ELSEWHERE C	(\$495.00)
FORCE SCIENCE LTD	Police Career Services	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$495.00
<i>FORCE SCIENCE LTD - Total For Police Career Services</i>			<i>\$295.00</i>
<b>FORCE SCIENCE LTD - ALL DEPARTMENTS</b>			<b>\$295.00</b>

## FORMS FULFILLMENT CE

FORMS FULFILLMENT CE	Finance	A/P Check Stock	\$216.56
<i>FORMS FULFILLMENT CE - Total For Finance</i>			<i>\$216.56</i>
<b>FORMS FULFILLMENT CE - ALL DEPARTMENTS</b>			<b>\$216.56</b>

## FORT COLLINS WHOLESA

FORT COLLINS WHOLESA	Parks - Urban Forestry	Trees	\$5,889.00
FORT COLLINS WHOLESA	Parks - Urban Forestry	Trees	\$895.00
<i>FORT COLLINS WHOLESA - Total For Parks - Urban Forestry</i>			<i>\$6,784.00</i>

**FORT COLLINS WHOLESAs - ALL DEPARTMENTS**

\$6,784.00

**GA SLEEP INC**

GA SLEEP INC	Fire-EMS Operations	Station 5 Duct Cleaning	\$1,305.00
GA SLEEP INC	Fire-EMS Operations	Station 3 Duct Cleaning	\$1,615.00
GA SLEEP INC	Fire-EMS Operations	Station 3 Carpet Cleaning	\$290.00
GA SLEEP INC	Fire-EMS Operations	Station 2 Carpet Cleaning	\$309.28
GA SLEEP INC	Fire-EMS Operations	Station 1 Duct Cleaning	\$1,340.00
GA SLEEP INC	Fire-EMS Operations	Station 5 Carpet Cleaning	\$344.51

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*GA SLEEP INC - Total For Fire-EMS Operations* \$5,203.79

**GA SLEEP INC - ALL DEPARTMENTS**

\$5,203.79

**GALLES GREENHOUSE AN**

GALLES GREENHOUSE AN	Weed & Pest Fund	mulch	\$79.92
GALLES GREENHOUSE AN	Weed & Pest Fund	mulch	\$89.91

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*GALLES GREENHOUSE AN - Total For Weed & Pest Fund* \$169.83

**GALLES GREENHOUSE AN - ALL DEPARTMENTS**

\$169.83

**GALLOWAY & COMPANY I**

GALLOWAY & COMPANY I	General Fund Revenue	PV Christian School Traffic Impact Study	\$4,787.50
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*GALLOWAY & COMPANY I - Total For General Fund Revenue* \$4,787.50

**GALLOWAY & COMPANY I - ALL DEPARTMENTS**

\$4,787.50

**GALLS, INC.**

GALLS, INC.	Police Career Services	Uniform supplies	\$90.00
GALLS, INC.	Police Career Services	Uniform supplies	\$189.00
GALLS, INC.	Police Career Services	Uniform supplies	\$143.96
GALLS, INC.	Police Career Services	Uniform supplies	\$122.40
GALLS, INC.	Police Career Services	Uniform supplies	\$52.20
GALLS, INC.	Police Career Services	Uniform supplies	\$121.50
GALLS, INC.	Police Career Services	Uniform supplies	\$143.30
GALLS, INC.	Police Career Services	Uniform supplies	\$104.40
GALLS, INC.	Police Career Services	Tachyon 8 GTX Duty Boot Qty 2	\$341.92

GALLS, INC.	Police Career Services	Uniform supplies	\$143.96
GALLS, INC.	Police Career Services	Uniform supplies	\$126.00
GALLS, INC.	Police Career Services	Return Of Uniform Supplies	(\$233.96)
<i>GALLS, INC. - Total For Police Career Services</i>			<i>\$1,344.68</i>
<b>GALLS, INC. - ALL DEPARTMENTS</b>			<b>\$1,344.68</b>

## GFOA

GFOA	Finance	GFOA Budget Book Submission	\$575.00
GFOA	Finance	GFOA Update 2023 Training	\$135.00
<i>GFOA - Total For Finance</i>			<i>\$710.00</i>
<b>GFOA - ALL DEPARTMENTS</b>			<b>\$710.00</b>

## GH PHIPPS WYOMING LL

GH PHIPPS WYOMING LL	Capital Projects Fund	CFAC Natatorium Improvements	\$208,215.88
<i>GH PHIPPS WYOMING LL - Total For Capital Projects Fund</i>			<i>\$208,215.88</i>
<b>GH PHIPPS WYOMING LL - ALL DEPARTMENTS</b>			<b>\$208,215.88</b>

## GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	Balefill - Disposal & Landfill	Catering Service For September 25th Meetin	\$59.33
<i>GLOBAL SPECTRUM L.P. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$59.33</i>
GLOBAL SPECTRUM L.P.	City Manager	Catering Service For September 25th Meetin	\$74.13
<i>GLOBAL SPECTRUM L.P. - Total For City Manager</i>			<i>\$74.13</i>
GLOBAL SPECTRUM L.P.	Engineering	Catering Service For September 25th Meetin	\$32.64
<i>GLOBAL SPECTRUM L.P. - Total For Engineering</i>			<i>\$32.64</i>
GLOBAL SPECTRUM L.P.	Ford Wyoming Center	Net Loss Funds - October 2023	\$74,166.67
<i>GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center</i>			<i>\$74,166.67</i>
GLOBAL SPECTRUM L.P.	Refuse - Commercial	Catering Service For September 25th Meetin	\$74.16
<i>GLOBAL SPECTRUM L.P. - Total For Refuse - Commercial</i>			<i>\$74.16</i>
GLOBAL SPECTRUM L.P.	Sewer Administration	Catering Service For September 25th Meetin	\$44.50
<i>GLOBAL SPECTRUM L.P. - Total For Sewer Administration</i>			<i>\$44.50</i>
GLOBAL SPECTRUM L.P.	Streets	Catering Service For September 25th Meetin	\$14.84
<i>GLOBAL SPECTRUM L.P. - Total For Streets</i>			<i>\$14.84</i>
GLOBAL SPECTRUM L.P.	Water Distribution	Catering Service For September 25th Meetin	\$71.20

GLOBAL SPECTRUM L.P. - Total For Water Distribution \$71.20

**GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS \$74,537.47**

**GO-FER FOODS**

GO-FER FOODS Police Career Services fuel RMAN trainingAUTOMATED FUEL DISPE \$19.90

GO-FER FOODS - Total For Police Career Services \$19.90

**GO-FER FOODS - ALL DEPARTMENTS \$19.90**

**GRAINGER, INC.**

GRAINGER, INC. Buildings & Structures Fund BAS Shop Supplies - Grainger \$176.18

GRAINGER, INC. Buildings & Structures Fund Repair supplies for Golf Course Pumphouse - \$27.61

GRAINGER, INC. Buildings & Structures Fund Repair supplies for CBC - Grainger \$28.61

GRAINGER, INC. Buildings & Structures Fund HVAC Repair supplies for CBC - Grainger \$46.08

GRAINGER, INC. - Total For Buildings & Structures Fund \$278.48

GRAINGER, INC. Regional Water Operations Fluorescent 30W Lightbulbs - Building Suppli \$36.72

GRAINGER, INC. Regional Water Operations Thermostat for Heater in Well Houses - Well \$111.83

GRAINGER, INC. Regional Water Operations Thermostat for Well House Heaters - Well Su \$559.15

GRAINGER, INC. - Total For Regional Water Operations \$707.70

GRAINGER, INC. Sewer Wastewater Collection lift station hour meters \$45.80

GRAINGER, INC. - Total For Sewer Wastewater Collection \$45.80

GRAINGER, INC. WWTP Operations Heater \$1,000.31

GRAINGER, INC. WWTP Operations Thermostat \$286.61

GRAINGER, INC. WWTP Operations Hour meter \$45.80

GRAINGER, INC. WWTP Operations Capacitor \$9.63

GRAINGER, INC. WWTP Operations Fan \$93.46

GRAINGER, INC. - Total For WWTP Operations \$1,435.81

**GRAINGER, INC. - ALL DEPARTMENTS \$2,467.79**

**GREINER MOTOR CO - C**

GREINER MOTOR CO - C Fleet Maintenance Fund 70790 Repair Ford F-150 \$510.22

GREINER MOTOR CO - C Fleet Maintenance Fund 101325 Repair Ford Explorer \$591.99

GREINER MOTOR CO - C - Total For Fleet Maintenance Fund \$1,102.21



**GREINER MOTOR CO - C - ALL DEPARTMENTS**

\$1,102.21

**HACH CO., CORP.**

HACH CO., CORP.	Regional Water Operations	EDTA Standard Solution - Lab Supplies	\$40.70
HACH CO., CORP.	Regional Water Operations	Reagents, Solutions, Compounds - Lab Suppli	\$229.95
HACH CO., CORP.	Regional Water Operations	Chlorine (Total) Indicator Solution - Lab Supp	\$30.75

*HACH CO., CORP. - Total For Regional Water Operations* \$301.40

HACH CO., CORP.	Water Tanks	SAMPLE SUPPLIES- OTHER MATERIALS & SU	\$2,311.26
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*HACH CO., CORP. - Total For Water Tanks* \$2,311.26

**HACH CO., CORP. - ALL DEPARTMENTS**

\$2,612.66

**HAMPTON INN AND SUIT**

HAMPTON INN AND SUIT	Aquatics - Operations	WRPA PINEDALE-E.LUERS HOTEL ROOM	\$184.00
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*HAMPTON INN AND SUIT - Total For Aquatics - Operations* \$184.00

HAMPTON INN AND SUIT	Rec Center - Admin	WRPA PINEDALE-C.BATT HOTEL ROOM	\$184.00
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*HAMPTON INN AND SUIT - Total For Rec Center - Admin* \$184.00

**HAMPTON INN AND SUIT - ALL DEPARTMENTS**

\$368.00

**HARBOR FREIGHT TOOLS**

HARBOR FREIGHT TOOLS	Hogadon - Operations	Storage tool	\$155.88
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*HARBOR FREIGHT TOOLS - Total For Hogadon - Operations* \$155.88

HARBOR FREIGHT TOOLS	RWS - Booster Stations	SANDY BOOSTER SUPPLIES- REGIONAL -BOO	\$159.99
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*HARBOR FREIGHT TOOLS - Total For RWS - Booster Stations* \$159.99

HARBOR FREIGHT TOOLS	Water Meters	MISC TOOLS FOR UNIT 234- OTHER MATERIA	\$75.83
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*HARBOR FREIGHT TOOLS - Total For Water Meters* \$75.83

**HARBOR FREIGHT TOOLS - ALL DEPARTMENTS**

\$391.70

**HARDLINE EQUIPMENT L**

HARDLINE EQUIPMENT L	Refuse - Residential	Repair TRK#2298 SWEEPER 2019	\$2,460.63
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*HARDLINE EQUIPMENT L - Total For Refuse - Residential* \$2,460.63

**HARDLINE EQUIPMENT L - ALL DEPARTMENTS**

\$2,460.63

## HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Buildings & Structures Fund	Roof repair supplies for Senior Center - CY Ac	\$59.96
HARDWARE PARTNERS LL	Buildings & Structures Fund	Roofing repair supplies for Fire Station 3 - CY	\$63.96
HARDWARE PARTNERS LL	Buildings & Structures Fund	Repair supplies for Parking Garage Restroom	\$16.46
<i>HARDWARE PARTNERS LL - Total For Buildings &amp; Structures Fund</i>			<i>\$140.38</i>
HARDWARE PARTNERS LL	Cemetery	blower	\$699.99
<i>HARDWARE PARTNERS LL - Total For Cemetery</i>			<i>\$699.99</i>
HARDWARE PARTNERS LL	Fire-EMS Operations	Trash Cans	\$75.98
HARDWARE PARTNERS LL	Fire-EMS Operations	Chainsaw Fuel	\$83.92
<i>HARDWARE PARTNERS LL - Total For Fire-EMS Operations</i>			<i>\$159.90</i>
HARDWARE PARTNERS LL	Regional Water Operations	Hinge & Barrel Bolts for 2.6 Tank Drain - Oth	\$28.97
HARDWARE PARTNERS LL	Regional Water Operations	Spray Foam - Building Supplies	\$11.18
<i>HARDWARE PARTNERS LL - Total For Regional Water Operations</i>			<i>\$40.15</i>
HARDWARE PARTNERS LL	Weed & Pest Fund	valve	\$27.99
HARDWARE PARTNERS LL	Weed & Pest Fund	tools	\$44.97
HARDWARE PARTNERS LL	Weed & Pest Fund	pipe tape	\$1.39
HARDWARE PARTNERS LL	Weed & Pest Fund	insecticide	\$74.34
HARDWARE PARTNERS LL	Weed & Pest Fund	tools	\$118.98
<i>HARDWARE PARTNERS LL - Total For Weed &amp; Pest Fund</i>			<i>\$267.67</i>
<b>HARDWARE PARTNERS LL - ALL DEPARTMENTS</b>			<b>\$1,308.09</b>

## HDR ENGINEERING, INC

HDR ENGINEERING, INC	Balefill - Disposal & Landfill	Leachate Control Panel	\$3,110.00
<i>HDR ENGINEERING, INC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$3,110.00</i>
HDR ENGINEERING, INC	Metropolitan Planning Org	Casper Area Transit Electric F	\$8,335.85
HDR ENGINEERING, INC	Metropolitan Planning Org	Casper Area Transit Electric F	\$107.95
<i>HDR ENGINEERING, INC - Total For Metropolitan Planning Org</i>			<i>\$8,443.80</i>
HDR ENGINEERING, INC	Water Administration	Water Rights Supply and Studie	\$4,985.00
<i>HDR ENGINEERING, INC - Total For Water Administration</i>			<i>\$4,985.00</i>
<b>HDR ENGINEERING, INC - ALL DEPARTMENTS</b>			<b>\$16,538.80</b>

## HILL MUSIC

HILL MUSIC	Information Services	Audio cable for lectern microphone.	\$21.99
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HILL MUSIC - Total For Information Services \$21.99

**HILL MUSIC - ALL DEPARTMENTS \$21.99**

### HILLHOUSE W. LTD

HILLHOUSE W. LTD General Fund Revenue Souvenirs For Museum Store \$148.76

HILLHOUSE W. LTD - Total For General Fund Revenue \$148.76

**HILLHOUSE W. LTD - ALL DEPARTMENTS \$148.76**

### HOBBY-LOBBY #0233

HOBBY-LOBBY #0233 Human Resources 2 pks of treat bags for Celebration with Carte \$6.28

HOBBY-LOBBY #0233 - Total For Human Resources \$6.28

**HOBBY-LOBBY #0233 - ALL DEPARTMENTS \$6.28**

### HOLLAND & HART LLP

HOLLAND & HART LLP Water Tanks Renegotiation of Water Storage \$1,500.00

HOLLAND & HART LLP - Total For Water Tanks \$1,500.00

**HOLLAND & HART LLP - ALL DEPARTMENTS \$1,500.00**

### HOMAX OIL SALES INC

HOMAX OIL SALES INC WWTP Operations Grease gun \$41.99

HOMAX OIL SALES INC - Total For WWTP Operations \$41.99

**HOMAX OIL SALES INC - ALL DEPARTMENTS \$41.99**

### HOMAX OIL SALES, INC

HOMAX OIL SALES, INC Balefill - Disposal & Landfill DIESEL FUEL PURCHASE FOR FY24 FOR BALEF \$29,136.60

HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill \$29,136.60

HOMAX OIL SALES, INC Fleet Maintenance Fund 600 GAL Blue DEF \$1,272.00

HOMAX OIL SALES, INC Fleet Maintenance Fund 8600 GAL Unleaded Fuel \$22,686.20

HOMAX OIL SALES, INC Fleet Maintenance Fund 8998 GAL Winter Diesel Fuel & Ecoclean Po \$34,255.80

HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund \$58,214.00

HOMAX OIL SALES, INC Golf - Operations Gasoline and Diesel Fuel \$2,319.16

HOMAX OIL SALES, INC - Total For Golf - Operations \$2,319.16

HOMAX OIL SALES, INC	Regional Water Operations	Gas for Explorer & 2 Ford Pickups - Gas/Fuel	\$217.54
<i>HOMAX OIL SALES, INC - Total For Regional Water Operations</i>			\$217.54
HOMAX OIL SALES, INC	Water Distribution	Fuel	\$7,574.37
<i>HOMAX OIL SALES, INC - Total For Water Distribution</i>			\$7,574.37
<b>HOMAX OIL SALES, INC - ALL DEPARTMENTS</b>			<b>\$97,461.67</b>

## HOMEDEPOT.COM

HOMEDEPOT.COM	Hogadon - Operations	shop supplies	\$123.82
<i>HOMEDEPOT.COM - Total For Hogadon - Operations</i>			\$123.82
<b>HOMEDEPOT.COM - ALL DEPARTMENTS</b>			<b>\$123.82</b>

## HON ANALYTICS

HON ANALYTICS	Fire-EMS Operations	Ten year overhaul service	\$4,150.00
<i>HON ANALYTICS - Total For Fire-EMS Operations</i>			\$4,150.00
<b>HON ANALYTICS - ALL DEPARTMENTS</b>			<b>\$4,150.00</b>

## HONNEN EQUIPMENT CO.

HONNEN EQUIPMENT CO.	Fleet Maintenance Fund	90954 Equipment repair	\$2,076.52
<i>HONNEN EQUIPMENT CO. - Total For Fleet Maintenance Fund</i>			\$2,076.52
<b>HONNEN EQUIPMENT CO. - ALL DEPARTMENTS</b>			<b>\$2,076.52</b>

## HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	Buildings & Structures Fund	HVAC PM Supplies for CBC - Hose and Rubbe	\$121.30
HOSE AND RUBBER SUPP	Buildings & Structures Fund	Plumbing repair supplies for Service Center -	\$33.33
HOSE AND RUBBER SUPP	Buildings & Structures Fund	HVAC PM Supplies for CBC - Hose and Rubbe	\$13.09
<i>HOSE AND RUBBER SUPP - Total For Buildings &amp; Structures Fund</i>			\$167.72
<b>HOSE AND RUBBER SUPP - ALL DEPARTMENTS</b>			<b>\$167.72</b>

## HOTEL COLORADO

HOTEL COLORADO	Police Career Services	RMAN lodgginngLODGING, HOTELS, MOTEL	\$836.00
<i>HOTEL COLORADO - Total For Police Career Services</i>			\$836.00

**HOTEL COLORADO - ALL DEPARTMENTS** \$836.00

**HOTELSCOM72653503394**

HOTELSCOM72653503394	Police Career Services	TRAVEL AGENCIES Etchison training	\$151.94
HOTELSCOM72653503394	Police Career Services	TRAVEL AGENCIES refund Etchison training	(\$151.94)
<i>HOTELSCOM72653503394 - Total For Police Career Services</i>			\$0.00

**HOTELSCOM72653503394 - ALL DEPARTMENTS** \$0.00

**HOTELSCOM72655062653**

HOTELSCOM72655062653	Police Career Services	TRAVEL AGENCIES PTO training lodging	\$655.10
<i>HOTELSCOM72655062653 - Total For Police Career Services</i>			\$655.10

**HOTELSCOM72655062653 - ALL DEPARTMENTS** \$655.10

**HOTELSCOM72655871606**

HOTELSCOM72655871606	Police Career Services	TRAVEL AGENCIES refund female enforcers t	(\$177.96)
HOTELSCOM72655871606	Police Career Services	TRAVEL AGENCIES Female enforcer training	\$177.96
<i>HOTELSCOM72655871606 - Total For Police Career Services</i>			\$0.00

**HOTELSCOM72655871606 - ALL DEPARTMENTS** \$0.00

**HOWARD SUPPLY COMPAN**

HOWARD SUPPLY COMPAN	Streets	Lifting Chain fix and pull test	\$438.47
<i>HOWARD SUPPLY COMPAN - Total For Streets</i>			\$438.47

**HOWARD SUPPLY COMPAN - ALL DEPARTMENTS** \$438.47

**HYDRO OPTIMIZATION &**

HYDRO OPTIMIZATION &	Regional Water Operations	HMI Re-Programming - Professional Services	\$783.00
<i>HYDRO OPTIMIZATION &amp; - Total For Regional Water Operations</i>			\$783.00

**HYDRO OPTIMIZATION & - ALL DEPARTMENTS** \$783.00

**I2G Soffe s Mech**

I2G Soffe s Mech	Buildings & Structures Fund	HVAC Repair labor for CBC - Soffe's Mech	\$260.00
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<i>12G Soffe s Mech - Total For Buildings &amp; Structures Fund</i>			\$260.00
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<b>12G Soffe s Mech - ALL DEPARTMENTS</b>			<b>\$260.00</b>
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## IDAHO SEWING FOR SPO

IDAHO SEWING FOR SPO	Hogadon - Operations	Safety Pad	\$138.00
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<i>IDAHO SEWING FOR SPO - Total For Hogadon - Operations</i>			<i>\$138.00</i>
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<b>IDAHO SEWING FOR SPO - ALL DEPARTMENTS</b>			<b>\$138.00</b>
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## IDI

IDI	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$313.00
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<i>IDI - Total For Police Investigations</i>			<i>\$313.00</i>
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<b>IDI - ALL DEPARTMENTS</b>			<b>\$313.00</b>
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## IMLSS UTAH

IMLSS UTAH	Buildings & Structures Fund	Door locking supplies for Golf Course - IMLSS	\$156.00
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<i>IMLSS UTAH - Total For Buildings &amp; Structures Fund</i>			<i>\$156.00</i>
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<b>IMLSS UTAH - ALL DEPARTMENTS</b>			<b>\$156.00</b>
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## INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Soil Compaction Tests	\$855.30
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<i>INBERG-MILLER ENGINE - Total For Water Distribution</i>			<i>\$855.30</i>
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<b>INBERG-MILLER ENGINE - ALL DEPARTMENTS</b>			<b>\$855.30</b>
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## INGRAM BOOK COMPANY

INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$132.52
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INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$111.69
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<i>INGRAM BOOK COMPANY - Total For General Fund Revenue</i>			<i>\$244.21</i>
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<b>INGRAM BOOK COMPANY - ALL DEPARTMENTS</b>			<b>\$244.21</b>
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## INSTALLATION & SVC.

INSTALLATION & SVC.	Capital Projects Fund	Mariposa Blvd Improvements - S	\$348,462.71
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INSTALLATION & SVC. - Total For Capital Projects Fund \$348,462.71

**INSTALLATION & SVC. - ALL DEPARTMENTS \$348,462.71**

### INTERNATIONAL HOMICI

INTERNATIONAL HOMICI	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$425.00
INTERNATIONAL HOMICI	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$425.00
INTERNATIONAL HOMICI	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$425.00
INTERNATIONAL HOMICI	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$425.00

INTERNATIONAL HOMICI - Total For Police Career Services \$1,700.00

**INTERNATIONAL HOMICI - ALL DEPARTMENTS \$1,700.00**

### INTERSTATE ALL BATTE

INTERSTATE ALL BATTE	Regional Water Operations	New Battery Backup for Front Gate - Building	\$46.80
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INTERSTATE ALL BATTE - Total For Regional Water Operations \$46.80

INTERSTATE ALL BATTE	WWTP Regional Interceptors	batteries	\$52.50
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INTERSTATE ALL BATTE - Total For WWTP Regional Interceptors \$52.50

**INTERSTATE ALL BATTE - ALL DEPARTMENTS \$99.30**

### INTERWEST PAPER INC

INTERWEST PAPER INC	Refuse - Recycling	Hauling Fee plastics in April to Salt Lake	\$1,005.55
INTERWEST PAPER INC	Refuse - Recycling	Hauling Fee plastics in August to Salt Lake	\$1,011.02

INTERWEST PAPER INC - Total For Refuse - Recycling \$2,016.57

**INTERWEST PAPER INC - ALL DEPARTMENTS \$2,016.57**

### INTUIT, INC.

INTUIT, INC.	Balefill - Baler Processing	TREE FARM	\$4,380.00
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INTUIT, INC. - Total For Balefill - Baler Processing \$4,380.00

INTUIT, INC.	Balefill - Disposal & Landfill	TREE FARM	\$1,360.00
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INTUIT, INC.	Balefill - Disposal & Landfill	TREE FARM	\$2,137.25
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INTUIT, INC. - Total For Balefill - Disposal & Landfill \$3,497.25

INTUIT, INC.	Fleet Maintenance Fund	222276 TOW TO SHOP / ON THE HOOK TO	\$650.00
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INTUIT, INC. - Total For Fleet Maintenance Fund \$650.00

INTUIT, INC.	Hogadon - Operations	safety supplies	\$584.48
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INTUIT, INC.	Hogadon - Operations	world cup safety supplies	\$1,985.87
<i>INTUIT, INC. - Total For Hogadon - Operations</i>			<i>\$2,570.35</i>
INTUIT, INC.	Risk Management	Arena Shielding - Claim #202400020 - Casper	\$822.77
INTUIT, INC.	Risk Management	Arena Shielding - Claim # 202400048 - Caspe	\$822.77
<i>INTUIT, INC. - Total For Risk Management</i>			<i>\$1,645.54</i>
INTUIT, INC.	Water Meters	SHORT BOLTS FOR 2" HIDDEN HILLS METER I	\$26.14
<i>INTUIT, INC. - Total For Water Meters</i>			<i>\$26.14</i>
<b>INTUIT, INC. - ALL DEPARTMENTS</b>			<b>\$12,769.28</b>

## IRON CACTUS MEXICAN

IRON CACTUS MEXICAN	City Manager	EATING PLACES, RESTAURANTS ICMA AUSTI	\$39.29
<i>IRON CACTUS MEXICAN - Total For City Manager</i>			<i>\$39.29</i>
<b>IRON CACTUS MEXICAN - ALL DEPARTMENTS</b>			<b>\$39.29</b>

## IRON WORKS BBQ

IRON WORKS BBQ	City Manager	EATING PLACES, RESTAURANTS ICMA AUSTI	\$28.12
<i>IRON WORKS BBQ - Total For City Manager</i>			<i>\$28.12</i>
<b>IRON WORKS BBQ - ALL DEPARTMENTS</b>			<b>\$28.12</b>

## ISA

ISA	Parks - Urban Forestry	ISA membership for Mark Brattis	\$187.00
<i>ISA - Total For Parks - Urban Forestry</i>			<i>\$187.00</i>
<b>ISA - ALL DEPARTMENTS</b>			<b>\$187.00</b>

## ITC ELECTRICAL TECHN

ITC ELECTRICAL TECHN	WWTP Operations	Troubleshoot Airport RLS Communication Fa	\$896.40
<i>ITC ELECTRICAL TECHN - Total For WWTP Operations</i>			<i>\$896.40</i>
<b>ITC ELECTRICAL TECHN - ALL DEPARTMENTS</b>			<b>\$896.40</b>

## JDC INVESTIGATIONS L

JDC INVESTIGATIONS L	Direct Distribution - Fire	New Hire Background Check	\$150.00
JDC INVESTIGATIONS L	Direct Distribution - Fire	Background New Hire	\$700.00



JDC INVESTIGATIONS L	Direct Distribution - Fire	New Hire Background Check	\$1,400.00
JDC INVESTIGATIONS L	Direct Distribution - Fire	New Hire Background Checks	\$1,400.00
<i>JDC INVESTIGATIONS L - Total For Direct Distribution - Fire</i>			<i>\$3,650.00</i>
<b>JDC INVESTIGATIONS L - ALL DEPARTMENTS</b>			<b>\$3,650.00</b>

## JERSEY MIKES

JERSEY MIKES	Fire-EMS Training	Food for oncoming testing oral interview pa	\$87.81
<i>JERSEY MIKES - Total For Fire-EMS Training</i>			<i>\$87.81</i>
JERSEY MIKES	River Volunteer Events	EATING PLACES, RESTAURANTS - volunteer d	\$1,090.04
<i>JERSEY MIKES - Total For River Volunteer Events</i>			<i>\$1,090.04</i>
<b>JERSEY MIKES - ALL DEPARTMENTS</b>			<b>\$1,177.85</b>

## JFH DISTRIBUTING INC

JFH DISTRIBUTING INC	WWTP Operations	Shims	\$167.02
<i>JFH DISTRIBUTING INC - Total For WWTP Operations</i>			<i>\$167.02</i>
<b>JFH DISTRIBUTING INC - ALL DEPARTMENTS</b>			<b>\$167.02</b>

## JONAS SOFTWARE USA

JONAS SOFTWARE USA	Golf - Operations	Maintenance Fee	\$349.00
<i>JONAS SOFTWARE USA - Total For Golf - Operations</i>			<i>\$349.00</i>
<b>JONAS SOFTWARE USA - ALL DEPARTMENTS</b>			<b>\$349.00</b>

## KETEL THORSTENSON, L

KETEL THORSTENSON, L	Finance	FY24 Audit Services	\$65,308.36
<i>KETEL THORSTENSON, L - Total For Finance</i>			<i>\$65,308.36</i>
<b>KETEL THORSTENSON, L - ALL DEPARTMENTS</b>			<b>\$65,308.36</b>

## KINDLE UNLTD

KINDLE UNLTD	Water Distribution	CHARGE THAT I WASN'T AWARE OF WITH KI	\$12.59
KINDLE UNLTD	Water Distribution	REFUND FOR CHARGE THAT I WASN'T AWAR	(\$12.59)
<i>KINDLE UNLTD - Total For Water Distribution</i>			<i>\$0.00</i>

**KINDLE UNLTD - ALL DEPARTMENTS**

\$0.00

**KINSCO LLC**

KINSCO LLC	Direct Distribution - Fire	Uniform supplies	\$385.00
KINSCO LLC	Direct Distribution - Fire	Uniform supplies	\$15.00
KINSCO LLC	Direct Distribution - Fire	Uniform supplies	\$560.00
KINSCO LLC	Direct Distribution - Fire	Uniform supplies	\$420.00
KINSCO LLC	Direct Distribution - Fire	Uniform supplies	\$140.00

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*KINSCO LLC - Total For Direct Distribution - Fire* *\$1,520.00*

KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$375.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$690.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$145.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$390.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$190.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$585.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$50.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$195.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$150.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$435.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$215.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$65.48
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$210.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$155.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$80.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$440.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$195.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$25.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$80.00
KINSCO LLC	Fire-EMS Operations	Uniform supplies	\$120.00

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*KINSCO LLC - Total For Fire-EMS Operations* *\$4,790.48*

**KINSCO LLC - ALL DEPARTMENTS**

\$6,310.48

**KISTLER TENT**

KISTLER TENT	Buildings & Structures Fund	Repair of Mike Sedar Pool Cover - Kistler Ten	\$640.00
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KISTLER TENT - Total For Buildings & Structures Fund \$640.00

**KISTLER TENT - ALL DEPARTMENTS \$640.00**

### KNIFE RIVER/JTL

KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled Concrete FOR NEW LDF RD FOR CU	\$4,903.94
KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled Concrete for new customer road	\$3,318.20
KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled Concrete FOR NEW LDF RD FOR CU	\$4,871.95
KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled Concrete FOR NEW LDF RD FOR CU	\$3,611.68
KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycle Concrete NEW LDF ROAD FOR CUST	\$4,855.36

*KNIFE RIVER/JTL - Total For Balefill - Disposal & Landfill* \$21,561.13

KNIFE RIVER/JTL	Public Transit - Operations	Concrete for Bus shelter on Poplar Street	\$542.25
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KNIFE RIVER/JTL	Public Transit - Operations	Concrete for bus shelter pads	\$627.63
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*KNIFE RIVER/JTL - Total For Public Transit - Operations* \$1,169.88

KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$1,506.96
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KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$831.68
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KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$1,125.16
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KNIFE RIVER/JTL	Streets	1/2" Plant Mix	\$1,685.44
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*KNIFE RIVER/JTL - Total For Streets* \$5,149.24

**KNIFE RIVER/JTL - ALL DEPARTMENTS \$27,880.25**

### KNUCKLE DRAGGER TACT

KNUCKLE DRAGGER TACT	Police Administration	Background Contractor	\$2,332.00
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*KNUCKLE DRAGGER TACT - Total For Police Administration* \$2,332.00

**KNUCKLE DRAGGER TACT - ALL DEPARTMENTS \$2,332.00**

### KONE, INC.

KONE, INC.	Buildings & Structures Fund	Maintenance 8/1/2023-7/31/2024	\$28,740.00
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*KONE, INC. - Total For Buildings & Structures Fund* \$28,740.00

**KONE, INC. - ALL DEPARTMENTS \$28,740.00**

### LAMCRAFT - PC

LAMCRAFT - PC	General Fund Revenue	Fort bookmarks for resale in shop	\$490.91
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*LAMCRAFT - PC - Total For General Fund Revenue* \$490.91

**LAMCRAFT - PC - ALL DEPARTMENTS** \$490.91

**LAWSON PRODUCTS INC**

LAWSON PRODUCTS INC Fleet Maintenance Fund Monthly Rental \$525.00

LAWSON PRODUCTS INC Fleet Maintenance Fund Monthly Rental \$375.00

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*LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund* \$900.00

**LAWSON PRODUCTS INC - ALL DEPARTMENTS** \$900.00

**LIGHTING SUPPLY**

LIGHTING SUPPLY Parks - Parks Maint. Light bulbs for Huber tennis \$90.00

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*LIGHTING SUPPLY - Total For Parks - Parks Maint.* \$90.00

**LIGHTING SUPPLY - ALL DEPARTMENTS** \$90.00

**LISA'S SPIC N SPAN**

LISA'S SPIC N SPAN Balefill - Disposal & Landfill Cleaning service Sept. 2023 & Oct 3, 2023 \$420.00

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*LISA'S SPIC N SPAN - Total For Balefill - Disposal & Landfill* \$420.00

**LISA'S SPIC N SPAN - ALL DEPARTMENTS** \$420.00

**LOAF N JUG #0103**

LOAF N JUG #0103 Fire-EMS Operations Fuel \$41.77

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*LOAF N JUG #0103 - Total For Fire-EMS Operations* \$41.77

**LOAF N JUG #0103 - ALL DEPARTMENTS** \$41.77

**LOAF N JUG #0111**

LOAF N JUG #0111 WWTP Operations Ice \$5.99

LOAF N JUG #0111 WWTP Operations Ice \$11.98

LOAF N JUG #0111 WWTP Operations Ice \$5.99

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*LOAF N JUG #0111 - Total For WWTP Operations* \$23.96

**LOAF N JUG #0111 - ALL DEPARTMENTS** \$23.96

**LOAF N JUG #0119**

LOAF N JUG #0119	Fire-EMS Operations	Fuel	\$22.24
<i>LOAF N JUG #0119 - Total For Fire-EMS Operations</i>			\$22.24
<b>LOAF N JUG #0119 - ALL DEPARTMENTS</b>			<b>\$22.24</b>

### LOAF N JUG #0130

LOAF N JUG #0130	City Manager	AUTOMATED FUEL DISPENSERS	\$58.01
<i>LOAF N JUG #0130 - Total For City Manager</i>			\$58.01
<b>LOAF N JUG #0130 - ALL DEPARTMENTS</b>			<b>\$58.01</b>

### LOAF N JUG #0193

LOAF N JUG #0193	Police Career Services	AUTOMATED FUEL DISPENSERS training	\$33.60
<i>LOAF N JUG #0193 - Total For Police Career Services</i>			\$33.60
<b>LOAF N JUG #0193 - ALL DEPARTMENTS</b>			<b>\$33.60</b>

### LOAF N JUG #0869

LOAF N JUG #0869	Police Career Services	SERVICE STATIONS refund RMAN training	(\$2.98)
LOAF N JUG #0869	Police Career Services	SERVICE STATIONS RMAN training	\$40.00
<i>LOAF N JUG #0869 - Total For Police Career Services</i>			\$37.02
<b>LOAF N JUG #0869 - ALL DEPARTMENTS</b>			<b>\$37.02</b>

### LS THREE CROWNS GOLF

LS THREE CROWNS GOLF	Balefill - Diversion & Special	CFD STATION#1 NEW SITE AND LOCATION A	\$81.60
<i>LS THREE CROWNS GOLF - Total For Balefill - Diversion &amp; Special</i>			\$81.60
LS THREE CROWNS GOLF	City Manager	EATING PLACES, RESTAURANTS	\$59.22
<i>LS THREE CROWNS GOLF - Total For City Manager</i>			\$59.22
<b>LS THREE CROWNS GOLF - ALL DEPARTMENTS</b>			<b>\$140.82</b>

### LUBRICATION ENGINEER

LUBRICATION ENGINEER	WWTP Operations	Almagard	\$736.76
<i>LUBRICATION ENGINEER - Total For WWTP Operations</i>			\$736.76
<b>LUBRICATION ENGINEER - ALL DEPARTMENTS</b>			<b>\$736.76</b>

## MAVERIK #391

MAVERIK #391	Police Career Services	AUTOMATED FUEL DISPENSERS training	\$33.49
<i>MAVERIK #391 - Total For Police Career Services</i>			\$33.49
<b>MAVERIK #391 - ALL DEPARTMENTS</b>			<b>\$33.49</b>

## MAVERIK #442

MAVERIK #442	Police Investigations	AUTOMATED FUEL DISPENSERS; Fuel	\$27.50
<i>MAVERIK #442 - Total For Police Investigations</i>			\$27.50
<b>MAVERIK #442 - ALL DEPARTMENTS</b>			<b>\$27.50</b>

## MAVERIK #547

MAVERIK #547	Police Career Services	AUTOMATED FUEL DISPENSERS RMAN traini	\$26.10
<i>MAVERIK #547 - Total For Police Career Services</i>			\$26.10
<b>MAVERIK #547 - ALL DEPARTMENTS</b>			<b>\$26.10</b>

## MD MEDICAL RESOURCES

MD MEDICAL RESOURCES	Rec Center - Classes	CRC DFS Hub Room Acitivies Fitness Equipm	\$15,722.11
<i>MD MEDICAL RESOURCES - Total For Rec Center - Classes</i>			\$15,722.11
<b>MD MEDICAL RESOURCES - ALL DEPARTMENTS</b>			<b>\$15,722.11</b>

## MENARDS CASPER WY

MENARDS CASPER WY	Balefill - Diversion & Special	hearing protection	\$72.99
<i>MENARDS CASPER WY - Total For Balefill - Diversion &amp; Special</i>			\$72.99
MENARDS CASPER WY	Buildings & Structures Fund	Repair supplies for Parking Garage Restroom	\$38.94
MENARDS CASPER WY	Buildings & Structures Fund	CBC Parking Garage Drainage supplies - Men	\$516.11
MENARDS CASPER WY	Buildings & Structures Fund	Supplies to winterize various locations - Men	\$59.76
<i>MENARDS CASPER WY - Total For Buildings &amp; Structures Fund</i>			\$614.81
MENARDS CASPER WY	Direct Distribution - Fire	Station Supplies	\$729.97
<i>MENARDS CASPER WY - Total For Direct Distribution - Fire</i>			\$729.97
MENARDS CASPER WY	Fire-EMS Operations	Station Supplies	\$32.86
<i>MENARDS CASPER WY - Total For Fire-EMS Operations</i>			\$32.86
MENARDS CASPER WY	Hogadon - Operations	Snowmaking Repairs	\$312.24

<i>MENARDS CASPER WY - Total For Hogadon - Operations</i>			<i>\$312.24</i>
MENARDS CASPER WY	Parks - Special Areas	shop and safety special areas	\$245.85
<i>MENARDS CASPER WY - Total For Parks - Special Areas</i>			<i>\$245.85</i>
MENARDS CASPER WY	Sewer Wastewater Collection	safety supplies	\$119.92
<i>MENARDS CASPER WY - Total For Sewer Wastewater Collection</i>			<i>\$119.92</i>
MENARDS CASPER WY	Traffic Control	Cleaning supplies and banner arm parts	\$61.09
<i>MENARDS CASPER WY - Total For Traffic Control</i>			<i>\$61.09</i>
MENARDS CASPER WY	Water Distribution	DEF- VEHICLE SUPPLIES	\$189.60
MENARDS CASPER WY	Water Distribution	ARV FITTIMGS/TAPE- WATER & SEWER LINE	\$101.85
MENARDS CASPER WY	Water Distribution	REFUND FOR TAX- WATER & SEWER LINE M	(\$521.37)
MENARDS CASPER WY	Water Distribution	CHARGED FOR TAX- WAS TAKEN BACK AND	\$521.37
MENARDS CASPER WY	Water Distribution	COUPLINGS & NIPPLES- WATER & SEWER LIN	\$496.54
<i>MENARDS CASPER WY - Total For Water Distribution</i>			<i>\$787.99</i>
MENARDS CASPER WY	Water Tanks	HEATERS- OTHER MATERIALS & SUPPLIES	\$69.76
<i>MENARDS CASPER WY - Total For Water Tanks</i>			<i>\$69.76</i>
<b>MENARDS CASPER WY - ALL DEPARTMENTS</b>			<b>\$3,047.48</b>

## METRON FARNIER LLC

METRON FARNIER LLC	RWS - Booster Stations	Mile-Hi Meter Replacement - Booster Suppli	\$4,150.00
<i>METRON FARNIER LLC - Total For RWS - Booster Stations</i>			<i>\$4,150.00</i>
<b>METRON FARNIER LLC - ALL DEPARTMENTS</b>			<b>\$4,150.00</b>

## MICHAELS FENCE & SUP

MICHAELS FENCE & SUP	Fleet Maintenance Fund	Service Call - troubleshoot gate operator	\$100.00
<i>MICHAELS FENCE &amp; SUP - Total For Fleet Maintenance Fund</i>			<i>\$100.00</i>
<b>MICHAELS FENCE &amp; SUP - ALL DEPARTMENTS</b>			<b>\$100.00</b>

## MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Lab supplies	\$447.15
<i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i>			<i>\$447.15</i>
<b>MIDLAND SCIENTIFIC - ALL DEPARTMENTS</b>			<b>\$447.15</b>

## ML AUTOMOTIVE

ML AUTOMOTIVE	Fleet Maintenance Fund	101235 Vehicle alignment	\$87.00
ML AUTOMOTIVE	Fleet Maintenance Fund	230092 Vehicle alignment	\$157.00
ML AUTOMOTIVE	Fleet Maintenance Fund	230089 Alignment	\$157.00
<i>ML AUTOMOTIVE - Total For Fleet Maintenance Fund</i>			<i>\$401.00</i>
ML AUTOMOTIVE	Police Administration	Interceptor Utility Alignment	\$117.00
<i>ML AUTOMOTIVE - Total For Police Administration</i>			<i>\$117.00</i>
<b>ML AUTOMOTIVE - ALL DEPARTMENTS</b>			<b>\$518.00</b>

## MOBILE CONCRETE, INC

MOBILE CONCRETE, INC	Water Distribution	City of Casper 40 & Fuel Surcharge	\$514.00
<i>MOBILE CONCRETE, INC - Total For Water Distribution</i>			<i>\$514.00</i>
<b>MOBILE CONCRETE, INC - ALL DEPARTMENTS</b>			<b>\$514.00</b>

## Monson

Monson	Buildings & Structures Fund	Monthly Janitorial Service - October 2023	\$225.00
Monson	Buildings & Structures Fund	Monthly Janitorial Service - October 2023	\$5,244.16
<i>Monson - Total For Buildings &amp; Structures Fund</i>			<i>\$5,469.16</i>
<b>Monson - ALL DEPARTMENTS</b>			<b>\$5,469.16</b>

## MOTION INDUSTRIES

MOTION INDUSTRIES	WWTP Operations	Coupler for WAS pump	\$504.01
<i>MOTION INDUSTRIES - Total For WWTP Operations</i>			<i>\$504.01</i>
<b>MOTION INDUSTRIES - ALL DEPARTMENTS</b>			<b>\$504.01</b>

## MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Public Safety Communication	Network Monitoring/System Pkg/Microwave	\$9,457.67
<i>MOTOROLA SOLUTIONS - Total For Public Safety Communications</i>			<i>\$9,457.67</i>
<b>MOTOROLA SOLUTIONS - ALL DEPARTMENTS</b>			<b>\$9,457.67</b>

## MOUNTAIN ALARM FIRE

MOUNTAIN ALARM FIRE	Police Administration	Access Control PD Shooting Facility 2330 N S	\$341.65
<i>MOUNTAIN ALARM FIRE - Total For Police Administration</i>			<i>\$341.65</i>



**MOUNTAIN ALARM FIRE - ALL DEPARTMENTS** \$341.65

### **MOUNTAIN STATES LITH**

MOUNTAIN STATES LITH Water Meters 72 HOUR NOTIFICATION CARDS- OTHER MAT \$207.44

*MOUNTAIN STATES LITH - Total For Water Meters* \$207.44

**MOUNTAIN STATES LITH - ALL DEPARTMENTS** \$207.44

### **MOUNTAIN STATES PIPE**

MOUNTAIN STATES PIPE Water Meters Itron Water Meter \$17,845.51

*MOUNTAIN STATES PIPE - Total For Water Meters* \$17,845.51

**MOUNTAIN STATES PIPE - ALL DEPARTMENTS** \$17,845.51

### **MOUNTAIN WEST TECHNO**

MOUNTAIN WEST TECHNO Hogadon - Operations guest internet \$59.95

*MOUNTAIN WEST TECHNO - Total For Hogadon - Operations* \$59.95

MOUNTAIN WEST TECHNO Sewer Wastewater Collection radio comm repair \$173.34

*MOUNTAIN WEST TECHNO - Total For Sewer Wastewater Collection* \$173.34

MOUNTAIN WEST TECHNO WWTP Regional Interceptors CABLE, SATELLITE & OTHER PAY TV/RADIO S \$173.34

*MOUNTAIN WEST TECHNO - Total For WWTP Regional Interceptors* \$173.34

**MOUNTAIN WEST TECHNO - ALL DEPARTMENTS** \$406.63

### **MURDOCH'S RANCH&HOME**

MURDOCH'S RANCH&HOM Balefill - Disposal & Landfill REPLACEMNT FULE TRANSFORMS TANK NEW \$682.72

*MURDOCH'S RANCH&HOME - Total For Balefill - Disposal & Landfill* \$682.72

**MURDOCH'S RANCH&HOME - ALL DEPARTMENTS** \$682.72

### **NAPA AUTO PARTS CORP**

NAPA AUTO PARTS CORP Regional Water Operations Oil for the Bobcat Side By Side - Vehicle Supp \$7.29

NAPA AUTO PARTS CORP Regional Water Operations Brake Kleen - Shop Supplies - Small Tools & S \$52.68

*NAPA AUTO PARTS CORP - Total For Regional Water Operations* \$59.97

**NAPA AUTO PARTS CORP - ALL DEPARTMENTS** \$59.97

## NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Direct Distrib - Soc Com Svcs	Sewer Line Replacement - PD Locker Rooms	\$10,873.10
NATRONA COUNTY OFFIC	Direct Distrib - Soc Com Svcs	Drain Waste Vent Replacement	\$2,332.00
<i>NATRONA COUNTY OFFIC - Total For Direct Distrib - Soc Com Svcs</i>			<i>\$13,205.10</i>
NATRONA COUNTY OFFIC	Police Administration	Contract Juvenile Detention - October 2023	\$7,500.00
<i>NATRONA COUNTY OFFIC - Total For Police Administration</i>			<i>\$7,500.00</i>
<b>NATRONA COUNTY OFFIC - ALL DEPARTMENTS</b>			<b>\$20,705.10</b>

## NATURAL GROCERS CA

NATURAL GROCERS CA	Health Insurance Fund	Health Fair 2023	\$15.55
<i>NATURAL GROCERS CA - Total For Health Insurance Fund</i>			<i>\$15.55</i>
<b>NATURAL GROCERS CA - ALL DEPARTMENTS</b>			<b>\$15.55</b>

## NELCO PRODUCTS INC

NELCO PRODUCTS INC	Hogadon - Operations	ticket wickets	\$301.73
<i>NELCO PRODUCTS INC - Total For Hogadon - Operations</i>			<i>\$301.73</i>
<b>NELCO PRODUCTS INC - ALL DEPARTMENTS</b>			<b>\$301.73</b>

## NORCO, INC.

NORCO, INC.	Buildings & Structures Fund	Custodial Supplies for Ice Arena - Norco	\$153.14
NORCO, INC.	Buildings & Structures Fund	Cleaning supplies	\$236.48
NORCO, INC.	Buildings & Structures Fund	Garbage bags	\$94.98
<i>NORCO, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$484.60</i>
NORCO, INC.	Fleet Maintenance Fund	Cylinder Rental	\$170.70
<i>NORCO, INC. - Total For Fleet Maintenance Fund</i>			<i>\$170.70</i>
NORCO, INC.	Metro Animal Shelter	Bleach, Garbage Bags, Dish Soap & Bathroo	\$432.37
<i>NORCO, INC. - Total For Metro Animal Shelter</i>			<i>\$432.37</i>
NORCO, INC.	Refuse - Recycling	Degreaser cleaning supplies	\$121.44
NORCO, INC.	Refuse - Recycling	Cleaner/Degreaser for MRF	\$87.77
<i>NORCO, INC. - Total For Refuse - Recycling</i>			<i>\$209.21</i>
NORCO, INC.	Regional Water Operations	Forklift Propane - Gas/Fuel	\$58.70
<i>NORCO, INC. - Total For Regional Water Operations</i>			<i>\$58.70</i>
NORCO, INC.	Water Distribution	R-OXYGEN, ACETYLENE- OTHER MATERIALS	\$92.09

<i>NORCO, INC. - Total For Water Distribution</i>			<i>\$92.09</i>
NORCO, INC.	Water Meters	ACETYLENE- OTHER MATERIALS & SUPPLIES	\$28.93
<i>NORCO, INC. - Total For Water Meters</i>			<i>\$28.93</i>
NORCO, INC.	WWTP Operations	Locks	\$83.48
NORCO, INC.	WWTP Operations	Ear plugs	\$150.33
<i>NORCO, INC. - Total For WWTP Operations</i>			<i>\$233.81</i>
<b>NORCO, INC. - ALL DEPARTMENTS</b>			<b>\$1,710.41</b>

## **NORTHROP BOILER WORK**

NORTHROP BOILER WORK	WWTP Operations	Regulator	\$720.96
<i>NORTHROP BOILER WORK - Total For WWTP Operations</i>			<i>\$720.96</i>
<b>NORTHROP BOILER WORK - ALL DEPARTMENTS</b>			<b>\$720.96</b>

## **NORTHWEST CONTRACTOR**

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Battery, High Output Battery for maintain bl	\$777.00
NORTHWEST CONTRACTOR	Balefill - Baler Processing	TOOLS FOR BALER MAINT.	\$262.86
<i>NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing</i>			<i>\$1,039.86</i>
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Safety Vests, Battery Bin Tool & PPE FOR LDF	\$314.50
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Traffic Cones for CDL Testing	\$238.96
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Safety Vests, Battery Bin Tool & PPE FOR LDF	\$507.00
<i>NORTHWEST CONTRACTOR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,060.46</i>
NORTHWEST CONTRACTOR	Balefill - Diversion & Special	bigger battery for power tool	\$634.35
NORTHWEST CONTRACTOR	Balefill - Diversion & Special	IMPACT GUN FOR SW BARREL DISPOSAL	\$279.00
<i>NORTHWEST CONTRACTOR - Total For Balefill - Diversion &amp; Special</i>			<i>\$913.35</i>
NORTHWEST CONTRACTOR	Sewer Wastewater Collection	safety supplies	\$258.76
<i>NORTHWEST CONTRACTOR - Total For Sewer Wastewater Collection</i>			<i>\$258.76</i>
NORTHWEST CONTRACTOR	Weed & Pest Fund	safety	\$124.00
<i>NORTHWEST CONTRACTOR - Total For Weed &amp; Pest Fund</i>			<i>\$124.00</i>
<b>NORTHWEST CONTRACTOR - ALL DEPARTMENTS</b>			<b>\$3,396.43</b>

## **NUTECH**

NUTECH	Fleet Maintenance Fund	151572 Carwash/Hand Cleaner & Drying/Pre	\$125.52
NUTECH	Fleet Maintenance Fund	151572 Carwash/Hand Cleaner & Drying/Pre	\$2,165.84

NUTECH - Total For Fleet Maintenance Fund \$2,291.36

**NUTECH - ALL DEPARTMENTS \$2,291.36**

**NVA CASPER VETERINAR**

NVA CASPER VETERINAR Metro Animal Control Veterinary services \$277.46

NVA CASPER VETERINAR Metro Animal Control Veterinary services \$44.55

*NVA CASPER VETERINAR - Total For Metro Animal Control \$322.01*

NVA CASPER VETERINAR Police Administration Veterinary services \$126.37

*NVA CASPER VETERINAR - Total For Police Administration \$126.37*

**NVA CASPER VETERINAR - ALL DEPARTMENTS \$448.38**

**OCEANID**

OCEANID Fire-EMS Operations Boat Bag for Rescue 1 \$180.00

*OCEANID - Total For Fire-EMS Operations \$180.00*

**OCEANID - ALL DEPARTMENTS \$180.00**

**ODP BUS SOL LLC**

ODP BUS SOL LLC Health Insurance Fund 2 black, 1 cyan, 1 magenta, 1 yellow toners \$164.41

*ODP BUS SOL LLC - Total For Health Insurance Fund \$164.41*

ODP BUS SOL LLC Human Resources 2 black, 1 cyan, 1 magenta, 1 yellow toners \$164.41

*ODP BUS SOL LLC - Total For Human Resources \$164.41*

ODP BUS SOL LLC Risk Management 2 black, 1 cyan, 1 magenta, 1 yellow toners \$164.41

*ODP BUS SOL LLC - Total For Risk Management \$164.41*

**ODP BUS SOL LLC - ALL DEPARTMENTS \$493.23**

**ONE CALL OF WY.**

ONE CALL OF WY. Traffic Control Tickets For September \$63.75

*ONE CALL OF WY. - Total For Traffic Control \$63.75*

**ONE CALL OF WY. - ALL DEPARTMENTS \$63.75**

**OREGON CALIFORNIA TR**

OREGON CALIFORNIA TR Ft. Caspar Museum Annual Membership Oregon California Trail \$60.00

OREGON CALIFORNIA TR - Total For Ft. Caspar Museum	\$60.00
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<b>OREGON CALIFORNIA TR - ALL DEPARTMENTS</b>	<b>\$60.00</b>
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## OVERHEAD DOOR CO

OVERHEAD DOOR CO	Fire-EMS Operations	Fire Station #3 Garage Door Fuse	\$202.88
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<i>OVERHEAD DOOR CO - Total For Fire-EMS Operations</i>			\$202.88
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OVERHEAD DOOR CO	Fleet Maintenance Fund	Repair powerwash bay door	\$866.98
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<i>OVERHEAD DOOR CO - Total For Fleet Maintenance Fund</i>			\$866.98
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<b>OVERHEAD DOOR CO - ALL DEPARTMENTS</b>			<b>\$1,069.86</b>
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## PACE ANALYTICAL SERV

PACE ANALYTICAL SERV	WWTP Pretreatment	Sample testing & disposal	\$625.00
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<i>PACE ANALYTICAL SERV - Total For WWTP Pretreatment</i>			\$625.00
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<b>PACE ANALYTICAL SERV - ALL DEPARTMENTS</b>			<b>\$625.00</b>
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## PAYPAL MKBURGE

PAYPAL MKBURGE	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$82.00
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<i>PAYPAL MKBURGE - Total For Police Investigations</i>			\$82.00
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<b>PAYPAL MKBURGE - ALL DEPARTMENTS</b>			<b>\$82.00</b>
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## PEDEN'S INC

PEDEN'S INC	Balefill - Disposal & Landfill	Scale House/Special Waste Uniforms	\$500.37
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<i>PEDEN'S INC - Total For Balefill - Disposal &amp; Landfill</i>			\$500.37
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PEDEN'S INC	Balefill - Diversion & Special	Scale House/Special Waste Uniforms	\$500.38
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PEDEN'S INC	Balefill - Diversion & Special	Screen Printing Service Special Waster Unifo	\$162.55
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PEDEN'S INC	Balefill - Diversion & Special	Shirt Logo UNIFORMS FOR SPECIAL WASTE/S	\$894.20
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PEDEN'S INC	Balefill - Diversion & Special	Embroidery service FOR SPECIAL WASTE UNI	\$1,377.00
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PEDEN'S INC	Balefill - Diversion & Special	Screen Printing Service Special Waster Unifo	\$246.25
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<i>PEDEN'S INC - Total For Balefill - Diversion &amp; Special</i>			\$3,180.38
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PEDEN'S INC	Metro Animal Shelter	Screen Printing Service - shirts	\$53.35
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<i>PEDEN'S INC - Total For Metro Animal Shelter</i>			\$53.35
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PEDEN'S INC	Police Administration	Screen Printing Service	\$114.82
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<i>PEDEN'S INC - Total For Police Administration</i>			\$114.82
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**PEDEN'S INC - ALL DEPARTMENTS**

\$3,848.92

**PEPSI COLA OF CASPER**

PEPSI COLA OF CASPER	Ice Arena - Concessions	CO2 Cylinder Deposit Return	(\$100.00)
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages & Supplies	\$373.00
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$65.74
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage supplies	\$117.87
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage supplies	\$76.86
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverage supplies	\$70.85
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$203.98

*PEPSI COLA OF CASPER - Total For Ice Arena - Concessions* \$808.30

**PEPSI COLA OF CASPER - ALL DEPARTMENTS**

\$808.30

**PETCO 1456**

PETCO 1456	Metro Animal Control	PET SHOPS-PET FOOD AND SUPPLY STORES	\$47.47
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*PETCO 1456 - Total For Metro Animal Control* \$47.47

**PETCO 1456 - ALL DEPARTMENTS**

\$47.47

**PETERBILT OF WYOMING**

PETERBILT OF WYOMING	Fleet Maintenance Fund	111102 Equipment repair	\$4,792.05
PETERBILT OF WYOMING	Fleet Maintenance Fund	70981 Equipment repair	\$429.00

*PETERBILT OF WYOMING - Total For Fleet Maintenance Fund* \$5,221.05

**PETERBILT OF WYOMING - ALL DEPARTMENTS**

\$5,221.05

**PINNACLE CONSTRUCTIO**

PINNACLE CONSTRUCTIO	Capital Projects Fund	Retainage - Contract #92400013	\$11,641.25
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*PINNACLE CONSTRUCTIO - Total For Capital Projects Fund* \$11,641.25

**PINNACLE CONSTRUCTIO - ALL DEPARTMENTS**

\$11,641.25

**POSITIVE PROMOTIONS**

POSITIVE PROMOTIONS	Fire-EMS Prevent & Inspect	Pub Ed Supplies	\$454.92
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*POSITIVE PROMOTIONS - Total For Fire-EMS Prevent & Inspect* \$454.92

**POSITIVE PROMOTIONS - ALL DEPARTMENTS** \$454.92

**POSTAL PROS, INC.**

POSTAL PROS, INC. Customer Service UB/Past Due Printing / Postage / Mail Servic \$4,409.08

POSTAL PROS, INC. Customer Service UB/Past Due Printing / Postage / Mail Servic \$3,501.40

*POSTAL PROS, INC. - Total For Customer Service* \$7,910.48

**POSTAL PROS, INC. - ALL DEPARTMENTS** \$7,910.48

**POWER SVC.,INC.**

POWER SVC.,INC. Public Safety Communication PECCN Generator Repair \$260.00

*POWER SVC.,INC. - Total For Public Safety Communications* \$260.00

**POWER SVC.,INC. - ALL DEPARTMENTS** \$260.00

**PRISTINE AUTO SOLUTI**

PRISTINE AUTO SOLUTI Police Administration AUTOMOTIVE REPAIR SHOPS (NON-DEALER) \$195.62

*PRISTINE AUTO SOLUTI - Total For Police Administration* \$195.62

**PRISTINE AUTO SOLUTI - ALL DEPARTMENTS** \$195.62

**PROKOTEENGINEERINGSU**

PROKOTEENGINEERINGSU WWTP Operations Pipe wrap \$669.32

*PROKOTEENGINEERINGSU - Total For WWTP Operations* \$669.32

**PROKOTEENGINEERINGSU - ALL DEPARTMENTS** \$669.32

**PSI SERVICES LLC**

PSI SERVICES LLC Police Career Services SCHOOLS AND EDUCATIONAL SERVICES NOT \$175.00

PSI SERVICES LLC Police Career Services SCHOOLS AND EDUCATIONAL SERVICES NOT \$175.00

PSI SERVICES LLC Police Career Services SCHOOLS AND EDUCATIONAL SERVICES NOT \$175.00

*PSI SERVICES LLC - Total For Police Career Services* \$525.00

**PSI SERVICES LLC - ALL DEPARTMENTS** \$525.00

**PURVIS INDUSTRIES**

PURVIS INDUSTRIES	Water Meters	COUPLING- OTHER MATERIALS & SUPPLIES	\$135.00
<i>PURVIS INDUSTRIES - Total For Water Meters</i>			<i>\$135.00</i>
<b>PURVIS INDUSTRIES - ALL DEPARTMENTS</b>			<b>\$135.00</b>

## RANGE SERVANT AMERIC

RANGE SERVANT AMERIC	Golf - Operations	Range Servant	\$325.00
<i>RANGE SERVANT AMERIC - Total For Golf - Operations</i>			<i>\$325.00</i>
<b>RANGE SERVANT AMERIC - ALL DEPARTMENTS</b>			<b>\$325.00</b>

## RAPID FIRE PROTECTIO

RAPID FIRE PROTECTIO	Balefill - Baler Processing	Fire Suppression Sprinkler Emergency Call O	\$7,520.00
<i>RAPID FIRE PROTECTIO - Total For Balefill - Baler Processing</i>			<i>\$7,520.00</i>
RAPID FIRE PROTECTIO	Buildings & Structures Fund	Annual Sprinkler & Alarm Inspections Busine	\$4,290.00
<i>RAPID FIRE PROTECTIO - Total For Buildings &amp; Structures Fund</i>			<i>\$4,290.00</i>
<b>RAPID FIRE PROTECTIO - ALL DEPARTMENTS</b>			<b>\$11,810.00</b>

## RED LION HOTEL

RED LION HOTEL	Police Career Services	RED LION HOTELS lodging for training	\$86.00
<i>RED LION HOTEL - Total For Police Career Services</i>			<i>\$86.00</i>
<b>RED LION HOTEL - ALL DEPARTMENTS</b>			<b>\$86.00</b>

## REXEL 3212

REXEL 3212	Balefill - Baler Processing	LAZERS FOR THE BALER	\$2,265.58
<i>REXEL 3212 - Total For Balefill - Baler Processing</i>			<i>\$2,265.58</i>
REXEL 3212	WWTP Operations	Fans	\$190.06
<i>REXEL 3212 - Total For WWTP Operations</i>			<i>\$190.06</i>
<b>REXEL 3212 - ALL DEPARTMENTS</b>			<b>\$2,455.64</b>

## RMIN

RMIN	Police Career Services	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$250.00
<i>RMIN - Total For Police Career Services</i>			<i>\$250.00</i>



**RMIN - ALL DEPARTMENTS**

\$250.00

**Rocky Mountain**

Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$4,218.91
Rocky Mountain	Regional Water Operations	Website Charge - Maint. Agreements - LOX T	\$144.56
<i>Rocky Mountain - Total For Regional Water Operations</i>			<i>\$4,363.47</i>

**Rocky Mountain - ALL DEPARTMENTS**

\$4,363.47

**ROCKY MOUNTAIN INDUS**

ROCKY MOUNTAIN INDUS	Fire-EMS Operations	3 O2 sensors for gas monitors	\$855.00
<i>ROCKY MOUNTAIN INDUS - Total For Fire-EMS Operations</i>			<i>\$855.00</i>

**ROCKY MOUNTAIN INDUS - ALL DEPARTMENTS**

\$855.00

**ROCKY MOUNTAIN POWER**

ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	\$495.00
<i>ROCKY MOUNTAIN POWER - Total For Ash Street Building</i>			<i>\$495.00</i>
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7	\$9,286.88
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-002 2	\$509.17
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$139.16
<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$9,935.21</i>
ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	\$100.32
<i>ROCKY MOUNTAIN POWER - Total For Buildings &amp; Structures Fund</i>			<i>\$100.32</i>
ROCKY MOUNTAIN POWER	Casper Business Center	Acct #54730761-159 0	\$12,165.39
<i>ROCKY MOUNTAIN POWER - Total For Casper Business Center</i>			<i>\$12,165.39</i>
ROCKY MOUNTAIN POWER	Cemetery	Acct #54730761-092 3	\$111.14
<i>ROCKY MOUNTAIN POWER - Total For Cemetery</i>			<i>\$111.14</i>
ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	\$919.87
<i>ROCKY MOUNTAIN POWER - Total For City Center Building</i>			<i>\$919.87</i>
ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	\$950.35
<i>ROCKY MOUNTAIN POWER - Total For City Hall</i>			<i>\$950.35</i>
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	\$628.02
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$495.36
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$2,433.85

<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			\$3,557.23
ROCKY MOUNTAIN POWER	Fleet Maintenance Fund	Acct #54730761-096 4	\$3,616.98
<i>ROCKY MOUNTAIN POWER - Total For Fleet Maintenance Fund</i>			\$3,616.98
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$906.19
<i>ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum</i>			\$906.19
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$5,195.27
<i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>			\$5,195.27
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-100 4	\$2,432.35
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-126 9	\$3,663.34
<i>ROCKY MOUNTAIN POWER - Total For Hogadon - Operations</i>			\$6,095.69
ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-147 5	\$3,999.15
ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-101 2	\$2,595.82
<i>ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations</i>			\$6,594.97
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	\$427.44
<i>ROCKY MOUNTAIN POWER - Total For Marathon Building</i>			\$427.44
ROCKY MOUNTAIN POWER	Metro Animal Shelter	Acct #54730761-102 0	\$1,411.17
<i>ROCKY MOUNTAIN POWER - Total For Metro Animal Shelter</i>			\$1,411.17
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	\$155.36
<i>ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory</i>			\$155.36
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	\$3,118.37
<i>ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.</i>			\$3,118.37
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	\$2,273.86
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	\$58.71
<i>ROCKY MOUNTAIN POWER - Total For Parks - Special Areas</i>			\$2,332.57
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-104 6	\$92.63
<i>ROCKY MOUNTAIN POWER - Total For Police Administration</i>			\$92.63
ROCKY MOUNTAIN POWER	Public Safety Communication	Acct #54730761-146 7	\$323.10
<i>ROCKY MOUNTAIN POWER - Total For Public Safety Communications</i>			\$323.10
ROCKY MOUNTAIN POWER	Public Transit - Operations	Acct #54730761-156 6	\$317.05
<i>ROCKY MOUNTAIN POWER - Total For Public Transit - Operations</i>			\$317.05
ROCKY MOUNTAIN POWER	Rec Center - Operations	Acct #54730761-095 6	\$4,483.45
<i>ROCKY MOUNTAIN POWER - Total For Rec Center - Operations</i>			\$4,483.45
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-009 4 - Split - Electricity	\$72,228.02
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-018 5 - Electricity	\$4,272.75
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2 - Electricity	\$3,681.30
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-017 7 - Electricity	\$622.09

ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-006 0 - Electricity	\$39.37
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-002 9 - Electricity	\$667.72
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-011 0 - Electricity	\$1,495.12
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-012 8 - Electricity	\$1,080.58
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-013 6 - Electricity	\$652.12
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-005 2 - Electricity	\$462.47
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			<i>\$85,201.54</i>
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-026 8 - Booster - Electricity	\$40.46
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-015 1 - Booster - Electricity	\$43.72
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-009 4 - Split - Electricity	\$1,811.23
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3 - Booster - Electricity	\$24.94
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0 - Booster - Electricity	\$2,115.69
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #: 60931133-022-7 - Booster - Electricit	\$26.40
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-016 9 - Booster - Electricity	\$1,699.91
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1 - Booster - Electricity	\$25.12
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #: 60931133-008-6 - Booster - Electricit	\$1,741.76
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-003 7 - Booster - Electricity	\$2,461.83
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9 - Booster - Electricity	\$24.27
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-019 3 - Booster - Electricity	\$24.60
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-014 4 - Booster - Electricity	\$26.38
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			<i>\$10,066.31</i>
ROCKY MOUNTAIN POWER	Sewer Wastewater Collection	Acct #54730761-105 3 lfit station power	\$241.35
<i>ROCKY MOUNTAIN POWER - Total For Sewer Wastewater Collection</i>			<i>\$241.35</i>
ROCKY MOUNTAIN POWER	Traffic Control	Acct #54730761-106 1	\$48,381.65
<i>ROCKY MOUNTAIN POWER - Total For Traffic Control</i>			<i>\$48,381.65</i>
ROCKY MOUNTAIN POWER	Water Distribution	Acct #54730761-107 9	\$593.94
<i>ROCKY MOUNTAIN POWER - Total For Water Distribution</i>			<i>\$593.94</i>
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$32,542.20
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			<i>\$32,542.20</i>
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	\$29,978.24
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-004 8	\$185.43
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			<i>\$30,163.67</i>
<b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>			<b>\$270,495.41</b>

## ROCKY MOUNTAIN WASH

ROCKY MOUNTAIN WASH	Fire-EMS Prevent & Inspect	Car Wash	\$12.50
<i>ROCKY MOUNTAIN WASH - Total For Fire-EMS Prevent &amp; Inspect</i>			<i>\$12.50</i>
<b>ROCKY MOUNTAIN WASH - ALL DEPARTMENTS</b>			<b>\$12.50</b>

## ROCKY MTN. FIRE SYST

ROCKY MTN. FIRE SYST	Ft. Caspar Museum	Annual Fire Alarm Inspection	\$191.00
<i>ROCKY MTN. FIRE SYST - Total For Ft. Caspar Museum</i>			<i>\$191.00</i>
ROCKY MTN. FIRE SYST	Metro Animal Shelter	Installation Of New Manual Pull Station	\$203.08
<i>ROCKY MTN. FIRE SYST - Total For Metro Animal Shelter</i>			<i>\$203.08</i>
<b>ROCKY MTN. FIRE SYST - ALL DEPARTMENTS</b>			<b>\$394.08</b>

## Rooter

Rooter	Fire-EMS Operations	Pump service & fuel surcharge	\$111.00
<i>Rooter - Total For Fire-EMS Operations</i>			<i>\$111.00</i>
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$843.49
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$208.80
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$644.85
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$67.78
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$331.65
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$1,279.36
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$560.00
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$104.40
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$382.45
Rooter	Parks - Parks Maint.	Porta-John from R&R	\$104.40
<i>Rooter - Total For Parks - Parks Maint.</i>			<i>\$4,527.18</i>
<b>Rooter - ALL DEPARTMENTS</b>			<b>\$4,638.18</b>

## ROSEN HOTELS PLAZA

ROSEN HOTELS PLAZA	Community Development	ROSEN HOTELS & RESORTS	\$768.08
<i>ROSEN HOTELS PLAZA - Total For Community Development</i>			<i>\$768.08</i>
<b>ROSEN HOTELS PLAZA - ALL DEPARTMENTS</b>			<b>\$768.08</b>

## ROSEN PLAZA LITE BIT

ROSEN PLAZA LITE BIT	Community Development	EATING PLACES, RESTAURANTS	\$16.98
<i>ROSEN PLAZA LITE BIT - Total For Community Development</i>			<i>\$16.98</i>
<b>ROSEN PLAZA LITE BIT - ALL DEPARTMENTS</b>			<b>\$16.98</b>

## ROSEN PLAZA SM JAVA

ROSEN PLAZA SM JAVA	Community Development	FAST FOOD RESTAURANTS	\$14.58
<i>ROSEN PLAZA SM JAVA - Total For Community Development</i>			<i>\$14.58</i>
<b>ROSEN PLAZA SM JAVA - ALL DEPARTMENTS</b>			<b>\$14.58</b>

## SAMS CLUB #6425

SAMS CLUB #6425	Balefill - Baler Processing	OP SUPPLIES FOR BALER/SCALEHOUSE/SPECI	\$22.98
<i>SAMS CLUB #6425 - Total For Balefill - Baler Processing</i>			<i>\$22.98</i>
SAMS CLUB #6425	Balefill - Disposal & Landfill	OP SUPPLIES FOR BALER/SCALEHOUSE/SPECI	\$183.18
SAMS CLUB #6425	Balefill - Disposal & Landfill	SCALE HOUSE SUPPLIES	\$28.66
<i>SAMS CLUB #6425 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$211.84</i>
SAMS CLUB #6425	Balefill - Diversion & Special	SCALE HOUSE SUPPLIES	\$110.00
SAMS CLUB #6425	Balefill - Diversion & Special	OP SUPPLIES FOR BALER/SCALEHOUSE/SPECI	\$22.98
<i>SAMS CLUB #6425 - Total For Balefill - Diversion &amp; Special</i>			<i>\$132.98</i>
SAMS CLUB #6425	City Manager	WHOLESALE CLUBS	\$20.98
<i>SAMS CLUB #6425 - Total For City Manager</i>			<i>\$20.98</i>
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	\$449.22
<i>SAMS CLUB #6425 - Total For Fire-EMS Operations</i>			<i>\$449.22</i>
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS - PRETZEL, BAGS, WATER, GAT	\$163.87
<i>SAMS CLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$163.87</i>
SAMS CLUB #6425	Rec Center - Special Program	Packing Tape, Veggie Tray, Water, Cookie Tr	\$82.04
<i>SAMS CLUB #6425 - Total For Rec Center - Special Programs</i>			<i>\$82.04</i>
SAMS CLUB #6425	Sewer Wastewater Collection	office supplies	\$58.96
<i>SAMS CLUB #6425 - Total For Sewer Wastewater Collection</i>			<i>\$58.96</i>
SAMS CLUB #6425	WWTP Operations	Kitchen supplies	\$75.94
<i>SAMS CLUB #6425 - Total For WWTP Operations</i>			<i>\$75.94</i>
<b>SAMS CLUB #6425 - ALL DEPARTMENTS</b>			<b>\$1,218.81</b>

## SAMSCLUB #6425

SAMSCLUB #6425	Balefill - Baler Processing	SUPPLIES FOR BALER, TRUCK, MRF	\$63.94
<i>SAMSCLUB #6425 - Total For Balefill - Baler Processing</i>			<i>\$63.94</i>
SAMSCLUB #6425	Buildings & Structures Fund	Renewal of membership - Sams Club	\$110.00
SAMSCLUB #6425	Buildings & Structures Fund	Custodial Supplies for Ice Arena - Sams Club	\$228.82
<i>SAMSCLUB #6425 - Total For Buildings &amp; Structures Fund</i>			<i>\$338.82</i>
SAMSCLUB #6425	Human Resources	Halloween Candy	\$825.44
<i>SAMSCLUB #6425 - Total For Human Resources</i>			<i>\$825.44</i>
SAMSCLUB #6425	Ice Arena - Concessions	CONCESSIONS - CHIPS,PRETZELS,CANDY,GAT	\$300.96
<i>SAMSCLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$300.96</i>
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS items for retirement par	\$23.27
<i>SAMSCLUB #6425 - Total For Police Administration</i>			<i>\$23.27</i>
SAMSCLUB #6425	Rec Center - Special Program	Sandwich Bags, Cups	\$86.86
<i>SAMSCLUB #6425 - Total For Rec Center - Special Programs</i>			<i>\$86.86</i>
SAMSCLUB #6425	Refuse - Recycling	SUPPLIES FOR BALER, TRUCK, MRF	\$17.98
<i>SAMSCLUB #6425 - Total For Refuse - Recycling</i>			<i>\$17.98</i>
SAMSCLUB #6425	Refuse - Residential	SUPPLIES FOR BALER, TRUCK, MRF	\$79.92
<i>SAMSCLUB #6425 - Total For Refuse - Residential</i>			<i>\$79.92</i>
SAMSCLUB #6425	Risk Management	Gift Cards for Risk Wins!	\$116.32
<i>SAMSCLUB #6425 - Total For Risk Management</i>			<i>\$116.32</i>
<b>SAMSCLUB #6425 - ALL DEPARTMENTS</b>			<b>\$1,853.51</b>

## SAMSCLUB.COM

SAMSCLUB.COM	Fire-EMS Operations	Air Filters - Station Supplies	\$79.96
SAMSCLUB.COM	Fire-EMS Operations	Station Supplies	\$150.50
<i>SAMSCLUB.COM - Total For Fire-EMS Operations</i>			<i>\$230.46</i>
SAMSCLUB.COM	Rec Center - Special Program	Popcorn, Popcorn Seasoning	\$82.96
<i>SAMSCLUB.COM - Total For Rec Center - Special Programs</i>			<i>\$82.96</i>
<b>SAMSCLUB.COM - ALL DEPARTMENTS</b>			<b>\$313.42</b>

## SARATOGA HOT SPRINGS

SARATOGA HOT SPRINGS	Human Resources	WAM HR CONFERENCE	\$390.00
<i>SARATOGA HOT SPRINGS - Total For Human Resources</i>			<i>\$390.00</i>
<b>SARATOGA HOT SPRINGS - ALL DEPARTMENTS</b>			<b>\$390.00</b>

## SAWYER INC

SAWYER INC	Hogadon - Operations	Preventive Pest Control Service	\$150.97
SAWYER INC	Hogadon - Operations	Preventive Pest Control Service	\$150.97
<i>SAWYER INC - Total For Hogadon - Operations</i>			<i>\$301.94</i>
<b>SAWYER INC - ALL DEPARTMENTS</b>			<b>\$301.94</b>

## SciK9 - TADDs

SciK9 - TADDs	Police Administration	MISCELLANEOUS GENERAL MERCHANDISE S	\$261.32
<i>SciK9 - TADDs - Total For Police Administration</i>			<i>\$261.32</i>
<b>SciK9 - TADDs - ALL DEPARTMENTS</b>			<b>\$261.32</b>

## SEAWESTERN FIRE FIGH

SEAWESTERN FIRE FIGH	Fire-EMS Operations	Quarterly Air Sampling	\$270.00
<i>SEAWESTERN FIRE FIGH - Total For Fire-EMS Operations</i>			<i>\$270.00</i>
<b>SEAWESTERN FIRE FIGH - ALL DEPARTMENTS</b>			<b>\$270.00</b>

## SHEET METAL SPECIALT

SHEET METAL SPECIALT	WWTP Operations	Charging Of Cooling System	\$4,592.00
<i>SHEET METAL SPECIALT - Total For WWTP Operations</i>			<i>\$4,592.00</i>
<b>SHEET METAL SPECIALT - ALL DEPARTMENTS</b>			<b>\$4,592.00</b>

## SHELL OIL 5744427920

SHELL OIL 5744427920	City Manager	AUTOMATED FUEL DISPENSERS CM FUEL	\$50.00
<i>SHELL OIL 5744427920 - Total For City Manager</i>			<i>\$50.00</i>
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$57.94
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$64.83
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$53.86
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$63.36
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$69.42
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$81.93
<i>SHELL OIL 5744427920 - Total For Fire-EMS Operations</i>			<i>\$391.34</i>



**SHELL OIL 5744427920 - ALL DEPARTMENTS** \$441.34

### SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR Rec Center - Operations Paint \$44.57

*SHERWIN-WILLIAMS COR - Total For Rec Center - Operations* \$44.57

SHERWIN-WILLIAMS COR Refuse - Recycling RECYCLING MAINTEANCE & REPAIR TO DEPO \$340.25

*SHERWIN-WILLIAMS COR - Total For Refuse - Recycling* \$340.25

**SHERWIN-WILLIAMS COR - ALL DEPARTMENTS** \$384.82

### SHOSHONE DISTRIBUTIN

SHOSHONE DISTRIBUTIN General Fund Revenue Souvenirs For Museum Store \$354.00

SHOSHONE DISTRIBUTIN General Fund Revenue Souvenirs For Museum Store \$770.50

*SHOSHONE DISTRIBUTIN - Total For General Fund Revenue* \$1,124.50

**SHOSHONE DISTRIBUTIN - ALL DEPARTMENTS** \$1,124.50

### SHUTTERFLY, INC.

SHUTTERFLY, INC. Police Administration PHOTOGRAPHIC STUDIOS plaque eastin \$40.98

SHUTTERFLY, INC. Police Administration PHOTOGRAPHIC STUDIOS plaques \$95.96

*SHUTTERFLY, INC. - Total For Police Administration* \$136.94

**SHUTTERFLY, INC. - ALL DEPARTMENTS** \$136.94

### SIRCHIE ACQUISITION

SIRCHIE ACQUISITION Police Investigations MISCELLANEOUS GENERAL MERCHANDISE S \$616.55

SIRCHIE ACQUISITION Police Investigations MISCELLANEOUS GENERAL MERCHANDISE S \$869.91

SIRCHIE ACQUISITION Police Investigations MISCELLANEOUS GENERAL MERCHANDISE S \$251.85

SIRCHIE ACQUISITION Police Investigations MISCELLANEOUS GENERAL MERCHANDISE S \$711.26

*SIRCHIE ACQUISITION - Total For Police Investigations* \$2,449.57

**SIRCHIE ACQUISITION - ALL DEPARTMENTS** \$2,449.57

### SKILLPATH / NATIONAL

SKILLPATH / NATIONAL Balefill - Disposal & Landfill SCHOOLS AND EDUCATIONAL SUPERVISOR T \$159.00

*SKILLPATH / NATIONAL - Total For Balefill - Disposal & Landfill* \$159.00



**SKILLPATH / NATIONAL - ALL DEPARTMENTS** \$159.00

### SKYLINE RANCHES

SKYLINE RANCHES Sewer Fund Retail Sewer Revenue/201 Sewer Billing/Ad (\$105.65)

SKYLINE RANCHES Sewer Fund Retail Sewer Revenue/201 Sewer Billing/Ad \$1,056.58

*SKYLINE RANCHES - Total For Sewer Fund* \$950.93

SKYLINE RANCHES WWTP Revenue and Transfer Retail Sewer Revenue/201 Sewer Billing/Ad (\$750.11)

*SKYLINE RANCHES - Total For WWTP Revenue and Transfers* (\$750.11)

**SKYLINE RANCHES - ALL DEPARTMENTS** \$200.82

### SMARSH, INC

SMARSH, INC Information Services Professional Archive Service \$2,181.40

*SMARSH, INC - Total For Information Services* \$2,181.40

**SMARSH, INC - ALL DEPARTMENTS** \$2,181.40

### SMITHS FOOD #4185

SMITHS FOOD #4185 Regional Water Operations JPB Lunch - Office Supplies \$27.99

*SMITHS FOOD #4185 - Total For Regional Water Operations* \$27.99

SMITHS FOOD #4185 Sewer Stormwater Whipped cream for Pooch Pool Party \$23.45

*SMITHS FOOD #4185 - Total For Sewer Stormwater* \$23.45

**SMITHS FOOD #4185 - ALL DEPARTMENTS** \$51.44

### SOLID WASTE ASSOCIA

SOLID WASTE ASSOCIA Balefill - Diversion & Special MEMEBERSHIP RENEWAL \$245.00

*SOLID WASTE ASSOCIA - Total For Balefill - Diversion & Special* \$245.00

**SOLID WASTE ASSOCIA - ALL DEPARTMENTS** \$245.00

### SP POOLWEB COM

SP POOLWEB COM Buildings & Structures Fund Repair supplies for Aquatics Center and Mari \$1,386.56

*SP POOLWEB COM - Total For Buildings & Structures Fund* \$1,386.56

**SP POOLWEB COM - ALL DEPARTMENTS** \$1,386.56

## SPECTRUM

SPECTRUM	Public Safety Communication	CABLE, SATELLITE & OTHER PAY TV/RADIO S	\$83.33
<i>SPECTRUM - Total For Public Safety Communications</i>			<i>\$83.33</i>
<b>SPECTRUM - ALL DEPARTMENTS</b>			<b>\$83.33</b>

## SPI BLACK HILLS UTIL

SPI BLACK HILLS UTIL	Regional Water Operations	September Usage - Natural Gas	\$1,064.43
<i>SPI BLACK HILLS UTIL - Total For Regional Water Operations</i>			<i>\$1,064.43</i>
<b>SPI BLACK HILLS UTIL - ALL DEPARTMENTS</b>			<b>\$1,064.43</b>

## SPORTSMANS WAREHOUSE

SPORTSMANS WAREHOUSE	Hogadon - Operations	Micro Spikes snowmakers	\$299.80
<i>SPORTSMANS WAREHOUSE - Total For Hogadon - Operations</i>			<i>\$299.80</i>
<b>SPORTSMANS WAREHOUSE - ALL DEPARTMENTS</b>			<b>\$299.80</b>

## SQ BLUES GYPSY LLC

SQ BLUES GYPSY LLC	City Manager	EATING PLACES, RESTAURANTS LUNCH MEE	\$49.58
<i>SQ BLUES GYPSY LLC - Total For City Manager</i>			<i>\$49.58</i>
<b>SQ BLUES GYPSY LLC - ALL DEPARTMENTS</b>			<b>\$49.58</b>

## SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Balefill - Disposal & Landfill	POWER UNIT FOR EQUIPT BLDG	\$30.00
<i>SQ COMPUTER PROFESS - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$30.00</i>
SQ COMPUTER PROFESS	City Attorney	COMPUTER MAINTENANCE,REPAIR & SERVI	\$49.95
<i>SQ COMPUTER PROFESS - Total For City Attorney</i>			<i>\$49.95</i>
SQ COMPUTER PROFESS	City Clerk	COMPUTER MAINTENANCE,REPAIR & SERVI	\$64.89
<i>SQ COMPUTER PROFESS - Total For City Clerk</i>			<i>\$64.89</i>
SQ COMPUTER PROFESS	Customer Service	PHONE HEADSET SYSTEM	\$306.00
<i>SQ COMPUTER PROFESS - Total For Customer Service</i>			<i>\$306.00</i>
SQ COMPUTER PROFESS	Engineering	6 Port Power Outlet for Tom Brauer's desk.	\$21.00
<i>SQ COMPUTER PROFESS - Total For Engineering</i>			<i>\$21.00</i>
SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVI	\$125.00

SQ COMPUTER PROFESS - Total For Police Administration \$125.00

**SQ COMPUTER PROFESS - ALL DEPARTMENTS \$596.84**

### SQ EDWIN EMENIKE

SQ EDWIN EMENIKE City Manager TAXICABS/LIMOUSINES ICMA Austin TX \$53.35

SQ EDWIN EMENIKE City Manager TAXICABS/LIMOUSINES ICMA AUSTIN TX \$63.22

SQ EDWIN EMENIKE - Total For City Manager \$116.57

**SQ EDWIN EMENIKE - ALL DEPARTMENTS \$116.57**

### SQ EILEEN'S COLOSSA

SQ EILEEN'S COLOSSA Human Resources 2 bags (dozen each) of cookies for Celebratio \$15.00

SQ EILEEN'S COLOSSA - Total For Human Resources \$15.00

**SQ EILEEN'S COLOSSA - ALL DEPARTMENTS \$15.00**

### SQ FCMA

SQ FCMA General Fund Revenue Books for resale in museum store \$510.00

SQ FCMA - Total For General Fund Revenue \$510.00

**SQ FCMA - ALL DEPARTMENTS \$510.00**

### SQ HAVEN THERAPEUTI

SQ HAVEN THERAPEUTI General Fund Revenue Made a mistake and use the company P-Car \$105.00

SQ HAVEN THERAPEUTI - Total For General Fund Revenue \$105.00

**SQ HAVEN THERAPEUTI - ALL DEPARTMENTS \$105.00**

### SQ INDIAN ICE COMPA

SQ INDIAN ICE COMPA Balefill - Disposal & Landfill GW SAMPLING SUPPLIES \$90.00

SQ INDIAN ICE COMPA - Total For Balefill - Disposal & Landfill \$90.00

**SQ INDIAN ICE COMPA - ALL DEPARTMENTS \$90.00**

### SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R Balefill - Diversion & Special CPR Certification Cards \$22.00

<i>SQ MY EDUCATIONAL R - Total For Balefill - Diversion &amp; Special</i>			<i>\$22.00</i>
SQ MY EDUCATIONAL R	City Attorney	CPR Certification Cards	\$22.00
<i>SQ MY EDUCATIONAL R - Total For City Attorney</i>			<i>\$22.00</i>
SQ MY EDUCATIONAL R	Customer Service	CPR Certification Cards	\$22.00
<i>SQ MY EDUCATIONAL R - Total For Customer Service</i>			<i>\$22.00</i>
SQ MY EDUCATIONAL R	Fire-EMS Training	Leinonen ACLS card	\$15.00
<i>SQ MY EDUCATIONAL R - Total For Fire-EMS Training</i>			<i>\$15.00</i>
SQ MY EDUCATIONAL R	Ft. Caspar Museum	CPR Certification Cards	\$22.00
<i>SQ MY EDUCATIONAL R - Total For Ft. Caspar Museum</i>			<i>\$22.00</i>
SQ MY EDUCATIONAL R	Municipal Court	CPR Certification Cards	\$22.00
<i>SQ MY EDUCATIONAL R - Total For Municipal Court</i>			<i>\$22.00</i>
SQ MY EDUCATIONAL R	Public Safety Communication	CPR Certification Cards	\$66.00
<i>SQ MY EDUCATIONAL R - Total For Public Safety Communications</i>			<i>\$66.00</i>
SQ MY EDUCATIONAL R	Weed & Pest Fund	CPR Certification Cards	\$22.00
<i>SQ MY EDUCATIONAL R - Total For Weed &amp; Pest Fund</i>			<i>\$22.00</i>
<b>SQ MY EDUCATIONAL R - ALL DEPARTMENTS</b>			<b>\$213.00</b>

## **SQ NATIONAL TACTICA**

SQ NATIONAL TACTICA	Police Career Services	MEMBERSHIP ORGANIZATIONS NOT ELSEW	\$1,530.00
<i>SQ NATIONAL TACTICA - Total For Police Career Services</i>			<i>\$1,530.00</i>
<b>SQ NATIONAL TACTICA - ALL DEPARTMENTS</b>			<b>\$1,530.00</b>

## **SQ PEDEN'S INC.**

SQ PEDEN'S INC.	Police Career Services	MEN'S AND WOMEN'S CLOTHING STORES de	\$51.00
<i>SQ PEDEN'S INC. - Total For Police Career Services</i>			<i>\$51.00</i>
<b>SQ PEDEN'S INC. - ALL DEPARTMENTS</b>			<b>\$51.00</b>

## **SQ POWDER RIVER BBQ**

SQ POWDER RIVER BBQ	Fire-EMS Training	Dickey's Barbecue Pit - Lunch for 4 mememb	\$95.39
<i>SQ POWDER RIVER BBQ - Total For Fire-EMS Training</i>			<i>\$95.39</i>
<b>SQ POWDER RIVER BBQ - ALL DEPARTMENTS</b>			<b>\$95.39</b>

## **SQ THE MYERS-BRIGGS**

SQ THE MYERS-BRIGGS	Police Career Services	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$99.90
SQ THE MYERS-BRIGGS	Police Career Services	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$49.95
<i>SQ THE MYERS-BRIGGS - Total For Police Career Services</i>			<i>\$149.85</i>
<b>SQ THE MYERS-BRIGGS - ALL DEPARTMENTS</b>			<b>\$149.85</b>

## SQ WCBO

SQ WCBO	Community Development	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$56.00
<i>SQ WCBO - Total For Community Development</i>			<i>\$56.00</i>
<b>SQ WCBO - ALL DEPARTMENTS</b>			<b>\$56.00</b>

## STAPLES

STAPLES	Health Insurance Fund	Copy order for Health Fair and Risk Manage	\$156.68
<i>STAPLES - Total For Health Insurance Fund</i>			<i>\$156.68</i>
STAPLES	Hogadon - Operations	Office supplies	\$103.95
<i>STAPLES - Total For Hogadon - Operations</i>			<i>\$103.95</i>
STAPLES	Metro Animal Shelter	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$53.84
STAPLES	Metro Animal Shelter	STATIONARY, OFFICE AND SCHOOL SUPPLY S	\$84.97
<i>STAPLES - Total For Metro Animal Shelter</i>			<i>\$138.81</i>
STAPLES	Risk Management	Copy order for Health Fair and Risk Manage	\$48.73
<i>STAPLES - Total For Risk Management</i>			<i>\$48.73</i>
STAPLES	Sewer Wastewater Collection office supplies		\$21.99
<i>STAPLES - Total For Sewer Wastewater Collection</i>			<i>\$21.99</i>
STAPLES	Water Meters	TRUCK CHARGERS & CHARGING CORD- TECH	\$54.98
<i>STAPLES - Total For Water Meters</i>			<i>\$54.98</i>
<b>STAPLES - ALL DEPARTMENTS</b>			<b>\$525.14</b>

## Staples Inc

STAPLES INC	Police Grants Fund	STATIONERY,OFFICE SUPPLIES,PRINTING AN	\$81.90
STAPLES INC	Police Grants Fund	STATIONERY,OFFICE SUPPLIES,PRINTING AN	(\$3.90)
<i>STAPLES INC - Total For Police Grants Fund</i>			<i>\$78.00</i>
STAPLES INC	Regional Water Operations	Key Box for Office - Office Supplies	\$35.39
<i>STAPLES INC - Total For Regional Water Operations</i>			<i>\$35.39</i>

**STAPLES INC - ALL DEPARTMENTS** \$113.39

**STATE OF WY.**

STATE OF WY. Health Insurance Fund Retiree Subsidy - November 2023 \$3,411.67

*STATE OF WY. - Total For Health Insurance Fund* \$3,411.67

STATE OF WY. Police Administration Notary Public Application - C. Stewart \$60.00

STATE OF WY. Police Administration Notary Public Application - L. Rakisits \$60.00

STATE OF WY. Police Administration Notary Public Application - J. Wilhelm \$60.00

*STATE OF WY. - Total For Police Administration* \$180.00

**STATE OF WY. - ALL DEPARTMENTS** \$3,591.67

**STATELINE NO 7 ARCHI**

STATELINE NO 7 ARCHI Capital Projects Fund Washington Park Restroom Upgra \$9,670.00

STATELINE NO 7 ARCHI Capital Projects Fund Architectural design for City \$19,813.85

*STATELINE NO 7 ARCHI - Total For Capital Projects Fund* \$29,483.85

**STATELINE NO 7 ARCHI - ALL DEPARTMENTS** \$29,483.85

**STEVE JOHNSTON**

STEVE JOHNSTON General Fund Revenue Souvenirs For Museum Store \$100.00

*STEVE JOHNSTON - Total For General Fund Revenue* \$100.00

**STEVE JOHNSTON - ALL DEPARTMENTS** \$100.00

**SUMMIT ELECTRIC LLC.**

SUMMIT ELECTRIC LLC. Risk Management Replacement Of LED Fixtures-Claim #202400 \$1,397.39

*SUMMIT ELECTRIC LLC. - Total For Risk Management* \$1,397.39

**SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS** \$1,397.39

**SUMMIT FIRE & SECURI**

SUMMIT FIRE & SECURI Fire-EMS Administration Semi-Annual Inspection \$265.80

*SUMMIT FIRE & SECURI - Total For Fire-EMS Administration* \$265.80

SUMMIT FIRE & SECURI Hogadon - Operations Fire extinguisher maintenance - Hogadon Ski \$1,826.62

SUMMIT FIRE & SECURI Hogadon - Operations Fire Extinguisher Maintenance - Hogadon Kit \$793.50

SUMMIT FIRE & SECURI	Hogadon - Operations	Fire Extinguisher Maintenance - Hogadon Ski	\$261.00
<i>SUMMIT FIRE &amp; SECURI - Total For Hogadon - Operations</i>			<i>\$2,881.12</i>
<b>SUMMIT FIRE &amp; SECURI - ALL DEPARTMENTS</b>			<b>\$3,146.92</b>

## SUTHERLANDS 2816

SUTHERLANDS 2816	Buildings & Structures Fund	Repair supplies for Hogadon Lodge - Sutherla	\$22.76
<i>SUTHERLANDS 2816 - Total For Buildings &amp; Structures Fund</i>			<i>\$22.76</i>
SUTHERLANDS 2816	Parks - Special Areas	bulbs	\$27.07
<i>SUTHERLANDS 2816 - Total For Parks - Special Areas</i>			<i>\$27.07</i>
SUTHERLANDS 2816	Regional Water Operations	PVC Pressure Cap for Degas Camera Project -	\$1.19
SUTHERLANDS 2816	Regional Water Operations	Turbidity Meter Cleaning Supplies - Machine	\$18.46
SUTHERLANDS 2816	Regional Water Operations	Parts for Degas Tower Camera Project - Tech	\$101.88
<i>SUTHERLANDS 2816 - Total For Regional Water Operations</i>			<i>\$121.53</i>
SUTHERLANDS 2816	Water Distribution	MATERIAL FOR CONCRETE FORMS- OTHER	\$24.09
<i>SUTHERLANDS 2816 - Total For Water Distribution</i>			<i>\$24.09</i>
<b>SUTHERLANDS 2816 - ALL DEPARTMENTS</b>			<b>\$195.45</b>

## SWI, LLC

SWI, LLC	Balefill - Disposal & Landfill	Gate Repair - AMOCO ROAD GATE	\$655.33
<i>SWI, LLC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$655.33</i>
<b>SWI, LLC - ALL DEPARTMENTS</b>			<b>\$655.33</b>

## TARGET

TARGET	City Manager	DISCOUNT STORES ICMA AUSTIN TX	\$3.89
<i>TARGET - Total For City Manager</i>			<i>\$3.89</i>
<b>TARGET - ALL DEPARTMENTS</b>			<b>\$3.89</b>

## THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	\$32.97
THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	\$144.00
THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies - Home Depot	\$197.61
THE HOME DEPOT	Buildings & Structures Fund	Repair Supplies for Ash St and BAS - Home D	\$39.88
THE HOME DEPOT	Buildings & Structures Fund	Carpentry supplies for Rec Center - Home De	\$4.72

<i>THE HOME DEPOT - Total For Buildings &amp; Structures Fund</i>			<i>\$419.18</i>
THE HOME DEPOT	Fire-EMS Operations	Station Supplies	\$529.00
THE HOME DEPOT	Fire-EMS Operations	Transfer Pumps for Flood Mitigation at Stati	\$235.96
THE HOME DEPOT	Fire-EMS Operations	Station Supplies	\$11.31
THE HOME DEPOT	Fire-EMS Operations	Blower for Station 1	\$179.00
<i>THE HOME DEPOT - Total For Fire-EMS Operations</i>			<i>\$955.27</i>
THE HOME DEPOT	Hogadon - Operations	Home Depot shop	\$27.96
THE HOME DEPOT	Hogadon - Operations	Paint for stairs	\$34.97
THE HOME DEPOT	Hogadon - Operations	HOMEdepot fence	\$71.37
THE HOME DEPOT	Hogadon - Operations	HOME depot fence	\$25.94
THE HOME DEPOT	Hogadon - Operations	shop supplies	\$96.25
THE HOME DEPOT	Hogadon - Operations	snowmaking repair	\$39.78
<i>THE HOME DEPOT - Total For Hogadon - Operations</i>			<i>\$296.27</i>
THE HOME DEPOT	Parks - Parks Maint.	Sakrete for antenna pole at Croassroads	\$13.42
THE HOME DEPOT	Parks - Parks Maint.	Hardware for memorial bench at Harden Par	\$4.14
<i>THE HOME DEPOT - Total For Parks - Parks Maint.</i>			<i>\$17.56</i>
THE HOME DEPOT	Rec Center - Special Program	CRC CRF Fall Carnival Supplies	\$19.36
<i>THE HOME DEPOT - Total For Rec Center - Special Programs</i>			<i>\$19.36</i>
THE HOME DEPOT	Volleyball	Electrical Tape for Serving Line	\$13.96
<i>THE HOME DEPOT - Total For Volleyball</i>			<i>\$13.96</i>
THE HOME DEPOT	Water Distribution	PAINT AND BATTERIES- OTHER MATERIALS &	\$57.75
<i>THE HOME DEPOT - Total For Water Distribution</i>			<i>\$57.75</i>
THE HOME DEPOT	Water Meters	PVC PIPE & FITTINGS FOR 1" METER SUBS- O	\$41.26
THE HOME DEPOT	Water Meters	GARBAGE SACKS- OTHER MATERIALS & SUPP	\$24.97
THE HOME DEPOT	Water Meters	PERMENT RED & BLUE PAINT- OTHER MATE	\$45.36
<i>THE HOME DEPOT - Total For Water Meters</i>			<i>\$111.59</i>
<b>THE HOME DEPOT - ALL DEPARTMENTS</b>			<b>\$1,890.94</b>

## THE LIFEGUARD

THE LIFEGUARD	Aquatics - Operations	Lane Lines	\$1,591.65
THE LIFEGUARD	Aquatics - Operations	Escutcheons	\$81.00
THE LIFEGUARD	Aquatics - Operations	Shipping	\$672.00
THE LIFEGUARD	Aquatics - Operations	Shipping	\$28.00
<i>THE LIFEGUARD - Total For Aquatics - Operations</i>			<i>\$2,372.65</i>



**THE LIFEGUARD - ALL DEPARTMENTS** \$2,372.65

**THE SOLID WASTE ASSO**

THE SOLID WASTE ASSO      Balefill - Disposal & Landfill      Membership Dues - Luke Myers      \$245.00

*THE SOLID WASTE ASSO - Total For Balefill - Disposal & Landfill*      \$245.00

**THE SOLID WASTE ASSO - ALL DEPARTMENTS** \$245.00

**THE WASH LLC**

THE WASH LLC      Police Administration      Car wash      \$9.96

*THE WASH LLC - Total For Police Administration*      \$9.96

**THE WASH LLC - ALL DEPARTMENTS** \$9.96

**The Webstaurant Stor**

The Webstaurant Stor      Fire-EMS Operations      Water Filters for station 1      \$127.45

*The Webstaurant Stor - Total For Fire-EMS Operations*      \$127.45

**The Webstaurant Stor - ALL DEPARTMENTS** \$127.45

**TOP OFFICE PRODUCTS**

TOP OFFICE PRODUCTS      City Attorney      Copy Charge - September 2023      \$159.77

*TOP OFFICE PRODUCTS - Total For City Attorney*      \$159.77

TOP OFFICE PRODUCTS      Public Transit - Operations      Copy Charge - September 2023      \$97.04

*TOP OFFICE PRODUCTS - Total For Public Transit - Operations*      \$97.04

TOP OFFICE PRODUCTS      Water Distribution      Copy Charge - September 2023      \$95.64

*TOP OFFICE PRODUCTS - Total For Water Distribution*      \$95.64

**TOP OFFICE PRODUCTS - ALL DEPARTMENTS** \$352.45

**TOWN OF BAR NUNN**

TOWN OF BAR NUNN      RWS - Booster Stations      Wardwell Water Charge - Booster Supplies      \$109.55

*TOWN OF BAR NUNN - Total For RWS - Booster Stations*      \$109.55

**TOWN OF BAR NUNN - ALL DEPARTMENTS** \$109.55

## TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Buildings & Structures Fund	Electrical Repair supplies for Fire Station 6 -	\$25.12
<i>TRACTOR SUPPLY CO - Total For Buildings &amp; Structures Fund</i>			\$25.12
TRACTOR SUPPLY CO	Fire-EMS Operations	DEF for E6	\$79.92
<i>TRACTOR SUPPLY CO - Total For Fire-EMS Operations</i>			\$79.92
TRACTOR SUPPLY CO	Metro Animal Control	MISCELLANEOUS AUTOMOTIVE DEALERS fos	\$49.03
<i>TRACTOR SUPPLY CO - Total For Metro Animal Control</i>			\$49.03
TRACTOR SUPPLY CO	Metro Animal Shelter	MISCELLANEOUS AUTOMOTIVE DEALERS ani	\$41.99
TRACTOR SUPPLY CO	Metro Animal Shelter	MISCELLANEOUS AUTOMOTIVE DEALERS Cat	\$199.21
TRACTOR SUPPLY CO	Metro Animal Shelter	MISCELLANEOUS AUTOMOTIVE DEALERS fos	\$14.93
<i>TRACTOR SUPPLY CO - Total For Metro Animal Shelter</i>			\$256.13
TRACTOR SUPPLY CO	Police Career Services	MISCELLANEOUS AUTOMOTIVE DEALERS sto	\$39.99
<i>TRACTOR SUPPLY CO - Total For Police Career Services</i>			\$39.99
TRACTOR SUPPLY CO	Sewer Wastewater Collection	weed killer for lift stations	\$69.98
TRACTOR SUPPLY CO	Sewer Wastewater Collection	amoco heater	\$19.99
<i>TRACTOR SUPPLY CO - Total For Sewer Wastewater Collection</i>			\$89.97
TRACTOR SUPPLY CO	Water Distribution	OIL- VEHICLE SUPPLIES	\$119.89
<i>TRACTOR SUPPLY CO - Total For Water Distribution</i>			\$119.89
<b>TRACTOR SUPPLY CO - ALL DEPARTMENTS</b>			<b>\$660.05</b>

## TRAVELOCITY 72663989

TRAVELOCITY 72663989	Police Career Services	TRAVEL AGENCIES lodging	\$123.17
<i>TRAVELOCITY 72663989 - Total For Police Career Services</i>			\$123.17
<b>TRAVELOCITY 72663989 - ALL DEPARTMENTS</b>			<b>\$123.17</b>

## TRETO CONST.

TRETO CONST.	Capital Projects Fund	Westridge Improvements Phase 1	\$117,243.22
TRETO CONST.	Capital Projects Fund	Wolf Creek Road Improvements -	\$85,381.25
<i>TRETO CONST. - Total For Capital Projects Fund</i>			\$202,624.47
TRETO CONST.	Sewer Wastewater Collection	Westridge Improvements Phase 1	\$70,822.02
<i>TRETO CONST. - Total For Sewer Wastewater Collection</i>			\$70,822.02
TRETO CONST.	Water Distribution	Westridge Improvements Phase 1	\$205,829.19
<i>TRETO CONST. - Total For Water Distribution</i>			\$205,829.19

**TRETO CONST. - ALL DEPARTMENTS**

\$479,275.68

**TRI-STATE TRUCK & EQ**

TRI-STATE TRUCK & EQ	Fleet Maintenance Fund	111186 Equipment Repair	\$24,461.58
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<i>TRI-STATE TRUCK &amp; EQ - Total For Fleet Maintenance Fund</i>			\$24,461.58
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**TRI-STATE TRUCK & EQ - ALL DEPARTMENTS**

\$24,461.58

**TST PELONS TEX MEX**

TST PELONS TEX MEX	City Manager	EATING PLACES, RESTAURANTS	ICMA AUSTI	\$35.96
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<i>TST PELONS TEX MEX - Total For City Manager</i>				\$35.96
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**TST PELONS TEX MEX - ALL DEPARTMENTS**

\$35.96

**TST Raccas Pizzeria**

TST Raccas Pizzeria	Fire-EMS Training	Meal for oncoming oral interview panel		\$168.12
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<i>TST Raccas Pizzeria - Total For Fire-EMS Training</i>				\$168.12
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**TST Raccas Pizzeria - ALL DEPARTMENTS**

\$168.12

**TST TERIBOX**

TST TERIBOX	City Manager	EATING PLACES, RESTAURANTS	ICMA AUSTI	\$16.63
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<i>TST TERIBOX - Total For City Manager</i>				\$16.63
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**TST TERIBOX - ALL DEPARTMENTS**

\$16.63

**TST WYOMING RIB**

TST WYOMING RIB	Finance	Lunch Meeting with Laramie about switching		\$155.75
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<i>TST WYOMING RIB - Total For Finance</i>				\$155.75
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**TST WYOMING RIB - ALL DEPARTMENTS**

\$155.75

**UBER TRIP**

UBER TRIP	Community Development	TAXICABS/LIMOUSINES - Tip		\$4.79
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UBER TRIP	Community Development	TAXICABS/LIMOUSINES		\$32.94
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UBER TRIP	Community Development	TAXICABS/LIMOUSINES		\$23.97
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UBER TRIP	Community Development	TAXICABS/LIMOUSINES	\$4.94
<i>UBER TRIP - Total For Community Development</i>			<i>\$66.64</i>
<b>UBER TRIP - ALL DEPARTMENTS</b>			<b>\$66.64</b>

## ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Aquatics - Operations	Paper Towel Dispenser	\$196.04
<i>ULINE SHIP SUPPLIE - Total For Aquatics - Operations</i>			<i>\$196.04</i>
<b>ULINE SHIP SUPPLIE - ALL DEPARTMENTS</b>			<b>\$196.04</b>

## UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Metro Animal Control	MEN'S,WOMENS'AND CHILDREN'S UNIFORM	\$289.17
<i>UNIFORMS 2 GEAR - Total For Metro Animal Control</i>			<i>\$289.17</i>
<b>UNIFORMS 2 GEAR - ALL DEPARTMENTS</b>			<b>\$289.17</b>

## UNION WIRELESS

UNION WIRELESS	Water Tanks	URCR SCADA & Cell Phone	\$95.24
<i>UNION WIRELESS - Total For Water Tanks</i>			<i>\$95.24</i>
<b>UNION WIRELESS - ALL DEPARTMENTS</b>			<b>\$95.24</b>

## UNITED 0162326692

UNITED 0162326692	Police Career Services	UNITED AIRLINES PTO training Burgen	\$569.80
<i>UNITED 0162326692 - Total For Police Career Services</i>			<i>\$569.80</i>
<b>UNITED 0162326692 - ALL DEPARTMENTS</b>			<b>\$569.80</b>

## UNITED 0162326746

UNITED 0162326746	Police Career Services	UNITED AIRLINES flight homicide investigatio	\$410.80
UNITED 0162326746	Police Career Services	UNITED AIRLINES flight Homicide investigati	\$410.80
UNITED 0162326746	Police Career Services	UNITED AIRLINES PTO training	\$410.80
UNITED 0162326746	Police Career Services	UNITED AIRLINES flight homicide investigatio	\$410.80
<i>UNITED 0162326746 - Total For Police Career Services</i>			<i>\$1,643.20</i>
<b>UNITED 0162326746 - ALL DEPARTMENTS</b>			<b>\$1,643.20</b>

**UNITED 0162329548**

UNITED 0162329548	Police Career Services	flight for training Kauffman	UNITED AIRLINES	\$448.30
UNITED 0162329548	Police Career Services	UNITED AIRLINES Flight Williams training		\$448.30

*UNITED 0162329548 - Total For Police Career Services* \$896.60

**UNITED 0162329548 - ALL DEPARTMENTS** \$896.60

**UNITED 0162330196**

UNITED 0162330196	Police Career Services	UNITED AIRLINES Quirin training		\$550.40
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*UNITED 0162330196 - Total For Police Career Services* \$550.40

**UNITED 0162330196 - ALL DEPARTMENTS** \$550.40

**UNITED 0162330302**

UNITED 0162330302	Police Career Services	UNITED AIRLINES drone training bigelow		\$546.95
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*UNITED 0162330302 - Total For Police Career Services* \$546.95

**UNITED 0162330302 - ALL DEPARTMENTS** \$546.95

**UNITED 0162331631**

UNITED 0162331631	Police Career Services	UNITED AIRLINES Wilhelm to IA PRO CONFER		\$672.79
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*UNITED 0162331631 - Total For Police Career Services* \$672.79

**UNITED 0162331631 - ALL DEPARTMENTS** \$672.79

**UNITED 0164242427**

UNITED 0164242427	City Manager	UNITED AIRLINES ICMA AUSTIN TX		\$45.00
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*UNITED 0164242427 - Total For City Manager* \$45.00

**UNITED 0164242427 - ALL DEPARTMENTS** \$45.00

**UNITED 0164243473**

UNITED 0164243473	City Manager	UNITED AIRLINES		\$35.00
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UNITED 0164243473	City Manager	UNITED AIRLINES		\$45.00
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*UNITED 0164243473 - Total For City Manager* \$80.00

**UNITED 0164243473 - ALL DEPARTMENTS**

\$80.00

**USPS PO 5715580478**

USPS PO 5715580478	Fire-EMS Administration	Certified mail to return bid checks	\$5.01
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<i>USPS PO 5715580478 - Total For Fire-EMS Administration</i>			\$5.01
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USPS PO 5715580478	WWTP Pretreatment	POSTAGE	\$15.03
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<i>USPS PO 5715580478 - Total For WWTP Pretreatment</i>			\$15.03
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**USPS PO 5715580478 - ALL DEPARTMENTS**

\$20.04

**USPS PO 5715590945**

USPS PO 5715590945	City Manager	Postage to send tracked letter for Pony Expr	\$9.65
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<i>USPS PO 5715590945 - Total For City Manager</i>			\$9.65
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USPS PO 5715590945	Community Development	POSTAGE STAMPS	\$77.20
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<i>USPS PO 5715590945 - Total For Community Development</i>			\$77.20
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**USPS PO 5715590945 - ALL DEPARTMENTS**

\$86.85

**USPS PO 5762700491**

USPS PO 5762700491	Ft. Caspar Museum	POSTAGE STAMPS	\$13.20
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USPS PO 5762700491	Ft. Caspar Museum	Postage to mail ornaments	\$36.10
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USPS PO 5762700491	Ft. Caspar Museum	POSTAGE STAMPS	\$11.00
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USPS PO 5762700491	Ft. Caspar Museum	Postage for ornaments	\$29.95
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<i>USPS PO 5762700491 - Total For Ft. Caspar Museum</i>			\$90.25
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**USPS PO 5762700491 - ALL DEPARTMENTS**

\$90.25

**VCN WYDSHELPDESK**

VCN WYDSHELPDESK	Balefill - Disposal & Landfill	CDL SKILLS TEST	\$87.50
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<i>VCN WYDSHELPDESK - Total For Balefill - Disposal &amp; Landfill</i>			\$87.50
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**VCN WYDSHELPDESK - ALL DEPARTMENTS**

\$87.50

**VERIZON WIRELESS**

VERIZON WIRELESS	Cemetery	Acct #442204089-00001	\$160.04
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<i>VERIZON WIRELESS - Total For Cemetery</i>			\$160.04
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VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00001	\$1,240.31
VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00002	\$40.01
<i>VERIZON WIRELESS - Total For Fire-EMS Administration</i>			<i>\$1,280.32</i>
VERIZON WIRELESS	Golf - Operations	Acct #942041246-00001	\$120.03
<i>VERIZON WIRELESS - Total For Golf - Operations</i>			<i>\$120.03</i>
VERIZON WIRELESS	Parks - Parks Maint.	Acct #342080735-00001	\$278.48
<i>VERIZON WIRELESS - Total For Parks - Parks Maint.</i>			<i>\$278.48</i>
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00003	\$38.43
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00010	\$80.18
<i>VERIZON WIRELESS - Total For Public Safety Communications</i>			<i>\$118.61</i>
VERIZON WIRELESS	Sewer Wastewater Collection	Acct #742239432-00002 remote device data	\$74.86
<i>VERIZON WIRELESS - Total For Sewer Wastewater Collection</i>			<i>\$74.86</i>
VERIZON WIRELESS	Streets	Acct #242152162-00001	\$40.01
VERIZON WIRELESS	Streets	Acct #242152162-00003	\$30.42
<i>VERIZON WIRELESS - Total For Streets</i>			<i>\$70.43</i>
VERIZON WIRELESS	Water Distribution	Acct #542255605-00001	\$116.66
<i>VERIZON WIRELESS - Total For Water Distribution</i>			<i>\$116.66</i>
VERIZON WIRELESS	Weed & Pest Fund	Acct #342080735-00001	\$201.66
<i>VERIZON WIRELESS - Total For Weed &amp; Pest Fund</i>			<i>\$201.66</i>
VERIZON WIRELESS	WWTP Operations	Acct #842227834-00001	\$147.64
<i>VERIZON WIRELESS - Total For WWTP Operations</i>			<i>\$147.64</i>
<b>VERIZON WIRELESS - ALL DEPARTMENTS</b>			<b>\$2,568.73</b>

## VOIANCE LANGUAGE

VOIANCE LANGUAGE	Public Safety Communication	Interpretation Services	\$103.32
<i>VOIANCE LANGUAGE - Total For Public Safety Communications</i>			<i>\$103.32</i>
<b>VOIANCE LANGUAGE - ALL DEPARTMENTS</b>			<b>\$103.32</b>

## VRC COMPANIES LLC

VRC COMPANIES LLC	City Attorney	File Destruction Service	\$86.48
<i>VRC COMPANIES LLC - Total For City Attorney</i>			<i>\$86.48</i>
VRC COMPANIES LLC	Municipal Court	File Destruction Service	\$60.78
<i>VRC COMPANIES LLC - Total For Municipal Court</i>			<i>\$60.78</i>
VRC COMPANIES LLC	Public Safety Communication	File Destruction Service	\$118.26

VRC COMPANIES LLC	Public Safety Communication	File destruction fee	\$107.48
VRC COMPANIES LLC	Public Safety Communication	File Destruction Fee	\$178.89
<i>VRC COMPANIES LLC - Total For Public Safety Communications</i>			<i>\$404.63</i>
<b>VRC COMPANIES LLC - ALL DEPARTMENTS</b>			<b>\$551.89</b>

## VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$77.89
<i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i>			<i>\$77.89</i>
<b>VZWRLSS MY VZ VB P - ALL DEPARTMENTS</b>			<b>\$77.89</b>

## WAGNERS OUTDOOR OUTF

WAGNERS OUTDOOR OUTF	Water Distribution	PROPANE- OTHER MATERIALS & SUPPLIES	\$45.66
<i>WAGNERS OUTDOOR OUTF - Total For Water Distribution</i>			<i>\$45.66</i>
<b>WAGNERS OUTDOOR OUTF - ALL DEPARTMENTS</b>			<b>\$45.66</b>

## WALGREENS #7462

WALGREENS #7462	City Council	DRUG STORES, PHARMACIES	\$4.19
<i>WALGREENS #7462 - Total For City Council</i>			<i>\$4.19</i>
<b>WALGREENS #7462 - ALL DEPARTMENTS</b>			<b>\$4.19</b>

## WALGREENS #7601

WALGREENS #7601	Fire-EMS Operations	Blood Pressure Cuff	\$17.99
<i>WALGREENS #7601 - Total For Fire-EMS Operations</i>			<i>\$17.99</i>
<b>WALGREENS #7601 - ALL DEPARTMENTS</b>			<b>\$17.99</b>

## WAL-MART #1617

WAL-MART #1617	City Manager	GROCERY STORES, SUPERMARKETS	\$125.34
<i>WAL-MART #1617 - Total For City Manager</i>			<i>\$125.34</i>
WAL-MART #1617	Fire-EMS Administration	Admin supplies	\$22.48
<i>WAL-MART #1617 - Total For Fire-EMS Administration</i>			<i>\$22.48</i>
WAL-MART #1617	Rec Center - Special Program	Fabric, Paint, Hooks, Tablecloths, Costume f	\$96.90
<i>WAL-MART #1617 - Total For Rec Center - Special Programs</i>			<i>\$96.90</i>



**WAL-MART #1617 - ALL DEPARTMENTS** \$244.72

## WAL-MART #3778

WAL-MART #3778 Municipal Court GROCERY STORES, SUPERMARKETS \$24.78

*WAL-MART #3778 - Total For Municipal Court* \$24.78

WAL-MART #3778 Rec Center - Special Program Paint, Tarp, Duct Tape, Rubber Bands \$56.08

WAL-MART #3778 Rec Center - Special Program Drinks \$19.84

*WAL-MART #3778 - Total For Rec Center - Special Programs* \$75.92

WAL-MART #3778 Regional Water Operations Sides for JPB Lunch, Corkboard, Lysol, & Vine \$61.86

*WAL-MART #3778 - Total For Regional Water Operations* \$61.86

WAL-MART #3778 River Volunteer Events GROCERY STORES, SUPERMARKETS - volunte \$89.20

*WAL-MART #3778 - Total For River Volunteer Events* \$89.20

**WAL-MART #3778 - ALL DEPARTMENTS** \$251.76

## WALMART.COM

WALMART.COM Rec Center - Special Program Snow Cone Syrup, Cotton Candy Sugar \$227.32

*WALMART.COM - Total For Rec Center - Special Programs* \$227.32

**WALMART.COM - ALL DEPARTMENTS** \$227.32

## WAMCO LABS, INC.

WAMCO LABS, INC. WWTP Operations Reduced Chronic Toxicity Testing \$1,100.00

*WAMCO LABS, INC. - Total For WWTP Operations* \$1,100.00

**WAMCO LABS, INC. - ALL DEPARTMENTS** \$1,100.00

## WASTE STICKERS.COM

WASTE STICKERS.COM Refuse - Residential WASTE STICKERS \$42.79

*WASTE STICKERS.COM - Total For Refuse - Residential* \$42.79

**WASTE STICKERS.COM - ALL DEPARTMENTS** \$42.79

## WATER TECHNOLOGY GRO

WATER TECHNOLOGY GRO Sewer Wastewater Collection sunflower lift station pump volutes and impe \$5,540.23

*WATER TECHNOLOGY GRO - Total For Sewer Wastewater Collection* \$5,540.23

WATER TECHNOLOGY GRO	WWTP Operations	Flygt Model 3127 Submersible pump NP438-	\$15,931.00
<i>WATER TECHNOLOGY GRO - Total For WWTP Operations</i>			<i>\$15,931.00</i>
<b>WATER TECHNOLOGY GRO - ALL DEPARTMENTS</b>			<b>\$21,471.23</b>

## WEAR PARTS INC

WEAR PARTS INC	WWTP Operations	Fittings	\$25.73
WEAR PARTS INC	WWTP Operations	Nuts and bolts	\$102.27
WEAR PARTS INC	WWTP Operations	Bolts, fuse kit	\$32.67
WEAR PARTS INC	WWTP Operations	Plumbing parts	\$8.08
WEAR PARTS INC	WWTP Operations	Nuts and bolts	\$50.72
WEAR PARTS INC	WWTP Operations	Bolts	\$90.69
<i>WEAR PARTS INC - Total For WWTP Operations</i>			<i>\$310.16</i>
<b>WEAR PARTS INC - ALL DEPARTMENTS</b>			<b>\$310.16</b>

## WEST COAST NETTING I

WEST COAST NETTING I	Aquatics- Mike Sedar Oper.	Custom Volleyball Net	\$68.70
<i>WEST COAST NETTING I - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$68.70</i>
<b>WEST COAST NETTING I - ALL DEPARTMENTS</b>			<b>\$68.70</b>

## WEST PUBLISHING CORP

WEST PUBLISHING CORP	City Attorney	Online/Software Subscription Charges	\$865.71
<i>WEST PUBLISHING CORP - Total For City Attorney</i>			<i>\$865.71</i>
<b>WEST PUBLISHING CORP - ALL DEPARTMENTS</b>			<b>\$865.71</b>

## WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC	WWTP Operations	Rotor	\$4,384.47
WESTCOAST ROTOR, INC	WWTP Operations	Stator	\$4,641.97
WESTCOAST ROTOR, INC	WWTP Operations	TWAS pump parts	\$1,188.48
<i>WESTCOAST ROTOR, INC - Total For WWTP Operations</i>			<i>\$10,214.92</i>
<b>WESTCOAST ROTOR, INC - ALL DEPARTMENTS</b>			<b>\$10,214.92</b>

## WESTERN BUSINESS SOL

WESTERN BUSINESS SOL	Ft. Caspar Museum	Annual Point of Sale license for museum	\$700.00
<i>WESTERN BUSINESS SOL - Total For Ft. Caspar Museum</i>			<i>\$700.00</i>
<b>WESTERN BUSINESS SOL - ALL DEPARTMENTS</b>			<b>\$700.00</b>

## WESTERN SIGN & DESIG

WESTERN SIGN & DESIG	Public Transit - Operations	Installation of printed & laminated graphic si	\$1,001.00
<i>WESTERN SIGN &amp; DESIG - Total For Public Transit - Operations</i>			<i>\$1,001.00</i>
<b>WESTERN SIGN &amp; DESIG - ALL DEPARTMENTS</b>			<b>\$1,001.00</b>

## WESTERN WATER CONSUL

WESTERN WATER CONSUL	Capital Projects Fund	Engineering - Midwest Ave from	\$1,144.50
WESTERN WATER CONSUL	Capital Projects Fund	College Drive Improvements	\$1,517.00
<i>WESTERN WATER CONSUL - Total For Capital Projects Fund</i>			<i>\$2,661.50</i>
<b>WESTERN WATER CONSUL - ALL DEPARTMENTS</b>			<b>\$2,661.50</b>

## WESTLAND PARK-RED BU

WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	\$3,971.00
WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$397.10)
<i>WESTLAND PARK-RED BU - Total For Sewer Fund</i>			<i>\$3,573.90</i>
WESTLAND PARK-RED BU	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	(\$1,935.65)
<i>WESTLAND PARK-RED BU - Total For WWTP Revenue and Transfers</i>			<i>(\$1,935.65)</i>
<b>WESTLAND PARK-RED BU - ALL DEPARTMENTS</b>			<b>\$1,638.25</b>

## WH LLC

WH LLC	Capital Projects Fund	Ford Wyoming Center South Walk	\$6,897.90
<i>WH LLC - Total For Capital Projects Fund</i>			<i>\$6,897.90</i>
<b>WH LLC - ALL DEPARTMENTS</b>			<b>\$6,897.90</b>

## WINDRIVER ENVIRONMEN

WINDRIVER ENVIRONMEN	Capital Projects Fund	City Hall Project SAFE Asbesto	\$1,738.34
WINDRIVER ENVIRONMEN	Capital Projects Fund	City Hall Project SAFE Asbesto	\$8,685.69
<i>WINDRIVER ENVIRONMEN - Total For Capital Projects Fund</i>			<i>\$10,424.03</i>

**WINDRIVER ENVIRONMEN - ALL DEPARTMENTS**

\$10,424.03

**WLC ENGINEERING - SU**

WLC ENGINEERING - SU	Capital - One Cent 17	Design & CA - Bryan-Evansville	\$7,578.44
<i>WLC ENGINEERING - SU - Total For Capital - One Cent 17</i>			<i>\$7,578.44</i>
WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	\$14,726.46
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$14,726.46</i>
WLC ENGINEERING - SU	Engineering	Surveying Services	\$1,409.25
<i>WLC ENGINEERING - SU - Total For Engineering</i>			<i>\$1,409.25</i>
WLC ENGINEERING - SU	Sewer Wastewater Collection	PROFESSIONAL SERVICES AGREEMEN	\$11,186.00
<i>WLC ENGINEERING - SU - Total For Sewer Wastewater Collection</i>			<i>\$11,186.00</i>
WLC ENGINEERING - SU	Streets	PROFESSIONAL SERVICES AGREEMEN	\$10,857.00
<i>WLC ENGINEERING - SU - Total For Streets</i>			<i>\$10,857.00</i>
WLC ENGINEERING - SU	Water Administration	PROFESSIONAL SERVICES AGREEMEN	\$10,857.00
<i>WLC ENGINEERING - SU - Total For Water Administration</i>			<i>\$10,857.00</i>

**WLC ENGINEERING - SU - ALL DEPARTMENTS**

\$56,614.15

**WM SUPERCENTER**

WM SUPERCENTER	City Manager	GROCERY STORES, SUPERMARKETS	\$19.53
<i>WM SUPERCENTER - Total For City Manager</i>			<i>\$19.53</i>
WM SUPERCENTER	Fire-EMS Administration	Computer mouse	\$24.88
<i>WM SUPERCENTER - Total For Fire-EMS Administration</i>			<i>\$24.88</i>
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$118.00
<i>WM SUPERCENTER - Total For Fire-EMS Operations</i>			<i>\$118.00</i>
WM SUPERCENTER	Ice Arena - Concessions	CONCESSIONS - SPRAY BUTTER	\$39.84
<i>WM SUPERCENTER - Total For Ice Arena - Concessions</i>			<i>\$39.84</i>
WM SUPERCENTER	Refuse - Residential	SUPPLIES FOR TRASK TRUCKS	\$56.67
<i>WM SUPERCENTER - Total For Refuse - Residential</i>			<i>\$56.67</i>
WM SUPERCENTER	River Volunteer Events	GROCERY STORES, SUPERMARKETS CREDIT	(\$19.48)
<i>WM SUPERCENTER - Total For River Volunteer Events</i>			<i>(\$19.48)</i>

**WM SUPERCENTER - ALL DEPARTMENTS**

\$239.44

**WONDER WASH - TRIGOO**

WONDER WASH - TRIGOO	Fire-EMS Operations	Cost for washing work truck	\$9.00
<i>WONDER WASH - TRIGOO - Total For Fire-EMS Operations</i>			<i>\$9.00</i>
<b>WONDER WASH - TRIGOO - ALL DEPARTMENTS</b>			<b>\$9.00</b>

## WPY NOVUS Glass

WPY NOVUS Glass	Balefill - Disposal & Landfill	REPAIR WINDOW IN UNIT #141420 LDF HAU	\$250.00
WPY NOVUS Glass	Balefill - Disposal & Landfill	REPAIR WINDIW IN UNIT#141420 LDF HAUL	\$150.00
<i>WPY NOVUS Glass - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$400.00</i>
<b>WPY NOVUS Glass - ALL DEPARTMENTS</b>			<b>\$400.00</b>

## WWW.EVAWINTL.ORG

WWW.EVAWINTL.ORG	Police Grants Fund	CIVIC, SOCIAL AND FRATERNAL ASSOCIATIO	\$49.00
<i>WWW.EVAWINTL.ORG - Total For Police Grants Fund</i>			<i>\$49.00</i>
<b>WWW.EVAWINTL.ORG - ALL DEPARTMENTS</b>			<b>\$49.00</b>

## WWW.WYOMINGBAR.ORG

WWW.WYOMINGBAR.ORG	Municipal Court	MANAGEMENT, CONSULTING AND PUBLIC R	\$355.00
<i>WWW.WYOMINGBAR.ORG - Total For Municipal Court</i>			<i>\$355.00</i>
<b>WWW.WYOMINGBAR.ORG - ALL DEPARTMENTS</b>			<b>\$355.00</b>

## WY ASSN OF MUNICIPAL

WY ASSN OF MUNICIPAL	Human Resources	WAM HR CONFERENCE	\$200.00
<i>WY ASSN OF MUNICIPAL - Total For Human Resources</i>			<i>\$200.00</i>
<b>WY ASSN OF MUNICIPAL - ALL DEPARTMENTS</b>			<b>\$200.00</b>

## WY CHILD SUPPORT CON

WY CHILD SUPPORT CON	Police Career Services	COURT COSTS INCLUDING ALIMONY AND CH	\$1.50
<i>WY CHILD SUPPORT CON - Total For Police Career Services</i>			<i>\$1.50</i>
<b>WY CHILD SUPPORT CON - ALL DEPARTMENTS</b>			<b>\$1.50</b>

## WY. DEPT. OF TRANSP

WY. DEPT. OF TRANSP	Water Distribution	WYDOT Cooperative - 1st and Po	\$640.51
<i>WY. DEPT. OF TRANSP - Total For Water Distribution</i>			<i>\$640.51</i>
<b>WY. DEPT. OF TRANSP - ALL DEPARTMENTS</b>			<b>\$640.51</b>

## WY. MACHINERY CO.

WY. MACHINERY CO.	Balefill - Disposal & Landfill	141459 Equipment repair	\$23,409.28
WY. MACHINERY CO.	Balefill - Disposal & Landfill	Repairs Maintance & repairs on #141479	\$2,198.01
<i>WY. MACHINERY CO. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$25,607.29</i>
WY. MACHINERY CO.	Fleet Maintenance Fund	141420 Maintenance	\$690.05
WY. MACHINERY CO.	Fleet Maintenance Fund	141432 Equipment repair	\$183.57
WY. MACHINERY CO.	Fleet Maintenance Fund	141519 Air filter replacements	\$757.06
<i>WY. MACHINERY CO. - Total For Fleet Maintenance Fund</i>			<i>\$1,630.68</i>
<b>WY. MACHINERY CO. - ALL DEPARTMENTS</b>			<b>\$27,237.97</b>

## WY. WATER QUALITY &

WY. WATER QUALITY &	Sewer Wastewater Collection	WWQ PCA Education Conference-Lane, Brod	\$1,125.00
<i>WY. WATER QUALITY &amp; - Total For Sewer Wastewater Collection</i>			<i>\$1,125.00</i>
<b>WY. WATER QUALITY &amp; - ALL DEPARTMENTS</b>			<b>\$1,125.00</b>

## WYOMING CAMERA OUTFI

WYOMING CAMERA OUTFI	Direct Distribution - Police	CAMERA AND PHOTOGRAPHIC SUPPLY STOR	\$1,329.93
<i>WYOMING CAMERA OUTFI - Total For Direct Distribution - Police</i>			<i>\$1,329.93</i>
<b>WYOMING CAMERA OUTFI - ALL DEPARTMENTS</b>			<b>\$1,329.93</b>

## WYOMING OFFICE PRODU

WYOMING OFFICE PRODU	Fire-EMS Operations	Caster wheel for chair	\$8.10
<i>WYOMING OFFICE PRODU - Total For Fire-EMS Operations</i>			<i>\$8.10</i>
<b>WYOMING OFFICE PRODU - ALL DEPARTMENTS</b>			<b>\$8.10</b>

## WYOMING PLANT COMPAN

WYOMING PLANT COMPAN	Weed & Pest Fund	herbicide	\$104.06
<i>WYOMING PLANT COMPAN - Total For Weed &amp; Pest Fund</i>			<i>\$104.06</i>

**WYOMING PLANT COMPAN - ALL DEPARTMENTS** \$104.06

**Wyoming Recreation P**

Wyoming Recreation P Rec Center - Operations Refund for WRPA Conference (\$235.00)

*Wyoming Recreation P - Total For Rec Center - Operations* (\$235.00)

**Wyoming Recreation P - ALL DEPARTMENTS** (\$235.00)

**XEROX CORPORATION**

XEROX CORPORATION Regional Water Operations Copier Usage - Office Supplies \$196.96

*XEROX CORPORATION - Total For Regional Water Operations* \$196.96

**XEROX CORPORATION - ALL DEPARTMENTS** \$196.96

**YAMAHA MOTOR FINANCE**

YAMAHA MOTOR FINANCE Capital Projects Fund Purchase of 3 leased Yamaha UTV \$5,250.00

*YAMAHA MOTOR FINANCE - Total For Capital Projects Fund* \$5,250.00

**YAMAHA MOTOR FINANCE - ALL DEPARTMENTS** \$5,250.00

**ZOLL MEDICAL CORPORA**

ZOLL MEDICAL CORPORA Fire-EMS Operations Shoulder Straps for Monitors \$42.00

*ZOLL MEDICAL CORPORA - Total For Fire-EMS Operations* \$42.00

**ZOLL MEDICAL CORPORA - ALL DEPARTMENTS** \$42.00

**ZUPPLER ONL FOODORDE**

ZUPPLER ONL FOODORDE Fire-EMS Training Meal for oncoming oral interveiw panel \$132.88

*ZUPPLER ONL FOODORDE - Total For Fire-EMS Training* \$132.88

**ZUPPLER ONL FOODORDE - ALL DEPARTMENTS** \$132.88

**CITYWIDE BILLS AND CLAIMS TOTAL**

\$5,391,809.26

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I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) \_\_\_\_\_ DATE \_\_\_\_\_

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DULY AUDITED BY (City Manager) \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY (Mayor) \_\_\_\_\_ DATE \_\_\_\_\_



CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 11/07/23

**Additional Accounts Payable**

<u>10/12/23</u>	<b>Prewrits - Sales Tax</b> State of Wyo - Dept. of Revenue - Sales tax	1,847.11
		1,847.11
<u>10/26/23</u>	<b>Prewrits - AP Vendor</b> Foundation Support Systems of Wyo	31,184.02
		31,184.02
<b>Total Additional AP</b>		<b>\$ 33,031.13</b>

**Payroll**

<u>10/12/23</u>	<b>City Payroll</b> Salary & Wages	923,829.23
	Other Employee Liabilities	3,321.05
	Internal Revenue Service	253,324.97
	Wyoming Retirement System	230,384.50
	State of Wyoming Workers Comp	22,008.10
	State of Wyoming Employee Benefits Insurance	379,233.68
	ICMA Retirement	24,507.85
	Lincoln National Life Insurance	16,840.37
	Orchard Trust Retirement	3,940.00
	Reliastar Life Insurance-Accident/Voya	1,488.65
		1,858,878.40
<u>10/17/23</u>	<b>Fire Payroll</b> Salary & Wages	127,946.64
	Internal Revenue Service	23,215.67
	NCPERS Group	64.00
	Wyoming Retirement System	51,615.63
	State of Wyoming Workers Comp	3,287.17
	State of Wyoming Employee Benefits Insurance	56,349.28
	ICMA Retirement	5,000.40
	Orchard Trust Retirement	8,115.00
	Reliastar Life Insurance-Accident/Voya	33.86
		275,627.65
<u>10/26/23</u>	<b>City Payroll</b> Salary & Wages	957,791.35
	Other Employee Liabilities	3,251.60
	Internal Revenue Service	263,173.71
	NCPERS Group	560.00
	Wyoming Retirement System	234,749.51
	State of Wyoming Workers Comp	22,620.31
	State of Wyoming Employee Benefits Insurance	366,091.30
	ICMA Retirement	24,557.24
	Lincoln National Life Insurance	13.18
	Orchard Trust Retirement	2,200.00
	Reliastar Life Insurance-Accident/Voya	1,605.14
		1,876,613.34
<u>10/27/23</u>	<b>Fire Payroll</b> Salary & Wages	138,171.47
	Internal Revenue Service	24,817.01
	Wyoming Retirement System	50,878.63
	State of Wyoming Workers Comp	3,414.69
	State of Wyoming Employee Benefits Insurance	1,264.29
	ICMA Retirement	83.34
	Orchard Trust Retirement	5,205.00
		223,834.43

**Total Payroll** **\$ 4,234,953.82**

**Addendum Total** **\$ 4,267,984.95**

October 24, 2023

MEMO TO: Carter Napier, City Manager

FROM: Justin Scott, Chief Building Official <sup>SS</sup>  
Liz Becher, Community Development Director *LB*

SUBJECT: Amending Chapter 15.12 – Board of Examiners and Appeals, and Contractor Licensing

Meeting Type & Date:

Regular Council Meeting, November 7, 2023

Action Type:

Establish Public Hearing for November 21, 2023

Recommendation:

That Council, by minute action, establish November 21, 2023 as the date of public hearing for consideration of an ordinance amending Chapter 15.12 Board of Appeals, Contractor Licensing, and Violations and Disciplinary Actions.

Summary:

In a previous work session held on October 11, 2022, Council asked that Community Development review the existing licensing and disciplinary section of the Municipal Code and provide additional licensing options to develop a defined workflow through the licensing categories including an additional “handyman” licensing category, simplify the licensing process to eliminate the need to go through a licensing board, and better-define the enforcement path for licensing violations. This process would eliminate the need for the licensing portion of the Board’s responsibilities and direct that responsibility onto the Building Division to verify and approve/deny license applications.

Chief Building Official, Justin Scott, in corroboration with City Attorney, Eric Nelson, developed a Draft Chapter 15.12 to reflect the direction from that Work Session meeting. The Draft 15.12 was presented to Council at the October 10, 2023 Work Session. At that Work Session, Council gave the Building Division approval to proceed with amending the Ordinance as written.

Financial Considerations:

Not applicable.

Oversight/Project Responsibility:

The City of Casper Community Development Department/Building Division is responsible for updating and enforcing all City of Casper building codes.

Attachments:

Amended Chapter 15.12.

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 15.12 OF THE  
CASPER MUNICIPAL CODE, BOARD OF EXAMINERS AND  
APPEALS, AND CONTRACTOR LICENSING.

WHEREAS, pursuant to W.S. § 15-1-103 (a)(v), the governing body of the City of Casper may perform all acts in relation to the concerns of the City necessary to the exercise of its corporate powers; and,

WHEREAS, authority is granted to cities and towns by W.S. 15-1-103(a) (xiii) and (xli) to adopt ordinances and regulations for the health, welfare, and safety of the city and to license and regulate business activities within the City for the health, safety, and welfare of its citizens; and,

WHEREAS, the City of Casper desires to regulate and control the issuance of building permits within the city to licensed contractors, to provide for the various classifications of contractors, and to require strict adherence to the various codes and ordinances adopted by the city for the health, safety, and welfare of its citizens; and,

WHEREAS, the Casper Municipal Code needs updated from time to time and the governing body of the City of Casper desires to amend Chapter 15.12 of the Casper Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 15.12 of the Casper Municipal Code shall amended as follows:

**SECTION 1:** The title of the chapter shall be changed from, “Board of Examiners and Appeals, and Contractor Licensing,” to “Board of Appeals, Contractor Licensing, and Violations and Disciplinary Actions.”

**SECTION 2:** The following Sections shall be amended and codified as follows:

**15.12.010 Purpose.**

The purpose of this chapter is to regulate and control the issuance of building permits within the city to licensed contractors; to provide for the various classifications of contractors; and to require strict adherence to the various codes and ordinances of the city relative to building construction, alteration, and repair.

### **15.12.020 Definitions.**

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

1. "Administrative authority" means the city manager or an authorized representative.
2. "Affidavit" means a properly notarized written statement from former employers, governmental entities, or firm representatives which will corroborate the number of years claimed to have been worked at the trade. This statement must describe the work performed and be written on the firm stationery or on an affidavit furnished by the authority having jurisdiction.
3. "Board" means the board of appeals as set forth by this chapter.
4. "Boiler operator, high pressure" means a person entrusted with the operation, care and management of steam boilers not in excess of two hundred fifty psi or water boilers not in excess of three hundred seventy-five psi.
5. "Boiler operator, low pressure" means a person entrusted with the operation, care and management of steam boilers not in excess of fifteen psi gauge pressure or water boilers not in excess of fifty psi.
6. "Building contractor" means a person who builds, constructs, alters, repairs, adds to or demolishes a building or structure for a fixed sum, price, fee, percentage or other compensation, and for which a permit is required.
7. "Commercial building" means a structure intended to be used for the exchange of goods and/or services, office facilities, warehousing or other commercial purpose.
8. "Demolition contractor" means a person who demolishes or removes a building or structure for which a permit is required and receives compensation for such services.
9. "Department" means the city building inspection division.
10. "Electrical contractor" means any person who contracts or offers to contract for another the planning, laying out, supervising and installing, or the making of additions, alterations and repairs in the installation or wiring of apparatus and equipment for electric light, heat and power. Such contractor shall hold a current state electrical contractor's license and be, or employ, a master electrician. Any person who only plans or designs electrical installations need not be classed as an electrical contractor.
11. "Electrical contractor, limited" means a person engaged in the installation of sound systems, burglar alarms, fire alarm systems and other low voltage systems under ninety volts.
12. "Electrical wiring" means the fixed installation of electrical wires, appliances, fixtures or utilization equipment, used or to be used or to be maintained, on or in any building or property for electric heat, light, power, electric signs, smoke detectors, electric generation plants, electric heaters, fire alarms, burglar alarms, electric bells, electric signal and communication systems, telegraph messenger call systems, lighting fixtures or electrical utilization equipment of any kind or description, and is not intended to include portable appliances, portable fixtures or utilization equipment capable of being

readily removed except portable signs, where established practices or the condition of use make it necessary or convenient for it to be detached from its source of current by means of flexible cord and attachment plug.

13. "Electrician, apprentice" means a person being taught and laboring in the electrical trade as an employee under the supervision and in the presence of a master or journeyman electrician.
14. "Electrician, journeyman" means a person having at least four years of experience in the electrical wiring industry with technical knowledge to wire, supervise, install and repair electrical apparatus and equipment for light, heat, power and other purposes, in accordance with the National Electrical Code, the city electrical ordinances and holding a current state journeyman's license.
15. "Electrician, master" means a person having at least eight years practical experience in the electrical wiring industry with technical knowledge to properly plan, lay out and supervise the physical installation and repair of wiring apparatus and equipment for electrical light, heat, power and other purposes in accordance with the National Electrical Code, the city electrical ordinances, and holding a current state master electrician's license.
16. "Full-time employee" means a person who is employed in an active full-time capacity as his principal employment. A qualifying person shall represent no more than one firm or corporation, and must be available during regular business hours.
17. "Gasfitter" means a person who labors in the trade of installing gas piping as an employee of a plumbing contractor or gas utility.
18. "Gas utility contractor" means a gas utility company which is authorized to conduct, carry on, or engage in the business of installation of appliances, except for water heaters and boilers, as defined by the Uniform Mechanical Code, latest edition, and must have a licensed gas utility installer as a full-time employee.
19. "Gas utility installer" means a person who is employed in the trade of installation of gas appliances, except for water heaters and boilers, as defined by the Uniform Mechanical Code, latest edition.
20. "License" means the authority granted by the city to a person authorizing that person to perform certain work as provided in this chapter.
21. "Mechanical apprentice" means a person who labors in the trade of heating, air conditioning, refrigeration ventilation and associated sheet metal as an employee under the supervision and in the presence and instruction of a master or journeyman.
22. "Mechanical contractor" means a person who may conduct, carry on or engage in the business of heating, air conditioning, ventilation, refrigeration and associated sheet metal work, as identified by the Uniform Mechanical Code, latest edition, and must have a licensed master mechanical as a full-time employee.
23. "Mechanical journeyman" means a person who labors in the trade of heating, air conditioning, refrigeration ventilation and associated sheet metal work as an employee of a licensed mechanical contractor.

24. "Mechanical master" means a person skilled in the planning, superintending and practical installation of heating, air conditioning, refrigeration ventilation and associated sheet metal work.
25. "Mobile home contractor" means a person who may conduct, carry on or engage in the business of connecting, blocking, leveling, skirting and all other aboveground requirements necessary to place a mobile home in authorized mobile home areas.
26. "Mobile home installer" means a person who labors in the trade of connecting, blocking, leveling, skirting and all other aboveground requirements necessary to place a mobile home in authorized mobile home areas.
27. "Permit" means the written authority given by the city to build, construct, alter, repair, move, improve, remove, convert or demolish any building or structure or appurtenances thereto in the city as required by the Casper municipal code.
28. "Person" means an individual, firm, partnership, corporation, company or association.
29. "Plumber, apprentice" means a person who labors in the trade of plumbing as an employee under the supervision and in the presence of a master plumber or journeyman plumber.
30. "Plumber, journeyman" means a person who labors in the trade of plumbing as an employee of a licensed plumbing contractor.
31. "Plumber, master" means a person skilled in the planning, superintending and practical installation of plumbing, and who is familiar with the laws, rules and regulations governing the same.
32. "Plumbing contractor" means a person who may conduct, carry on or engage in the business of plumbing, together with steam or hot water boiler installations, and must have a master plumber in full-time employment.
33. "Qualifications" means experience obtained under the supervision of a licensed contractor, education received from a trade school or program, or any combination thereof which can be verified through affidavits or transcripts.
34. "Qualified person" means a person who qualifies, as provided in this chapter, for a license on behalf of a company, partnership, corporation, or association.
35. "Residential Building" means a structure intended to be used for human habitation.
36. "Roofing contractor" means a person who constructs, alters, repairs, or is engaged in the business of installation and repair of roofs for compensation, and for which a permit is required.
37. "Sewer cleaning contractor" means a person who is authorized to conduct, carry on or engage in the business of cleaning sewer lines, drain lines, sludge pits or sand traps.
38. "Utility contractor" means a person who may engage in the business of installing and repairing of water and sewer lines and the installation and repair of septic systems, and must have a licensed utility installer in full-time employment.

39. "Utility installer" means a person who labors in the trade of installing and repairing of water and sewer lines and septic systems from the building out, and is an employee of a licensed utility contractor.
40. "Water conditioning contractor" means a person who is authorized to conduct, carry on or engage in the business of installation and repair of water piping as a part of a water treatment system.

#### **15.12.030 License – Required - Contents.**

- A. No person shall perform work as a contractor, or be issued a permit to do work within the city for which a permit is required, who has not met the qualifications for licensing and is found to be competent by a City provided examination or an International Code Council equivalent to perform the duties of the trade for which he has applied, and received a license so to act.
- B. A license issued to a partnership, corporation or legally recognized association or company, shall state the name, address and phone number of the qualified person upon whose competency it is issued, and the name and address of the partnership, corporation or legally recognized association or company to whom it is issued.

#### **15.12.040 License - Exceptions.**

- A. The provisions of this chapter shall not apply to:
  1. Steam heating boilers operated at not over fifteen pounds per square inch gauge pressure in private residences or apartments of six or less families or to hot water heating or supply boilers operated at not over fifty pounds per square inch gauge pressure and temperatures not over two hundred fifty degrees Fahrenheit when in private residences or apartments of six or less dwelling units;
  2. A person who constructs, alters or repairs their own primary residence for their personal use, and not for resale or rent, without the aid of a building contractor may secure a permit without the necessity of being licensed. A person who alters or repairs their own commercial building, without the aid of a building contractor, may secure a permit without the necessity of being registered; provided, however, that such alterations or repairs shall not exceed ten percent of the building value over a two-year period, as determined by the administrative authority. In making such determination, the administrative authority shall consider and use appropriate guidelines published by national building trade organizations and comparative building values in the immediate area of the building for which a permit is sought;
  3. An owner of a residence and its accessory buildings, who makes ordinary repairs which can be considered as routine maintenance of their primary residence and accessory buildings, and which do not involve the structural soundness of the building, shall not be considered to be a building contractor. An application shall be submitted to the Department for approval for work requiring a permit

4. Any person who constructs, repairs or alters a building or structure for which a permit is required, shall be required to become a licensed building contractor as provided herein, except for owner-occupied single-unit residences. An owner-occupied unit shall not be listed for resale for a period of one year after final inspection or work has been completed;
  5. Buildings constructed by a school or community college district as part of an industrial arts curriculum under the direct supervision of a qualified industrial arts instructor; provided, however, that the school or community college district shall have the installations inspected as required by law;
  6. Licensed electrical contractors employing master or journeyman electricians, or apprentice electricians supervised by a master or journeyman electrician shall install all electrical equipment. This requirement is waived for:
    - a. Installation by person or persons on their own primary residence if the property is not for immediate resale,
    - b. Oilfield operations, railroads, petroleum, refineries, mines and their appurtenant facilities,
    - c. Liquefied petroleum, gas, electric or communication facilities exercising their function as public utilities,
    - d. Cable TV, AM or FM radio stations, television stations and related services;
- B. The above exceptions shall not apply to any person who contracts or subcontracts to or for any primary residence owner.

**15.12.050 License - Classifications.**

- A. Licenses cover only the work and/or services which is/are stated within each license classification. No work outside of the licensed classification shall be performed by any individual who does not possess the proper license covering such work as outlined in this section. Licenses shall be issued to the applicant upon presentation of a valid qualifications and after payment of the licensing fee. The licensee shall be the qualifying party of record for only one contractor/company at a time.
- B. There shall be the following class of licenses, and the holder of each license shall be authorized to do the following:
  1. Building Contractor, Class I. To contract for the construction, alteration or repair of any type or size of structure permitted by the city building codes. Such license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee;
  2. Building Contractor, Class IIA. To contract for the construction, alteration or repair of all residential and commercial structures up to twelve thousand square feet of total area within the building footprint. Such license shall be issued to the applicant upon



the successful review by the Department, the successful completion of a written examination, and the payment of the license fee

3. Building Contractor Class IIB. To contract for construction, alteration or repair of residential structures up to and including apartment buildings up to four dwelling units. Such license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee;
4. Building Contractor, Class III. To contract for the repairing, remodeling or altering of a single-family unit or structure in an amount not to exceed twenty-five percent of the total square footage of the structure when such repair, remodel, or alteration requires a permit as provided by city ordinances. Such license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee
5. Building Contractor Class IV. To contract for maintenance and repair of residential and commercial buildings consisting of the following:
  - a. Building:
    - i. Drywall patch and repair not including the opening up of entire wall sections.
    - ii. Roofing shingle repair not to exceed 10 percent of the existing roof area.
    - iii. Window/door removal and replacement that does not require structural alteration to the existing structure.
    - iv. Deck repair, excluding structural components.
    - v. Interior finish work excluded from permit requirements identified in the International Residential Code.
    - vi. Retaining walls six feet in height or less.
    - vii. Fences 8 feet in height or less.
    - viii. Accessory buildings under 200 square feet in floor area.
  - b. Plumbing:
    - i. Repair of p-traps and drain piping contained within the cabinet area of the fixture.
    - ii. Removal and replacement of toilets and flanges.
    - iii. Exterior sprinkler systems from the vacuum breaker to throughout the sprinkler system.
    - iv. Dishwasher installation, removal, and replacement.
  - c. Mechanical:
    - i. Removal of grills, registers, and diffusers that do not require alteration of existing ductwork.
  - d. Electrical:

- i. Changing of lighting elements within existing fixtures.
- ii. Installation of decorative lighting.

Such license shall be issued to the applicant upon the successful completion of a written examination and the payment of the license fee.

6. Demolition Contractor. To contract for the demolition or removal of any structure or building. A demolition contractor license shall be issued upon the payment of the license fee;
7. Electrician's License, Master. The right and privilege to do any electrical wiring that may be required of a master electrician within the city limits and shall be a valid qualification for obtaining a contractor's license upon proper application and payment of fees. A master electrician's license shall be issued to the applicant upon presentation of a valid master electrician's license issued by the State Electrical Licensing Board and upon payment of the licensing fee. A master electrician shall be the master of record for only one contractor at a time;
8. Electrician's License, Journeyman. The right and privilege to do any electrical wiring that may be required of a journeyman electrician within the city limits. A journeyman's electrical license shall be issued to the applicant upon presentation of a valid journeyman electrician's license issued by the State Electrical Licensing Board and upon payment of the licensing fee;
9. Electrician's License, Apprentice. A licensed electrical contractor may employ registered apprentice electricians to assist master or journeyman electricians. Such apprentices shall be registered with the state and the city upon the payment of the licensing fee, and shall work under the immediate supervision of a master or journeyman electrician. No contractor shall have more than two apprentices for each master or journeyman electrician;
10. Electrical Contractor's License. The right and privilege to contract for the installation of any electrical wiring within the city limits. An electrical contractor's license shall be granted upon presentation of a valid electrical contractor's license issued by the State Electrical Licensing Board and upon payment of the licensing fee;
11. Limited Electrical Contractor's License. The right and privilege to contract for installation of limited electrical wiring within the city limits. Limited electrical wiring is that wiring for which a limited contractor's license shall be obtained as defined in Section 15.28.020 of this title. A limited contractor's license shall be granted upon presentation of a valid limited contractor's license issued by the State Electrical Licensing Board and upon the payment of the licensing fee;
12. Gasfitter's License. The right and privilege to install gas piping as an employee of a plumbing contractor or gas utility, within the city. A gasfitter's license shall be issued to the applicant upon the successful review by the Department and upon the payment of the licensing fee;
13. Gas Utility Contractor. The right and privilege to conduct, carry on, or engage in the business of installation and service of gas appliances, except for water heaters and boilers, as defined by the International Mechanical Code and International Fuel Gas

- Code, latest editions. A license shall be issued to the applicant upon the payment of the license fee and proof of employment of a full-time gas utility installer;
14. Gas Utility Installer. The right and privilege to do installation of gas appliances, except for water heaters and boilers, as defined by the International Mechanical Code and International Fuel Gas Code, latest editions. The utility installer license shall be issued to the applicant upon the successful completion of a written examination and the payment of the license fee;
  15. High Pressure Boiler Operator's License. The right and privilege to operate steam boilers not in excess of two hundred fifty psi gauge saturated steam pressure or water boilers operating not in excess of three hundred seventy-five psi gauge pressure and four hundred fifty degrees Fahrenheit temperature within the city. A high-pressure boiler operator's license shall be issued to the applicant upon the successful completion of a written examination, the successful review by the Division and the payment of the license fee;
  16. Low Pressure Boiler Operator's License. The right and privilege to operate steam boilers not in excess of fifteen psi gauge pressure or water boilers not in excess of fifty psi gauge pressure and two hundred fifty degrees Fahrenheit temperature within the city. A low-pressure boiler operator's license shall be issued to the applicant upon the successful completion of a written examination, the successful review by the Department and the payment of the license fee;
  17. Mechanical Contractor's License. The right and privilege to conduct, carry on or engage in the business of heating, ventilation, air conditioning, refrigeration and associated sheet metal work and as outlined in the Uniform Mechanical Code, latest edition, within the city. A license shall be issued to the applicant upon the payment of the license fee, and proof of employment of a full-time licensed mechanical master;
  18. Mechanical Master License. The right and privilege to do any heating, venting, air conditioning and refrigeration work that may be required within the city and shall be a valid qualification for obtaining a mechanical contractor's license. Such license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee;
  19. Mechanical Journeyman's License. The right and privilege to do any heating, venting, refrigeration and air conditioning work that may be required of a mechanical journeyman within the city, as an employee of a mechanical contractor. Such license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee;
  20. Mechanical Apprentice License. The right and privilege to work as an apprentice for a mechanical contractor within the city; provided such work time is in the presence and under the instruction of a licensed master or journeyman. An apprentice license shall be issued to the mechanical contractor in the name of the applicant upon payment of the license fee. Such license shall be valid only for the term of their employment with that contractor. No mechanical contractor shall have more than one apprentice for each city licensed journeyman or master mechanical;

21. Mobile Home Contractor. The right and privilege to install mobile homes and the related exterior work of plumbing connections, blocking, leveling, skirting and all other aboveground requirements. The license will be issued upon proof of full-time employment of a mobile home installer and payment of license fees;
22. Mobile Home Installer. The right and privilege to do plumbing, blocking, leveling and skirting work related to the outside of a mobile home. A mobile home installer's license will be issued upon the successful completion of a written exam and the payment of license fees;
23. Plumbing Contractor's License. The right and privilege to contract for the installation of any plumbing work, including the installation of steam or water boilers, within the city. A plumbing contractor's license shall be granted upon the payment of a license fee;
24. Master Plumber's License. The right and privilege to do any plumbing work that may be required of a master plumber within the city and shall be a valid qualification for obtaining a plumbing contractor's license. A master plumber's license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee;
25. Journeyman Plumber's License. The right and privilege to do any plumbing work that may be required of a journeyman plumber, as the employee of a plumbing contractor within the city. A journeyman plumber's license shall be issued to the applicant upon the successful review by the Department, the successful completion of a written examination, and the payment of the license fee;
26. Apprentice Plumber's License. The right and privilege to work as an apprentice plumber for a plumbing contractor within the city. An apprentice plumber's license shall be issued, in the name of the applicant, to the plumbing contractor with whom they are employed. An apprentice license shall be issued to the plumbing contractor in the name of the applicant upon payment of the license fee. Such license shall be valid only for the term of their employment with that contractor. No plumbing contractor shall have more than one apprentice for each city licensed journeyman or master plumber;
27. Roofing Contractor's License. The right and privilege to repair, alter, and install roofs, roofing material and related decking material. A roofing contractor's license shall be issued upon the successful completion of a written examination and the payment of the license fee;
28. Sanitary Sewer Cleaning Contractor's License. The right and privilege to clean: Sanitary sewers or drain lines; sludge pits and sand traps within the city. A sanitary sewer cleaning contractor's license shall be issued to the applicant upon the payment of a fee;
29. Utility Contractor's License. The right and privilege to repair and install sewer and water lines from the building out. Such license shall be issued to the applicant upon the successful completion of a written examination and the payment of the license fee, and proof of employment of a full-time licensed utility installer;

30. Utility Installer's License. The right and privilege to repair and install sewer and water lines from the building out. Such license shall be issued to the applicant upon the successful completion of a written examination and the payment of the license fee;
  31. Water Conditioning Contractor's License. The right and privilege to install water conditioning and softening systems within the city. Such license shall be issued to the applicant upon the payment of the license fee.
- B. Each contractor must have and maintain during the effective period of their license:
    1. Telephone service where they may be contacted during normal business hours; and
    2. All motor vehicles owned or leased by a contractor must carry identifying signs showing the contractor's name; and.
    3. Insurance as required by Section 15.12.140.
  - C. A licensed contractor shall be responsible for all work included under their permit whether or not such work is done by the contractor or their sub-contractor(s).

**15.12.060 License - Application.**

- A. All persons required to be licensed by this chapter shall apply for said license upon a form approved by the Department
- B. The application shall measure the applicant's knowledge of the applicable codes, laws and ordinances adopted by the city for the particular license category for which the license is being applied for. The Department shall set the application standards and establish procedures which shall be uniform for each license category.
- C. The determination of eligibility for license or other matters pertaining thereto shall be by the Department. Each applicant shall be required to successfully complete and pass an examination which is derived from the applicable state, national, and municipal code(s) and is approved by the Department. The examination shall test the competency of the applicant in relation to the license category being applied for.
- D. Every person subject to the licensing requirements of this chapter shall make an application for such license prior to submitting for the required permit(s) to construct. The license application must be approved and issued before the permit to construct is approved. No work requiring a permit shall be performed prior to license issuance.

**15.12.070 License—Experience and examination criteria.**

- A. The Department will license without examination, an applicant for a category of license which is not required by Section 15.12.050, or by an applicant who holds a valid license issued by another Wyoming entity which has or had at the time the applicant was licensed, requirements for licensure similar to those of this chapter, and who offers reciprocity with the city. All tests given by the Wyoming Association of Municipalities or an equivalent International Code Council (ICC) contractor certification exam for the

applicant's license classification, and proof of a passing score of a minimum of seventy-five percent will be accepted by the Department. Any previous licensure provided will be subject to the Department's background checks with such entity to verify the validity of documentation, competency, and the contractor's work/permit history.

- B. The following is the experience criteria. All examinations require seventy-five percent or more for a passing score. Affidavits as described in Section 15.12.020(2) are required if prior experience is claimed.
1. No examinations are required for any apprentice classification;
  2. Master Plumber. Applicants for a master plumber's license must have a certificate of completion of apprenticeship training, or the equivalent of four-years of experience in a licensed plumbing shop and five-years of experience as a journeyman or master plumber in a licensed plumbing shop. Each full year of experience as a journeyman plumber or master plumber under a recognized licensing authority of a state or other municipality having licensed examinations comparable to that of the city will be accepted in lieu thereof for each year required or experience in this category and shall be documented by affidavits from former employers which must be acceptable to the Department;
  3. Journeyman Plumber. Completion of a four-year plumbing apprenticeship training program recognized by the federal government. One year of experience as an apprentice plumber, journeyman plumber or master plumber under a recognized authority of a state or municipality may be substituted for each year of required apprenticeship or experience in this category and shall be documented by affidavits from former employers which must be acceptable to the Department;
  4. Building Contractor. Affidavits showing qualifications to perform work related to the license category being applied for shall be approved by the Department. The required minimum experience in the category of a general contractor's license being applied for is: Class I requires eight years of experience, Class IIA requires six years of experience, Class IIB requires six years of experience, Class III requires four years of experience, and Class IV requires two years of experience. Qualifications shall be under the supervision of a currently licensed contractor or otherwise approved by the Department, and shall contain evidence of competency in all areas of construction that fall under the applied for license category;
  5. Mechanical Master. Applicants for a mechanical master's license must have a certificate of completion of apprenticeship training, or the equivalent of four years' experience in a licensed mechanical shop and five years' experience as a journeyman or master mechanical in a licensed mechanical shop. Each full year of experience as a journeyman or master mechanical under a recognized licensing authority of a state or other municipality having licensed examinations comparable to that of the city will be accepted in lieu thereof for each year required, or experience in this category and shall be documented by affidavits from former employers which must be acceptable to the Department;
  6. Mechanical Journeyman. The completion of a four-year mechanical training program recognized by the federal government, or one years of experience as a mechanical

apprentice, mechanical journeyman, or mechanical master under a recognized authority of a state or municipality may be substituted for each year of required apprenticeship, or experience in category and shall be documented by affidavits from former employers which must be acceptable to the Department;

7. Low Pressure Boiler Operator. Shall have not less than three-months full-time experience in the actual operation of a boiler in this classification as defined by the mechanical code;
  8. High Pressure Boiler Operator. Shall have not less than two-years full-time experience in the actual operation of a boiler and steam driven machinery in this classification as defined by the mechanical code, under the supervision of a person holding a valid license;
  9. Utility Installer. Shall have one-year of experience in the utility contracting trade or with a licensed plumber.
- C. Any person who fails to pass an examination may schedule reexamination up to two subsequent times. Should such person fail to pass the second and subsequent time, the Department shall refuse a 4th or subsequent examination until after the expiration of six months. Such person shall not work in the intervening time in the category for which the application was submitted.

#### **15.12.080 License -Payment - Issuance.**

The applicant, after the completion of all licensing requirements, shall pay for and upon payment receive the appropriate license within ninety days after notification of approval of the application, and subsequent application approval shall become null and void. Thereafter, a new application shall be required.

#### **15.12.090 License - Register.**

The Department shall maintain a register reflecting the name of each person who has currently applied for or is licensed by the city for the current calendar year.

#### **15.12.100 License - Partnerships, corporations and associates, and limited liability companies - Conditions.**

- A. A partnership, corporation or association in good standing, or limited liability company (for the purposes of this section, any or all shall be referred to as "firm") may be issued a license required by this chapter upon compliance with the following:
  1. The individual applying must be an active owner, partner, officer, member, or full-time salaried employee of the firm;
  2. The license, if issued, shall be in the name of the individual and shall show on its face the name of the individual upon whose competency it is issued, and then the name of the firm for whom the individual is doing business or is employed.
- B. A license issued under this section shall be valid only so long as the individual who is named on the license as the qualified person shall remain in or with the firm in the capacity

required in subdivision 1 of subsection A of this section. In the event the individual who is named on the license issued to a firm leaves the firm or severs their active participation with said firm without notifying the department within ten days, said individual shall not be entitled to apply for and receive a new license for a period of ninety days.

- C. If the individual qualifying on behalf of the firm ceases to be connected with the firm to which a license has been issued, said firm shall notify the Department in writing within ten days of such cessation; and said firm shall apply to the Department for an extension of time to qualify through another person. Said time extension shall in no case be longer than ninety days. If the firm fails to notify the department within the ten-day period, at the end of such period, its license shall be suspended until such time as a new person in the firm qualifies for a license as required by this chapter, and said license is issued. Any firm may substitute a name of a qualified person on its license so long as it notifies the Department and said person is a member of the firm as required by this chapter. Upon such notice, the Department shall issue a new license with the substituted name.
- D. A new license shall be required for any firm which permanently changes its name or legal status. A new license shall be issued and a fee shall not be charged for the issuance of a new license in the event of such a change; provided that the Department is notified within ten days of the effective date of the change; and provided that the individual upon whose competency the license is issued is a member of the new firm as required in this section and is a qualified person. In the event notice is not provided within ten days, at the end of said period the fee for new licenses shall be charged for the issuance of a license. In addition, if notice is not given as provided herein, the firm and its employees shall be considered to be operating without a license and shall be in violation of this chapter.
- E. In the event a firm is issued a license, the individual upon whose competency the license is issued shall be responsible to ensure that the firm and its employees comply with the provisions of this chapter. In the event any employee of the firm violates any provision of this chapter, both the employee and the firm shall be deemed to be in violation hereof.

#### **15.12.110 License - Renewal.**

All licenses shall expire on the last day of each year. Licenses shall be renewed annually with a thirty-day grace period following the renewal date. The department shall have the authority to reissue a license; provided such reissuance shall be accomplished prior of the date of expiration or within the thirty-day grace period. If such license is not renewed prior to that time, the license shall be declared null and void, and a new application shall be filed with the Department. Any work done by any person for which a license is required that is performed after the thirty-day grace period, and prior to obtaining a valid license, shall be a violation of this chapter.

#### **15.12.120 License transfers.**

There shall be no license transfers of a license held by one person to another person. There is no entitlement to transfer any license issued under the authority of this ordinance to another person, entity, or firm. The dissolution of a business entity which has been licensed terminates the license and no person may thereafter operate under that license.



- A. Licensees wishing to change a name, address, email, or phone number shall apply to the Department indicating such change. Upon approval by the Department, a certificate of insurance shall be submitted with the new name of the company and the city of Casper as a certificate holder prior to the issuance of the new license.
- B. A new license is required for the creation of a new business entity or with transfer of ownership involving a registered person.

**15.12.130 Licensee responsibility.**

A licensee shall be responsible for work requiring a permit under the provisions of this chapter or other applicable city ordinance without limitation to the items as herein listed, and shall do or cause to be done the following:

- A. To present their license when requested by the administrative authority;
- B. To obtain a permit when the same is required prior to the commencement of work unless work is due to an emergency repair. Emergency repairs shall be permitted as required by this code no later than by the end of the next business day;
- C. To faithfully construct, without substantial departure from or disregard of drawings and specifications, when such drawings and specifications have been filed and approved by the building department and a permit issued for same, unless such changes are approved by the owner, owner's agent, and the Department;
- D. To complete all work authorized on the permit issued by the Department unless good cause is shown;
- E. To obtain inspection services when the same are required by city Municipal and adopted Building Codes;
- F. To pay any fee assessed under the authority of the Municipal or Building Code adopted by the city;
- G. To build in compliance with all Municipal and adopted codes;
- H. To warrant the workmanship, structural soundness, and code compliance of the residence or building for a period of one year from the date of the issuance of the final certificate of occupancy of such residence or building by the Department, or in case of a remodeling, one year from the date of the approved final inspection by the Department.
- I. To be responsible for all work performed by the licensee, licensee's employees, and subcontractors, whether permit is required or not.
- J. To verify and ensure that all subcontractors and employees are properly licensed for the work which they are performing.
- K. Report in writing to the Department, within three (3) working days, all events occurring within any construction or demolition project which has caused structural damage to any building, structure, and/or utility
- L. Pay and all fees for permits, plan checks, special or re-inspections, and penalties assessed under the authority of this ordinance and the adopted Building Codes.

M. Comply with every lawful order or notice entered or issued by the Department or administrative authority.

**15.12.140 License - Insurance requirements.**

Every contractor granted a license of any kind under the terms of this chapter shall be required as a condition of receiving and holding said license to maintain, at all times, employer's liability insurance and workman's compensation insurance, if employees are hired by such contractor, and public liability insurance of a minimum limit of not less than two hundred fifty thousand dollars for personal injury or death of one person; five hundred thousand dollars for personal injury or death of all persons arising out of any one incident; property damage insurance with a minimum limit of not less than two hundred fifty thousand dollars for one incident; and shall furnish the city a certificate that such insurance is maintained.

**15.12.150 Probation, suspension or revocation - Conditions.**

The administrative authority may suspend or revoke a license when the licensee or an employee of the licensee commits one or more of the following acts or omissions:

- A. Failure to comply with any of the requirements of this ordinance;
- B. Knowingly combining or conspiring with any unlicensed person to evade the provisions of this chapter, by permitting one's license to be used by such person;
- C. Knowingly acting as agent, partner, associate or in any other capacity, with any unlicensed person, to evade the provisions of this chapter;
- D. Knowingly violating any provision of any city ordinance;
- E. Hiring or subcontracting to unlicensed subcontractors or persons not legally permitted to be performing the work;
- F. Occupying a structure prior to obtaining an approved temporary or final certificate of occupancy or an approved final inspection;
- G. Failure to convert a temporary certificate of occupancy into a certificate of occupancy due to failure of meeting the temporary certificate of occupancy's terms and conditions.
- H. Obtaining a license or permit by fraud or misrepresentation;
- I. Non-payment of building permit, plan check, or any other city assessed fees;
- J. Failure to obtain required permits prior to the commencement of work as required by Municipal and Building Codes;
- K. Overtly aggressive or threatening behavior towards city officials;
- L. Performing work not allowed under the licensee's currently held license classification;
- M. Failure to request inspections required by the Department;
- N. Working with an expired or suspended license;
- O. Repetitive misrepresentation of permit valuations.

- P. Repetitive confirmed complaints involving violations of this ordinance, pertaining to a licensee or licensee's subcontractors, representative(s), or employee(s).
- Q. Having a licensed suspended or revoked in another jurisdiction.

**15.12.160 Probation, suspension or revocation - Procedure.**

Failure to comply with license requirements may result in a suspension or revocation of an issued license and shall be considered when an application is made for a new or reinstatement of a suspended or revoked license. Disciplinary proceedings under this section shall be commenced, first, by filing a written complaint upon a form provided by the Department. Complaints may be filed by any city of Casper resident, licensed contractor, by the Department, or by the administrative authority. All complaints shall be filed within sixty (60) days of the discovery of an alleged violation. Failure to file a complaint within the required time limitation shall result in the dismissal of the complaint.

Complaints shall be filed on a Department provided form, and shall include the following:

1. The name, address, and telephone number of each complainant;
2. The name, address, and telephone number of the licensee/respondent;
3. The location, day, and time that the alleged violation occurred;
4. The persons and/or basis on which the complaint is based;
5. A statement which cites the specific Municipal or adopted Building Code(s) that were violated;
6. The signature of the complainant, verifying to the best of their knowledge, that the information set forth within the complaint is true and correct.

The administrative authority and/or Department will review all complaints received and investigate their validity. If there are legitimate license violations that have occurred then the Department will mail a notice of violation to the licensee/respondent at the business address that is on file with the city by e-mail and/or certified mail. In lieu of an invalid mailing address, the notice of violation shall be given through personal delivery.

Upon validation of a complaint or complaints, and/or when any of the acts or omissions as enumerated in section 15.12.150 are committed by a licensee or their employee(s) or representative(s), and the administrative authority or the Department deems that such license shall be put on probation, suspended or revoked, the procedure shall be as follows:

- A. The administrative authority shall give notice to licensee by e-mail, certified mail, or by personal delivery of the facts or conduct which warrant the probation, suspension, or revocation of the license, and that such probation, suspension, or revocation will be effective immediately if a request for a hearing on such matter is not received as provided in subsection B of this section. If a request is made, the discipline shall be stayed until completion of the appeal;
- B. Upon receipt of the notice, the licensee shall respond to the allegations and may request a hearing before the appeals board. Such request shall be in writing to the administrative

authority and city attorney's office within seven (7) business days of receipt of notice. At such hearing, Department shall be represented by the city attorney's office, who shall present evidence of the licensure violation(s) in question. The licensee shall be given an opportunity to show their compliance with the licensure requirements for the retention of the license. The hearing shall be conducted in compliance with the procedures of the Wyoming Administrative Procedure Act. Failure by the licensee to respond to the allegations or request an appeal hearing shall be deemed a waiver of any appeal and the order of probation, suspension, or revocation shall become final;

- C. If a hearing is requested by the licensee, the appeals board shall direct and the administrative authority shall set a time, date, and place for such hearing, and so notify the licensee in writing. Such notice shall include a statement of:
  - 1. The time, place and nature of the hearing;
  - 2. The legal authority and jurisdiction under which the hearing is to be held;
  - 3. The alleged licensure violations involved;
  - 4. The administrative authority's requested consequence for the violation;
- D. When a hearing is conducted, all interested parties, including their attorney(s), may be in attendance. Upon completion of the hearing the appeals board shall notify the licensee, within five (5) working days, of its findings and ruling in writing by e-mail and/or certified mail;
- E. Decisions of the board may be appealed in accordance with the Wyoming Administrative Procedures Act and Wyoming Rules of Appellate Procedure.

#### **15.12.170 Probation, suspension or revocation—Disciplinary progression and timeframe.**

If the appeals board upholds the findings and determination of the administrative authority or Department then the minimum probationary, suspension, or revocation period shall be as follows:

- 1. First offense of any of the licensure requirements within a calendar year shall require the license to be placed on probation for not less than six (6) months;
- 2. Second offense of any of the licensure requirements within a calendar year shall require the license to be suspended for not less than six (months);
- 3. Third offense of any of the licensure requirements within a calendar year shall require the license to be revoked for not less than one (1) year;
- 4. Any subsequent violations for the licensure requirements within a calendar year shall result in penalties outlined in section 15.12.200 of this chapter and may result in permanent revocation of city licensure;
- 5. History of two (2) consecutive calendar years of disciplinary action against a license will result in the permanent revocation of city licensure.

If no further violations occur within the probationary, suspension, or revocation timeframe, then the license may be reinstated. Insurance requirements and renewal fees shall be up to date prior to the reinstatement of the license.

**15.12.180 Suspension or revocation - Emergency suspension.**

If the administrative authority finds that just cause concerning imminent danger to personal safety or health conditions exists for suspension or revocation of a license, the Department may enter an order for immediate suspension and suspend the activities of the licensee. The licensee may, upon notice of such suspension, request an immediate hearing before the board and the hearing shall be conducted as soon as possible in the manner prescribed in this chapter.

**15.12.190 Suspension or revocation - Ineligibility for new licenses.**

A person whose license has been put on probation, suspended, or revoked shall not be entitled to file a new application by the establishment of a new legal entity, in which the individual has ownership interest, during the length of such revocation or suspension.

**15.12.200 Violation - Penalty.**

In addition to the probation, suspension, and revocation of any license as provided in this chapter, any person who violates any provisions of this chapter, or any rule or regulation promulgated hereunder, is guilty of a misdemeanor, the penalty for which is prescribed under Chapter 1.28 of this code.

**15.12.210 Board of appeals.**

- A. There is hereby established a board to be known as the board of appeals, consisting of seven members. The members shall be residents of Natrona county and shall be selected and appointed by the city council. Members shall consist of:
  - 1. A licensed master plumber;
  - 2. A licensed mechanical master;
  - 3. A licensed master electrician;
  - 4. A professional engineer or architect;
  - 5. A licensed class I building contractor;
  - 6. A licensed utility contractor, licensed mobile home installer, or licensed boiler operator; and
  - 7. A member of the general public.
- B. All members of the board shall serve without pay and until which time that they resign or are removed from their position for just cause. The board shall meet monthly or at such times as necessary to conduct business. The board shall elect, from its membership, a chairman, vice-chairman, and secretary who shall serve one-year terms. Four regular members shall constitute a quorum to transact business and for the performance of any

duty or for the exercise of any powers of the board. The city council may remove any member for cause. Vacancies shall be filled by appointment by the city council.

- C. Any person may appeal a decision of the Department or administrative authority with regard to any official decisions, conditions, or actions as provided by this chapter, or the suitability of alternate materials, methods of construction or interpretation of the building, mechanical, electrical, plumbing and fire codes adopted by the city. Appeal shall be commenced by the person by giving written notice of such appeal and stating therein the decision and reasons for the appeal to the secretary of the board of appeals within a period of five working days of the decision. The administrative authority shall present, in writing, to the board within five working days thereafter, all facts pertaining to the decision rendered.
- D. The board of appeals shall, within thirty calendar days thereafter, hold a hearing and follow the hearing procedures set forth in subsections C, D and E of Section 15.12.160.

#### **15.12.220 Transitional provisions.**

Except as otherwise expressly provided herein, this chapter shall not be construed to require the duplication or reissuance of any license or certificate within the same calendar year, the duplication of any application, nor the duplication of any payment of any license or certificate fee for a particular grade of license or certificate within the same calendar year. All persons in the building and construction industries presently licensed under former codes and ordinances of the city shall be deemed to be appropriately licensed hereunder. Any such licensee under a former city code or ordinance who fails to reapply for a license upon expiration of the existing license or any grace period allowed by this chapter shall be deemed to be in violation of this chapter if such person does or performs any work for which a license is required by this chapter.

\*The remainder of this page is intentionally left blank.\*

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_

Fleur Tremel  
City Clerk

\_\_\_\_\_

Ray Pacheco  
Mayor

October 25, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director  
Craig Collins, AICP, City Planner *CC*

SUBJECT: Establish the date for a public hearing to consider an Ordinance approving a plat and zone change for the proposed Lower Brothers Addition Subdivision

Meeting Type & Date:

Regular Council Meeting, November 7, 2023

Action Type:

Minute action

Recommendation:

That Council, by minute action, establish November 21, 2023 as the date of public hearing for consideration of an Ordinance approving a plat and zone change for the proposed Lower Brothers Addition Subdivision.

Summary:

Application has been made for a replat and zone change of 61.51-acres, more or less, to create the Lower Brothers Addition, located generally south of CY Avenue, and west of Hickory Street. The area involved is currently platted, but undeveloped, and is zoned R-4, R-5, PH, PUD, R-2 and C-2. The replat is vacating all the lots, blocks, streets and alleys in the area, and creating two (2) newly configured lots. Proposed Lot 1 is 49.58-acres in size, and the applicants have requested that it be zoned as R-5 (Mixed Residential). Proposed Lot 2 will be 11.93 acres in size, and the applicants have requested ED (Educational District) zoning for the parcel. There are no current plans for the development of proposed Lot 1; however, the plan for Lot 2 is for the construction of a college campus (Lutheran Classical College).

The Planning and Zoning Commission voted to support the requested plat and zone change after a public hearing on October 12, 2023. There were no public comments.

Financial Considerations:

Not applicable

Oversight/Project Responsibility:

Community Development Department – Planning Division


Attachments:


Location Map





October 25, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director  
Craig Collins, AICP, City Planner 

SUBJECT: Canceling & re-establishing a public hearing for consideration of an Ordinance approving a zone change of 350 and 410 SE Wyoming Blvd, from PUD (Planned Unit Development) to C-2 (General Business).

Meeting Type & Date:

Regular Council Meeting, November 7, 2023

Action Type:

Minute action

Recommendation:

That Council, by minute action, cancel the November 7, 2023 public hearing for the consideration of an Ordinance approving a zone change of 350 and 410 SE Wyoming Blvd, from PUD (Planned Unit Development) to C-2 (General Business), and reestablish November 21, 2023 as the date of public hearing. Said properties are more particularly described as Lots 59 and 60, “Longview Addition No. 2” and Lot 9A of the “Lot 9A & Lot 9B, Luker Addition.”

Summary:

Curve TV, LLC has applied for a zone change of three (3) lots, totaling approximately 1.46-acres, located at the northwest corner of Gannett Street and Wyoming Boulevard, from PUD (Planned Unit Development) to C-2 (General Business). The subject properties include a vacant, former bank building, a parking lot, and the former Village Inn restaurant building. The applicants plan to demolish the vacant bank building, in order to facilitate the redevelopment of the site.

Unfortunately, the process of getting their business registered with the Secretary of State has taken the applicant longer than anticipated; therefore, it is necessary that the Council delay consideration of the proposed zone change. The registration process is now complete, and the case can be heard on November 21, 2023. All surrounding property owners within 300’ of the subject property will be notified, per standard procedures.

Financial Considerations:

Not applicable

Oversight/Project Responsibility:

Community Development Department – Planning Division

Attachments:

Location Map



# Proposed Rezoning



Legend  
Subject\_Properties





# Proposed Rezoning





October 23, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Fleur Tremel, Chief of Staff *FT*  
Carla Mills-Laatsch, Licensing Specialist *CM*  
SUBJECT: Public Hearing Date for Three Bar and Grill Liquor Licenses.

Meeting Type & Date  
Regular Council Meeting  
November 7, 2023

Action type  
Public Hearing  
Minute Action

Recommendation

That Council, by minute action, consider the applications for bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street; bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street; and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street.

Summary

Three applications have been received for bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street; bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street; and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street.

During the July 18, 2023 pre-meeting, Council directed staff to start accepting applications for the available bar and grill liquor licenses. The open application period started on August 9<sup>th</sup>, 2023, and ended on September 29<sup>th</sup>, 2023. Three applications were received.

During the October 10, 2023 work session, staff was directed to move forward with the approval process for the 3 applicants. There will be a public hearing for each of the following applicants:

Applicant #1: MTB Entertainment Group, LLC (DBA America)

Location: 119 South Center

If awarded a bar and grill liquor license, they plan to do renovations to add the bar and stools that are required for this license. The estimated time to open is January 2024. It will be a venue for concerts, comedy shows, and wedding receptions. They will also serve food such as hot dogs, pizza, and nachos.

Applicant #2: MTB Entertainment Group, LLC (DBA Rialto)  
Location: 100 North Center Street

If awarded a bar and grill liquor license, they plan to do renovations to add the bar and stools that are required for this license. The estimated time to open is January 2024. It will be a venue for concerts, comedy shows, and wedding receptions. They will also serve food such as hot dogs, pizza, and nachos.

Applicant #3: Old Town Family Fun, LLC (DBA Old Town Family Fun)  
Location: 301 West E Street

This is an established business that offers arcade games, board games, mini-golf, laser tag, climbing wall, and event space for parties. If this license is approved, they will expand and add a Sip & Play Café that will meet the requirements for a bar and grill liquor license. The estimated time to open the café is December 1, 2023. This establishment also serves food such as pizza, grilled cheese, and nachos.

If approved, each license will be approved but not issued until all inspections are complete.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

Bar and Grill liquor licenses are \$10,500 for the first year and \$3,000 each year thereafter.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Applications

Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:	_____	____/____/____
Mgr.:	_____	____/____/____

**To be completed by City/County Clerk**

Local License #: Bar + Grill

License Fees: Annual Fee: \$ \_\_\_\_\_ Date filed with clerk: 9 12 2023

Prorated Fee: \$ \_\_\_\_\_ Advertising Dates: (2 Weeks) \_\_\_\_\_ & \_\_\_\_\_

Transfer Fee: \$ \_\_\_\_\_

Publishing Fee: \$ \_\_\_\_\_ Hearing Date:     /    /    

Publishing Fee Direct Billed to Applicant:

License Term: 01 01 2024 Through     /    /    

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: MTB Entertainment Group, LLC

Trade/Business Name (dba) America

Building to be licensed/Building Address: 119 S Center St.  
Number & Street

Casper WY 82601 Natrona  
City State Zip County

Local Mailing Address: 550 N Poplar St  
Number & Street or P.O. Box

Casper WY 82601  
City State Zip

Local Business Telephone Number: (307)259-0716 Fax Number: ( )

Business E-Mail Address: windycityhousing@gmail.com

<b>FILING FOR</b>	<b>FILING IN</b> (CHOOSE ONLY ONE)	<b>FILING AS</b> (CHOOSE ONLY ONE)
<input checked="" type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY OF: <u>Casper</u>	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> TRANSFER OF LOCATION	<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP
<input type="checkbox"/> TRANSFER OWNERSHIP	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<input type="checkbox"/> LP/LLP
FORMERLY HELD BY: _____		<input type="checkbox"/> LLC
		<input type="checkbox"/> CORPORATION
		<input checked="" type="checkbox"/> LTD PARTNERSHIP
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER

**TYPE OF LICENSE OR PERMIT** (CHOOSE ONLY ONE)

<b>RETAIL LIQUOR LICENSE</b>	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE	<input type="checkbox"/> MICROBREWERY PERMIT
<input type="checkbox"/> ON-PREMISE ONLY (BAR)	<input checked="" type="checkbox"/> BAR AND GRILL LIQUOR LICENSE	<input type="checkbox"/> WINERY PERMIT
<input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)	<input type="checkbox"/> RESORT LIQUOR LICENSE	<input type="checkbox"/> DISTILLERY SATELLITE PERMIT
<input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<b>LIMITED RETAIL LIQUOR LICENSE (CLUB)</b>	<input type="checkbox"/> WINERY SATELLITE PERMIT
	<input type="checkbox"/> VETERANS CLUB	<input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT
	<input type="checkbox"/> FRATERNAL CLUB	<input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
	<input type="checkbox"/> GOLF CLUB	
	<input type="checkbox"/> SOCIAL CLUB	

**SPECIAL DESIGNATIONS** (CHOOSE ONLY ONE)

GOLF CLUB       GUEST RANCH       RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

<input checked="" type="checkbox"/> FULL TIME (e.g. Jan through Dec)	(specify months of operation)	from <u>Jan</u> to <u>Dec</u>
<input type="checkbox"/> SEASONAL/PART-TIME	DAYS OF WEEK (e.g. Mon through Sat)	from <u>Wed</u> to <u>Sun</u>
<input type="checkbox"/> NON-OPERATIONAL/PARKED	HOURS OF OPERATION (e.g. 10a - 2a)	from <u>10:00</u> to <u>6:00</u>

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-4**

**1. BUILDING OWNERSHIP:** Does the applicant? W.S. 12-4-103(a)(iii)

- (a) **OWN** the licensed building? **Process of Purchasing** YES (own)
- (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)  YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (i) When the lease expires, located on page 1 paragraph 3 of lease.
- (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page 1 paragraph 5.1 of lease.  
(MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)  YES  NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

- (a) Hold any interest in the license applied for?  YES  NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?  YES  NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?  YES  NO
- (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b)  YES  NO

If "YES", explain: \_\_\_\_\_

**5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)  YES  NO

**6. RESORT LICENSE:**

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)  YES  NO N/A
- (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)  YES  NO N/A
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)  YES  NO N/A
- (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)  YES  NO N/A
- (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
  - 1. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO N/A

**7. MICROBREWERY LICENSE:**

(a) Do you self distribute your products? W.S. 12-2-201(a)  YES  NO N/A  
(Requires wholesale malt beverage license with the Liquor Division)

**8. LIMITED RETAIL (CLUB) LICENSE:**

**FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO N/A
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO N/A



9. LIMITED RETAIL (CLUB) LICENSE:

N/A

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

10. LIMITED RETAIL (CLUB) LICENSE:

N/A

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members?  YES  NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse?  YES  NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course?  YES  NO
  - 1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g)  YES  NO
  - 2. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

11. LIMITED RETAIL (CLUB) LICENSE:

N/A

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Have you filed a true copy of your bylaws with this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached)  YES  NO

12. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
N/A				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

**13. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)**

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
John Trost						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Pete Maxwell						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Jake Bigelow						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

**REQUIRED ATTACHMENTS:**

- A statement indicating the financial condition and financial stability of the applicant. W.S. 12-4-102(a)(vi).
- Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b) / W.S. 12-4-301(e). Purchase Contract
- If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer. W.S. 12-4-801(b).

**OATH OR VERIFICATION**

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

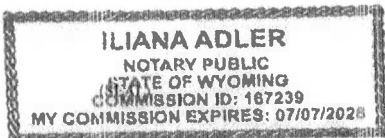
STATE OF WYOMING )  
 ) SS.  
COUNTY OF \_\_\_\_\_ )

Signed and sworn to before me on this 22 day of September, 2013 that the facts alleged in the foregoing instrument are true by the following:

1) <u>[Signature]</u> (Signature)	<u>John Trost</u> (Printed Name)	<u>Partner</u> Title
2) <u>[Signature]</u> (Signature)	<u>Pete Maxwell</u> (Printed Name)	<u>Partner</u> Title
3) <u>[Signature]</u> (Signature)	<u>JAKE BIGELOW</u> (Printed Name)	<u>Partner</u> Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title
6) _____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:

[Signature]  
Signature of Notary Public



My commission expires: 7-7-28

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council’s public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 10/19/2023 and ended on 11/07/2023 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

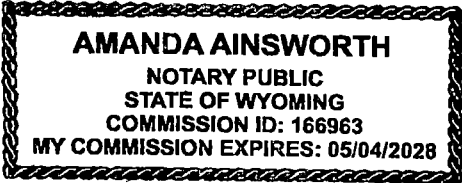
By: Carla Mills - Loatsch Date: 11/2/2023

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

2<sup>nd</sup> day of November, 2023

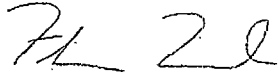
[Signature]



Provide to City of Casper Central Records

## NEW APPLICATIONS FOR A BAR AND GRILL LIQUOR LICENSE

Three applications for new bar and grill liquor licenses have been received in this office. The applications are as follows: bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street, bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street, and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street. Public Hearings on said applications will be held on November 7, 2023, at 6:00 p.m. in The Lyric, 230 West Yellowstone, Casper, Wyoming.



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Fleur Tremel  
City Clerk

Publish: Oct 19 & 24, 2023

October 23, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Fleur Tremel, Chief of Staff *FT*  
Carla Mills-Laatsch, Licensing Specialist *CMJ*  
SUBJECT: Public Hearing Date for Three Bar and Grill Liquor Licenses.

Meeting Type & Date  
Regular Council Meeting  
November 7, 2023

Action type  
Public Hearing  
Minute Action

Recommendation

That Council, by minute action, consider the applications for bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street; bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street; and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street.

Summary

Three applications have been received for bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street; bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street; and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street.

During the July 18, 2023 pre-meeting, Council directed staff to start accepting applications for the available bar and grill liquor licenses. The open application period started on August 9<sup>th</sup>, 2023, and ended on September 29<sup>th</sup>, 2023. Three applications were received.

During the October 10, 2023 work session, staff was directed to move forward with the approval process for the 3 applicants. There will be a public hearing for each of the following applicants:

Applicant #1: MTB Entertainment Group, LLC (DBA America)

Location: 119 South Center

If awarded a bar and grill liquor license, they plan to do renovations to add the bar and stools that are required for this license. The estimated time to open is January 2024. It will be a venue for concerts, comedy shows, and wedding receptions. They will also serve food such as hot dogs, pizza, and nachos.

Applicant #2: MTB Entertainment Group, LLC (DBA Rialto)  
Location: 100 North Center Street

If awarded a bar and grill liquor license, they plan to do renovations to add the bar and stools that are required for this license. The estimated time to open is January 2024. It will be a venue for concerts, comedy shows, and wedding receptions. They will also serve food such as hot dogs, pizza, and nachos.

Applicant #3: Old Town Family Fun, LLC (DBA Old Town Family Fun)  
Location: 301 West E Street

This is an established business that offers arcade games, board games, mini-golf, laser tag, climbing wall, and event space for parties. If this license is approved, they will expand and add a Sip & Play Café that will meet the requirements for a bar and grill liquor license. The estimated time to open the café is December 1, 2023. This establishment also serves food such as pizza, grilled cheese, and nachos.

If approved, each license will be approved but not issued until all inspections are complete.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

Bar and Grill liquor licenses are \$10,500 for the first year and \$3,000 each year thereafter.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Applications

Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY			
Customer #:	_____		
Trf from:	_____		
Reviewer:	Initials	Date	
Agent:		/	/
Mgr:		/	/

### To be completed by City/County Clerk

License Fees Annual Fee: \$ \_\_\_\_\_

Prorated Fee: \$ \_\_\_\_\_

Transfer Fee: \$ \_\_\_\_\_

Publishing Fee: \$ \_\_\_\_\_

Publishing Fee Direct Billed to Applicant:

License Term: 12 11 12023 Through 1 1 \_\_\_\_\_

Month Day Year Month Day Year

Local License #: \_\_\_\_\_

Date filed with clerk: 9 128 12023

Advertising Dates: (2 Weeks) \_\_\_\_\_ & \_\_\_\_\_

Hearing Date: 1 1 \_\_\_\_\_

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: Old Town Family Fun, LLC

Trade/Business Name (dba): Old Town Family Fun

Building to be licensed/Building Address: 301 West E St

Number & Street

Local Mailing Address: Casper WY 82601 Natrona

City State Zip County

Local Mailing Address: 301 West E St

Number & Street or P.O. Box

Local Mailing Address: Casper WY 82601

City State Zip

Local Business Telephone Number: (307) 315-3139 Fax Number: ( )

Business E-Mail Address: info@oldtownfamilyfun.com

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input checked="" type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY OF: <u>Casper</u>	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> TRANSFER OF LOCATION	<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP
<input type="checkbox"/> TRANSFER OWNERSHIP	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<input type="checkbox"/> LP/LLP
FORMERLY HELD BY: _____		<input checked="" type="checkbox"/> LLC
		<input type="checkbox"/> CORPORATION
		<input type="checkbox"/> LTD PARTNERSHIP
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER _____

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<input type="checkbox"/> RETAIL LIQUOR LICENSE ON-PREMISE ONLY (BAR)	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE	<input type="checkbox"/> MICROBREWERY PERMIT
<input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)	<input checked="" type="checkbox"/> BAR AND GRILL LIQUOR LICENSE	<input type="checkbox"/> WINERY PERMIT
<input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input type="checkbox"/> RESORT LIQUOR LICENSE	<input type="checkbox"/> DISTILLERY SATELLITE PERMIT
	<b>LIMITED RETAIL LIQUOR LICENSE (CLUB)</b>	<input type="checkbox"/> WINERY SATELLITE PERMIT
	<input type="checkbox"/> VETERANS CLUB	<input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT
	<input type="checkbox"/> FRATERNAL CLUB	<input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
	<input type="checkbox"/> GOLF CLUB	
	<input type="checkbox"/> SOCIAL CLUB	

**SPECIAL DESIGNATIONS (CHOOSE ONLY ONE)**

GOLF CLUB       GUEST RANCH       RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

FULL TIME (e.g. Jan through Dec) (specify months of operation) from January to December

SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from Monday to Sunday

NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from 10am to 10pm

*\*see attached hours for seasonal adjustments*

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 4**

**1. BUILDING OWNERSHIP:** Does the applicant? W.S. 12-4-103(a)(iii)

- (a) **OWN** the licensed building?  YES (own)
- (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)  YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (i) When the lease expires, located on page 1 paragraph 4 of lease. *original*
- (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page 2 paragraph 6 of lease. *amendment*  
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)  YES  NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

- (a) Hold any interest in the license applied for?  YES  NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?  YES  NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?  YES  NO
- (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b)  YES  NO  
If "YES", explain: \_\_\_\_\_

**5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)  YES  NO

**6. RESORT LICENSE:**

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)  YES  NO
- (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)  YES  NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)  YES  NO
- (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)  YES  NO
- (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)
  - 1. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

**7. MICROBREWERY LICENSE:**

(a) Do you self distribute your products? W.S. 12-2-201(a)  YES  NO  
(Requires wholesale malt beverage license with the Liquor Division)

**8. LIMITED RETAIL (CLUB) LICENSE:**

**FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO



9. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

10. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members?  YES  NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse?  YES  NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course?  YES  NO
  - 1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g)  YES  NO
  - 2. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

11. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

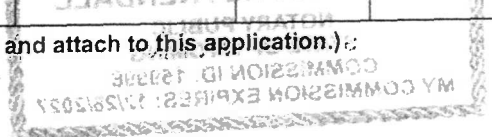
- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Have you filed a true copy of your bylaws with this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached)  YES  NO

12. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.):



(2/22)  
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True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corpora te Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Julianne Harvey						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Matthew Harvey						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

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**OATH OR VERIFICATION**

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

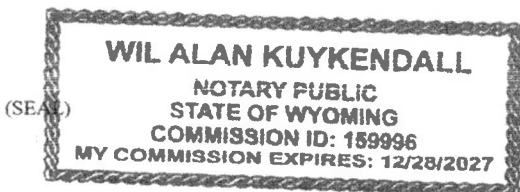
STATE OF WYOMING )  
 ) SS.  
 COUNTY OF Natrona )

Signed and sworn to before me on this 28 day of September, 2023 that the facts alleged in the foregoing instrument are true by the following:

- |    |                                       |  |                                |
|----|---------------------------------------|--|--------------------------------|
| 1) | <u>Julianne Harvey</u><br>(Signature) | <u>Julianne Harvey</u><br>(Printed Name) | <u>owner operator</u><br>Title |
| 2) | <u>Matthew Harvey</u><br>(Signature)  | <u>Matthew Harvey</u><br>(Printed Name)  | <u>investor owner</u><br>Title |
| 3) | _____<br>(Signature)                  | _____<br>(Printed Name)                  | _____<br>Title                 |
| 4) | _____<br>(Signature)                  | _____<br>(Printed Name)                  | _____<br>Title                 |
| 5) | _____<br>(Signature)                  | _____<br>(Printed Name)                  | _____<br>Title                 |
| 6) | _____<br>(Signature)                  | _____<br>(Printed Name)                  | _____<br>Title                 |

Witness my hand and official seal:

[Signature]  
 Signature of Notary Public



My commission expires: 12/28/2027

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council’s public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 10/19/2023 and ended on 11/07/2023 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

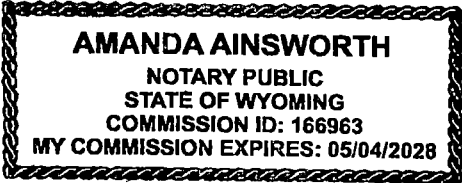
By: Carla Mills - Loatsch Date: 11/2/2023

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

2<sup>nd</sup> day of November, 2023

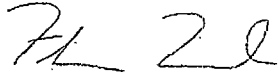
Amanda J. Ainsworth



Provide to City of Casper Central Records

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Fleur Tremel  
City Clerk

Publish: Oct 19 & 24, 2023

October 23, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Fleur Tremel, Chief of Staff *FT*  
Carla Mills-Laatsch, Licensing Specialist *CLM*  
SUBJECT: Public Hearing Date for Three Bar and Grill Liquor Licenses.

Meeting Type & Date  
Regular Council Meeting  
November 7, 2023

Action type  
Public Hearing  
Minute Action

Recommendation

That Council, by minute action, consider the applications for bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street; bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street; and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street.

Summary

Three applications have been received for bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street; bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street; and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street.

During the July 18, 2023 pre-meeting, Council directed staff to start accepting applications for the available bar and grill liquor licenses. The open application period started on August 9<sup>th</sup>, 2023, and ended on September 29<sup>th</sup>, 2023. Three applications were received.

During the October 10, 2023 work session, staff was directed to move forward with the approval process for the 3 applicants. There will be a public hearing for each of the following applicants:

Applicant #1: MTB Entertainment Group, LLC (DBA America)

Location: 119 South Center

If awarded a bar and grill liquor license, they plan to do renovations to add the bar and stools that are required for this license. The estimated time to open is January 2024. It will be a venue for concerts, comedy shows, and wedding receptions. They will also serve food such as hot dogs, pizza, and nachos.

Applicant #2: MTB Entertainment Group, LLC (DBA Rialto)  
Location: 100 North Center Street

If awarded a bar and grill liquor license, they plan to do renovations to add the bar and stools that are required for this license. The estimated time to open is January 2024. It will be a venue for concerts, comedy shows, and wedding receptions. They will also serve food such as hot dogs, pizza, and nachos.

Applicant #3: Old Town Family Fun, LLC (DBA Old Town Family Fun)  
Location: 301 West E Street

This is an established business that offers arcade games, board games, mini-golf, laser tag, climbing wall, and event space for parties. If this license is approved, they will expand and add a Sip & Play Café that will meet the requirements for a bar and grill liquor license. The estimated time to open the café is December 1, 2023. This establishment also serves food such as pizza, grilled cheese, and nachos.

If approved, each license will be approved but not issued until all inspections are complete.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

Bar and Grill liquor licenses are \$10,500 for the first year and \$3,000 each year thereafter.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Applications

Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:	_____	
Trf from:	_____	
Reviewer:	Initials	Date
Agent:	_____	____/____/____
Mgr:	_____	____/____/____

**To be completed by City/County Clerk**

Local License #: Bar & Grill

License Fees: Annual Fee: \$ \_\_\_\_\_ Date filed with clerk: 9 122 12023

Prorated Fee: \$ \_\_\_\_\_ Advertising Dates: (2 Weeks) \_\_\_\_\_

Transfer Fee: \$ \_\_\_\_\_ & \_\_\_\_\_

Publishing Fee: \$ \_\_\_\_\_ Hearing Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Publishing Fee Direct Billed to Applicant:

License Term: 01 101 2024 Through \_\_\_\_/\_\_\_\_/\_\_\_\_

Month Day Year Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: MTB Entertainment Group, LLC

Trade/Business Name (dba): RIALTO

Building to be licensed/Building Address: 100 E. 2nd St.

Number & Street

Casper WY 82601 Natrona

City State Zip County

Local Mailing Address: 550 N Poplar St

Number & Street or P.O. Box

Casper WY 82601

City State Zip

Local Business Telephone Number: (307)259-0716 Fax Number: (\_\_\_\_)

Business E-Mail Address: windycityhousing@gmail.com

<b>FILING FOR</b>	<b>FILING IN (CHOOSE ONLY ONE)</b>	<b>FILING AS (CHOOSE ONLY ONE)</b>
<input checked="" type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY OF: <u>Casper</u>	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> TRANSFER OF LOCATION	<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP
<input type="checkbox"/> TRANSFER OWNERSHIP	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<input type="checkbox"/> LP/LLP
FORMERLY HELD BY: _____		<input type="checkbox"/> LLC
		<input type="checkbox"/> CORPORATION
		<input checked="" type="checkbox"/> LTD PARTNERSHIP
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER _____

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<b>RETAIL LIQUOR LICENSE</b>	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE	<input type="checkbox"/> MICROBREWERY PERMIT
<input type="checkbox"/> ON-PREMISE ONLY (BAR)	<input checked="" type="checkbox"/> BAR AND GRILL LIQUOR LICENSE	<input type="checkbox"/> WINERY PERMIT
<input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)	<input type="checkbox"/> RESORT LIQUOR LICENSE	<input type="checkbox"/> DISTILLERY SATELLITE PERMIT
<input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<b>LIMITED RETAIL LIQUOR LICENSE (CLUB)</b>	<input type="checkbox"/> WINERY SATELLITE PERMIT
	<input type="checkbox"/> VETERANS CLUB	<input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT
	<input type="checkbox"/> FRATERNAL CLUB	<input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
	<input type="checkbox"/> GOLF CLUB	
	<input type="checkbox"/> SOCIAL CLUB	

**SPECIAL DESIGNATIONS (CHOOSE ONLY ONE)**

GOLF CLUB       GUEST RANCH       RESORT

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

<input checked="" type="checkbox"/> FULL TIME (e.g. Jan through Dec)	(specify months of operation)	from <u>Jan</u> to <u>Dec</u>
<input type="checkbox"/> SEASONAL/PART-TIME	DAYS OF WEEK (e.g. Mon through Sat)	from <u>Wed</u> to <u>Sun</u>
<input type="checkbox"/> NON-OPERATIONAL/PARKED	HOURS OF OPERATION (e.g. 10a - 2a)	from <u>10:00</u> to <u>6:00</u>

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-4**

**1. BUILDING OWNERSHIP:** Does the applicant? W.S. 12-4-103(a)(iii)

- (a) **OWN** the licensed building? Process of Purchasing YES (own)
- (b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)  YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (i) When the lease expires, located on page 1 aragraph 3 of lease
- (ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page 1 paragraph 5.1 of lease  
(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

**2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)**

YES  NO

**3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403**

- (a) Hold any interest in the license applied for?  YES  NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?  YES  NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?  YES  NO
- (d) If you answered **YES** to any of the above, explain fully and submit any documents in connection there within:

**4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103(b)**

YES  NO

If "YES", explain:

**5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

YES  NO

**6. RESORT LICENSE:**

Does the resort complex.

- (a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)  YES  NO N/A
- (b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)  YES  NO N/A
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)  YES  NO N/A
- (d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)  YES  NO N/A
- (e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)  YES  NO N/A
  - 1. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO N/A

**7. MICROBREWERY LICENSE:**

- (a) Do you self distribute your products? W.S. 12-2-201(a)  
(Requires wholesale malt beverage license with the Liquor Division)

YES  NO N/A

**8. LIMITED RETAIL (CLUB) LICENSE:**

**FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO N/A
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO N/A



9. LIMITED RETAIL (CLUB) LICENSE:

N/A

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

10. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

N/A

- (a) Do you have more than fifty (50) bona fide members?  YES  NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse?  YES  NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course?  YES  NO
  - 1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(9)  YES  NO
  - 2. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

11. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

N/A

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Have you filed a true copy of your bylaws with this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached)  YES  NO

12. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
N/A				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D
				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D
				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D
				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D
				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D
				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D
				YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D	YES <input type="checkbox"/> NO <input type="checkbox"/> D

(If more information is required, list on a separate piece of paper and attach to this application.)

**13. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)**

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years In Corp or LLC	% of Corpora te Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
John Trost						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Pete Maxwell						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Jake Bigelow						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

**REQUIRED ATTACHMENTS**

- A statement indicating the financial condition and financial stability of the applicant. W.S. 12-4-102(a)(vi).
- Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b) / W.S. 12-4-301(e). Purchase Contract
- If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer. W.S. 12-4-601(b).


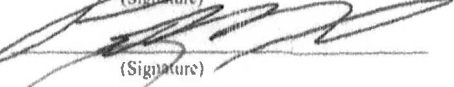
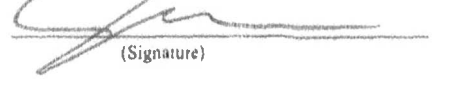
**OATH OR VERIFICATION**

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

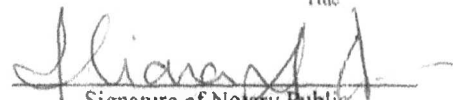
Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

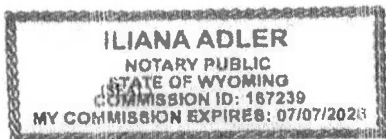
STATE OF WYOMING )  
 ) S.S.  
COUNTY OF \_\_\_\_\_ )

Signed and sworn to before me on this 22 day of September, 2023 that the facts alleged in the foregoing instrument are true by the following:

1)	 (Signature)	<u>John Trost</u> (Printed Name)	<u>Partner</u> Title
2)	 (Signature)	<u>Pete Maxwell</u> (Printed Name)	<u>Partner</u> Title
3)	 (Signature)	<u>JAKE BEGELOW</u> (Printed Name)	<u>Partner</u> Title
4)	_____ (Signature)	_____ (Printed Name)	_____ Title
5)	_____ (Signature)	_____ (Printed Name)	_____ Title
6)	_____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:

  
Signature of Notary Public



My commission expires: 7-7-28

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council’s public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 10/19/2023 and ended on 11/07/2023 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.casperwy.gov) for the entire period referenced above.

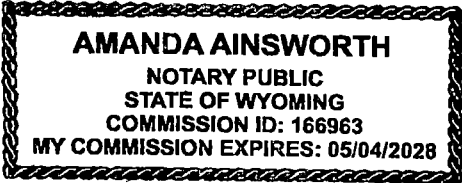
By: Carla Mills - Loatsch Date: 11/2/2023

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

2<sup>nd</sup> day of November, 2023

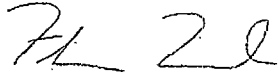
Amanda J. Ainsworth



Provide to City of Casper Central Records

## NEW APPLICATIONS FOR A BAR AND GRILL LIQUOR LICENSE

Three applications for new bar and grill liquor licenses have been received in this office. The applications are as follows: bar and grill No. 14 for MTB Entertainment Group, LLC d/b/a America, located at 119 South Center Street, bar and grill No. 15 MTB Entertainment Group, LLC d/b/a Rialto, located at 100 East 2<sup>nd</sup> Street, and bar and grill No. 16 Old Town Family Fun, LLC d/b/a Old Town Family Fun, located at 307 West E Street. Public Hearings on said applications will be held on November 7, 2023, at 6:00 p.m. in The Lyric, 230 West Yellowstone, Casper, Wyoming.




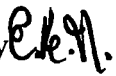
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Fleur Tremel  
City Clerk

Publish: Oct 19 & 24, 2023

September 27, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager 

**FROM:** Eric K. Nelson, City Attorney 

**SUBJECT:** An Ordinance Amending Section 10.52.030 of the Casper Municipal Code Regarding Driving or Having Control of a Vehicle While Under the Influence of Intoxicating Liquor or Controlled Substance.

**Meeting Type & Date:**  
Regular Council Meeting  
October 3, 2023

**Action type:**  
Public Hearing and First Reading.

**Recommendation:**  
That City Council conduct the Public Hearing regarding “An Ordinance Amending Section 10.52.030 of the Casper Municipal Code Regarding Driving or Having Control of a Vehicle While Under the Influence of Intoxicating Liquor or Controlled Substance,” to be held on October 3, 2023.

**Summary:**  
The Casper Municipal Code needs to be updated periodically. Section 10.52.030 has not been updated since 2002. Staff is requesting City Council to adopt an ordinance which would align Section 10.52.030 of the Casper Municipal Code with Wyoming State Statute §31-5-233. Find attached a copy of the proposed ordinance.

**Financial Considerations:**  
None.

**Oversight/Project Responsibility**  
Eric K. Nelson, City Attorney

**Attachments**  
Proposed Ordinance

ORDINANCE NO. 18-23

AN ORDINANCE AMENDING SECTION 10.52.030 OF THE CASPER MUNICIPAL CODE REGARDING DRIVING OR HAVING CONTROL OF A VEHICLE WHILE UNDER THE INFLUENCE OF INTOXICATING LIQUOR OR CONTROLLED SUBSTANCE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, for the purpose of aligning the City's Code with Wyoming Statutes regarding driving or having control of a vehicle while under the influence of intoxicating liquor or controlled substances, the governing body desires to amend Section 10.52.030 of the Casper Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 10.52.030 of the Municipal Code is amended and shall be replaced and codified as follows:

**10.52.030 Driving or having control of a vehicle while under the influence of intoxicating liquor or controlled substance.**

A. As used in the section:

1. "Alcohol concentration" means:
  - a. The number of grams of alcohol per one hundred milliliters of blood;
  - b. The number of grams of alcohol per two hundred ten milliliters of breath;
  - c. The number of grams of alcohol per seventy-five milliliters of urine.
2. "Controlled substance" includes:
  - a. Any drug or substance defined by Wyoming Statutes Section 35-7-1002(a)(IV);
  - b. Any glue, aerosol or other toxic vapor which when intentionally inhaled or sniffed results in impairment of an individual's ability to drive safely.

c. Any drug or psychoactive substance, or any combination of these substances, capable of impairing a person's physical or mental faculties.

3. "Conviction" means as defined in Wyoming Statutes Section 31-7-102(A)(IV).
  4. "Other law prohibiting driving while under the influence" means a statute of another state, the United States or district of the United States or an ordinance of a governmental entity of this or another state or of an Indian tribe which prohibits driving while under the influence of intoxicating liquor, alcohol, controlled substance or drugs.
- B. No person shall drive or have actual physical control of any vehicle within the city if the person:
1. Has an alcohol concentration of eight one-hundredths of one percent (0.08%) or more; or
  2. To a degree which renders him incapable of safely driving:
    - a. Is under the influence of alcohol;
    - b. Is under the influence of a controlled substance; or
    - c. Is under the influence of a combination of any of the elements named in subsections (B)(2)(a) and (b) of this section.
- C. Upon the trial of any criminal action or proceeding arising out of acts alleged to have been committed by any person while driving or being in actual physical control of a vehicle while under the influence of alcohol, the amount of alcohol in the person's blood at the time alleged as shown by chemical analysis of the person's blood, urine, breath or other bodily substance shall give rise to the following presumptions:
1. If there was at that time an alcohol concentration of five one-hundredths of one percent (0.05%) or less, it shall be presumed that the person was not under the influence of alcohol.
  2. If there was at that time an alcohol concentration of more than five one-hundredths of one percent (0.05%), and less than eight one-hundredths of one percent (0.08%), that fact shall not give rise to any presumption that the person was or was not under the influence of alcohol, but it may be considered with other competent evidence in determining whether the person was under the influence of alcohol to a degree which renders him incapable of safely driving a motor vehicle.
- D. Subsection C of this section shall not be construed as limiting the introduction of any other competent evidence bearing upon the question of whether the person was under the influence of alcohol, including tests obtained more than three hours after the alleged violation. The fact that any person charged with a violation of subsection B or C of this section is or has been entitled to use the

controlled substance under the laws of the state shall not constitute a defense against any charge under subsection B or C of this section.

- E. Chemical analysis of a person's blood, breath or urine to determine alcohol concentration or controlled substance content shall be performed in accordance with Wyoming Statutes Section 31-6-105(A) or applicable Wyoming state statute.

**\*The remainder of this page is intentionally left blank.\***



PASSED on 1<sup>st</sup> reading the 3<sup>rd</sup> day of October, 2023.

PASSED on 2<sup>nd</sup> reading the 17<sup>th</sup> day of October, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

September 27, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager *JCN*

**FROM:** Eric K. Nelson, City Attorney *EKN*

**SUBJECT:** Public Hearing regarding, “An Ordinance Amending Chapter 9.48 of the Casper Municipal Code” for October 3, 2023.

**Meeting Type & Date**

City Council Meeting  
October 3, 2023

**Action Type**

Public Hearing and First Reading.

**Recommendation**

That City Council conduct the Public Hearing regarding, “An Ordinance Amending Chapter 9.48 of the Casper Municipal Code.”

**Summary**

In response to the rising number of homeless persons in the City of Casper, the City convened a Homeless Task Force in late 2022. The increase in homeless persons, specifically in the downtown area of Casper, has coincided with an increase in crime and has negatively impacted the City. Through the task force, it was determined that ordinance changes, specifically addressing camping within the City of Casper, should be explored to give law enforcement additional enforcement ability to address the negative impacts.

At the August 22, 2023, Work Session, City Council discussed some of staff’s recommendations concerning changes to the Casper Municipal Code and provided direction to staff to prepare an ordinance for Council’s consideration.

Find attached a proposed ordinance which entails a multi-faceted approach:

- Address camping on private property with the goal of increasing law enforcement’s ability to timely respond to individuals camping on private property by requiring the expressed written permission of property owner(s) or their agent(s).
- Since camping is temporary in nature, the proposed ordinance limits camping on private property to seven (7) consecutive days or a total of fourteen (14) days in a calendar year. Setting a cap on the total number of days within a calendar year will aid the Police Department in enforcing the ordinance while considering private property owner’s needs to allow for temporary accommodations for guests.
- Protect the City’s river and riparian areas by prohibiting camping within 100 feet of a stream or the North Platte River, except on properly permitted public campgrounds or other areas approved by a government authority.

Additionally, camping within city limits is addressed within two other sections of the Casper Municipal Code which need to be modified to clear up inconsistencies within the Code.

- **Section 17.104.170 – Parking and Dwelling use restrictions – Permit.**  
This section of the code states, “The use of a recreational vehicle as a dwelling when parked on private property or on a public street, shall be limited to five consecutive days.” This section needs to be modified to align with the changes to Chapter 9.48 of the Casper Municipal Code. A subsequent Memo is included within the City Council Packet which would establish a Public Hearing to change Section 17.104.170 of the Code.
  
- **Section 10.36.010 – Delegation of Authority concerning the City of Casper’s Parking Manual.**  
The majority of the City’s prohibitions, limitations and regulations concerning parking are set out in the City of Casper’s Parking Manual. Page 9 of the Parking Manual, under the heading “Recreational Vehicle Parking Permit” states, the use of a recreational vehicle as a dwelling when parked on private property or on public street shall be limited to five (5) days within a thirty day period”.

The authority is delegated for City Council to modify the Parking Manual by resolution is set out in 10.36.010. In the event that City Council moves forward with a proposed ordinance amending Chapter 9.48 of the Municipal Code, staff is recommending City Council to consider a resolution which would remove this verbiage from the Parking Manual so that the Code and Parking Manual align.

Find attached a copy of the proposed ordinance.

**Financial Considerations**

None

**Oversight/Project Responsibility**

Eric K. Nelson, City Attorney

**Attachments**

Proposed Ordinance

ORDINANCE NO. 19-23

AN ORDINANCE AMENDING CHAPTER 9.48 OF THE  
CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, City Council desires to adopt an ordinance to address camping within the City limits of Casper.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following Sections of Chapter 9.48 of the Casper Municipal Code are amended and shall be replaced and codified as follows:

9.48.010 - Camping restricted.

- A. "Camping" means staying overnight or otherwise taking up residence for any length of time in an open space, tent, vehicle, or other temporary, mobile, or portable shelter.
- B. It is unlawful to camp on or in any public property in the city of Casper, unless permitted by any person or persons designated by the public entity which owns the public property or in a designated campground of the public entity.
- C. It is unlawful to camp on private property within the City of Casper, except with the express written permission of the property owner or his agent. Any such camping must be temporary in nature, must not exceed a period of seven (7) consecutive days or a total of fourteen (14) days in a calendar year, and must be in such locations where camping otherwise may be conducted in accordance with other applicable city laws.
- D. It is unlawful to camp within one hundred (100) feet of a stream or the North Platte River within the City of Casper, except as may be allowed in a properly permitted public campground, or otherwise approved by the appropriate government authority.

PASSED on 1st reading the 3<sup>rd</sup> day of October, 2023.

PASSED on 2nd reading the 17<sup>th</sup> day of October, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

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ATTEST:

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Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Ray Pacheco  
Mayor

September 27, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager *JCN*

**FROM:** Eric K. Nelson, City Attorney *EKN*

**SUBJECT:** Public Hearing regarding, “An Ordinance Amending Section 17.104.170 – Parking and Dwelling Use Restrictions – Permit, of the Casper Municipal Code.

**Meeting Type & Date**

City Council Meeting  
October 3, 2023

**Action Type**

Public Hearing and First Reading.

**Recommendation**

That City Council conduct the Public Hearing concerning, “An Ordinance Amending Section 17.104.170 – Parking and Dwelling Use Restrictions – Permits, of the Casper Municipal Code.”

**Summary**

At the August 22, 2023, Work Session, City Council discussed some of staff’s recommendations concerning changes to the Casper Municipal Code regarding camping within the City limits of Casper and provided direction to staff to prepare an ordinance for Council’s consideration. Staff is recommending City Council to consider an Ordinance Amending Chapter 9.48 of the Casper Municipal Code, regarding camping within the City limits.

Camping within city limits is addressed within two other sections of the Casper Municipal Code which need to be modified to clear up inconsistencies within the Code.

Section 17.104.170 – Parking and Dwelling use restrictions – Permit states, “The use of a recreational vehicle as a dwelling when parked on private property or on a public street, shall be limited to five consecutive days.” This section needs to be modified to align with the proposed changes to Chapter 9.48 of the Casper Municipal Code. Staff is requesting City Council to consider the two ordinances simultaneously, so that the separate sections of the code align.

Find attached a copy of the proposed Ordinance.

**Financial Considerations**

None

**Oversight/Project Responsibility**

Eric K. Nelson, City Attorney

**Attachments**

Proposed Ordinance

ORDINANCE NO. 20-23

AN ORDINANCE AMENDING SECTION 17.104.170 –  
PARKING AND DWELLING USE RESTRICTIONS – PERMIT,  
OF THE CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 17.104.170 the Casper Municipal Code is amended and shall be replaced and codified as follows:

17.104.170 Parking and dwelling use restrictions—Permit.

A. Reserved.

B. Reserved.

C. ~~The use of a recreational vehicle as a dwelling when parked on private property or on a public street, shall be limited to five consecutive days.~~ Reserved.

D. It is unlawful to camp on private property within the City of Casper, except with the express written permission of the property owner or his agent. Any such camping must be temporary in nature, must not exceed a period of seven (7) consecutive days or a total of fourteen (14) days in a calendar year, and must be in such locations where camping otherwise may be conducted in accordance with other applicable city laws.

E. It is unlawful to camp within one hundred (100) feet of a stream or the North Platte River within the City of Casper, except as may be allowed in a properly permitted public campground, or otherwise approved by the appropriate government authority.

\*The remainder of this page is intentionally left blank.\*

PASSED on 1st reading the 3<sup>rd</sup> day of October, 2023.

PASSED on 2nd reading the 11<sup>th</sup> day of October, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

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CITY OF CASPER, WYOMING

ATTEST:

A Municipal Corporation

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Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor



November 7, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Brauer, Chief Operating Officer *TB*  
Cynthia Langston, Solid Waste Division Manager  
Alex Sveda, P.E., City Engineer *AS*  
Steven Stolte, E.I.T, Associate Engineer I

SUBJECT: Authorizing an Agreement with Crown Construction, LLC, in the amount of \$100,220.00, for the Compost Yard Building Upgrades, Project No. 22-081.

Meeting Type & Date:  
Regular Council Meeting  
November 7, 2023

Action Type:  
Resolution

Recommendation:  
That Council, by Resolution, authorize an Agreement with Crown Construction, LLC, (Crown) in the amount of \$100,220.00, for the Compost Yard Building Upgrades, Project No. 22-081. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$10,000 for a total project amount of \$110,220.00.

Summary:  
On Friday, October 6, 2023, two (2) bids were received for the Compost Yard Building Upgrades, Project No. 22-081. The bids received for the work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
Crown Construction	Casper, Wyoming	\$100,220.00
Caspar Building Systems	Casper, Wyoming	\$165,500.00

The engineer's estimate prepared by West Plains Engineering was as follows:

<u>BASE BID</u>
\$65,675.00

The project includes improvements to the compost yard equipment building, such as adding an office and a restroom within the existing structure.

West Plains Engineering (WPE) and City Staff have determined that although the bid provided by Crown is higher than what was estimated, the upward trend in construction and material costs appear to be contributing factors. WPE and City Staff have reviewed the Base Bids and recommend award of the work to Crown, in the amount of \$100,220.00.

Construction of the improvements is to be substantially complete by December 22, 2023.

Financial Considerations

Funding for the project is from Balefill Fund reserves.

Oversight/Project Responsibility

Steven Stolte, E.I.T., Associate Engineer

Attachments

Resolution

Agreement

STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Crown Construction, LLC, PO Box 664, Mills, Wyoming 82644, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper wants to provide, furnish and install a new office, restroom, sewer piping and services, water piping and services, and tie-in with existing sewer main, and concrete flatwork; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the City of Casper Compost Yard Building Upgrades, City of Casper Project No. 22-081.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by West Plains Engineering, Inc., who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by **December 22, 2023**, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by **December 29, 2023**. Substantial Completion will be granted once the office and restroom are completed and operational. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.
- 3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also

recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner Five Hundred Dollars (\$500) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner One Thousand Dollars (\$1,000) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of One Hundred Thousand Two Hundred Twenty and 00/100 Dollars (\$100,220.00), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

#### ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to [accountspayable@casperwy.gov](mailto:accountspayable@casperwy.gov) AND the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's

general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

- 5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

#### ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 *et seq.*, withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 *et seq.*, whether the depository is designated by the Contractor or by the Owner.

#### ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

- 7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.
- 7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

- 7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

#### ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).
- 8.5 Addenda No. (1).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).
- 8.10 Technical Specifications, consisting of Thirty-Four (34) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:

**Compost Yard Building Upgrades, Project No. 22-081**

- 8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

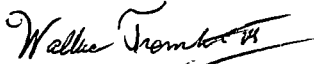
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

*(Signature pages to follow.)*

*Signature page for City of Casper*

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

OWNER:  
CITY OF CASPER, WYOMING  
A municipal corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor



*Signature page for the Contractor*

WITNESS:

CONTRACTOR:  
Cron Construction, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT "A"**  
**STANDARD**  
**BID FORM**  
(Approved by City Attorney, 1995)

**PROJECT IDENTIFICATION:** City of Casper  
Compost Yard Building Upgrades  
Project No. 22-043

**THIS BID SUBMITTED TO:** City of Casper  
200 North David Street  
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work by **December 22, 2023** as specified or indicated in the Bidding Documents for the Contract Price, and completed and ready for final payment not later than by **December 29, 2023**, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
  - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. _____	Dated <u>10/2/2023</u>
Addendum No. _____	Dated _____
  - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 100,220.00

TOTAL BASE BID, IN WORDS: One hundred thousand two hundred twenty DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
  - B. Itemized Bid Schedule.
  - C. Copy of Certificate of Residency, if bidding as Wyoming Resident.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Crown Construction LLC  
P.O. Box 6664  
Mills, WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on October 6, 2023.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)

\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

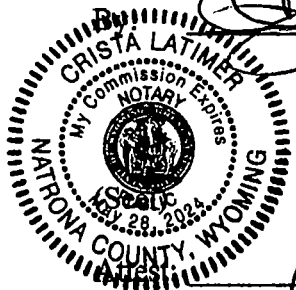
Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Crown Construction LLC (seal)  
(Corporation's or Limited Liability Company's Name)

Wyoming  
(State of Incorporation or Organization)

[Signature] (seal)



(Title) Notary Public

Crista Latimer

Business Address: Crown Construction LLC  
P.O. Box 614  
 Mills, WY 82644

Phone Number: 307-337-7069

A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BASE BID SCHEDULE

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST (in numerals)	Total Cost
1	Mobilization & Bonds	LS	1	10000.00	\$ 10000.00.
2	Equipment	LS	1	18000.00	\$ 18000.00.
3	Ductwork	LS	1	4000.00	\$ 4000.00
4	Plumbing	LS	1	34600.00	\$ 34600.00
5	Electrical	LS	1	16820.00	\$ 16820.00
6	Architectural	LS	1	21680.00	\$ 21680.00.
<b>TOTAL BASE BID SCHEDULE</b>					\$ 100220.00

ADDENDUM NO. 1

to the  
BIDDING AND CONTRACT DOCUMENTS  
for the

CITY OF CASPER COMPOST YARD BUILDING UPGRADES

PROJECT NO. 22-081

for  
CITY OF CASPER  
200 N. David  
Casper, Wyoming 82601

ADDENDUM DATE: October 2, 2023

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)



Steven Stolte, E.I.T.  
Associate Engineer I

ACKNOWLEDGMENT OF RECEIPT OF  
ADDENDUM (BIDDER)

Crown Construction LLC

Firm

  
By: Signature

Office Manager

Title

10/3/2023

Date Received

STANDARD  
LABOR AND MATERIAL PAYMENT BOND  
(Approved by City Attorney, 1995)

KNOW ALL MEN BY THESE PRESENTS: That

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Address of Contractor)

\_\_\_\_\_, hereinafter called  
(Corporation, Partnership, or Individual)

Principal, and \_\_\_\_\_,

(Name of Surety)

\_\_\_\_\_  
(Address of Surety)

hereinafter called Surety, are held and firmly bound, pursuant to Wyoming Statute Section 16-6-112, unto the CITY OF CASPER, a Municipal Corporation, 200 North David Street, Casper, Wyoming, hereinafter called OWNER, in the penal sum of \_\_\_\_\_ Dollars (\$), in lawful money of the United States, for the payment for which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

Whereas, the Principal entered into an Agreement with the OWNER, dated the \_\_\_\_\_ 2023, or which is to be entered contemporaneously with the delivery of this BOND, in the form which is hereto attached and made a part hereof for the construction of:

**City of Casper Compost Yard Building Upgrades, City of Casper Project No. 22-081.**

NOW, THEREFORE, if the Principal shall promptly make payments as they become due to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such Agreement, and any OWNER authorized extension or modification thereof, including, but not limited to, all amounts due for materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, all insurance premiums, taxes, excises, licenses, assessments, contributions, penalties, and interest accrued in the execution of the Agreement, and for all labor, performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise, to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby, stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or to WORK to be performed thereunder, or the SPECIFICATIONS accompanying the same shall in any wise release it from its obligation on this BOND, and it does hereby waive notice of any such change, extension of



time, alteration, or addition to the terms of the Agreement or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied; that no action shall be maintained on this Bond unless commenced within one (1) year after the date of first publication of notice of final payment to the Principal as provided and set forth in Sections 16-6-113, 16-6-114, and 16-6-115, W.S. 1977.

IN WITNESS WHEREOF, this instrument is executed this \_\_\_\_ day of \_\_\_\_\_, 2023.

(Principal)

ATTEST:

BY: \_\_\_\_\_

\_\_\_\_\_  
(Principal Secretary)

\_\_\_\_\_  
(Address)

(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

(Surety)

ATTEST:

BY: \_\_\_\_\_

(Attorney-in-Fact)

\_\_\_\_\_  
(Surety Secretary)

\_\_\_\_\_  
(Address)

(SEAL)

\_\_\_\_\_  
(Witness to Surety)

\_\_\_\_\_  
(Address)

(SEAL)

STANDARD  
PERFORMANCE BOND  
(Approved by City Attorney, 1995)

KNOW ALL MEN BY THESE PRESENTS: That

\_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_  
(Address of Contractor)

\_\_\_\_\_, hereinafter called  
(Corporation, Partnership, or Individual)

Principal, and \_\_\_\_\_,  
(Name of Surety)

\_\_\_\_\_  
(Address of Surety)

hereinafter called Surety, are held and firmly bound, pursuant to Wyoming Statute Section 16-6-112, unto the CITY OF CASPER, a Municipal Corporation, 200 North David Street, Casper, Wyoming, hereinafter called OWNER, in the penal sum of \_\_\_\_\_ Dollars (\$), in lawful money of the United States, for the payment for which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

Whereas, the Principal entered into an Agreement with the OWNER, dated the \_\_\_\_\_ 2022, or which is to be entered contemporaneously with the delivery of this BOND, in the form which is hereto attached and made a part hereof for the construction of:

**City of Casper Compost Yard Building Upgrades, City of Casper Project No. 22-081.**

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said Agreement or any OWNER authorized modification thereof during the original term thereof, and any extensions thereof which may be granted by the OWNER, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and any OWNER authorized modification thereof, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby, stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or to WORK to be performed thereunder, or the SPECIFICATIONS accompanying the same shall in any wise release it

from its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of the Agreement or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

N WITNESS WHEREOF, this instrument is executed this \_\_\_\_ day of \_\_\_\_\_, 2023.

(Principal)

ATTEST:

BY: \_\_\_\_\_

\_\_\_\_\_  
(Principal Secretary)

\_\_\_\_\_  
(Address)

(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

(Surety)

ATTEST:

BY: \_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
(Surety Secretary)

\_\_\_\_\_  
(Address)

(SEAL)

\_\_\_\_\_  
(Witness to Surety)

\_\_\_\_\_  
(Address)

(SEAL)

STANDARD  
JOINT ACCOUNT AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, pursuant to Wyoming Statute Section 16-6-701, et seq., by and between the City of Casper, Wyoming, hereinafter referred to as the "Owner;" , \_\_\_\_\_ a Federally Insured Depository, hereinafter referred to as the "Depository;" and \_\_\_\_\_, hereinafter referred to as the "Contractor."

WITNESSETH:

WHEREAS, the Contractor has entered into a contract with the Owner, dated the \_\_\_\_ day of \_\_\_\_\_, 2023, hereinafter referred to as the "Contract," which calls for the Contractor to perform certain work and to provide certain materials for the Owner, more particularly described as follows:

**City of Casper Compost Yard Building Upgrades, City of Casper Project No. 22-081.**

WHEREAS, the terms and provisions of said Contract provide that the Owner will retain certain sums otherwise payable to the Contractor during the course of performance of said Contract; and,

WHEREAS, the Owner, in lieu of said retention of those certain sums otherwise payable to the Contractor, may pay those sums to a joint account, held in the name of the Contractor, and assign to the Owner, in a depository designated by said Contractor; and,

WHEREAS, the Owner is required to enter into an interest bearing deposit agreement with the Depository to provide for the custodial care and servicing of said joint account; and,

WHEREAS, the Contractor has designated the Depository to provide for the custodial care and servicing of said joint account, and the Contractor has agreed to pay the Depository any fees associated with providing these services; and,

WHEREAS, the Owner, the Depository, and the Contractor desire to enter into an agreement with respect to the custodial care and servicing of said funds.

NOW, THEREFORE, in consideration of the mutual covenants containing herein and the mutual benefits to be derived therefrom, it is agreed by and between the parties hereto, as follows:

1. The Owner shall pay sums retained from each progress payment under the Contract to the Depository. The Depository shall hold sums and accrue interest thereon or invest said sums and collect the interest thereon, and shall pay the said interest to the Contractor, as accrued or collected, unless otherwise instructed by the Contractor.

- A. If the Depository elects to invest any sums on behalf of the Contractor, the Depository shall invest only in securities of the United States Treasury.
2. The Depository shall not release, assign, transfer, or deliver any money to the Contractor, or the Contractor's direction, until such time as the Owner has given the Depository written notice that satisfactory progress is being made in all phases of the contract and that the Depository is authorized to make payment to, or as directed by, the Contractor. In the event of such written authorization from the Owner, the Depository shall deliver the authorized amount, together with any accumulated interest thereon, to the Contractor, or at Contractor's direction, and shall give the Owner written notice of said delivery. Authorization from Owner to the Depository to release funds shall only be made in response to a written request to the Owner, by the Contractor. Prior to issuing its authorization, the Owner shall determine that satisfactory and substantial reasons exist for the payment, and shall require written approval from any surety furnishing bonds for the contract work as a prerequisite to issuing such approval.
3. The Depository shall release, assign, transfer, and deliver to Owner upon demand when Owner certifies to Depository that Contractor has declared bankruptcy, has been put into bankruptcy by its creditors, that the bonding company, as surety, for the subject contract with Owner, has been notified that the Contractor cannot complete the terms of the contract for any reason, or that it has become necessary for the Owner to take over completion of the Contract.
4. The Depository shall notify the Owner of the total amount on deposit immediately after deposits made by the Owner.
5. This agreement shall be deemed terminated when the Depository has delivered all of the retained sums and accumulated interest in its custody under the terms of this agreement to the Contractor, however, under no circumstances shall the Depository delivery any retained sums to the Contractor, or at the Contractor's direction, without first obtaining written approval for the same from the Owner.
6. This agreement contains the entire agreement of the parties hereto with respect to said retained sums and the Depository agrees to hold and dispose of the said retained delivered to the Owner in accordance with the terms and conditions hereof. However, the Depository is not a party to, nor bound by, any instrument or agreement other than this agreement; and the Depository, as custodian of the retained sums deposited with it hereunder, shall not be required to take notice of any default or any other matter, nor be bound by or be required to give any notice or demand, not be required to take any action whatsoever, except as provided in this agreement. The Depository shall not be liable for any loss or damage suffered by the Owner or the Contractor as a result of Depository's actions hereunder, pursuant to the terms of this agreement, unless said loss or damage was caused by the negligence of the Depository, or the Depository's failure to abide by the terms of this agreement.

7. The Contractor will release and otherwise hold harmless the Owner from any and all losses sustained by the Contractor as the result of entering into this agreement.
8. The Owner retains all immunities and limitations of liability which are afforded by the Wyoming Governmental Claims Act, W.S. 1-39-101, et seq., and the parties do not intend that the City waive any such immunities or limitations of liability.
9. It is agreed that this agreement shall be construed according to the laws of the State of Wyoming. Furthermore, all parties agree that the exclusive forum for resolving disputes under the agreement will be the courts of the State of Wyoming, and consent to jurisdiction in such courts.
10. Account No. \_\_\_\_\_.

IN WITNESS WHEREOF, the parties have hereunder set their hands and seals  
 this \_\_\_\_ day of \_\_\_\_\_, 2023.

OWNER:

CITY OF CASPER, WYOMING  
 A Municipal Corporation

By:

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Signature

DEPOSITORY: By:

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Signature

CONTRACTOR: By:

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Signature

(City of Casper Compost Yard Building Upgrades, City of Casper Project No. 22-081)

ACKNOWLEDGMENT

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA    )

The foregoing instrument was acknowledged before me by \_\_\_\_\_ this  
\_\_\_\_ day of \_\_\_\_\_, 2023.

Witness my Hand and Official Seal.

My Commission Expires:

Notary Public:

STATE OF                    )  
  ) ss.  
COUNTY OF                )

The foregoing instrument was acknowledged before me by \_\_\_\_\_ this  
\_\_\_\_ day of \_\_\_\_\_, 2023.

Witness my Hand and Official Seal.

My Commission Expires:

Notary Public:

STATE OF                    )  
  ) ss.  
COUNTY OF                )

The foregoing instrument was acknowledged before me by \_\_\_\_\_ this  
\_\_\_\_ day of \_\_\_\_\_, 2023.

Witness my Hand and Official Seal.

My Commission Expires:

Notary Public:

**Request for Taxpayer  
 Identification Number and Certification**

Give Form to the  
 requester. Do not  
 send to the IRS.

Name (as shown on your income tax return)  
**Crown Construction LLC**

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate  
 Limited liability company Enter the tax classification (C or S corporation, Partnership) ▶     Exempt payee  
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)  
**P.O. Box 664**

City, state, and zip code  
**Mills, WY 82644**

List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number  
 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Employer identification number  
**02-5132817**

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here    Signature of U.S. person    Date **10/3/2023**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



**City of Casper Merchant & Supplier Set-Up Form**

Business Name Crown Construction LLC

DBA (if different) \_\_\_\_\_

Mailing Address (where you would like payments sent)

Street Address or PO Box

P.O. Box 664

City & State & Zip Code

Mills, WY 82644

Service Address (where are services provided from-if different from above)  
Street Address or PO Box

\_\_\_\_\_

City & State & Zip Code

\_\_\_\_\_

Billing/ Accts Receivable Contact Name Carrie Cummings

Billing Contact Phone # 307-262-4989

E-mail Contact Carrie.Crownccap@gmail.com

Tax Id (SSN or EIN) 02-5132817

Type of Company

Sole Proprietor  Partnership

Corporation  Nonprofit

Government Agency

Primary Product or Service Offered

General Contractor

**A W-9 form is also required to complete set-up and receive your payment!!!**

STANDARD  
BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Crown Construction LLC as Principal, and Westchester Fire Insurance Company as Surety, are hereby held and firmly bound, pursuant to Wyoming Statute Section 15-1-113, unto the City of Casper, Wyoming, a Municipal Corporation as OWNER, in the penal sum of Five Percent of Amount Bid Dollar(s) (\$ 5% ) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns, which represents five percent (5%) of the Principal's Total Base Bid.

The Condition of the above obligation is such that whereas the Principal has submitted to the City of Casper, Wyoming, a certain BID, whereby it has offered to enter into an Agreement in writing with OWNER, for the City of Casper Compost Yard Building Upgrades, City of Casper, Project No.22-081.

NOW, THEREFORE,

A. If said BID shall be rejected; or,

B. If said BID shall be accepted and the Principal shall execute and deliver the Agreement to OWNER within thirty (30) days after Notice of Award (which shall constitute presentation of the Agreement to the Principal for the purpose of execution) and shall furnish Guarantors as provided in the Bidding Documents for this Project for Principal's faithful performance of said Agreement and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall otherwise proceed with the performance of said Agreement, then this obligation shall be void, otherwise the same shall remain in full force and effect and OWNER may proceed against the BOND. It is expressly understood and agreed, however, that the liability of Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by an extension of the time within which the OWNER may accept such BID, to a maximum of ninety (90) days after its submission to OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, this 3rd day of October, 2023.

BB-1

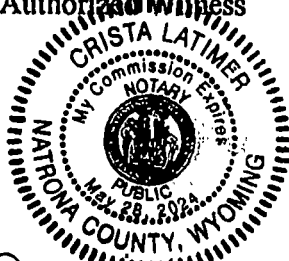
Attest:

Principal (Corporation, Partnership, Individual)

Crista Latimer  
Secretary or Authorized Witness

Crown Construction LLC  
By [Signature]  
(Authorized Representative)

(Seal)



Carrie Cummings  
(Print or Type Name)

PO Box 664  
Address  
Mills, WY 82644

State of Wyoming )  
County of Natrona ) ss.

The foregoing Bid Bond was executed before me by Carrie Cummings, on behalf of Crown Construction LLC, this 3 day of October, 2023.

Crista Latimer  
Notary Public

My Commission Expires: May 28, 2024

Westchester Fire Insurance Company  
Surety



BY: Denise Sherwin  
Attorney-in-Fact for Surety  
Denise Sherwin

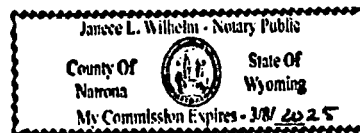
436 Walnut Street, P.O. Box 1000  
Address  
Philadelphia, PA 19106

State of Wyoming )  
County of Natrona ) ss.

The foregoing Bid Bond was executed before me by Denise Sherwin, who represented that he/she was the Attorney-in-Fact for the above named Surety, this 3rd day of October, 2023.

Janece L Wilhelm  
Notary Public Janece L Wilhelm

My Commission Expires: March 8, 2025



BB-2

# CHUBB

## Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company  
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Denise Sherwin**

Surety Bond No. Bid Bond  
Obligee: City of Casper

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this 5<sup>th</sup> day of April, 2023.

*Dawn M. Chloros*

Dawn M. Chloros, Assistant Secretary

*Stephen M. Haney*

Stephen M. Haney, Vice President



STATE OF NEW JERSEY  
County of Hunterdon

ss.

On this 5<sup>th</sup> day of April, 2023 before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi  
NOTARY PUBLIC OF NEW JERSEY  
No 50202369  
Commission Expires August 22, 2027

*Albert Contursi*  
Notary Public

### CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this October 3, 2023



*Dawn M. Chloros*

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:  
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



NOTICE OF AWARD

DATE: October 18, 2023

TO: Mr. Cummings  
Crown Construction, LLC  
PO Box 664, Mills, Wyoming 82644

PROJECT: City of Casper Compost Yard Building Upgrades, City of Casper Project No. 22-081.

Dear: Mr. Cummings:

You are notified that your Bid dated October 6, 2023 for the above Project has been considered. You are the apparent Successful Bidder and have been awarded a contract for the Total Base Bid. The Contract Price of your contract is to One Hundred Thousand Two Hundred Twenty and 00/100 Dollars (\$100,220.00).

Enclosed are one (1) unsigned original Agreement, Performance and Payment Bonds, and the Joint Account Agreement, for the construction of this project. You must comply with the following conditions precedent within thirty (30) days of the date of this Notice of Award, that is by November 18, 2023:

1. You must deliver to the Owner the fully executed Agreement.
2. You must deliver completed Performance and Payment Bonds.
3. You must deliver a Certificate of Insurance, Certification of Workers' Compensation Coverage, and an Official Notice of Unemployment Insurance Coverage. The certificate of insurance shall include Additional Insured Owners, Lessees or Contractors Automatic Status, Form Number CG 20 33, naming the City of Casper as Additionally Insured.
4. The Owner is required by Wyoming Statutes Section 16 6 701, et seq., to enter into an interest bearing deposit agreement with the Contractor's depository for the escrow of retained partial payment funds, unless otherwise directed in writing. If you do not want to initiate this action, you must deliver a letter of forfeiture waiving the Joint Account Agreement. If you want to establish an escrow account for the retainage, you must deliver the executed Joint Account Agreement.
5. You must deliver this original Notice of Award, with the Acceptance of Notice below, fully executed.

**OFFICE OF THE CITY MANAGER**



Failure to comply with these conditions and deliver these documents to the Owner within the time specified, will entitle Owner to consider your bid in default, to annul this Notice of Award, and to declare your Bid Bond forfeited.

Within ten (10) days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

CITY OF CASPER, WYOMING

J. Carter Napier  
City Manager

ACCEPTANCE OF NOTICE

\_\_\_\_\_  
Company

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Receipt Date

RESOLUTION NO. 23-243

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE COMPOST YARD BUILDING UPGRADES, PROJECT NO. 22-081.

WHEREAS, the City of Casper desires upgrades to be performed at the compost yard building such as the addition of a restroom and office to the existing structure; and,

WHEREAS, Crown Construction, LLC, is able and willing to provide those services specified as the Compost Yard Building Upgrades, Project No. 22-081; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Five Thousand and 00/100 Dollars (\$5,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

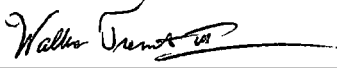
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Crown Construction, LLC, for those services, in the amount of One Hundred Thousand Two Hundred Twenty and 00/100 Dollars (\$100,220.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed One Hundred Thousand Two Hundred Twenty and 00/100 Dollars (\$100,220.00), and Ten Thousand and 00/100 Dollars (\$10,000.00), for a construction contingency account, for a total price of One Hundred Ten Thousand Two Hundred Twenty and 00/100 Dollars (\$110,220.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Ten Thousand and 00/100 Dollars (\$10,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:  
(Compost Yard Building Upgrades, Project No. 22-081)



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ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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

Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor



November 7, 2023

MEMO TO: J. Carter Napier, City Manager   
FROM: Tom Brauer, Chief Operating Officer   
Alex Sveda, P.E., City Engineer   
Steven Stolte, E.I.T., Associate Engineer I

SUBJECT: Authorizing Change Order No. 1 with Crown Construction, LLC, for a time extension of 119 calendar days and a Contract price increase of \$5,495.00, in relation to the Casper Regional Landfill Leachate Force Main Extension, Project No. 21-012B.

**Meeting Type & Date**

Regular Council Meeting  
November 7, 2023

**Action Type**

Resolution

**Recommendation**

That City Council, by Resolution, authorize Change Order No. 1 (CO1) with Crown Construction, LLC, for a time extension of 119 calendar days and a Contract price increase of \$5,495.00 in relation to the Casper Regional Landfill Leachate Force Main Extension, Project No. 21-012B.

**Summary:**

The project includes the extension of a leachate force main connection to the Cell 5 leachate riser and enclosure, including installation of 1,130 feet of HDPE double-wall pressurized force main pipe and air release valves and vaults.

CO1 includes a time extension request of 119 calendar days due to material delays in the Cell 5 riser and enclosure construction. CO1 also includes additional piping and electrical work to support a second pump to facilitate the leachate riser operation. Approval of CO1 will set the substantial and final completion deadlines to October 6, 2023 and October 13, 2023, respectively.

Crown Construction, LLC, is under contract for construction of the work, and HDR Engineers, Inc. (HDR) was procured for design of the work. City Staff recommend approval of CO1 with Crown Construction, LLC.

**Financial Considerations**

CO1 will invoke \$5,495.00 of contingency, leaving \$3,505.00 in the fund.

**Oversight/Project Responsibility**

Alex Sveda, P.E., City Engineer  
Steven Stolte, E.I.T., Associate Engineer I

**Attachments**

CO1

Request from Crown

Quote from A&E for additional Electrical

CITY OF CASPER  
CHANGE ORDER

DATE OF ISSUANCE: \_\_\_\_\_

NO. One (1)

PROJECT: Casper Regional Landfill Leachate Force Main Extension, Project No. 21-012B.

OWNER: City of Casper, Wyoming

CONTRACTOR: Crown Construction LLC

ARCHITECT/ENGINEER: City of Casper

You are directed to make the following changes in the Contract Documents:

Description: A time extension of 119 calendar days and a Contract price increase of \$5,495.00 as the result of construction delays and additional work.


Attachments: Quote from A&E and crown for the additional work to facilitate a second pump.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$174,038.00	Original Contract Time: (days or date) Substantial completion: June 16, 2023; Final completion: June 23, 2023
Previous Change Orders No. <u>0</u> to <u>0</u> :	Net change from previous Change Orders (days): <u>--0--</u> (days): <u>--0--</u>
Contract Price prior to this Change Order: \$174,038.00	Contract Time prior to this Change Order: Substantial completion: June 16, 2023; Final completion: June 23, 2023
Net Increase/Decrease change of this Change Order: \$5,495.00	Net Increase/Decrease of this Change Order: (days) <u>-- 119 --</u>
Contract Price with all approved Change Orders. \$179,533.00	Contract Time with all approved Change Orders:(date) Substantial completion: October 6, 2023; Final completion: October 13, 2023

ACCEPTED:

RECOMMENDED:

APPROVED:

BY:   
Contractor

BY:   
Architect/Engineer

BY: \_\_\_\_\_  
Owner

## Steven Stolte

---

**From:** Kevin Cummings <kevin.crowncc@gmail.com>  
**Sent:** Tuesday, July 25, 2023 12:15 PM  
**To:** Steven Stolte

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Steven,

To do an additional pitless adaptor it will be \$2,000.00. Please let me know if you would like me to proceed in ordering an additional adaptor.

Thank You,  
Kevin Cummings  
Crown Construction  
307-337-7069

August 3, 2023

Steven Stolte  
City of Casper

**Quote No. 05469**

**Re: Casper Landfill Leachate #5 Additional Motor**

Steven,

Please find our pricing for electrical material & labor for adding on additional 1HP motor to the Cell #5 site.

1. Add (1) 480V contactor to the existing Pump Panel.
  - a. Contactor has a 25 day lead time.
2. Add (1) 480V external power plug receptacle.
  - a. Receptacle is stock in WA.
  - b. Add motor power cable with connector.
3. Update programming or add relays for control of additional motor.

**Lump sum price .....\$3,495.00**

**Progress Payments Required –**

50% Upon Receipt of Order  
50% Upon completion

**Clarifications –**

- 1) A&E will not provide any equipment or labor that is not specifically detailed above.
- 2) Electrical labor is based on working inside 10 hours per day, 5 days per week.
- 3) No State, Federal or local sales taxes are included in this pricing.
- 4) Availability of many devices and components has started to become an issue. A & E will not be responsible for any costs or delays due to material availability or extended lead times.

Thank you for this opportunity to provide a quotation.

**Please issue any purchase order to [newpos@autoelect.com](mailto:newpos@autoelect.com)**

Best Regards,

AUTOMATION AND ELECTRONICS

**Chris Morgan**  
**Project Management**



Automation  
Electronics



*610 Platte Road  
Casper, WY 82601  
Office: (307) 234-9311  
Mobile: (307) 251-1019*

RESOLUTION NO. 23-244

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 WITH CROWN CONSTRUCTION LLC, FOR THE CASPER REGIONAL LANDFILL LEACHATE FORCE MAIN EXTENSION, PROJECT NO. 21-012B.


WHEREAS, Crown Construction, LLC, is performing services under the terms of an agreement with the City of Casper for the Casper Regional Landfill Leachate Force Main Extension, Project No. 21-012B; and,

WHEREAS, the City of Casper desires to execute Change Order No. 1 to extend the time of completion deadline and contract price due to delays and additional work outside of the original scope.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the City Manager is hereby authorized and directed to execute Change Order No. 1 to the Agreement with Crown Construction, LLC, for a time extension of One Hundred Nineteen (119) days and a price increase of Five Thousand Four Hundred Ninety-Five and 00/100 dollars (\$5,495.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

October 11, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Brauer, Chief Operating Officer *TB*  
Zulima Lopez, Parks, Recreation & Public Facility Director  
Alex Sveda, P.E., City Engineer *AS*  
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing Amendment #5 to the Professional Services Contract with Stateline No. 7 Architects, in the amount of \$14,097.60 for the City Hall Renovations and Addition (Project SAFE), Project No. 20-004.

Meeting Type & Date

Regular Council Meeting  
November 7, 2023

Action Type

Resolution

Recommendation

That Council, by Resolution, authorize Amendment #5 to the Professional Services Contract with Stateline No. 7 Architects (SL#7), in the amount of \$14,097.60 for the City Hall Renovations and Addition (Project SAFE).

Summary

SL#7 has been under contract with the City of Casper since March 3, 2021 for the City Hall Renovations and Addition. The purpose of the project is to address building layout deficiencies on the top and bottom floors that hinder customer service and operational efficiency, remedy non-compliance with ADA regulations, add space needed for future staffing, improve the exterior and entries, improve the HVAC system, correct safety and security vulnerabilities, and improve lighting, flooring and general maintenance issues.

SL#7 performed design of City Hall Project S.A.F.E. Building Remodel Project, provided bid support to City engineering staff, and represents the City during construction oversight. City Council awarded construction work on May 2, 2023, to Caspar Building Systems, and asbestos abatement on May 16, 2023, to Wind River Environmental (WRE). Construction began on June 5, 2023, and asbestos abatement work began on June 26, 2023. As asbestos encapsulation work was near completion in late August, Trihydro Corporation, the environmental subconsultant to SL#7, discovered that new construction of walls in heavily remodeled areas would disturb the floor tile mastic (by nails/screws) with asbestos containing materials. Therefore, all areas designed with new walls are required to undergo asbestos abatement. These thin but numerous areas were outlined in highlighted diagrams for each floor. The price increase associated with sampling, testing and construction administration by Trihydro is \$14,097.60.

City Staff have reviewed SL#7's amendment proposal, in the amount of \$14,097.60, and recommend approval.

Financial Considerations

Funding for Amendment No. 5 will be from contingency funds originally allocated to Caspar Building Systems, Inc. for the general contract.



Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department

Attachments

Resolution

Consultant Proposal

**AMENDMENT NO. 5 TO THE CONTRACT  
FOR PROFESSIONAL SERVICES (“AMENDMENT”)**

This Amendment to the Contract for Professional Services (“Amendment”) is entered into on this 7<sup>th</sup> day of November, 2023, by and between the following parties:

1. The City of Casper of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. State Line No. 7 Architects (“Consultant”), 444 South Center Street, Casper, Wyoming, 82601.

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

**RECITALS**

A. On March 3<sup>rd</sup>, 2020, the City and Consultant entered into a *Contract for Professional Services* (“Contract”) for design and construction administration for the City Hall Renovations & Addition (Project SAFE), Project No. 20-004.

B. Amendment No. 5 requires professional services for additional asbestos abatement consultant services for the City Hall Renovations & Addition (Project SAFE), Project No. 20-004.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

**1. INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO PART I, SECTION 1 (SCOPE OF SERVICES).**

A fifth paragraph shall be added to include the following:

The Consultant shall perform the following services in connection with and respecting the project as described in Exhibit F for asbestos abatement at \$14,097.60, State Line No. 7 Architects Proposal, attached hereto and hereby made a part of this Contract.

**3. AMENDMENT TO PART I, SECTION 3 (COMPENSATION).**


Replace the previous compensation amount of "Six Hundred One Thousand Three Hundred Sixteen and 85/100 Dollars (\$601,316.85)" with the new compensation amount of "Six Hundred Fifteen Thousand Four Hundred Fourteen and 45/100 Dollars (\$615,414.45)".

**4. RATIFICATION**

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

  
\_\_\_\_\_

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

WITNESS

CONSULTANT  
State Line No. 7 Architects

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

September 19, 2023

Mr. Scott Baxter, P.E.  
City of Casper  
Engineering Department  
200 North David Street  
Casper, Wyoming 82601

Re: Casper City Hall Remodel – Project S.A.F.E. Additional Services Request #6: Extra Services Request (additional asbestos testing and monitoring for asbestos removal for walls and floor penetrations, etc.)

Dear Scott:

Stateline No. 7 Architects and our design team are pleased to submit our additional fee request for professional services regarding asbestos/environmental testing and monitoring services due to additional testing requested by the Wyoming DEQ – Air Quality Division and additional testing and monitoring needed for the additional discovered asbestos-containing floor mastic

**SCOPE OF WORK EXPLANATION**

Trihydro’s scope of working as a consultant to Stateline No. 7 Architects has increased additional asbestos sampling and abatement oversight services for the Casper City Hall Remodel project since the time of initial scope and project budgeting. The project scope was outlined in our proposal dated August 16, 2022 and was noted and anticipated that the original City-provided 1990 asbestos report would be used in designing and bidding the asbestos abatement portion of the work (no additional asbestos sampling, testing, or monitoring was included in the scope of work).

A recent additional abatement by Wind River Environmental to abate and prepare floor surfaces for framing of walls and other penetrations of the floor slab for plumbing and electrical items requires Trihydro’s services to expand via their presence on site for monitoring the abatement activities extending beyond their previous proposal for their services.

- See the attached proposal letter dated 9-14-23 from Trihydro for further explanation and break-down of additional asbestos sampling / abatement oversight services.

**SCHEDULE**

The work of these additional services will be coordinated with the asbestos abatement contractor, Wind River Environmental, and is anticipated to commence in the coming weeks based on the Council’s approval of Wind River Environmental’s separate change order proposal/request for the associated work.



## PROFESSIONAL FEE

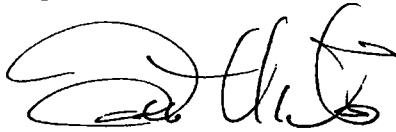
Stateline No. 7 Architects prefers to establish these additional fees for professional architecture and engineering services based on the total scope of work necessary to complete the changes. The additional fees are arrived at simply by estimating the actual time and work necessary and calculating those costs including consulting, staff costs, overhead, etc. The fee format allows the project budget to be established independent from the professional fees and dispels any concerns about fees being tied to project costs. We propose the additional fees as outlined in this proposal and below:

### Professional Fees:

**Asbestos/Environmental (Trihydro):                      Fee: \$14,097.60**

These additional fees includes in-house reimbursable expenses such as photocopies, in-house/progress blueprints, telephone/fax, illustrations, and other expenses. If additional services are required beyond those listed, they will be billed at hourly rates or the fee may be renegotiated. We do not anticipate any reimbursable expenses; all expenses (including travel) have been included in the above fee. The fee will be billed as work is completed per our typical monthly billing. We hope that you find our additional fees and project scope for these additional services acceptable, and we look forward to continuing our working relationship on this project. Again, we sincerely appreciate the opportunity and thank you for your consideration.

Respectfully,



Lyle T. Murtha, A.I.A.  
President  
Stateline No. 7 Architects  
444 South Center Street  
Casper, Wyoming 82601

307-265-3611  
307-265-3617 fax  
lylem@stateline7.com  
www.stateline7.com





September 14, 2023

Mr. Lyle Murtha, AIA  
Stateline No. 7 Architects  
444 South Center St  
Casper, WY 82601

RE: Proposal and Cost Estimate for Additional Asbestos Sampling and Abatement Oversight,  
Casper City Hall, Casper, Wyoming

Dear Mr. Murtha:

Trihydro Corporation (Trihydro) appreciates the opportunity to submit a change order to provide continued asbestos-related assistance for the remodeling of Casper City Hall. The additional work will be performed under the terms and conditions of Contract to Provide Services 21-134CPS, which was previously signed by Stateline No. 7 Architects (Stateline) on December 17, 2021. If Stateline is in agreement with the scope and cost outlined in this letter, please sign and date below and return to Trihydro.

Stateline No 7 Architects

Name: Lyle Murtha

Title: President

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Trihydro prepared a Project Manual dated April 21, 2023, for the Casper City Hall asbestos abatement and submitted to Stateline for inclusion in the bid documents submitted to the City of Casper (City). Since the original service order for Trihydro was submitted to Stateline on May 13, 2022, a change order for oversight during encapsulation and additional abatement was provided to Stateline in a letter dated August 12, 2023. Additional scope items beyond those included in the August 12, 2023 letter have been identified and this proposal and cost estimate details costs for these tasks. The items identified below correspond to the tasks and detailed cost estimates, respectively, included in Table 1.

## **SCOPE OF WORK AND COST ESTIMATE**

### **Task 1 - Asbestos Abatement Oversight and Air Sampling for Additional Areas as Required for Stud Wall Framing**

For areas which require asbestos abatement for the framing of walls, Trihydro will perform the following tasks:



Mr Lyle Murtha  
September 12, 2023  
Page 2

- Coordinate with the asbestos abatement contractor and the City.
- Act as the owner's representative overseeing asbestos removal activities.
- Conduct perimeter air sample collection on the exterior of abatement work areas.
- Conduct final clearance air sample collection once the removal actions have been completed.
- Submit air samples to the laboratory for analysis.
- Attend City Council meeting to discuss Wind River Environmental change order for the additional abatement.

This budget includes time for Trihydro to be onsite for up to eight additional working days. Costs for Task 1 total \$13,819.60 and are detailed on the attached Table 1.

## **CLOSING**

Trihydro has prepared the cost estimates presented herein using the standards and care of our profession. No warranty or guarantee of the cost estimates are intended. The cost estimates are based on specified and unspecified assumptions, including those listed in Table 1. If these assumptions prove to be inaccurate and/or inapplicable, it could substantially affect the accuracy of the cost estimate. During the work, if Trihydro finds that Site conditions differ from current assumptions or if additional services are deemed necessary, Trihydro will promptly inform Stateline.

The proposed scope of work will be performed on a not to exceed Time and Materials (T&M) basis in accordance with Trihydro's standard fee schedule (attached) and the terms and conditions specified in the existing contract between Trihydro and Stateline (dated December 16, 2021). Upon approval of the estimate totaling \$14,097.60, this signed letter will serve as the change order.

We look forward to providing continued service to Stateline on this project. Please contact me at (307) 745-7474 if you have any questions or need additional information.

Sincerely,  
Trihydro Corporation

Cassidy Birdsong  
Project Manager

00999-70L-0010

Attachment

**TABLE 1. COST ESTIMATE FOR ASBESTOS ASSISTANCE  
CASPER CITY HALL, CASPER, WYOMING**



Activity	Schedule of Charges	Hourly Rate or Charge	Hours or Unit Estimate	Subtotal	
<b>1 Asbestos Abatement Oversight and Air Sampling for Abatement as Required for Stud Wall Framing</b> - Asbestos abatement oversight. - Collection of perimeter and clearance air samples. - Attend City Council meeting to discuss Wind River Environmental change order for the additional abatement.  <u><b>Assumptions:</b></u> - Assumes technician will move from Laramie to Casper (2.5 hours one way). Technician spend up to 7 nights in Casper. - Assumes 8 days and 8 hr days for abatement oversight and air sampling. - Electrical power and lighting to work area is readily available. - Access to City Hall can be arranged for after 5:00 PM if needed. - Assumes 72 hour TAT on the collected samples. If a faster turnaround is required, costs will increase. - For perimeter sampling 72 hour TAT is \$8.95/sample. 48 hour TAT is \$9.65/sample. 24 hour TAT is \$10.20/sample. - Lab costs include 5 perimeter samples per day for 3 days. - For clearance sampling, 72 hr TAT is \$63.00/sample. 48 hr. TAT is 69.30/sample. 24 hr TAT is \$76.65/sample. - Lab costs assume clearance sampling for 1 containment area, and 7 samples per containment. - Sample counts include quality control samples.	Professional Level 10	\$186.00	0	\$0.00	
	Professional Level 9	\$173.00	4	\$692.00	
	Professional Level 8	\$156.00	0	\$0.00	
	Professional Level 4	\$105.00	77	\$8,085.00	
	Professional Level 3	\$96.00	0	\$0.00	
	Technical Level 5	\$101.00	0	\$0.00	
	Technical Level 3	\$81.00	0	\$0.00	
	Administrative 4	\$84.00	0	\$0.00	
	<b>Labor</b>				<b>\$8,777.00</b>
	Company Vehicle	\$95.00	8	\$760.00	
	Hotel	\$125.00	7	\$875.00	
	Per Diem	\$59.00	8	\$472.00	
	EMSL Lab - Perimeter Samples (Sub add 10%)	\$8.95	15	\$147.67	
	EMSL Lab - Clearance Samples (Sub add 10%)	\$63.00	7	\$485.10	
	Sampling Pump Rental (Sub add 10%)	\$1,125.00	2	\$2,475.00	
Sampling Cassettes (Sub add 10%)	\$50.75	1	\$55.83		
Disposable PPE	\$50.00	1	\$50.00		
<b>Expenses</b>				<b>\$5,320.60</b>	
<b>Activity 1 Subtotal</b>				<b>\$14,097.60</b>	

		TOTAL
Task 1	Asbestos Abatement Oversight and Air Sampling for Abatement as Required for Stud Wall Framing	\$14,097.60
<b>Total \$</b>		<b>14,097.60</b>

Notes:  
 (a) All work will be performed in accordance with Trihydro Corporation Schedule of Charges.  
 (b) Subcontractors will be charged at cost plus 10%, unless directly billed to CLIENT



RESOLUTION NO. 23-245

A RESOLUTION AUTHORIZING AMENDMENT NO. 5 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH STATE LINE NO. 7 ARCHITECTS, FOR DESIGN AND ASBESTOS ABATEMENT SERVICES FOR THE CITY HALL RENOVATIONS AND ADDITION (PROJECT SAFE), PROJECT NO. 20-004.

WHEREAS, State Line No. 7 Architects, under a Contract for Professional Services dated March 3, 2020, is providing engineering services for the City Hall Renovations and Addition (Project SAFE); and,

WHEREAS, additional asbestos abatement services outside the original scope of work are required to reduce overall costs; and,

WHEREAS, the City of Casper desires to extend the scope of work with State Line No. 7 Architects, to provide these additional services; and,


WHEREAS, State Line No. 7 Architects is able and willing to provide those services as specified in Amendment No. 5.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 5 to the Contract for Professional Services with State line No. 7 Architects for additional asbestos abatement services in the amount of Fourteen Thousand Ninety-Seven and 60/100 Dollars (\$14,097.60).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to an additional amount not to exceed Fourteen Thousand Ninety-Seven and 60/100 Dollars (\$14,097.60), for a total contract amount of Six Hundred Fifteen Thousand Four Hundred Fourteen and 45/100 Dollars (\$615,414.45).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor

October 27, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tom Brauer, P.E., Chief Operating Officer  
Bruce Martin, Public Utilities Manager  
Alex Sveda, P.E., City Engineer *AS*

SUBJECT: Authorizing an Agreement with Casper Electric, Inc., in the amount of \$3,358,626, for the Sam H. Hobbs Waste Water Treatment Plant (WWTP) Motor Control Center (MCC) Replacements, Project No. 17-081.

Meeting Type & Date:  
Regular Council Meeting  
November 7, 2023

Action Type:  
Resolution

Recommendation:  
That Council, by Resolution, authorize an Agreement with Casper Electric, Inc., in the amount of \$3,358,626, for the Base Bid of the Sam H. Hobbs WWTP MCC Replacements, Project No. 17-081, with Change Order No. 1 (CO1) for a time extension of 364 calendar days. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$300,000, for a total project amount of \$3,658,626.

Summary:  
A 2011 electrical study, performed by ARCADIS U.S., Inc., for the WWTP facility showed that many of the MCC's serving major plant equipment had, or were soon to, exceed their remaining useful life based on the equipment's age and operating condition. To address this issue, in January 2018, CH2M HILL Engineers, Inc. (CH2M), were procured by the City for design, engineering, bidding, construction administration and warranty inspection for replacement of the MCC's. The project was put on hold in 2019 to help fund work related to the Phase 1 WWTP Secondary Treatment Rehabilitation, Project No. 19-007.

On Tuesday, October 10, 2023, one (1) bid was received for the Sam H. Hobbs WWTP MCC Replacements, Project No. 17-081. The bid is as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>TOTAL BASE BID</u>
<b>Casper Electric, Inc.</b>	<b>Casper, WY</b>	<b>\$3,358,626.00</b>

CH2M's estimate for the work is \$2,300,000.

The base bid includes WWTP MCC replacements in the Primary Sludge Pump Station Building, Headworks Building, Secondary Treatment Gallery, Chlorine Treatment Building, Digester Boiler Room Electrical Room, and Thickened Sludge Pump Station. The work also includes

Memo Construction Casper Electric, Inc.  
Sam H. Hobbs WWTP MCC Replacements  
Project No. 17-081

additional architectural and mechanical improvements required to comply with the current codes in the in the Primary Sludge Pump Station Building; Headworks Building; Digester Boiler Room Electrical Room; and Thickened Sludge Pump Station.

Due to long electrical equipment lead times from suppliers, Casper Electric, Inc., has requested that 364 calendar days be added to the substantial and final completion dates set in the bid documents, March 28, 2025 and April 30, 2025, respectively. With CO1 applied, the new substantial and final completion dates will be March 27, 2026 and April 30, 2026, respectively

CH2M and City Staff have reviewed the bid and time extension request of CO1 from Casper Electric, Inc. Given the trends in cost increases and lead time volatility, CH2M and City Staff recommend the work be awarded to Casper Electric, Inc., for the Base Bid, in the amount of \$3,358,626, and for a time extension of 364 calendar days. Although the one bid was received, rebidding may not yield any additional contractor interest and will likely impose the risk of increased costs.

#### Financial Considerations

Funding for this project will be from an American Rescue Plan Act (ARPA) Grant, with secured funding in the amount of \$2,000,000, and WWTP Reserves in the amount of \$1,658,626. A total of \$3,500,000 was budgeted for the project, and an additional \$158,626 will be needed for contingency from WWTP Reserves.

#### Oversight/Project Responsibility

Alex Sveda, City Engineer

#### Attachments:

Resolution

Agreement

CH2M Recommendation of Award

CO1

STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Casper Electric, Inc, 3150 East Yellowstone Highway, Casper, Wyoming, 82601, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper wants to replace motor control centers for WWTP equipment and other related work; and,

WHEREAS, the Contractor is able and willing to provide those services specified as the Sam H. Hobbs WWTP MCC Replacements, Project No. 17-081.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by CH2M HILL Engineers, Inc. (dba Jacobs Engineering, Inc.), who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 The Work will be substantially completed by March 27, 2026, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by April 30, 2026. Substantial Completion will be granted once all utilities are in permanent service, installed and in working order, and the Project Site is returned to full normal operations. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.

3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed

on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner One Thousand Five Hundred and 00/100 Dollars (\$1,500.00) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner One Thousand and 00/100 Dollars (\$1,000.00) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Three Million Three Hundred Fifty-Eight Thousand Six Hundred Twenty-Six and 00/100 Dollars (\$3,358,626.00), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 thru BF-4 of the Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

#### ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to [accountspayable@casperwy.gov](mailto:accountspayable@casperwy.gov) AND the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below and shall adhere to Wyoming State Statutes Section 16-6-1001 (a)(iv), including a completed Affidavit Acknowledging Payment to Materialmen, Subcontractors, and Laborers (available at <http://lands.wyo.gov>) from Prime Contractor with all requests for progress payment beginning with the second request. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work

completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

- 5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.
- 5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

#### ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

#### ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

- 7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

- 7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.
- 7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

#### ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).
- 8.5 Addenda No. (Addendum No. 1).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).
- 8.10 Technical Specifications, consisting of Thirty-Eight (38) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.

SFA -4 of 7



8.14 Contract Drawings, with each sheet bearing the following general title:

**Sam H. Hobbs WWTP MCC Replacements, Project No. 17-081**

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

8.18 Change Order No. 1.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

*(Signature pages to follow.)*

*Signature page for City of Casper*

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

OWNER:  
CITY OF CASPER, WYOMING  
A municipal corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

*Signature page for the Contractor*

WITNESS:

CONTRACTOR:  
Casper Electric, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT "A"  
STANDARD  
BID FORM  
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper  
Sam H. Hobbs WWTP MCC  
Project No. 17-081

THIS BID SUBMITTED TO: City of Casper  
200 North David Street  
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work by March 28, 2025 as specified or indicated in the Bidding Documents for the Contract Price, and completed and ready for final payment not later than by April 30, 2025, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
  - a. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):  

Addendum No. <u>  1  </u>	Dated <u>10/04/2023</u>
Addendum No. _____	Dated _____
  - b. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities and as defined on the Bid Schedule:

TOTAL BASE BID, IN NUMERALS: \$ 3,358,626.00

TOTAL BASE BID, IN WORDS: Three Million, Three Hundred Fifty-eight Thousand, Six Hundred Twenty-six and no/100 DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- a. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
  - b. Itemized Bid Schedule.
  - c. Copy of Certificate of Residency, if bidding as Wyoming Resident.
  - d. Itemized Schedule of Values as defined in the General Conditions.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Casper Electric, Inc.  
3150 E. Yellowstone Hwy.  
Casper, WY 82609

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on October 10, 2023.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)  
\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Casper Electric, Inc.  
(Corporation's or Limited Liability Company's Name)

Wyoming  
(State of Incorporation or Organization)

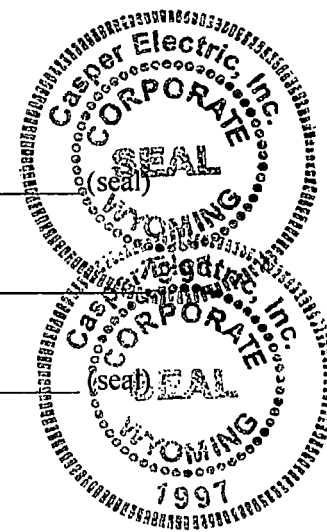
By: *Benson*  
President  
(Title)

(Seal)

Attest: *D. Walker*

Business Address: 3150 E. Yellowstone Hwy  
Casper, WY 82609

Phone Number: 307-237-3003



A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bid Schedule  
Exhibit "B"

Sam H. Hobbs Waste Water Treatment Plant (WWTP) Motor Control Center (MCC) Replacements (#8620645)

City of Casper

Engineer: CH2M Hill Engineers dba Jacobs Engineering Group, Inc.

10/10/2023 10:00 AM MDT

Sam H. Hobbs Waste Water Treatment Plant (WWTP) Motor Control Center (MCC) Replacements Project No. 17-081

Base Bid Schedule

Casper Electric, Inc.

Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension
1	1	R&R of MCC-1, MCC-2, and MCC-D (Secondary Treatment) in their entirety Demolition of 45kVA dry-type transformer Demolition of panelboards P5A and L5A. Consolidation of loads served by panelboard P8 into new panelboards in the new MCCs. Testing of conductors associated with these MCCs and panelboards.	LS	1	\$625,000.00	\$625,000.00
2	2	Replacement of 1/C #600 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	450	\$33.00	\$14,850.00
3	3	Replacement of 1/C #500 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	1080	\$27.00	\$29,160.00
4	4	Replacement of 1/C #400 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	1080	\$22.00	\$23,760.00
5	5	Replacement of 1/C #350 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	180	\$20.00	\$3,600.00
6	6	Replacement of 1/C #250 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	2160	\$14.00	\$30,240.00
7	7	Replacement of 1/C #10 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	9450	\$1.60	\$15,120.00
8	8	Replacement of 1/C #6 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	5760	\$2.80	\$16,128.00
9	9	Replacement of 1/C #4 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	90	\$3.90	\$351.00
10	10	Replacement of 1/C #3 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	270	\$4.70	\$1,269.00
11	11	Replacement of 1/C #2 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	90	\$5.00	\$450.00
12	12	Replacement of 1/C #1 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	420	\$6.00	\$2,520.00
13	13	Replacement of 1/C #1/0 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	240	\$7.20	\$1,728.00
14	14	Replacement of 1/C #3/0 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	270	\$10.00	\$2,700.00
15	15	Replacement of 1/C #4/0 conductors deemed unsuitable for continued use, with re-use of raceway.	LF	540	\$12.50	\$6,750.00
16	16	R&R of MCC-A, panelboard PE1 and associated HVAC equipment and architectural components (DAF Thickening Bldg). Refurbishment of panelboard L1. Testing of conductors associated with this MCC and panelboards.	LS	1	\$550,000.00	\$550,000.00
17	17	R&R of MCC-E5 (Chlorine Bldg). Refurbishment of panelboards LE5 and LE6. Testing of conductors associated with this MCC and panelboards.	LS	1	\$150,000.00	\$150,000.00
18	18	R&R of MCC-E4 (Primary Treatment Bldg) and associated HVAC equipment. Testing of conductors associated with this MCC.	LS	1	\$475,000.00	\$475,000.00
19	19	R&R of MCC-C, MCC-E2, MCC-E3 (Headworks Bldg) and associated HVAC equipment and architectural components. Testing of conductors associated with these MCCs.	LS	1	\$750,000.00	\$750,000.00
20	20	R&R of MCC-B, MCC-E1 and associated architectural components (Anaerobic Digesters). Refurbishment of panelboard L2. Testing of conductors associated with these MCCs and panelboards.	LS	1	\$350,000.00	\$350,000.00
21	21	R&R of MCC-G and associated HVAC equipment and architectural components (Thickened Sludge Pump Station). R&R of panelboard L7 and its associated dry-type transformer Testing of conductors associated with the MCC and panelboard.	LS	1	\$290,000.00	\$290,000.00
22	22	Force Account shall be measured and paid for on a lump sum (LS) basis. This item includes all costs for labor, materials, and incidentals for unforeseen work as authorized by the Engineer and directed in the form of a Field Order	FA	1	\$20,000.00	\$20,000.00
<b>Base Bid Total:</b>						<b>\$3,358,626.00</b>



**CITY OF CASPER  
CHANGE ORDER**

DATE OF ISSUANCE: 10/13/2023

NO. One (1)

PROJECT: Sam H. Hobbs WWTP MCC Replacements, Project No. 17-081

OWNER: City of Casper, Wyoming

CONTRACTOR: Casper Electric, Inc.

ARCHITECT/ENGINEER: CH2M HILL Engineers, Inc. (Jacobs Engineering Group, Inc.)

You are directed to make the following changes in the Contract Documents:

Description: Time Extension of 364 calendar days.

Attachments: Time Extension Request from Casper Electric, Inc., Dated 10/12/2023.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$3,358,626.00	Original Contract Time: (days or date) Substantial completion: March 28, 2025; Final completion: April 30, 2025
Previous Change Orders No. <u>0</u> to <u>0</u> :	Net change from previous Change Orders (days): <u>--0--</u> (days): <u>--0--</u>
Contract Price prior to this Change Order: \$3,358,626.00	Contract Time prior to this Change Order: Substantial completion: March 28, 2025; Final completion: April 30, 2025
Net Increase/Decrease change of this Change Order: \$0.00	Net Increase/Decrease of this Change Order: (calendar days) <u>-- 364--</u>
Contract Price with all approved Change Orders: \$3,358,626.00	Contract Time with all approved Change Orders:(date) Substantial completion: March 27, 2026; Final completion: April 30, 2026

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: Ben Hensel  
Contractor

BY: [Signature]  
Architect/Engineer

BY: \_\_\_\_\_  
Owner



10/12/2023

CE-WWTP-001

Mr. Alex Sveda P.E.  
City of Casper  
123 W 1<sup>st</sup> Street, Suite 570  
Casper, WY 82601  
P: (307) 235-8341

**RE: Sam H. Hobbs WWTP MCC Replacements Time Extension Request**

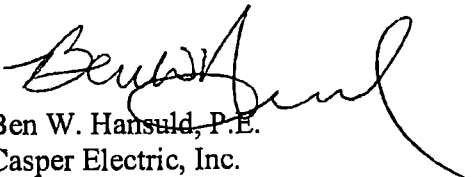
The purpose of this letter is to request a time extension for the above listed project. Eaton has stated the following in their quote to Casper Electric for the MCC Equipment.

\*ESTIMATED LEAD TIMES ARE 20  
WEEKS FOR DRAWINGS  
\*ESTIMATED LEAD TIMES ARE  
MINIMUM OF 60 WEEKS AFTER  
DRAWINGS ARE APPROVED IF  
NEEDED TO BE RELEASED FROM  
FACTORY  
\*FREIGHT ALLOWED FOR SINGLE  
SHIPMENT, TO CUSTOMERS  
LOCATION

The original work completion date listed for the project is March 28, 2025 with final payment not later than April 30, 2025. Casper Electric is requesting that the work completion date be changed to March 27, 2026 with final payment no later than April 30, 2026.

Please contact me on the above number with any questions or comments.

Respectfully Submitted,

  
Ben W. Hansuld, P.E.  
Casper Electric, Inc.

Cc:

## Alex Sveda

---

**From:** Snider, Kile <Kile.Snider@jacobs.com>  
**Sent:** Monday, October 16, 2023 9:07 PM  
**To:** Alex Sveda; Landman, Jim  
**Cc:** James, Jonathan; Megan Lockwood; Bruce Martin; Jim Gerhart; Hoffman, Scott; Powell, Mark  
**Subject:** RE: WWTP MCC Replacements

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Alex,

We checked the Engineering News Record Construction Cost Index 20-City Average numbers for current versus the date of the last estimate (November 2018). During that time (one month shy of 5 years) the index has risen 20.692%. We find this surprising as it seems that construction prices have escalated more than that in the past 5 years. Using the ENR escalation would increase our previous estimate to \$2,196,369. There has probably been another \$100,000 in round numbers of additions to the project that were made this year which would bring the estimate up to about \$2.3M versus the bid cost of \$3,358,626 (46% higher than the escalated prior estimate). Given the continued cost and lead time volatility, we recommend award of the entire project if the City's budget allows. Although the project was only able to attract a single bidder, rebidding may not yield any additional contractor interest and runs the risk of increased costs. Let me know if you would like to discuss.

Kile Snider, PE | Jacobs | Principal Project Manager |  
direct 720.286.6024 | mobile 970.215.6788 |  
[kile.snider@jacobs.com](mailto:kile.snider@jacobs.com) | [www.jacobs.com](http://www.jacobs.com)

---

**From:** Snider, Kile  
**Sent:** Monday, October 16, 2023 2:38 PM  
**To:** Alex Sveda <[asveda@casperwy.gov](mailto:asveda@casperwy.gov)>; Landman, Jim <[James.Landman@jacobs.com](mailto:James.Landman@jacobs.com)>  
**Cc:** James, Jonathan <[Jonathan.James1@jacobs.com](mailto:Jonathan.James1@jacobs.com)>; Megan Lockwood <[mlockwood@casperwy.gov](mailto:mlockwood@casperwy.gov)>; Bruce Martin <[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)>; Jim Gerhart <[jgerhart@casperwy.gov](mailto:jgerhart@casperwy.gov)>; Hoffman, Scott <[Scott.Hoffman@jacobs.com](mailto:Scott.Hoffman@jacobs.com)>; Powell, Mark <[Mark.Powell1@jacobs.com](mailto:Mark.Powell1@jacobs.com)>  
**Subject:** RE: WWTP MCC Replacements

Hi Alex,

We will take a look at the cost escalation from our last estimate to see what that increases the estimate to so we can be working with that number. We'll be back in touch fairly soon.

Kile Snider, PE | Jacobs | Principal Project Manager |  
direct 720.286.6024 | mobile 970.215.6788 |  
[kile.snider@jacobs.com](mailto:kile.snider@jacobs.com) | [www.jacobs.com](http://www.jacobs.com)

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**From:** Alex Sveda <[asveda@casperwy.gov](mailto:asveda@casperwy.gov)>  
**Sent:** Friday, October 13, 2023 1:07 PM

**To:** Landman, Jim <[James.Landman@jacobs.com](mailto:James.Landman@jacobs.com)>; Snider, Kile <[Kile.Snider@jacobs.com](mailto:Kile.Snider@jacobs.com)>  
**Cc:** James, Jonathan <[Jonathan.James1@jacobs.com](mailto:Jonathan.James1@jacobs.com)>; Megan Lockwood <[mlockwood@casperwy.gov](mailto:mlockwood@casperwy.gov)>; Bruce Martin <[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)>; Jim Gerhart <[jgerhart@casperwy.gov](mailto:jgerhart@casperwy.gov)>; Hoffman, Scott <[Scott.Hoffman@jacobs.com](mailto:Scott.Hoffman@jacobs.com)>; Powell, Mark <[Mark.Powell1@jacobs.com](mailto:Mark.Powell1@jacobs.com)>  
**Subject:** [EXTERNAL] RE: WWTP MCC Replacements

Thanks Jim.

It looks like the estimate is from 2018.

Can you let me know if this bid looks reasonable as compared to what would be expected/estimated in 2023 and a recommendation from that?

Alex Sveda, P.E., L.S.I.  
City Engineer  
City of Casper  
123 West 1<sup>st</sup> Street, Suite 570  
Casper, WY 82601  
P 307 235-8341  
F 307 235-7548  
[asveda@casperwy.gov](mailto:asveda@casperwy.gov)

---

**From:** Landman, Jim <[James.Landman@jacobs.com](mailto:James.Landman@jacobs.com)>  
**Sent:** Friday, October 13, 2023 11:05 AM  
**To:** Alex Sveda <[asveda@casperwy.gov](mailto:asveda@casperwy.gov)>; Snider, Kile <[Kile.Snider@jacobs.com](mailto:Kile.Snider@jacobs.com)>  
**Cc:** James, Jonathan <[Jonathan.James1@jacobs.com](mailto:Jonathan.James1@jacobs.com)>; Megan Lockwood <[mlockwood@casperwy.gov](mailto:mlockwood@casperwy.gov)>; Bruce Martin <[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)>; Jim Gerhart <[jgerhart@casperwy.gov](mailto:jgerhart@casperwy.gov)>; Hoffman, Scott <[Scott.Hoffman@jacobs.com](mailto:Scott.Hoffman@jacobs.com)>; Powell, Mark <[Mark.Powell1@jacobs.com](mailto:Mark.Powell1@jacobs.com)>  
**Subject:** RE: WWTP MCC Replacements

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Alex,

Attached are:

1. The Bid Worksheet, revised to include Jacobs' estimated costs.
2. The Bid Form
3. Jacobs' cost estimate

The total cost given in the proposal from Casper Electric is substantially higher than what was anticipated by our estimate (\$1,839,813). Because of this, we recommend that work be prioritized to replace equipment that is most in need of it. Our opinion of the order of priority, and Casper Electric's proposed costs is:

1. (Tie) Headworks (\$750,000) and Secondary Treatment (\$625,000), total \$1,375,000
2. Force Account, total \$20,000
3. Digesters, total \$350,000

The total cost of work at these three facilities is \$1,745,000, about \$95,000 less than our estimate. There are no facilities in Casper Electric's bid schedule that cost \$95,000 or less. If the City is able to proceed with work in excess of our estimate, we would prioritize the remaining facilities in this order:

- Thickened Sludge Pump Station (\$290,000)
- DAF (\$550,000)
- Primary Treatment Building (\$475,000)
- Chlorine Building (\$150,000)

**James Landman, PE\*** | Jacobs | Electrical Engineering Specialist  
720-286-0420 | [james.landman@jacobs.com](mailto:james.landman@jacobs.com)  
6312 S. Fiddlers Green Circle | Suite 300 | Greenwood Village, CO 80111  
\*AK, AZ, CA, CO, MD (Ret.), NM, TN, WA

---

**From:** Alex Sveda <[asveda@casperwy.gov](mailto:asveda@casperwy.gov)>  
**Sent:** Tuesday, October 10, 2023 10:54 AM  
**To:** Snider, Kile <[Kile.Snider@jacobs.com](mailto:Kile.Snider@jacobs.com)>  
**Cc:** Landman, Jim <[James.Landman@jacobs.com](mailto:James.Landman@jacobs.com)>; James, Jonathan <[Jonathan.James1@jacobs.com](mailto:Jonathan.James1@jacobs.com)>; Megan Lockwood <[mlockwood@casperwy.gov](mailto:mlockwood@casperwy.gov)>; Bruce Martin <[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)>; Jim Gerhart <[jgerhart@casperwy.gov](mailto:jgerhart@casperwy.gov)>  
**Subject:** [EXTERNAL] RE: WWTP MCC Replacements

Thanks Kile.

Alex Sveda, P.E., L.S.I.  
City Engineer  
City of Casper  
123 West 1<sup>st</sup> Street, Suite 570  
Casper, WY 82601  
P 307 235-8341  
F 307 235-7548  
[asveda@casperwy.gov](mailto:asveda@casperwy.gov)

---

**From:** Snider, Kile <[Kile.Snider@jacobs.com](mailto:Kile.Snider@jacobs.com)>  
**Sent:** Tuesday, October 10, 2023 10:52 AM  
**To:** Alex Sveda <[asveda@casperwy.gov](mailto:asveda@casperwy.gov)>  
**Cc:** Landman, Jim <[James.Landman@jacobs.com](mailto:James.Landman@jacobs.com)>; James, Jonathan <[Jonathan.James1@jacobs.com](mailto:Jonathan.James1@jacobs.com)>; Megan Lockwood <[mlockwood@casperwy.gov](mailto:mlockwood@casperwy.gov)>; Bruce Martin <[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)>; Jim Gerhart <[jgerhart@casperwy.gov](mailto:jgerhart@casperwy.gov)>  
**Subject:** FW: WWTP MCC Replacements

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Thanks for forwarding Alex. We will review and get back with you this week.

Kile Snider, PE | Jacobs | Principal Project Manager |  
direct 720.286.6024 | mobile 970.215.6788 |  
[kile.snider@jacobs.com](mailto:kile.snider@jacobs.com) | [www.jacobs.com](http://www.jacobs.com)

---

**From:** Alex Sveda <[asveda@casperwy.gov](mailto:asveda@casperwy.gov)>  
**Sent:** Tuesday, October 10, 2023 10:42 AM  
**To:** Snider, Kile <[Kile.Snider@jacobs.com](mailto:Kile.Snider@jacobs.com)>  
**Cc:** Megan Lockwood <[mlockwood@casperwy.gov](mailto:mlockwood@casperwy.gov)>; Bruce Martin <[bmartin@casperwy.gov](mailto:bmartin@casperwy.gov)>; James, Jonathan <[Jonathan.James1@jacobs.com](mailto:Jonathan.James1@jacobs.com)>; Jim Gerhart <[jgerhart@casperwy.gov](mailto:jgerhart@casperwy.gov)>  
**Subject:** [EXTERNAL] WWTP MCC Replacements

Kile,

One (1) Bid was received from Casper Electric for the WWTP MCC Replacements, in the amount of \$3,358,626.

Attached is the Bid Form and Bid Tab. Please review, add Jacobs' estimate to the Bid Tab, and provide Jacobs' recommendation by end of the week.

Let me know if you have any questions.

Thanks,

Alex Sveda, P.E., L.S.I.  
City Engineer  
City of Casper  
123 West 1<sup>st</sup> Street, Suite 570  
Casper, WY 82601  
P 307 235-8341  
F 307 235-7548  
[asveda@casperwy.gov](mailto:asveda@casperwy.gov)

---

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RESOLUTION NO. 23-246

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CASPER ELECTRIC, INC., FOR THE SAM H. HOBBS WWTP MCC REPLACEMENTS, PROJECT NO. 17-081.

WHEREAS, the City of Casper desires to construct electrical and code improvements at the Sam H. Hobbs Wastewater Treatment Plant (WWTP); and,

WHEREAS, Casper Electric, Inc., is able and willing to provide those services specified as the Sam H. Hobbs Waste Water Treatment Plant (WWTP) Motor Control Center (MCC) Replacements, Project No. 17-081; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty-Five Thousand Dollars (\$35,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Agreement with Casper Electric, Inc., for those services, in the amount of Three Million Three Hundred Fifty-Eight Thousand Six Hundred Twenty-Six and 00/100 Dollars (\$3,358,626.00) with Change Order No. 1 for a time extension of Three Hundred Sixty-Four (364) calendar days.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Three Million Three Hundred Fifty-Eight Thousand Six Hundred Twenty-Six and 00/100 Dollars (\$3,358,626.00), and Three Hundred Thousand and 00/100 Dollars (\$300,000.00) for a construction contingency account, for a total price of Three Million Six Hundred Fifty-Eight Thousand Six Hundred Twenty-Six and 00/100 Dollars (\$3,658,626.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described Agreement not greater than the sum of Thirty-Five Thousand Dollars (\$35,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:  
(Sam H. Hobbs WWTP MCC Replacements, Project No. 17-081)

  
\_\_\_\_\_

ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor



October 26, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Tom Brauer, P.E., Chief Operating Officer  
Alex Sveda, P.E., City Engineer AS  
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing Amendment Number One to the Fiscal Year 2021  
Transportation Alternatives Program Subrecipient Agreement Between the  
Wyoming Department of Transportation and the City of Casper

**Meeting Type & Date**

Regular Council Meeting  
November 7, 2023

**Action type**

Resolution

**Recommendation**

That Council, by resolution, authorize the Amendment Number One to the Fiscal Year 2021 Transportation Alternatives Program (TAP) Subrecipient Agreement between the Wyoming Department of Transportation (WYDOT) and the City of Casper (City).

**Summary**

The City is the recipient of TAP funding for constructing a pedestrian bridge that connects Paradise Valley to Robertson Road. Additionally, new ten foot (10') wide concrete pathways will be constructed to connect the pedestrian bridge to the Robertson Road Pathway to the west and Indian Paintbrush to the east. HDR Engineering (HDR) was selected to provide design and bidding services.

On June 8, 2022, one bid was received for the project in the amount of \$2,246,526. HDR's estimate was \$1,127,417.69. HDR recommended rejecting the bid and cited inflated unit costs, lack of bidding competition due to current workloads, and time of bidding as justification for the bid exceeding the estimate.

Due to the size and scope of the project, the PRTT was tasked with raising additional funds to cover the remaining costs for the project. Although able to secure some funding, the PRTT was unsuccessful in raising all the funds needed to complete the project as designed. As an alternative, the City and PRTT proposed to and was granted permission from WYDOT that the project be separated into two phases. The first phase will be completed with TAP and additional funding already secured by the PRTT and will construct the pathway portions of the project. HDR provided a cost estimate of \$558,064.10 for phase one. Phase two will include the construction of the pedestrian bridge (fundraising and grant applications to pay for the phase two portion of the project have begun). HDR provided a cost estimate of \$1,935,179.17 to complete

phase 2. A contract amendment with HDR is forthcoming for construction administration and additional bidding and design services.

Due to the amount of time that was expended in efforts to secure additional funding and breaking the project down into two phases, the City requested a time extension to the Agreement with WYDOT. WYDOT has prepared Amendment Number One with a new completion date of December 31, 2024, and requests that two (2) originals of the document be authorized and returned to WYDOT for full execution.

**Financial Considerations**

There are no additional financial considerations in order to secure this Amendment Number One with WYDOT. TAP funding through WYDOT has already been secured in the amount of \$500,000, and the minimum required local match of \$125,000 has also already been secured from the Platte River Trails Trust (PRTT) 1%#14, 1%#15 and 1%#16 Optional Sales Tax fund allocations (totaling \$738,985 and to fund both phases of this project).

**Oversight/Project Responsibility**

Terry Cottenoir, Engineering Technician, Public Services Department.

**Attachments**

Resolution.

Two (2) copies of Amendment Number One to the Fiscal Year 2021 Transportation Alternatives Program Subrecipient Agreement Between the Wyoming Department of Transportation and the City of Casper.

**AMENDMENT NUMBER ONE  
TO THE TRANSPORTATION ALTERNATIVES PROGRAM  
SUBRECIPIENT AGREEMENT  
BETWEEN THE  
WYOMING DEPARTMENT OF TRANSPORTATION  
AND THE  
CITY OF CASPER**

**Federal Award Information - Required by 2 CFR § 200.332**

<b>Subrecipient Name:</b> City of Casper	<b>Subrecipient DUNS:</b> 152720140
<b>Federal Award Identification Number (FAIN):</b> 693JJ22230000M3E2WYCD21202	<b>Federal Award Date:</b> May 9, 2022
<b>Period of Performance Start and End Date:</b> September 15, 2021, through December 31, 2024	<b>Budget Period Start and End Date:</b> September 15, 2021, Date through September 30, 2024
<b>Federal Award this Agreement:</b> \$0.00	<b>Total Federal Award to Subrecipient:</b> \$500,000.00
<b>Total Federal Award:</b> \$625,000.00	
<b>Awarding Federal Agency:</b> Federal Highway Administration	<b>Federal Highway Administration:</b> Wyoming Division Office <b>Telephone:</b> (307) 772-2101 <b>Email:</b> <a href="mailto:HDAWY@dot.gov">HDAWY@dot.gov</a>
<b>Pass-through Agency:</b> Wyoming Department of Transportation (WYDOT)	<b>WYDOT Program Mgr.:</b> Samuel Brackett <b>Telephone:</b> 307-777-4179 <b>Email:</b> <a href="mailto:samuel.brackett@wyo.gov">samuel.brackett@wyo.gov</a>
<b>Subrecipient Contact:</b> Terry Cottenoir <b>Phone:</b> 307-235-8341 <b>Email:</b> <a href="mailto:tcottenoir@casperwy.gov">tcottenoir@casperwy.gov</a>	<b>WYDOT Contact for Confirmation of Funds:</b> <b>Telephone:</b> (307) 777-4434 <b>Email:</b> <a href="mailto:dotrevenue@wyo.gov">dotrevenue@wyo.gov</a>
<b>Assistance Listing No.:</b> 20.205	<b>Assistance Listing Title:</b> Highway Planning and Construction
<b>Research and Development:</b> No	<b>Indirect Cost Rate (ICAP):</b> N/A
<b>Project Name:</b> Paradise Valley to Robertson Road Bridge	<b>Recipient County:</b> Natrona
<b>Agreement No.:</b> CD 0.00 CD21202	<b>Project No.:</b> CD21202

- Parties.** This Amendment is made and entered into by and between the Wyoming Department of Transportation (WYDOT), whose address is: 5300 Bishop Blvd., Cheyenne, Wyoming 82009, and the City of Casper (Subrecipient), whose address is: 200 North David Street, Casper, Wyoming 82601.
- Purpose of Amendment.** This Amendment shall constitute the first amendment to the Agreement between WYDOT and the Subrecipient. The purpose of this Amendment is to:



a) extend the term of the Agreement through December 31, 2024; and b) extend the Period of Performance through December 31, 2024.

The original Agreement, dated September 15, 2021, set forth the respective relationships and responsibilities of the Subrecipient and WYDOT in the administration of the Wyoming Transportation Alternatives Program for a total project cost not to exceed six hundred twenty-five thousand dollars (\$625,000.00) with an expiration date of December 31, 2023.

3. **Term of the Amendment.** This Amendment shall commence upon the date the last required signature is affixed hereto (Effective Date), and shall remain in full force and effect through the term of the Agreement, as amended, unless terminated at an earlier date pursuant to the provisions of the Agreement, or pursuant to federal or state statute, rule, or regulation.

4. **Amendments.**

A. Section 3 of the original Agreement is hereby amended in its entirety to read as follows:

“3. **Term of the Agreement.** This Agreement is effective September 15, 2021 (Effective Date). The term of this Agreement is from the Effective Date (Term Start Date) through December 31, 2024. The Subrecipient’s timeframe to complete the work under this Agreement (Budget Period) is from the Term Start Date through September 30, 2024. The Period of Performance is from the Term Start Date through December 31, 2024.”

B. The first sentence of Section 4(B) of the original Agreement is hereby amended to read as follows:

“The Period of Performance shall be from the Term Start Date through December 31, 2024, and shall allow (90) days for project closeout beyond completion of physical work on the project.”

C. In the FAIN box on page 1, Period of Performance Start and End Date, of the original Agreement is hereby amended to read as follows:

“September 15, 2021, through December 31, 2024.”

5. **Amended Responsibilities of the Subrecipient.**

Responsibilities of the Subrecipient have not changed.

6. **Amended Responsibilities of WYDOT.**

Responsibilities of WYDOT have not changed.

7. **Special Provisions.**



- A. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the original Agreement, and any previous amendments, between WYDOT and the Subrecipient, including but not limited to sovereign immunity, shall remain unchanged and in full force and effect.
- B. **Counterparts.** This Amendment may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Amendment. Delivery by the Subrecipient of an originally signed counterpart of this Amendment by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

8. **General Provisions.**

- A. **Entirety of Agreement.** The original Agreement, consisting of seventeen (17) pages; Attachment A, Project Description, consisting of one (1) page; Attachment B, Map, consisting of two (2) pages; Attachment C, Form FHWA-1273, consisting of fourteen 14 pages; and this Amendment One, consisting of four (4) pages, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**



9. **Signatures.** The parties to this Amendment Number One, either personally or through their duly authorized representatives, have executed this Amendment on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Amendment.

The effective date of this Amendment is the date of the signature last affixed to this page.

**ATTEST:**

**City of Casper:**

\_\_\_\_\_  
Name

By: \_\_\_\_\_  
Ray Pacheco, Mayor

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

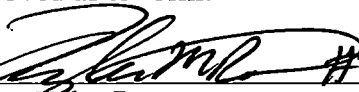
(SEAL)

**WYOMING DEPARTMENT OF  
TRANSPORTATION:**

By: \_\_\_\_\_  
Mark Wingate, P.E., Systems Planning  
Engineer

\_\_\_\_\_  
Date

Approved as to form:

By:  # 234103  
Tyler Renner 10-05-2023  
Supervising Attorney General  
State of Wyoming

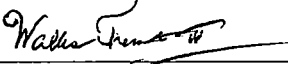
Date agreement prepared: August 28, 2023



APPROVAL AS TO FORM

I have reviewed Amendment Number One to the Transportation Alternatives Program Subrecipient Agreement between the Wyoming Department of Transportation and the City of Casper (Agreement No. CD0.00 CD21202) and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: 10/18/2023

  
\_\_\_\_\_  
Wallace Trembath III  
Deputy City Attorney

RESOLUTION NO. 23-247

A RESOLUTION AUTHORIZING AMENDMENT NUMBER ONE TO THE TRANSPORTATION ALTERNATIVES PROGRAM SUBRECIPIENT AGREEMENT BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION AND THE CITY OF CASPER.

WHEREAS, the City of Casper (City) was awarded Transportation Alternatives Program (TAP) funding from the Wyoming Department of Transportation (WYDOT) to construct a pedestrian bridge, and new ten foot (10') wide concrete pathways; and,

WHEREAS, WYDOT desires to extend the contract time for the Paradise Valley to Robertson Road Bridge, Project No. 19-074; and,

WHEREAS, the City is able and willing to provide those services as specified in the Amendment to the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment Number One to the Transportation Alternatives Program Subrecipient Agreement between the WYDOT and City.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor



October 24, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Keith McPheeters, Police Chief *Killup 307*  
Shane Chaney, Deputy Police Chief  
SUBJECT: Acceptance of the Wyoming Office of Homeland Security (SHSP) Grant, in the Total Amount of Fourteen Thousand, Four Hundred Ninety-One Dollars and 94/100 (\$14,491.94)

**Meeting Type & Date**

Council Meeting  
November 7, 2023

**Action type**

Resolution

**Recommendation**

That Council, by resolution, authorizes the acceptance of the Wyoming Department of Homeland Security, (SHSP) Grant, in the amount of Fourteen Thousand, Four Hundred Ninety-One Dollars and 94/100 (\$14,491.94).

**Summary**

The Casper Police Department has been awarded a grant to support the investment of combating Domestic Violent Extremism to improve the Casper Police Department's ability to prevent a threatened or an actual act of terrorism. The funds will be used for the purchase of one (1) Canine vehicle retrofit, training and eligible miscellaneous training and K9 handler expenses.

This grant award is for the time period beginning upon the receipt of the grant and shall terminate on August 31, 2024.

**Financial Considerations**

There is no match requirement of the City of Casper for acceptance of this Grant.

**Oversight/Project Responsibility**

Ryan Dabney, Operations Captain

**Attachments**

Resolution  
Grant Award Agreement

**GRANT AWARD AGREEMENT BETWEEN  
WYOMING OFFICE OF HOMELAND SECURITY  
AND  
CITY OF CASPER**

**Subrecipient Grant Award Agreement for U.S. Department of Homeland Security (DHS)  
Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State  
Homeland Security Program (SHSP) Grant Fiscal Year 2021**

<b>Subrecipient:</b>	<b>City of Casper</b>
<b>UEI:</b>	<b>HXH4C4Y14JR5</b>
<b>Federal Award Amount:</b>	<b>\$14,491.94</b>
<b>Period of Performance:</b>	<b>September 1, 2023 through August 31, 2024</b>
<b>ALN:</b>	<b>97.067</b>
<b>DHS Grant Code:</b>	<b>EMW-2021-SS-00015</b>
<b>Project ID:</b>	<b>21-SHSP-CAS-PD-CDV-2</b>

- 1. Parties.** The parties to this Grant Award Agreement (Agreement) are the Wyoming Office of Homeland Security (Agency), whose address is: 5500 Bishop Blvd., Cheyenne, WY 82002 and City of Casper (Subrecipient), whose address is: 201 N David St. , Casper, WY 82601.
- 2. Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the Subrecipient shall support the investment of **Combating Domestic Violent Extremism** to improve the ability of **City of Casper Police Department** to prevent a threatened or an actual act of terrorism; protect citizens, residents, visitors, and assets against the greatest threats that pose the greatest risk to the security of the United States; mitigate the loss of life and property by lessening the impact of future catastrophic events; respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or recover through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident. The funds used under this Agreement will help prevent terrorism and prepare the nation for the threats and hazards that pose the greatest risk to the security of the United States, therefore, funded investments must have a terrorism-nexus. This award is not for the purposes of Research & Development (R&D) as defined in 2 CFR 200.87.
- 3. Funding Authority.** The funds the Agency will distribute to Subrecipient under this Agreement are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2021 Homeland Security Grant Program, State Homeland Security Program awarded to the State Of Wyoming on September 8, 2021. The program is authorized by the *Homeland Security Act of 2002* (Public Law 107-296), as amended by section 101 of the *Implementing Recommendations of the 9/11 Commission Act of 2007* (Public Law 110-53).

4. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Performance Period of the Agreement is from September 1, 2023 through August 31, 2024. All services shall be completed during this term.

This Agreement may be extended by agreement of both parties in writing and subject to the required approvals. There is no right or expectation of extension and any extension will be determined at the discretion of the Agency.

5. **Payment.**

- A. The Agency agrees to pay the Subrecipient for the services described in Attachment A, Project Description. Total payment under this Agreement shall not exceed fourteen thousand four hundred ninety-one dollars and ninety-four cents (\$14,491.94). Payment shall be made when services are completed, and within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602. Subrecipient shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Agreement. Subrecipient shall submit all invoices within forty-five (45) days after the term of this Agreement.
- B. No payment shall be made for work performed outside the Performance Period of this Agreement. Should the Subrecipient fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Subrecipient performs its duties and responsibilities to the satisfaction of Agency.
- C. **Travel.** The payment of travel expenses related to the performance of this Agreement shall be allowed with prior approval from Agency and as set forth below. Subrecipient is expected to procure the most cost efficient travel arrangements.
- (i) **Air Travel.** The Agency agrees to reimburse the Subrecipient's approved air travel expenses related to the performance of this Agreement. Air travel shall be reimbursed based on actual costs, supported by a copy of the original receipt with the invoice. Subrecipient must select the lowest airfare (fares available in the market at the time of booking, preferably well in advance of trip to attain the lowest possible airfare). Subrecipient shall book economy class fares for all domestic travel. First class bookings are not reimbursable.
- (ii) **Personal Vehicle.** The Agency agrees to reimburse the Subrecipient's approved use of personal vehicle. Mileage shall be reimbursed at the current State rate per mile based on standard map mileage. Fuel will not be reimbursed.
- (iii) **Car Rental.** The Agency agrees to reimburse the Subrecipient's approved car rental expenses related to the performance of this Agreement. Car rental expenses shall be reimbursed at actual costs, supported by a copy of the

- E. NIMS.** Subrecipient is required to maintain adoption and implementation of the National Incident Management System (NIMS). Subrecipient must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking, and recovery of resources. Subrecipient shall update or modify its operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework and NIMS implementation guidelines.
- F. Point of Contact.** Subrecipient must keep the Agency up-to-date as to the name of the person acting as the primary contact person for this Agreement using the Point of Contact Information Form provided by the Agency, which is incorporated into this Agreement by this reference, including any change of contact person, address, email, or telephone information. Subrecipient's primary contact shall cooperate with any assessments, national evaluation efforts, or information or data collect requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Agreement.
- G. Procurement.** Subrecipient must use its own documented procurement procedures that reflect applicable state, local, territorial, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 C.F.R. Part 200. All procurement activity must be conducted in accordance with Federal Procurement Standards 2 C.F.R. Part 200.317-200.326.
- H. Equipment.**
- (i) Subrecipient may not use the funding provided under this Agreement to purchase equipment not specifically authorized in the Authorized Equipment List (AEL), which is incorporated into this Agreement by this reference, unless the proposed acquisition is reviewed by the Agency and approved by the U.S. Department of Homeland Security in writing prior to purchase.
  - (ii) Subrecipient shall ensure all equipment purchased with funds provided under this Agreement is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."
  - (iii) Subrecipient shall maintain property records for all equipment purchased with HSGP funds in accordance with 2 CFR 200.313(1) to include: a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds the title, the acquisition date, and cost of the property, percentage of federal

original receipt with the invoice. Subrecipient must select the lowest rental rates for an appropriate vehicle

- D. **Lodging.** The Agency agrees to reimburse Subrecipient's approved lodging expenses related to the performance of this Agreement. Lodging expenses shall be reimbursed at actual costs, supported by a copy of the original receipt with the invoice. The Subrecipient shall only invoice the Agency for the basic room rate, taxes, and lodging fees. The Agency is not responsible for incidental or miscellaneous expenses charged to the room. Incidental and miscellaneous expenses for which the Agency shall not be responsible include charges such as alcohol, internet, telephone charges, mini-bar, and movies.
- E. **Meals.** The Agency agrees to reimburse Subrecipient's approved meal expenses related to the performance of this Agreement. Unless otherwise agreed upon, the Subrecipient shall be reimbursed for meals in accordance with the current U.S. General Services Administration rate per day. This reimbursement amount includes all meal, beverage, and refreshment expenses incurred during the day. Requests for reimbursement shall state the amount allowable for meals and list the actual number of travel days on the invoice.

6. **Responsibilities of Subrecipient.**

- A. Subrecipient agrees to be familiar and comply with the Fiscal Year 2021 Homeland Security Grant Program (HSGP) Program Notice of Funding Opportunity (NOFO), which is incorporated into this Agreement by this reference.
- B. Subrecipient shall provide the project described in Attachment A.
- C. **Environmental and Historic Preservation (EHP).** If Subrecipient has projects that have potential to impact the environment, including but not limited to the construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, Subrecipient must participate in the DHS/FEMA/EHP review process prior to beginning work. Failure of Subrecipient to meet federal, state, and local EHP requirements and obtain applicable permits may jeopardize federal funding. Additionally, all subrecipients are required to comply with DHS/FEMA EHP Policy Guidance, FEMA Policy #108-023-1. Any change to the approved project description will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient shall immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office.
- D. **THIRA/SPR.** Subrecipient agrees to complete/actively participate in a whole community Threat and Hazard Risk Assessment or Stakeholder Preparedness Report (THIRA/SPR) update or both annually by the fall deadline of each year during the entire period of this Agreement.

participation in the project costs for the federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. Subrecipient shall provide Agency with updated property records during the close-out of this Agreement.

(iv) Investments in emergency communications systems and equipment must meet applicable SAFECOM Guidance.

**I. Training and Exercise.** Training conducted using HSGP funds should address a performance gap identified through a Training Exercise Plan, THIRA/SPR process, or other assessment and contribute to building a capability that will be evaluated through a formal exercise. Exercises conducted with this Agreement should be managed and conducted consistent with Homeland Security Exercise and Evaluation Program (HSEEP).

**J. Nationwide Cybersecurity Review.** Subrecipient shall complete the 2021 Nationwide Cybersecurity Review (NCSR). The Chief Information Officer, Chief Information Security Officer, or equivalent for Subrecipient should complete the NCSR. The NCSR is available at no cost to the user and takes approximately two to three (2-3) hours to complete. The NCSR will open from October – December 2021.

**K. Closeout.**

(i) Subrecipient shall submit a final project and financial report to the Agency within forty-five (45) days after the termination of this Agreement. The final report must include project description detailing accomplishments, qualitative summary of the impact of those accomplishments, financial summary, as well as other documents required by program guidance or terms and conditions of the award, to include updated property records. Failure to provide a final report may jeopardize future funding.

(ii) Subrecipient must maintain and retain the following: backup documentation such as bids and quotes, cost/price analyses on file for review, other documents required by federal regulations applicable at the time funds are granted. Subrecipient shall keep detailed records of all transactions involving this Agreement including but not limited to: specifications, solicitations, competitive quotes or proposals, basis for selection decisions, purchase orders, contracts, invoices, and cancelled checks. Failure to fully document all purchases may result in Agency questioning and subsequently disallowing Subrecipient's expenditures. Subrecipient must maintain its records for three (3) years after the close of the underlying federal award.

**7. Responsibilities of Agency.** The Agency agrees to:

**A.** Pay Subrecipient in accordance with Section 5 above.

- B. Be available to provide necessary and feasible technical advice as requested by Subrecipient.
- C. Notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

8. **Special Provisions.**

- A. **Assumption of Risk.** The Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Subrecipient's failure to comply with state or federal requirements. The Agency shall notify the Subrecipient of any state or federal determination of noncompliance.
- B. **Kickbacks.** Subrecipient certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Subrecipient breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- C. **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Subrecipient or its sub-subrecipients. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- D. **No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- E. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Subrecipient and related to the services and work to be performed under this Agreement, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval of Agency.
- F. **Suspension and Debarment.** By signing this Agreement, Subrecipient certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in

accordance with Executive Order 12549 (Debarment and Suspension), 44 CFR Part 17, or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, Subrecipient agrees to notify Agency by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.

- G. Administration of Federal Funds.** Subrecipient agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 C.F.R. Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by Agency.
- H. Copyright License and Patent Rights.** Subrecipient acknowledges that federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which Subrecipient purchases ownership using funds awarded under this Agreement. Subrecipient must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- I. Federal Audit Requirements.** Subrecipient agrees that if it expends an aggregate amount of seven hundred fifty thousand dollars (\$750,000.00) or more in federal funds during its fiscal year, it must undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 C.F.R. Part 200, Subpart F. Subrecipient shall provide one (1) copy of the audit report to Agency and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to Agency's records. Subrecipient agrees that if it expends less than seven hundred fifty thousand dollars (\$750,000.00) in federal funds during its fiscal year, it must send the Agency a letter stating they do not meet the threshold to undergo an organization-wide financial and compliance single audit.
- J. Non-Supplanting Certification.** Subrecipient hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- K. Program Income.** Subrecipient shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.
- L. Activities Conducted Abroad.** Subrecipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate



government authorities and that appropriate licenses, permits, or approvals are obtained.

- M. Reporting of Matters Related to Subrecipient Integrity and Performance.** If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the Subrecipients must comply with the requirements set forth in the government-wide Award Term and Condition for subrecipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
- N. Trafficking Victims Protection Act of 2000 (TVPA).** Subrecipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.
- O. Federal Leadership on Reducing Text Messaging while Driving.** Subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
- P. Fly America Act of 1974.** Subrecipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
- Q. Americans with Disabilities Act of 1990.** Subrecipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits subrecipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
- R. Duplication of Benefits.** Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude Subrecipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

- S. Copyright.** Subrecipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.
- T. Civil Rights Act of 1968.** Subrecipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)
- U. Best Practices for Collection and Use of Personally Identifiable Information (PII).** Subrecipients who collect PII are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Subrecipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
- V. Limited English Proficiency (Civil Rights Act of 1964, Title VI).** Subrecipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that Subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS subrecipient Guidance and additional resources on <http://www.lep.gov>.
- W. Hotel and Motel Fire Safety Act of 1990.** In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a, Subrecipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. section 2225.)
- X. Disposition of Equipment Acquired Under the Federal Award.** When original or replacement equipment acquired under this award by the subrecipient or its sub-Subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment

pursuant to 2 C.F.R. Section 200.313.

- Y. Patents and Intellectual Property Rights.** Subrecipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Subrecipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.
- Z. Procurement of Recovered Materials.** States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
- AA. Terrorist Financing.** Subrecipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Subrecipients are legally responsible to ensure compliance with the Order and laws.
- BB. Civil Rights Act of 1964 - Title VI.** Subrecipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.
- CC. Prior Approval for Modification of Approved Budget.** Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. Section 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. Section 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.
- DD. Acknowledgement of Federal Funding from DHS.** Subrecipients must acknowledge their use of federal funding when issuing statements, press releases,

requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

- EE. Acceptance of Post Award Changes.** In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate subrecipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov) if you have any questions.
- FF. Rehabilitation Act of 1973.** Subrecipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. section 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
- GG. False Claims Act and Program Fraud Civil Remedies.** Subrecipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)
- HH. Nondiscrimination in Matters Pertaining to Faith-Based Organizations.** It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
- II. Lobbying Prohibitions.** Subrecipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the subrecipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
- JJ. Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX.** Subrecipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R.

Part 17 and 44 C.F.R. Part 19.

- KK. Age Discrimination Act of 1975.** Subrecipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
- LL. National Environmental Policy Act.** Subrecipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require Subrecipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.
- MM. Assurances, Administrative Requirements, Cost Principles, Representations and Certifications.** DHS financial assistance Subrecipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance Subrecipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.
- NN. USA PATRIOT Act of 2001.** Subrecipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. sections 175-175c.
- OO. Non-Supplanting Requirement.** Subrecipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
- PP. Drug-Free Workplace Regulations.** Subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the Subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

- QQ. Universal Identifier and System of Award Management.** Subrecipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
- RR. Reporting Subawards and Executive Compensation.** Subrecipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
- SS. Energy Policy and Conservation Act.** Subrecipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
- TT. Whistleblower Protection Act.** Subrecipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.
- UU. Federal Debt Status.** All subrecipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
- VV. Use of DHS Seal, Logo and Flags.** Subrecipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
- WW. Notice of Funding Opportunity Requirements.** All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All subrecipients must comply with any such requirements set forth in the program NOFO.
- XX. SAFECOM.** Subrecipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.
- YY. Indirect Facilities & Administrative (F&A) Costs.** Indirect costs are allowable under this program as described in 2 C.F.R. Part 200, including 2 C.F.R. § 200.414.

Applicants with a negotiated indirect cost rate agreement that desire to charge indirect costs to an award must provide a copy of their negotiated indirect cost rate agreement at the time of application. Applicants that are not required by 2 C.F.R. Part 200 to have a negotiated indirect cost rate agreement but are required by 2 C.F.R. Part 200 to develop an indirect cost rate proposal must provide a copy of their proposal at the time of application. Post-award requests to charge indirect costs will be considered on a case-by-case basis and based upon the submission of an agreement or proposal as discussed above.

**9. General Provisions.**

- A. Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms “hereof,” “hereunder,” “herein,” and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Subrecipient shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall immediately, upon receiving written instruction from the Agency, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the Subrecipient which are pertinent to this Agreement. The Subrecipient shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the Agency.
- E. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Subrecipient at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision

is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

- F. Award of Related Agreements.** The Agency may award supplemental or successor grants for work related to this Agreement or may award grants to other subrecipients for work related to this Agreement. The Subrecipient shall cooperate fully with other subrecipients and the Agency in all such cases.
- G. Compliance with Laws.** The Subrecipient shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement shall be kept confidential by the Subrecipient unless written permission is granted by the Agency for its release. If and when Subrecipient receives a request for information subject to this Agreement, Subrecipient shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- I. Entirety of Agreement.** This Agreement, consisting of nineteen (19) pages; and Attachment A, Project Description, consisting of one (1) page, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. Ethics.** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing Subrecipient's profession.
- K. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall be effective only after it is reduced to writing and executed by all parties to the Agreement.
- L. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform



immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

- M. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- N. Independent Contractor.** The Subrecipient shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Subrecipient shall be free from control or direction over the details of the performance of services under this Agreement. The Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by the Subrecipient in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Subrecipient or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Subrecipient agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Subrecipient or the Subrecipient's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Subrecipient in the performance of this Agreement. Upon termination of services, for any reason, Subrecipient agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers
- Q. Patent or Copyright Protection.** The Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the Subrecipient or its sub-subrecipients will violate any such restriction. The Subrecipient shall defend and indemnify the Agency for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions.
- R. Prior Approval.** This Agreement shall not be binding upon either party, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement

has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-1016(b)(iv).

- S. Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- T. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Agency expressly reserve sovereign immunity by entering into this Agreement and the Subrecipient expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. The parties further acknowledge that there are constitutional and statutory limitations on the authority of the State of Wyoming and its agencies or instrumentalities to agree to certain terms and conditions supplied by the Subrecipient, including, but not limited to, the following: liability for damages; choice of law; conflicts of law; venue and forum-selection clauses; defense or control of litigation or settlement; liability for acts or omissions of third parties; payment of attorneys' fees or costs; additional insured provisions; dispute resolution, including, but not limited to, arbitration; indemnification of another party; and confidentiality. Any such provisions in the Agreement, or in any attachments or documents incorporated by reference, will not be binding on the State of Wyoming. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- U. Taxes.** The Subrecipient shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- V. Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if the Subrecipient fails to perform in accordance with the terms of this Agreement.
- W. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- X. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Y. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- Z. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- AA. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Subrecipient of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

**AGENCY: WYOMING OFFICE OF HOMELAND SECURITY**

\_\_\_\_\_  
Lynn Budd, Director

\_\_\_\_\_  
Date

**SUBRECIPIENT: CITY OF CASPER**

\_\_\_\_\_  
Subrecipient Designee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title of Designee

\_\_\_\_\_  
Attested By:

\_\_\_\_\_  
Date

**SUBRECIPIENT ATTORNEY: APPROVAL AS TO FORM**

*Walker Trombly*  
\_\_\_\_\_  
Attorney

*10-18-23*  
\_\_\_\_\_  
Date

**ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM**

*Jodi A. Darrough #234359*  
\_\_\_\_\_  
Jodi A. Darrough, Senior Assistant Attorney General

*10-10-23*  
\_\_\_\_\_  
Date

**Attachment A: Project Description**

**City of Casper**

**Project ID: 21-SHSP-CAS-PD-CDV-2**

**IJ ID #: 7.3**

The following submitted project(s) have been approved for the Federal Fiscal Year 2021 U.S. Department of Homeland Security State Homeland Security Program Grant. Only expenditures within the scope of the below projects will be reimbursed by the Wyoming Office of Homeland Security. Any changes to the scope of work must be approved through the Wyoming Office of Homeland Security prior to implementation.

**REMINDER:** Fuel, oil and routine maintenance charges are **NOT** covered under this grant.

<b>Description</b>	<b>Amount</b>
Eligible Expenses as follows: <ul style="list-style-type: none"><li data-bbox="240 878 1117 953">• Purchase of one canine, K9 vehicle retrofit, training and eligible miscellaneous training and K9 handler expenses.</li></ul>	<b>\$14,491.94</b>

For questions regarding individual project allowability, the scope of an approved project, or the 2021 SHSP grant, please contact:

Darryl Erickson, Grant Program Manager  
Wyoming Office of Homeland Security  
307-777-4917

Ashley Paulsrud, Grants/Finance Section Chief  
Wyoming Office of Homeland Security  
307-777-4907

RESOLUTION NO. 23-248

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND THE CITY OF CASPER IN THE AMOUNT OF FOURTEEN THOUSAND FOUR HUNDRED NINETY-ONE DOLLARS AND NINETY-FOUR CENTS (\$14,491.94)

WHEREAS, the City of Casper has been awarded funds in the amount of Fourteen Thousand Four Hundred Ninety-one and Ninety-four Cents (\$14,491.94) for the purpose of improving the ability of the Casper Police Department to prevent a threatened or an actual act of terrorism or violent extremism; and,

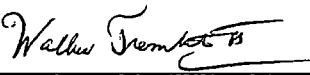
WHEREAS, the City of Casper desires to accept the funds from the Wyoming Department of Homeland Security.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WY: That the Mayor is hereby authorized to execute and the City Clerk to attest the above-described Grant Award Agreement in the amount of Fourteen Thousand Four Hundred Ninety-one and Ninety-four Cents (\$14,491.94)

BE IT FURTHER RESOLVED: That the City Manager, or his designee, is authorized to execute all documents pertaining to the above-described Grant Award Agreement.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:


\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Ray Pacheco  
Mayor

October 31, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager 

**FROM:** Eric K. Nelson, City Attorney 

**SUBJECT:** A Resolution Rescinding and Replacing the City of Casper Parking Manual and Establsihing Application Fees, Permit Fees and Fine Schedules Pertaining to Parking.

**Meeting Type & Date**

City Council Meeting  
November 7, 2023

**Action Type**

Resolution

**Recommendation**

That City Council adopt the attached resolution.

**Summary**

In response to the rising number of homeless persons in the City of Casper, the City convened a Homeless Task Force in late 2022. The increase in homeless persons, specifically in the downtown area of Casper, has coincided with an increase in crime and has negatively impacted the City. Through the task force, it was determined that ordinance changes, specifically addressing camping within the City of Casper, should be explored to give law enforcement additional enforcement ability to address the negative impacts.

City Council is considering two proposed ordinances on third reading on November 7, 2023. If adopted on third reading, the ordinances would conflict with verbiage in the Parking Manual as adopted by Casper Municipal Code Section 10.36.010. Find attached a copy of a proposed resolution which should be considered at the November 7, 2023, Council Meeting. If City Council adopts the ordinances amending Chapter 9.48 and Section 17.104.170 of the Municipal Code, the Parking Manual needs to be modified by resolution in order to avoid inconsistencies within the Casper Municipal Code. Find attached a copy of the proposed resolution.

**Financial Considerations**

None

**Oversight/Project Responsibility**

Eric K. Nelson, City Attorney

**Attachments**

Proposed resolution (draft)  
Proposed resolution (clean copy)

# **CITY OF CASPER PARKING MANUAL**



TABLE OF CONTENTS

CITY OF CASPER PARKING MANUAL..... 1  
PARKING - CASPER MUNICIPAL CODE REVIEW..... 3  
PARKING IN THE DOWNTOWN BUSINESS DISTRICT .....6  
RESERVED PARKING PERMIT TYPES AND APPLICATION PROCESS.....7  
RECREATIONAL VEHICLE PARKING PERMIT ..... 9  
PARKWAY PARKING PERMIT ..... 10  
LOADING ZONE PARKING PERMIT..... 11  
CRITICAL PARKING - SCHOOLS / NEIGHBORHOOD OVERFLOW PARKING PERMIT 12  
    Bus Stop ..... 13  
SNOW EMERGENCY REGULATIONS..... 13  
    Declaration of a Snow Emergency ..... 13  
    Communication of a Snow Emergency ..... 14  
    Parking, Ticketing and Towing Rules during a Snow Emergency..... 14  
    Parking, Ticketing and Towing Rules AFTER a Snow Emergency ..... 14  
    Streets Designated as Snow Emergency Streets ..... 14  
APPENDICES ..... 18  
    PARKING PERMIT APPLICATION ..... 19  
    Petition for Recreational Vehicle Parking on a City of Casper Street.....20  
    PARKING PERMIT CONDITIONS.....21

ORDINANCE NO. 11-21 Exhibit A1

ORDINANCE NO. 9-22 Exhibit A2

RESOLUTION NO. 21-56 was rescinded and replaced by Resolution 22-121 passed adopted and approved on July 5, 2022. Resolution 22-121 is attached as Exhibit B.

## PARKING - CASPER MUNICIPAL CODE REVIEW

Pursuant to Chapter 10.36 of the Casper Municipal Code, it shall be unlawful to park a motor vehicle within the city limits of Casper:

1. At any place, time or manner prohibited by the city manager or his or her designee;
2. On a sidewalk;
3. In a parkway, adjacent to a street, where at least two (2) twelve (12) feet travel lanes and two (2) eight (8) feet parking lanes can be maintained. Parkway parking where permitted, is subject to the rules and regulations of the City of Casper Parking Manual as updated, and to the requirement of a properly displayed permit;
4. In front of, or obstructing, a public or private driveway or garage entrance on a street or in an alley;
5. Within an intersection;
6. Within fifteen feet of a fire hydrant;
7. On a crosswalk;
8. Within twenty feet of a crosswalk or an intersection, unless otherwise permitted by the public services director.
9. Within thirty feet upon the approach to any flashing beacon, stop sign or traffic control signal located at the side of a roadway;
10. Within twenty feet of the nearest rail of a railroad crossing;
11. Within twenty feet of the driveway entrance to any fire station;
12. Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;
13. On the roadway side of any vehicle stopped or parked at the edge of the curb of a street (doubleparked);
14. In any underpass within the city;
15. At any place where official regulatory signs prohibit stopping, standing or parking, except as set forth on and in compliance with said regulatory sign;
16. Adjacent to any portion of an official painted yellow curb line, except where regulated by, and in conformance with, a regulatory sign;
17. In any manner that is not parallel with the edge of the roadway, headed in the direction of lawful traffic movement, and with the curbside wheels of the vehicle more than eighteen inches from the curb or edge of the roadway, except where marked for diagonal parking, where the vehicle must be parked with the outside front wheel of the vehicle within six inches of the curb or edge of the roadway;
18. In a manner that allows less than ten feet of the width of the roadway for free movement of vehicular traffic;
19. In a manner that allows less than fifteen feet of the width of the alley for free

- movement and unobstructed access to public utilities and refuse containers;
20. Upon any roadway for the principal purpose of displaying such vehicle for sale; or, washing, greasing or repairing such vehicle except repairs necessitated by an emergency;
  21. Upon any private property, without permission of the owner of said private property;
  22. In a permanent reserved space of any kind, without proper permits and proper display of said permits;
  23. In a handicapped parking space without valid and properly displayed handicapped parking permits, tags or license plates;
  24. In a marked bus stop;
  25. In a publicly-owned parking lot in violation of posted limits, restrictions or permit requirements; and
  26. Any boat, trailer, or RV of any size that may legally be parked on a public street must be parked in front of the owner's or renter's lot or property. Further:
    - A. No person shall park any commercial vehicle which is longer than twenty feet in length, or wider than eight feet in width, or any truck tractor, or any semitrailer, upon any street or alley in the city, except in those areas designated as business districts and in the industrial areas on the zoning district map of the city, except when such commercial vehicles, truck tractors or semitrailers are in the process of loading or unloading at the site of origin or delivery of shipments. No person shall park any commercial vehicle, truck tractor, or semitrailer of any dimensions, loaded with live animals, or any hazardous material as defined by U. S. Department of Transportation regulations on any street or alley in the city, except when in the process of loading or unloading. A commercial vehicle of twenty feet or less in length may only be parked in front of the vehicle owner's property, unless properly parked in front of a job site while the job is in progress.
    - B. No person shall park any recreational vehicle, as defined in Chapter 10.36 of the Casper Municipal Code, on any street within the city for a period in excess of five days in a thirty-day period, unless the individual has complied with provisions outlined in the City of Council Parking Manual, as may be amended from time to time by resolution of the city council.
    - C. No person shall park on certain designated snow route streets during a snow emergency, as set forth in the Snow Emergency Regulations contained within the City of Casper Parking Manual, as may be amended from time to time by resolution of the city council.
    - D. It shall be unlawful for any person to own store, park or otherwise maintain a motor vehicle upon the public streets, alleys or highways of the city without first having registered the vehicle, obtained a

license therefore and affixed thereto such license plates as are required, all in accordance with the applicable laws of the state pertaining to the licensing and registering of motor vehicles, as such laws now exist and as the same may from time to time be amended.

- E. At any corner formed by intersecting streets, it shall be unlawful to park any RV or vehicle, as defined in this Chapter, within 30' feet of the back of the sidewalk or right of way line in the absence of the sidewalk.
- F. At any corner formed by the intersecting streets, it shall be unlawful to park any RV or vehicle within thirty (30) feet of the back of the sidewalk or right of way line in the absence of the sidewalk.

The penalty for violating any provisions of the ordinance or the City of Casper Parking Manual, as may be amended from time to time by resolution of the city council, is up to \$750 per day per violation. Specific penalty amounts for specific violations are set by resolution of council and maintained in this Parking Manual.

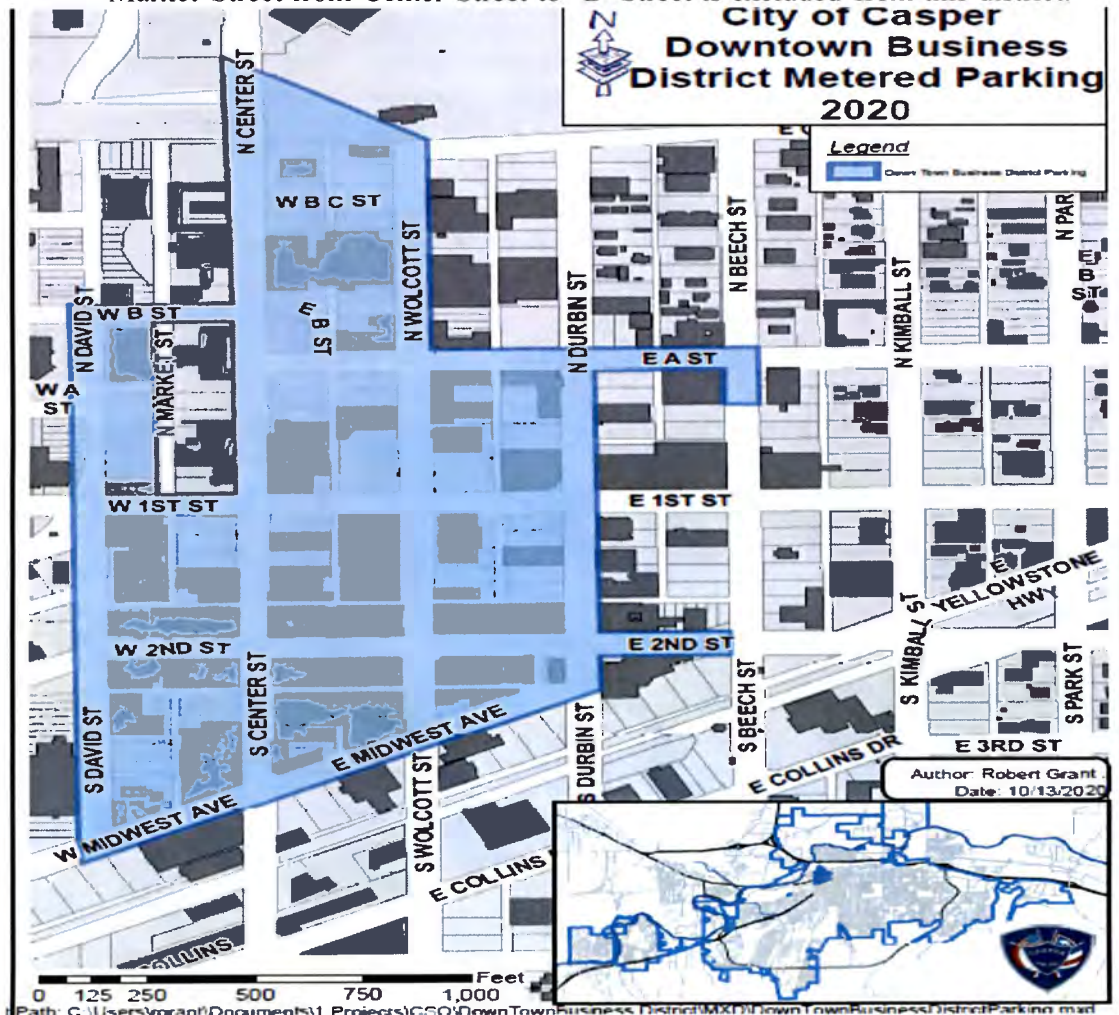
Complete copies of the ordinance, and fees and penalty resolution are included as Appendices.

## PARKING IN THE DOWNTOWN BUSINESS DISTRICT

A. The downtown business district is the area included by and enclosed within the following streets:

- the west side of Center Street from the underpass to "B" Street;
- the north side of "B" Street from Center Street to David Street;
- the west side of David Street from "B" Street to Midwest Avenue;
- the south side of Midwest Avenue from David Street to Durbin Street;
- the east side of Durbin Street from Midwest Avenue to "A" Street;
- the north side of "A" Street from Beech Street to Wolcott Street; and,
- the east side of Wolcott Street from "A" Street to "C" Street.
- the east side of N Beech St. and "A" (100 yards south)
- E 2<sup>nd</sup> and Durbin north and south sides of the street to S. Beech

Market Street from Center Street to "B" Street is excluded from this district.





- B. With the exception of the prohibition on overnight parking, which is enforced seven days a week, parking regulations in the downtown business district are enforced between the hours of 8:00 a.m. and 5:00 p.m., Mondays through Fridays, with the exception of legal holidays recognized by the City of Casper.
- C. Parking in the downtown business district is limited to two hours in any one space, and a maximum of two hours on a block face. This limit applies to all parking spaces, including handicapped spaces, unless they are permanent, reserved parking spaces. A block face is defined as a portion of a street or highway between two intersections, including all on-street parking along both sides of the street or highway within such boundaries.
- D. There may be parking spaces where the time limit is set at 15 minutes or 30 minutes. There also may be instances where there are parking spaces that have two-hour time limits and are not located in the downtown business district. The fines and penalties for parking violations of these types of spaces are the same as for the downtown business district.
- E. Parking on the street in the downtown business district is prohibited between the hours of 3:00 a.m. and 6:00 a.m., seven days a week. This will allow city crews to sweep and clean city streets, and perform snow removal and other activities without the interference of parked cars.
- F. The fines for parking in violation of this paragraph, fines for parking in the Downtown Business District, shall be \$25 for the 1<sup>st</sup> offense, \$50 for the 2<sup>nd</sup> offense, and \$75 for the 3<sup>rd</sup> or subsequent offense in a calendar year.
- G. Should a snow emergency be declared, parking shall be prohibited on the streets located in the downtown business district, between the hours of 11:00 p.m. and 6:00 a.m.

## RESERVED PARKING PERMIT TYPES AND APPLICATION PROCESS

### **Handicapped/Temporary Parking Permit**

There are two categories of handicapped spaces – public and private. The public handicapped spaces are designated for use by the public. Any handicapped person, defined as provided by Section 31-2-213(d)(ii) of the Wyoming Statutes, 1977 Republished Edition, as amended and carrying and displaying on their vehicle, a proper identification sticker issued by the State of Wyoming may use a handicapped space.

Private handicapped spaces are marked with the individual's handicapped permit number, and only the individual assigned to the permit number is eligible to utilize the space.

If permits are not properly displayed, such vehicle will not be exempt from being cited for parking violations related to the use of the reserved space. The permits must be displayed on the dashboard of the parked vehicle, on the side nearest the curb or roadside,

or suspended from the rearview mirror inside the vehicle so as to be in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadway.

- A. An application for a reserved handicapped parking space must be made with the Public Services Department.
- B. Applicants are considered eligible for a private handicapped parking space if the applicant has a disability which limits or impairs their ability to walk as determined by a licensed physician or advanced practice registered nurse, including:
  - a. An inability to walk two hundred (200) feet without stopping to rest;
  - b. An inability to walk without the use of, or assistance from, a brace, cane, crutch, another person, prosthetic device, wheelchair or other assistive device;
  - c. A restriction by lung disease to such an extent that the person's forced expiratory volume for one (1) second when measured by spirometry is less than one (1) liter, or the arterial oxygen tension is less than sixty (60) mm/hg on room air at rest;
  - d. Requires use of portable oxygen;
  - e. Has a cardiac condition to the extent that the person's functional limitations are classified in severity as class III or class IV according to standards established by the American Heart Association;
  - f. A severe limitation on the ability to walk due to an arthritic, neurological or orthopedic condition; or
  - g. A severe visual or audio impairment that limits the person's mobility.
- C. A nonrefundable application fee of \$25 and if the permit is granted an annual fee of \$50 is required.
- D. All Parking permits once approved will be issued by the Public Services Department.
  - 1. The number of spaces and location of spaces to be allowed for permanent handicapped parking shall be determined by the Public Services Director, or his/her designee.
  - 2. Where permanent reserved spaces for handicapped parking are allowed by the Public Services Director, or his/her designee, the space will be marked and designated by appropriate signage, and yellow or blue curb paint, at the discretion of the Public Services Director .
  - 3. The Public Services Department will forward the document to the Casper Police Department Community Service Officer Division for entry into the system upon approval.
- D. Denial of application:
  - 1. Should the application be denied, the applicant will be notified of the reason.
  - 2. Should the application be approved, the Public Services Director, or his/her designee will issue the appropriate documentation to the applicant.

3. The application fee is Non-Refundable.
- E. The annual fee for a permanent, reserved handicapped parking space is \$50. Renewals may be granted upon receipt of a licensed physician's written statement showing continuing need, as long as the space still complies with traffic and parking needs, as determined by the Public Services Director, or his/her designee.
- F. Violation of any conditions of this permit is cause for immediate revocation.

## RECREATIONAL VEHICLE PARKING PERMIT

These spaces are designated only in residential areas on public streets (not in the parkway), and are for use in long-term parking (more than five (5) days) of recreational vehicles between May 1<sup>st</sup> and November 1<sup>st</sup>, as defined in Chapter 10.36 of the Casper Municipal Code, by a property owner. ~~The use of a recreational vehicle as a dwelling when parked on private property or on a public street shall be limited to five (5) days within a thirty day period.~~ Any Recreational Vehicle Permit issued under this Section of the Parking Manual shall comply with Sections 17.104.170 and 9.48.010 of the Casper Municipal Code (as amended).

If permits are not properly displayed, such vehicle will **not** be exempt from being cited for parking violations related to the use of the reserved space. The permits must be displayed on the dashboard of the parked vehicle, on the side nearest the curb or roadside, or suspended from the rearview mirror inside the vehicle so as to be in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadway, or in a location as approved by the Community Services Officer Division.

- A. An application for a seasonal recreational vehicle parking space must be made with the City Clerk.
  1. A non-refundable application fee of \$25 is required.
  2. An annual fee of \$250 is required upon approval of application.
- B. The City Clerk will notify the Community Service Officer Division that an application has been made.
- C. The Community Service Officer may designate recreational vehicle parking spaces in an approved area if:
  1. The space is located directly in front of the lot owned by the applicant;
  2. No parking pad or residential off-street parking is available
  3. Neighbors approval
  4. Must not create a traffic hazard
  5. May not be parked at an intersection

The Community Service Officer will obtain the signatures of the owners of the lot on each side of the applicant, and the owners of the three lots located immediately across the street, agreeing to the parking of such recreational vehicle on the public street; and, The Community Service Officer determines that there is insufficient



- space or access to the lot for storage of such unit off the street, and that on-street parking of such unit will not constitute a traffic impediment or safety hazard.
- D. No permit shall be issued for the parking of such vehicles if the street is an arterial or collector street, or at any corner formed by the intersecting streets, within thirty (30) feet of the back of the sidewalk or right of way line in the absence of the sidewalk.
- E. The annual fee for a seasonal recreational vehicle parking space from May 1<sup>st</sup> to November 1<sup>st</sup>, is \$250. Upon each and every request for renewal of a Recreational Vehicle Parking Permit, applicant shall provide a new application each year.
- F. Violation of any conditions of this permit is cause for immediate revocation.
- G. Approved application will be filed with the Casper Police Department Community Service Division.

## PARKWAY PARKING PERMIT

### **Parkway Parking Permit:**

Parkway parking allows the parking of a vehicle, as defined by Chapter 10.36 of the Casper Municipal Code, on the non-sidewalk portion of a parkway in front of the lot, or, for a corner lot, on the street side of the lot owned by the applicant. A parkway is an area of land located between the back of the street curb and the property line, including landscaping located therein.

Parkway permits are not eligible for parkways on streets where at least two (2) twelve (12) feet travel lanes and two (2) eight (8) feet parking lanes can be maintained.

If permits are not properly displayed, such vehicle will not be exempt from being cited for parking violations related to the permitted use. The permit placard must be displayed in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadway, or in any other manner approved by the Public Services Director.

- A. An application for a parkway parking permit must be made with the Public Services Department.
  - 1. An Annual fee of \$25.00 is required at time of application.
  - 2. Annual Renewal fee: the permit holder has the option to renew each subsequent year in the amount of \$25.00 per annual renewal. Renewals for the “purchasing property owner” are permitted, so long as purchasing property owner remains the owner of the property. Renewals for the lessee or renter are permitted so long as the lessee or renter is occupying the property. Renewals must be renewed in consecutive years.
- B. Property owners remain responsible for utilities located in the parkway.
- C. Applications for parkway parking will require a mandatory site inspection by the Public Services Director, or his or her designee, and Police Department to determine

if there are line of sight concerns (safety emphasized, no blockage of sidewalk and parking is not allowed at any corner formed by the intersecting streets, within thirty (30) feet of the back of the sidewalk or right of way line in the absence of the sidewalk.)

- D. Hard surface requirement at property owner's expense. The specifications are as follows:
  - 1. Hard Surfacing consisting of either:
    - a. 3-inches asphaltic concrete over 5-inches Grading "W" base course; or
    - b. 5-inches Portland Cement Concrete Pavement (PCCP) over 4-inches Grading "W" base course, or;
    - c. as approved by the City Engineer.
  - 2. Final inspection and approval is required by Public Services Department.
- E. Only motorized vehicles authorized – no RVs, boats, or trailers.
- F. Vehicles cannot be parked closer than 15 ft. to a fire hydrant.
- G. Permits are limited to one per single family residence.
- H. No removal of trees in the parkways, unless authorized by the City arborist for disease/viability concerns.
- I. Only the adjacent property owner can park on the parkway in front of their own residence; no assignment of use to others.
- J. No curb cuts will be permitted.
- K. These permits do not run with the land and are not transferrable.
- L. Violation of any conditions of this permit is cause for immediate revocation.

## LOADING ZONE PARKING PERMIT

- A. These spaces are designated specifically for use by individuals loading and/or unloading merchandise and materials.
- B. An application for a loading zone space must be made with the Public Services Department.
  - 1. A non-refundable application fee of \$25 is required.
- C. The application for Loading Zone permit will be made through the Public Services Department.
  - 1. The number of spaces and location of spaces to be allowed for loading zone spaces shall be determined by the Public Services Director, or his/her designee.
  - 2. Where permanent reserved loading zones are allowed by the Public Services Director, or his/her designee, the space will be marked and designated by appropriate signing, at the discretion of the Public Services Director, or his/her designee.
- D. The Public Services Director, or his/her designee, will approve or deny the application.
  - 1. Should the application be denied, the application fee will not be refunded to the applicant.

2. Should the application be approved, the Public Services Director, or his/her designee, will issue the appropriate documentation to the applicant.
- E. The annual fee for a permanent, reserved loading zone space is \$300.
- F. Violation of any conditions of this permit is cause for immediate revocation.

## CRITICAL PARKING – SCHOOLS / NEIGHBORHOOD OVERFLOW PARKING PERMITS

These spaces are designated for use by individuals in residential districts who are severely impacted by high volumes of traffic created by the proximity to schools, or homes within the same block face or five hundred (500) feet, whichever is greater, whose owners and/or occupants have a total of four (4) or more vehicles and/or R.V.'s. A critical parking–schools parking/ neighborhood overflow parking permit allows the permit holder to park on the street in a critical parking area adjacent to the permit holders' residence.

If permits are not properly displayed, such vehicle will **not** be exempt from being cited for parking violations related to the use of the reserved space. The permits must be displayed on the dashboard of the parked vehicle, on the side nearest the curb or roadside, or suspended from the rearview mirror inside the vehicle so as to be in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadway.

- A. An application for critical parking permits, maximum of three (3) vehicle permits, must be made with the Public Services Department.
- B. The Public Services Director, or his/her designee, may designate critical traffic and parking area(s) consisting of certain streets or parts thereof, if:
  1. The area is detrimentally impacted by the parking of school commuter R.V.'s and/or vehicles or a home within the same block face or within five hundred (500) feet, whichever is greater, or whose owners and/or occupants have a total of four (4) or more vehicles and/or R.V.'s/;
  2. The area does not have sufficient off-street vehicle parking for the use and convenience of the residents thereof in the vicinity of their homes;
  3. Vehicle noise, pollution or congestion will work unacceptable hardships on the residents of the area if present parking is to continue unregulated; and,
  4. The health, safety or welfare of residents of the area and the city as a whole and the attractiveness and livability of specific neighborhoods will be promoted by a system of preferential parking.
- C. The number and location of spaces or zones to be allowed for critical parking shall be determined by the Public Services Director, or his/her designee. Where critical parking spaces or zones are allowed by the Public Services Director, or his/her designee, the space or zone will be marked and designated by appropriate signage, or signage and yellow curb, at the discretion of the Public Services Director, or his/her designee.
  1. The Public Services Director, or his/her designee, will notify the Casper Police Department Community Service Division of the decision to approve or deny the application.

2. Should the application be approved, the Public Services Director, or his/her designee, will issue the appropriate documentation to the applicant.
- D. The annual fee for a critical parking space, the dimensions of which shall be established by the Public Service Department, but no greater than forty (40) linear feet, is \$25.
  - E. Violation of any conditions of this permit will be cause for immediate revocation.
  - F. The designation of a Critical Parking Space and notification of permit holders associated with such space, shall then be filed with the City of Casper Public Services Department, and the Casper Police Department.

### Bus Stop

The Public Services Director, or his/her designee, may establish bus stops on such public streets in such places and in such number as it shall determine to be of the greatest benefit and convenience to the public and every such bus stop shall be designated by appropriate signs.

Where such stops are established by the Public Services Director, or his/her designee, they will be marked and designated by appropriate signing, or signing and yellow curb, at the discretion of the Public Services Director, or his/her designee.

No one is allowed to utilize these stops unless they are a commercial carrier actually engaged in loading or unloading passengers, and the stopping does not interfere with any bus waiting to enter or about to enter such zone.

Parking is not allowed in a marked bus stop area.

## SNOW EMERGENCY REGULATIONS

The city's snow emergency policy is designed to clear streets quickly and effectively during a storm, and to help create open, passable streets during and after the storm, in an effort to reduce impassable streets and snowed-in parking lots, which result in inconvenienced residents, reduced commerce, and endangered public safety.

To ensure effective snow removal and avoid related problems, the City of Casper has adopted an aggressive policy toward making sure roadways are cleared in advance of a storm so snow plows can do their work. Residents and businesses are advised to read the following procedures carefully.

### Declaration of a Snow Emergency

- A. A snow emergency may be declared when four or more inches of snow are predicted.
- B. The emergency will be declared six hours before the storm is predicted to begin.
- C. The snow emergency will be cancelled once the storm subsides and the streets have been cleared, or if the amount of snow forecast is changed to an amount less than four inches. The procedure for communication of a cancellation will be the same as outlined below.

#### Communication of a Snow Emergency

It is the vehicle owner's responsibility to seek out information regarding snow emergencies during the winter months. The City of Casper will do everything possible to make this information easily accessible.

- A. The Public Services Department will notify the local access television channel (Cable Channel 192), along with the local media.
- B. The Casper Police Department will immediately begin warning residents to remove their vehicles.
- C. Residents may call the snow line at (307) 235-8283 (during business hours) to find out when an emergency is in effect or go to the City of Casper website <https://casperwy.gov>
- D. Information concerning snow emergencies will be available on the City of Casper website at [casperwy.gov](https://casperwy.gov).

#### Parking, Ticketing and Towing Rules during a Snow Emergency

- A. Residents will be required to move their vehicles from the designated snow route streets four hours after the snow emergency declaration takes effect. Towing before the snow hits the ground is necessary to ensure clear streets for the snow plows.
- B. It is strongly advised that residents move their vehicles from the designated snow route streets as soon as an emergency is declared in order to avoid any confusion about time lines.
- C. Ticketing and towing will begin after four hours from the time the snow emergency declaration takes effect. The fine for parking on a designated snow route street during a snow emergency shall be \$50.

#### Parking, Ticketing and Towing Rules AFTER a Snow Emergency

- A. Normal parking enforcement will resume after the snow emergency declaration has been cancelled.

#### Streets Designated as Snow Emergency Streets

##### **All streets in the Downtown Business District.**

East 3rd Street from Jackson Street to Conwell Street (Hospital Route)

East 5th Street from Center Street to Conwell Street (Downtown and Narrow "B" Level)

East 7th Street from Wolcott Street to Durbin Street (School

Route) East 8th Street from David Street to Center Street  
 (School Route)  
 East 8th Street from Wind River Avenue to Walsh Drive (School  
 Route) East 9th Street from Ash Street to Beech Street ("A" Level)  
 East 12th Street from CY Avenue to McKinley Street ("A"  
 Level) East 13th Street from CY Avenue to McKinley Street  
 ("A" Level)  
 West 14th Street from Cottonwood Street to Willow Street (School  
 Route) East 14th Street from CY Avenue to Elm Street (School  
 Route)  
 East 15th Street from CY Avenue to Beverly Street (School Route)  
 West 15th Street from Cottonwood Street to Willow Street (School  
 Route) West 15th Street from Willow Street to Poplar Street (School  
 Route)  
 East 25th Street from Shattuck Avenue to Sagewood Avenue (School  
 Route) West 29th Street from Knollwood Drive to Coffman Avenue  
 (School Route) West 38th Street from Wolf Creek Road to Aspen  
 Drive (School Route)  
 47th Street from Oak Street to Center Street (Heavy Drifting "B" Level)  
 47th Street from Vista Way to Mountain Way (Heavy Drifting "B" Level)  
 50th Street from Oak Street to Casper Mountain Road (Heavy Drifting "B" Level)  
 50th Street from Mountain Way to Casper Mountain Road (Heavy Drifting "B" Level)  
 53rd Street from Oak Street to Casper Mountain Road (Heavy Drifting "B"  
 Level) East "A" Street from North Elk Street to North Lowell Street  
 (School Route) Bentley Drive from Coliseum Way to East 2nd Street  
 (Narrow Collector "B" Level) Bellaire Drive from Laramie Avenue to CY  
 Avenue (School Route)  
 Bruce Lane from Foster Road to North Glenn Road ("A" Level)  
 Buckboard Road from Herrington Drive to Robertson Road (School  
 Route) Carriage Lane from Wyoming Boulevard to East 12th Street  
 (School Route) North Center Street from East "K" Street to East "L"  
 Street (School Route)  
 South Center Street from 47th Street to 50th Street (Heavy Drifting "B"  
 Level) Christi Lane from Walsh Drive to Wind River Avenue (School  
 Route) Coffman Avenue from CY Avenue to Sage Avenue (School  
 Route)  
 Coffman Avenue from West 25th Street to West 29th Street (School  
 Route) Collins Drive from South Durbin Street to South Kimball Street  
 ("A" Level) South Conwell Street from East 1st Street to East 3rd Street  
 (Hospital Route) South Conwell Street from East 3rd Street to East 15th  
 Street ("A" Level) Cottonwood Street from West 14th Street to West 15th  
 Street (School Route) CY Avenue from Poplar Street to Ash Street  
 ("A" Level)  
 Donegal from East 12th Street to Waterford (School Route)  
 Eagle Drive from Wyoming Boulevard to Fox (Heavy Drifting "B"



Level) South Elm Street from West 8th Street to West 15th Street (School Route) English Avenue from Foster Road to Poplar Street ("A" Level) Essex Avenue from Sage Avenue to Skyridge Road (School Route) Fairdale Avenue from East 15th Street to Farnum Street (School Route) Farnum Street from Beverly Street to Fairdale Avenue (School Route) Foster Road from Bruce Lane to English Avenue "A" Level) Gary Avenue from North Huber Drive to North Sun Drive (School Route) North Glenarm Street from East "H" Street to East "K" Street (School Route) Glenn Road from Bruce Lane to English Avenue ("A" Level) Goodstein Drive from Marks Way to Casper Mountain Road (Heavy Drifting "B" Level) Goodstein Drive from Casper Mountain Road to Vista Way (Heavy Drifting "B" Level) North Grant Street from East "K" Street to East "H" Street (School Route) East "H" Street from North Grant Street to North Glenarm Street (School Route) Hickory Street from Coffman Avenue to West 24th Street (School Route) North Huber Drive from Gary Avenue to East 2nd Street (School Route) South Jackson Street from East 2nd Street to East 3rd Street (Hospital Route) Jim Bridger Avenue from DeSmet Drive to Bellaire Drive (School Route) East "K" Street from North Center Street to Bryan Stock Trail ("A" Level) Knollwood Drive from West 25th Street to West 29th Street (School Route) Magnolia Drive from Paradise Drive to Primose (School Route) South McKinley Street from East 1st Street to East 27th Street ("A" Level) North Elk Street from East "A" Street to East 1st Street (School Route) North Lowell Street from East "A" Street to East 1st Street (School Route) Oak Street from Goodstein Drive to 47th Street (Heavy Drifting "B" Level) Oakcrest from 15th Street to 17th Street (School Route) Paradise Drive from CY Avenue to Magnolia Drive ("A" Level) Paradise Drive from Riverbend Road to Magnolia Drive (Narrow Collector "B" Level) Payne Avenue from East 5th Street to East 12th Street (School Route) Poplar Street from CY Avenue to Wyoming Boulevard ("A" Level) Sage Avenue from CY Avenue to Essex Avenue (School Route) Sagewood Avenue from East 21st Street to East 25th Street (School Route) Shattuck Avenue from East 21st Street to East 25th Street (School Route) Skyridge Road from Essex Avenue to Coffman Avenue (School Route) North Sun Drive from Gary Avenue to East 2nd Street (School Route) South Walsh Drive from East 2nd Street to East 12th Street (School Route) Waterford from Donegal to East 12th Street (School Route) Willow Street from West 13th Street to West 15th Street (School Route)

## APPENDICES



PARKING PERMIT APPLICATION

Name of Applicant \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**NOTE: By signing this application, you are agreeing to the conditions for the parking permit for which you apply (see attached) and the current City of Casper Parking Manual and Resolution.**

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ (work) \_\_\_\_\_ (home) \_\_\_\_\_

**Type of Permit for Which Application is Being Made**

- Handicapped – Initial Application Fee - \$25; Annual Fee - \$50  
*(Must have valid disabled sticker, issued by the State of Wyoming)*
- Loading Zone – Initial Application Fee - \$25; Annual Fee - \$300
- Seasonal Recreational Vehicle – Initial Application Fee - \$25; Annual Fee - \$250 *(petition required each year)*
  
- Parkway Parking Annual Fee - \$ 25.00; Renewal Fee \$25.00  
Parkway Parking permits are subject maintenance obligations and hard surface requirements as set forth in the City of Casper Parking Manual as updated from time to time. Renewals for the “purchasing property owner” are permitted, so long as purchasing property owner remains the owner of the property. Renewals for the lessee or renter are permitted so long as the lessee or renter is occupying the property. Renewals must be renewed in consecutive years.
- Critical Parking – Schools / Neighborhood Overflow Parking Permits– Application Fee - \$0; Annual Fee - \$25

**(PLEASE NOTE: If your application is denied, your application fee will not be refunded. Also, it is your responsibility to renew these permits annually. They are not automatically renewed, and you will not receive renewal reminders.)**

Petition for Recreational Vehicle Parking on the Street

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HEREBY PETITIONS for an annual permit to park a (an) \_\_\_\_\_

License # \_\_\_\_\_ on the street at the above location.

Seasonal Recreation Vehicle Parking

Chapter 10.36 of the Casper Municipal Code states that the owner of a recreational vehicle may apply for an annual permit to park a recreational vehicle on the public street in front of the lot owned by him or her. The Community Service Officer will obtain the signatures of the owners of the 2 lots immediately adjacent on the same side of the street (one on each side) and the 3 lots immediately across the street, agreeing to the parking of such vehicle. **Parking will not be permitted on an arterial or collector street, and in the thirty-foot sight distance triangle at the intersection of any street or alley.**

\*\*\*\*\*

I agree to the parking of a (an) \_\_\_\_\_ on the street

	<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Submitted by: \_\_\_\_\_ DATE: \_\_\_\_\_

Community Service Officer Signature \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED:

NOT APPROVED:

## PARKING PERMIT CONDITIONS

### **Handicapped**

- For use only by handicapped individual.
- Must have proper identification according to the laws of the State of Wyoming
- Permit must be displayed prominently on the dashboard of the parked vehicle, on the side nearest the curb or roadside, or suspended from the rearview mirror inside the vehicle, so as to be in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadside. The permit shall at all times be displayed so that the expiration date is plainly visible from the sidewalk or roadside.
- Violation of any conditions for this permit will be cause for immediate revocation.

### **Seasonal Recreational Vehicle**

- For use by property owner. Space must be located directly in front of the lot owned by the applicant; and, Community Service Officers will obtain the signatures of the owners of the lot on each side of the applicant, and the owners of the three lots located immediately across the street, agreeing to the parking of such recreational vehicle, as defined in Chapter 10.36 of the Casper Municipal Code, if it is determined by the Community Service Officer that there is insufficient space or access to the lot for storage of such unit off the street, and that on-street parking of such unit will not constitute a traffic impediment or safety hazard.
- Upon each and every request for renewal of said permit, applicant shall provide a new petition completed as described in the above paragraph.
- Permit must be displayed prominently on the dashboard of the parked vehicle, on the side nearest the curb or roadside, or suspended from the rearview mirror inside the vehicle, so as to be in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadside, or in a location approved by the Community Service Officer. The permit shall at all times be displayed so that the expiration date is plainly visible from the sidewalk or roadside.
- Vehicle must be currently licensed and in operable condition.
- Washing, greasing or repairing, or advertising the sale of such vehicle in said space shall not be allowed.
- Violation of any conditions for this permit will be cause for immediate revocation.

### **Loading Zone**

- For use by owner or lessee of property, or to owner of the vehicle.
- Shall only be used for loading or unloading merchandise or materials or passengers.
- Violation of any conditions for this permit will be cause for immediate revocation.

### **Critical Parking-Schools**

- For use by property owner and guests.
- Permit must be displayed prominently on the dashboard of the parked vehicle, on the side nearest the curb or roadside, or suspended from the rearview mirror inside the vehicle, so as to be in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadside. The permit shall at all times be displayed so that the expiration date is plainly visible from the sidewalk or roadside.

- Violation of any conditions for this permit will be cause for immediate revocation.

### **Parkway Parking**

- Applications for parkway parking will require a mandatory site inspection by the Public Services Director, or his or her designee, and Police Department to determine if there are line of sight concerns (safety emphasized, no blockage of sidewalk and parking is not allowed at any corner formed by the intersecting streets, within thirty (30) feet of the back of the sidewalk or right of way line in the absence of the sidewalk.)
- No RV parking or Commercial Vehicle parking is permitted in the Parkway.
- No portion of the parkway shall be used to park or store any type of commercial vehicle, building, equipment, sign or other obstruction intended for commercial use or display.
- The Parkway parking space must be located directly in front of the lot owned by the applicant. The property owner may be allowed one placard, which can be moved between vehicles. Only one vehicle is allowed to park on the parkway. Permits are limited to one per single family residence and for use by property owner vehicles only.
- Only the adjacent property owner can park on the parkway in front of their own residence; no assignment of use to others.
- These permits do not run with the land and are not transferrable.
- Permit placards must be displayed in plain view of any persons looking through the front windshield of the vehicle from the sidewalk or roadside. The placard shall at all times be displayed so that the expiration date is plainly visible from the sidewalk or roadside, or in a location approved by the Public Services Director.
- Vehicle must be currently licensed and in operable condition.
- Washing, greasing and oil changes are permitted, but repairs of such vehicle, exceeding one day, in said space, shall not be allowed.
- Renewals fees are set out in the attached Resolution. Renewals are permitted for the “purchasing property owner”, so long as purchasing property owner remains the owner of the property. Renewals for the lessee or renter are permitted so long as the lessee or renter is occupying the property. Renewals must be renewed in consecutive years.
- Property owners remain responsible for utilities located in the parkway.
- Hard surface requirement, as set forth in the City of Casper Parking Manual as updated, Parkway Parking Permit - Section D, at property owner’s expense (inspection required by Public Services Department).
- Vehicles cannot be parked closer than 15 ft. to a fire hydrant.
- No removal of trees in the parkways, unless authorized by the City arborist for disease/viability concerns.
- No curb cuts will be permitted.
- Violation of any conditions for this permit will be cause for immediate revocation.

RESOLUTION NO. 23-249

A RESOLUTION RESCINDING AND REPLACING RESOLUTION 22-121 - A RESOLUTION ADOPTING THE CITY OF CASPER PARKING MANUAL AND ESTABLISHING APPLICATION FEES, PERMIT FEES AND FINE SCHEDULES PERTAINING TO PARKING.

WHEREAS, on May 18, 2021, the governing body of the City of Casper, Wyoming, passed, adopted and approved Ordinance No. 11-21 – An Ordinance Amending Various Sections of Chapter 10.36 – Parking, of the Casper Municipal Code; and,

WHEREAS, the general collection of the City’s parking prohibitions, limitations, fees, fines and regulations and exceptions thereto are contained in the City of Casper’s Parking Manual adopted by Resolution 21-56 which also established the application fees and fine schedules pertaining to parking. Resolution 21-56 and was passed in concurrence with Ordinance No. 11-21; and,

WHEREAS, the City of Casper rescinded and replaced Resolution 21-56 on July 5, 2022, by adopting Resolution No. 22-121

WHEREAS, City Council desires to modify the Parking Manual by rescinding and replacing Resolution No. 22-121.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: Resolution No. 22-121 is rescinded and replaced by this Resolution as follows:

**APPLICATION FEES**

Those individuals making application for any type of parking permit provided for in the current City of Casper’s Parking Manual, hereafter Parking Manual, shall pay a non- refundable fee of \$25.00, with the exception of the critical parking – school permits, and parkway parking which will not require an application fee. Application fees shall be collected only for new applications.

**PERMIT FEES**

Annual fees for all types of parking permits provided for in the Parking Manual, and shall be as follows:

The annual fee for critical parking - schools permits shall be: \$25.00

The fee for recreational vehicle seasonal parking permits from May 1 to November 1 shall be: \$250.00; this permit allows an owner to park the owner’s/renter’s RV in front of the owner’s/renter’s property from May 1 to November 1 of the calendar year for when the permit is purchased, as permitted in the Parking Manual.



The annual fee for Permanent Reserved Handicap Parking space shall be: \$50.00.

The annual fee for Loading Zone permits shall be: \$300.00

The annual fee for parkway parking shall be: \$25.00. The permit holder has the option to renew each subsequent year in the amount of \$25.00 per annual renewal. Renewals for the “purchasing property owner” are permitted, so long as purchasing property owner remains the owner of the property and maintains the parkway in accordance with the City of Casper Parking Manual as it may be updated from time to time. Renewals for the lessee or renter are permitted so long as the lessee or renter is occupying the property. Renewals must be renewed in consecutive years and are subject to inspection and design standards as set forth in the Casper Municipal Code and the City of Casper Parking Manual as updated.

#### PARKING VIOLATION FINES

Violation of parking regulations outlined in Chapter 10.36 of the Casper Municipal Code, and the Parking Manual, shall be as follows:

Parking in a handicapped parking space without proper identification \$100.00

Parking in a critical parking – school space without proper identification \$50.00

Parking on a designated snow route street during a snow emergency \$50.00

Parking on the street in the Downtown Business District between the hours of 3:00 a.m. and 6:00 a.m.

1<sup>st</sup> violation in a calendar year \$25.00

2<sup>nd</sup> violation in a calendar year \$50.00

3<sup>rd</sup> or subsequent violation in a calendar year \$75.00

Parking without current registration or license \$110.00

Misuse or violation of the terms of the various parking permits \$100.00

All other parking violations:

1<sup>st</sup> violation in a calendar year \$25.00

2<sup>nd</sup> violation in a calendar year \$50.00

3<sup>rd</sup> or subsequent violation in a calendar year \$75.00

RECREATIONAL VEHICLE PARKING PERMIT

These spaces are designated only in residential areas on public streets (not in the parkway), and are for use in long-term parking (more than five (5) days) of recreational vehicles between May 1st and November 1st, as defined in Chapter 10.36 of the Casper Municipal Code, by a property owner. The use of a recreational vehicle as a dwelling when parked on private property or on a public street shall be limited to five (5) days within a thirty day period. Any Recreational Vehicle Permit issued under this Section of the Parking Manual shall comply with Sections 17.104.170 and 9.48.010 of the Casper Municipal Code (as amended).

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

RESOLUTION NO. 23-249

A RESOLUTION RESCINDING AND REPLACING RESOLUTION 22-121 - A RESOLUTION ADOPTING THE CITY OF CASPER PARKING MANUAL AND ESTABLISHING APPLICATION FEES, PERMIT FEES AND FINE SCHEDULES PERTAINING TO PARKING.

WHEREAS, on May 18, 2021, the governing body of the City of Casper, Wyoming, passed, adopted and approved Ordinance No. 11-21 – An Ordinance Amending Various Sections of Chapter 10.36 – Parking, of the Casper Municipal Code; and,

WHEREAS, the general collection of the City’s parking prohibitions, limitations, fees, fines and regulations and exceptions thereto are contained in the City of Casper’s Parking Manual adopted by Resolution 21-56 which also established the application fees and fine schedules pertaining to parking. Resolution 21-56 and was passed in concurrence with Ordinance No. 11-21; and,

WHEREAS, the City of Casper rescinded and replaced Resolution 21-56 on July 5, 2022, by adopting Resolution No. 22-121

WHEREAS, City Council desires to modify the Parking Manual by rescinding and replacing Resolution No. 22-121.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: Resolution No. 22-121 is rescinded and replaced by this Resolution as follows:

**APPLICATION FEES**

Those individuals making application for any type of parking permit provided for in the current City of Casper’s Parking Manual, hereafter Parking Manual, shall pay a non- refundable fee of \$25.00, with the exception of the critical parking – school permits, and parkway parking which will not require an application fee. Application fees shall be collected only for new applications.

**PERMIT FEES**

Annual fees for all types of parking permits provided for in the Parking Manual, and shall be as follows:

The annual fee for critical parking -schools permits shall be: \$25.00

The fee for recreational vehicle seasonal parking permits from May 1 to November 1 shall be: \$250.00; this permit allows an owner to park the owner’s/renter’s RV in front of the owner’s/renter’s property from May 1 to November 1 of the calendar year for when the permit is purchased, as permitted in the Parking Manual.

The annual fee for Permanent Reserved Handicap Parking space shall be: \$50.00.



The annual fee for Loading Zone permits shall be: \$300.00

The annual fee for parkway parking shall be: \$25.00. The permit holder has the option to renew each subsequent year in the amount of \$25.00 per annual renewal. Renewals for the “purchasing property owner” are permitted, so long as purchasing property owner remains the owner of the property and maintains the parkway in accordance with the City of Casper Parking Manual as it may be updated from time to time. Renewals for the lessee or renter are permitted so long as the lessee or renter is occupying the property. Renewals must be renewed in consecutive years and are subject to inspection and design standards as set forth in the Casper Municipal Code and the City of Casper Parking Manual as updated.

**PARKING VIOLATION FINES**

Violation of parking regulations outlined in Chapter 10.36 of the Casper Municipal Code, and the Parking Manual, shall be as follows:

Parking in a handicapped parking space without proper identification \$100.00

Parking in a critical parking – school space without proper identification \$50.00

Parking on a designated snow route street during a snow emergency \$50.00

Parking on the street in the Downtown Business District between the hours of 3:00 a.m. and 6:00 a.m.

1 <sup>st</sup> violation in a calendar year	\$25.00
2 <sup>nd</sup> violation in a calendar year	\$50.00
3 <sup>rd</sup> or subsequent violation in a calendar year	\$75.00

Parking without current registration or license \$110.00

Misuse or violation of the terms of the various parking permits \$100.00

All other parking violations:

1 <sup>st</sup> violation in a calendar year	\$25.00
2 <sup>nd</sup> violation in a calendar year	\$50.00
3 <sup>rd</sup> or subsequent violation in a calendar year	\$75.00

RECREATIONAL VEHICLE PARKING PERMIT

These spaces are designated only in residential areas on public streets (not in the parkway), and are for use in long-term parking (more than five (5) days) of recreational vehicles between May 1st and November 1st, as defined in Chapter 10.36 of the Casper Municipal Code, by a property owner. Any Recreational Vehicle Permit issued under this Section of the Parking Manual shall comply with Sections 17.104.170 and 9.48.010 of the Casper Municipal Code (as amended).

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

October 23, 2022

**MEMO TO:** J. Carter Napier, City Manager 

**FROM:** Tom Brauer, Chief Operating Officer   
Bruce Martin, Public Utilities Manager

**SUBJECT:** Authorizing an Agreement with HDR Engineering, Inc. for Water Rights/Water Supply Studies, Tasks, and Activities in an amount not to exceed \$100,000.

**Meeting Type & Date**

Regular Council Meeting  
November 7, 2023

**Action Type**

Resolution

**Recommendation**

That Council, by resolution, authorize a contract with HDR Engineering, Inc., Cheyenne, Wyoming, for ongoing studies, tasks, and activities concerning water rights and water supply activities, in an amount not to exceed \$100,000.

**Summary**

Since 2002, several contracts have been consummated with HDR Engineering, Inc. or its predecessor for water rights/water supply related services. The latest contract was consummated in 2022. The 2022 contract monies are depleted and a new contract is needed. Water rights/supply activities are highly complex, very time consuming, and require outside expertise. Key personnel from HDR will be working with City of Casper staff on water rights/water supply issues.

The Scope of Services for this latest contract includes:

- Assist the City during contract negotiations with the Bureau of Reclamation for a new water agreement to replace the expiring Tri-Party CAID agreement (40-year agreement expired in 2022).
- Finalize the exchange petition with the State Engineer's Office to expand the beneficial use of the Upper Rock Creek Reservoir water right during periods of water rights administration.
- Continue to advise, assist, and track the City's reporting of the active beneficial use of the City's owned and leased water rights within the City's monthly reports to the State Engineer's Office.
- Continued evaluation of water supply assessment options.
- Continue to advise and assist the City on temporary water leasing agreements.

**Financial Considerations**

Funding for this contract, \$100,000, was included in the FY24 Water Fund budget.

**Oversight/Project Responsibility**

Bruce Martin, Public Utilities Manager

**Attachments**

Resolution

Professional Services Agreement with Exhibits "A" and "B" attached

# CONTRACT FOR PROFESSIONAL SERVICES

## PART I - AGREEMENT

This Contract for Professional Services (“Contract”) is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 (“City”).

2. HDR Engineering, Inc., 7350 Stockman, Suite A, Cheyenne, Wyoming 82009 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

### RECITALS

A. The City is undertaking continuing water supply and water rights studies.

B. The project requires professional services for various ongoing studies, tasks, and activities regarding water rights and water supplies.

C. The Consultant represents that it is ready, willing, and able to provide the professional services to the City as required by this Contract.

D. The City desires to retain the Consultant for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Consultant shall perform the following services described in Exhibit “A” (the “Project”), which is attached hereto and hereby made a part of this Contract.

2. TIME OF PERFORMANCE:

The services of the Consultant are to commence upon written notice to proceed from the City. Components of the Project shall be undertaken and completed within a period which may reasonably be required for the tasks. This is an ongoing Professional Services Contract for water rights and water supply studies, tasks, and activities.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with Exhibit "B", which is attached hereto and hereby made a part of this Contract, for services performed in accordance with Paragraph 1, not to exceed an amount of One Hundred Thousand Dollars (\$100,000) which covers the Consultant's hourly rates used as a basis for payment which means salaries and wages (basic and incentive) paid to all Consultant's personnel engaged directly on the Project, including, but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical and business personnel; plus the cost of customary and statutory benefits including, but not limited to, social security contributions, unemployment, excise and payroll taxes, workers' compensation, health and retirement benefits, sick leave, vacation and holiday pay, and other group benefits, whenever applicable. Reimbursable expenses shall be those expenses not herein defined as part of the hourly rate and which are reasonably incurred by the Consultant in the performance of this Contract.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Consultant for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Consultant has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Consultant pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Consultant's authorized representatives.

The City and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature Pages Follow]

Signature Page for the City of Casper

APPROVED AS TO FORM

  
\_\_\_\_\_

CITY OF CASPER, WYOMING  
A Municipal Corporation

ATTEST

\_\_\_\_\_  
Ray Pacheco  
Mayor

\_\_\_\_\_  
Fleur Tremel  
City Clerk

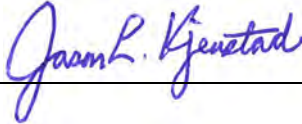


**Signature Page for the Consultant**

WITNESS

CONSULTANT

By: 

By: 

Printed Name: Elizabeth Coday

Printed Name: Jason L. Kjenstad

Title: Office Manager

Title: Sr Vice President

## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the City, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Consultant, or any breach of the Contract by the Consultant, and the City may withhold any payments to the Consultant for the purpose of setoff until such time as the exact amount of damages due the City from the Consultant are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the City and the Consultant, shall be incorporated in written amendments to this Contract.

3. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Consultant from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Consultant, which are pertinent to this Contract. The Consultant shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Consultant which are pertinent to

this Contract. The Consultant shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this agreement, they will be turned over to the City provided that, in any case, the Consultant may, at no additional expense to the City, make and retain such additional copies thereof as the Consultant desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other

jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming’s statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Consultant shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONSULTANT:

The Consultant shall not employ any Subconsultant to perform any services in the scope of this project, unless the Subconsultant is approved in writing by the City. Any approved Subconsultant shall be paid by the Consultant.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to** the commencement of work, the Consultant shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its Subconsultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the

general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
  3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
  4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.
- C. *Higher Limits.* If the Consultant maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Consultant's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Consultant as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Consultant hereby grants to the City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. The Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Consultant has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Consultant shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Consultant is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Consultant shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work.* However,

the Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Consultant shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subconsultants*

The Consultant shall require and verify that all Subconsultants maintain insurance meeting all the requirements stated herein, and the Consultant shall ensure that the City is an additional insured on insurance required from Subconsultants.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any Subconsultant thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to the Consultant or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Consultant was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Consultant shall perform all of the services for the compensation set forth in this Contract. The Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming



and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

## EXHIBIT “A”

City of Casper  
Public Services Department – Utilities Division

### Scope of Work

#### **Task 1.0 Administration and Expenses**

HDR’s project administration and expense tasks include direct expenses, travel expenses, project management, quality control, tracking, and invoicing.

##### **Assumptions:**

- (1) HDR’s travel expenses anticipate up to 4 in-person meetings to be held with the City of Casper.
- (2) When feasible, meetings will be held virtually via online conference calls.

#### **Task 2.0 General Water Right Support Activities**

HDR will support the City in performing various tasks related to general activities supporting water use strategies and water right recommendations.

2.1 Advise, assist, and track the City’s reporting of active beneficial use of the City’s owned and leased water rights and water supplies within the City’s monthly reports to the Wyoming State Engineer’s Office (SEO). The City of Casper needs to continue to demonstrate and document the beneficial use of all water rights.

2.2 Each water year, to recommend and provide guidance to optimize the use of the City’s portfolio of water rights to address complementary goals and protective measures which include: 1) demonstrating beneficial use, 2) preserving senior rights through beneficial use and to meet the needs of waters rights administration; and, 3) the efficient use of available direct flow, storage, and leased water supplies.

2.3 Advise and assist with future temporary water leasing agreements and proposals from any entities seeking to enter into leasing agreements with the City for acquiring temporary use of the City’s water supplies. In addition to short term agreements, HDR to help advise and assist the City with any long-term proposals for readiness to serve leasing agreements.

2.4 Advise and provide recommendations to the City on any proposals or solicitations from entities marketing water rights and water supplies. Upon request, HDR will complete water rights due diligence reviews for any prospective water right purchases.

##### **Deliverables:**

- (1) When necessary, HDR will have periodic project conference calls/meetings with the City to review general water right activities.
- (2) Future water supply entity proposals may include a long-term agreement with the City of Cheyenne for water supply leasing within the North Platte drainage.
- (3) The tasks are expected to include up to three in-person meeting and up to two conference calls.
- (4) In addition, tasks will include up to two Memorandums/Briefing Documents summarizing a specific general water rights activity. All Memos to be shared electronically or in hard copy when requested.

### **Task 3.0 Upper Rock Creek Reservoir**

Analyze and recommend the methods and procedures for the release, tracking, accounting, and beneficial use of Upper Rock Creek Reservoir storage water.

3.1 HDR to assist City with coordinating the time-of-travel, conveyance losses, and accounting procedures for water releases.

3.2 A current proposed recommendation is for the City requesting accounting credit for the release of water from the two reservoir outlets. A SEO letter dated April 28, 2023 was emailed to Mr. Cory Rinehart, Division No. 1 Superintendent with an April 24, 2023 Memorandum enclosed. The letter sought input from SEO on the need for a measuring device to allow monitoring of combined release from both outlets. Any changes to SEO's future water administration methods will require SEO to review the proposed procedure and for the City to respond to SEO comments to facilitate the proposed changes.

#### **Deliverables:**

- (1) When necessary, HDR will have periodic project conference calls/meetings with the City and with SEO.
- (2) The tasks are expected to include up to two in-person meetings and up to two conference calls.
- (3) In addition, tasks include responding to SEO questions and input and any necessary updates to the April 24, 2023 Memorandum. All Memos to be shared electronically or in hard copy when requested.

### **Task 3.0 Kendrick Project – Proposed Reclamation Water Service Agreement**

HDR is assisting the City with contract negotiations for a new Water Service Agreement with the U.S. Bureau of Reclamation (Reclamation) for up to 7,000 acre feet of Kendrick Project water.

3.1 Assist with meetings and conference calls with Reclamation's Wyoming Area Office and SEO.

3.2 HDR recommends actions to address water rights and serve as technical and policy advisor to the City for the ongoing contract negotiations.

#### **Deliverables:**

- (1) HDR to prepare agendas prior to the meetings and prepare minutes and meeting summaries of discussions.
- (2) HDR to help prepare draft permit application(s) and coordinate with SEO on water right changes or needs.

#### **Assumptions:**

- (1) HDR anticipates some of the discussions between parties may occur virtually via conference calls.
- (2) SEO's surface water right application process may include specific actions: (i.) completion of secondary water rights application(s), (ii.) completing permit application maps; and, (iii.) responding to SEO's comments.
- (3) Mr. Jim Jones with CEPI will assist the City and HDR with completing draft and necessary updates to the application maps.

### **Task 4.0 Exchange Petition**

HDR has drafted an exchange petition. The exchange petition addresses operational flexibility for the City's storage water rights held in Upper Rock Creek Reservoir. The exchange petition allows for flexibility in the timing of the City's released storage water as a make-up water in the event of "Allocation Year" water rights administration.

4.1 The exchange petition application requires an exchange petition map and a Technical Report. The City has reviewed HDR's draft exchange petition, petition map, and Technical Report.

4.2 With approval from the City, the draft exchange petition will be submitted to SEO for review.

**Deliverables:**

- (1) HDR to assist the City with addressing SEO's review comments.
- (2) If necessary, up to two meetings will be held with SEO staff.

**Assumptions:**

- (1) The timing of the submittal of the draft exchange petition to SEO is affected by the City's progress in acquiring other water supply sources.
- (2) Mr. Jim Jones with CEPI will assist the City and HDR by completing any edits to the exchange petition map.

EXHIBIT "B"

**2024 Hourly Billing Rates**

Enclosed are the 2024 Hourly Billing Rates for HDR Engineering. These rates shall be adjusted annually.

<b>Description</b>	<b>Billing Rate/Hour</b>
Managing Principal	235
Senior Project Manager	225
Project Manager III	205
Project Manager II	190
<u>Project Manager I</u>	<u>170</u>
Engineer VI	205
Engineer V	190
Engineer IV	170
Engineer III	145
Engineer II	130
<u>Engineer I</u>	<u>120</u>
Senior ASME Engineer	195
<u>ASME Engineer</u>	<u>180</u>
System Integrator Engineer IV	195
System Integrator Engineer III	175
System Integrator Engineer II	155
<u>System Integrator Engineer I</u>	<u>115</u>
Engineering/Field Services Technician V	180
Engineering/Field Services Technician IV	160
Engineering/Field Services Technician III	135
Engineering/Field Services Technician II	115
<u>Engineering/Field Services Technician I</u>	<u>105</u>
Cadd/GIS Technician V	160
Cadd/GIS Technician IV	140
Cadd/GIS Technician III	120
Cadd/GIS Technician II	110
<u>Cadd/GIS Technician I</u>	<u>100</u>
Right of Way IV	190
Right of Way III	175
Right of Way II	155
Right of Way I	120
<u>Right of Way Coordinator</u>	<u>95</u>
Environmental/Hydrologist/Geologist VI	200
Environmental/Hydrologist/Geologist V	180
Environmental/Hydrologist/Geologist IV	160
Environmental/Hydrologist/Geologist III	140

Environmental/Hydrologist/Geologist II	125
<u>Environmental/Hydrologist/Geologist I</u>	110
Senior Land Surveyor	155
Land Surveyor	135
Survey Technician III	125
Survey Technician II	110
<u>Survey Technician I</u>	95
Senior Construction Manager	205
Construction Manager	195
Construction Engineer III	180
Construction Engineer II	160
Construction Engineer I	135
<u>Construction Inspector</u>	105
Strategic Communications/Graphic Designer IV	165
Strategic Communications/Graphic Designer III	145
Strategic Communications/Graphic Designer II	130
<u>Strategic Communications/Graphic Designer I</u>	100
Project Controller	95
Project Assistant	95
Admin Assistant	70

HDR has technical experts in various geographic locations that may be utilized based on specific project need. This specialized expertise will be billed at the below rates.

<u>Description</u>	<u>Billing Rate/Hour</u>
Technical Expert VI	315
Technical Expert V	305
Technical Expert IV	285
Technical Expert III	265
Technical Expert II	245
Technical Expert I	225

### **REIMBURSABLE EXPENSES**

Reimbursable Expense shall mean actual expenses incurred for travel, meals, subconsultants, shipping, and other incurred expense. If negotiated with Owner in the contract, HDR will add an agreed to percentage mark-up to subconsultant invoices to cover administrative expenses and vicarious liability. Specialty equipment charges apply to specific equipment used on the project.

<u>Direct Expenses</u>	
Drone	\$275.00 per day
Traffic Counting Equipment	\$120.00 per hour
Survey/GPS Equipment	\$50.00 per hour
Robotic Total Station	\$50.00 per hour

Side-by-Side Utility Vehicle	\$25.00 per hour
Handheld GPS	\$20.00 per hour
HDR Vehicle Mileage	\$0.75 per mile
Personal Vehicle Mileage	IRS rate per mile

Printing (in-house)

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B&W 8.5x11	\$0.0857 each
Color 8.5x11	\$0.1801 each
B&W 11x17	\$0.1228each
Color 11x17	\$0.2397 each
Plots Bond	\$0.55 per sq. ft.

**HDR Engineering  
2023 Hourly Billing Rates**

Enclosed are the 2023 Hourly Billing Rates for HDR Engineering. These rates shall be adjusted annually to reflect any salary adjustments incurred by employees. The rates listed below do not include reimbursable expenses or hourly rates for equipment as defined below.

<b>Description</b>	<b>Billing Rate/Hour</b>
Managing Principal	225
Senior Project Manager	215
Project Manager III	195
Project Manager II	180
<u>Project Manager I</u>	<u>170</u>
Engineer VI	195
Engineer V	180
Engineer IV	170
Engineer III	145
Engineer II	130
<u>Engineer I</u>	<u>120</u>
Senior ASME Engineer	195
ASME Engineer	180
System Integrator Engineer III	195
System Integrator Engineer II	155
<u>System Integrator Engineer I</u>	<u>115</u>
Engineering/Field Services Technician V	175
Engineering/Field Services Technician IV	160
Engineering/Field Services Technician III	135
Engineering/Field Services Technician II	115
<u>Engineering/Field Services Technician I</u>	<u>105</u>
Cadd/GIS Technician V	155
Cadd/GIS Technician IV	135
Cadd/GIS Technician III	115
Cadd/GIS Technician II	105
<u>Cadd/GIS Technician I</u>	<u>95</u>
Right of Way IV	195
Right of Way III	175
Right of Way II	155
Right of Way I	120
<u>Right of Way Coordinator</u>	<u>95</u>
Environmental Scientist V	180
Environmental Scientist IV	160
Environmental Scientist III	140
Environmental Scientist II	125
<u>Environmental Scientist I</u>	<u>110</u>



Senior Land Surveyor	155
Land Surveyor	135
Survey Technician III	125
Survey Technician II	110
<u>Survey Technician I</u>	<u>95</u>
Senior Construction Manager	195
Construction Manager	185
Construction Engineer III	175
Construction Engineer II	160
Construction Engineer I	135
<u>Construction Inspector</u>	<u>105</u>
Strategic Communications/Graphic Designer IV	165
Strategic Communications/Graphic Designer III	145
Strategic Communications/Graphic Designer II	130
<u>Strategic Communications/Graphic Designer I</u>	<u>100</u>
Project Controller	95
Project Assistant	95
Admin Assistant	70

HDR has technical experts in various geographic locations that may be utilized based on specific project need. This specialized expertise is not subject to the above rates and associated billing rates are to be determined at the time of contract negotiation.

**Direct Expenses**

Drone	\$275.00 per day
Traffic Counting Equipment	\$120.00 per hour
Survey/GPS Equipment	\$50.00 per hour
Robotic Total Station	\$50.00 per hour
Side-by-Side Utility Vehicle	\$25.00 per hour
Handheld GPS	\$20.00 per hour
Mileage	\$0.75 per mile

Printing:

B&W 8.5x11	\$0.041 each
Color 8.5x11	\$0.138 each
B&W 11x17	\$0.079 each
Color 11x17	\$0.273 each
Plots Bond	\$0.459 per sq. ft.

**OTHER REIMBURSABLE EXPENSES**

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for travel, meals, subconsultants, shipping, and other incurred expense. Unless negotiated otherwise in the contract, HDR will add 10% to invoices received from subconsultants to cover

administrative expenses and vicarious liability. Specialty equipment charges apply to specific equipment used on the project.

RESOLUTION NO. 23-250

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC. FOR ONGOING STUDIES, TASKS, AND ACTIVITIES REGARDING WATER RIGHTS AND WATER SUPPLY ACTIVITIES.

WHEREAS, the City of Casper desires to procure professional services for various on-going studies, tasks, and activities concerning water rights and water supply activities; and,

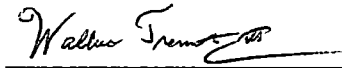
WHEREAS, HDR Engineering, Inc., is able and willing to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with HDR Engineering, Inc., in the amount not to exceed One Hundred Thousand Dollars (\$100,000) for ongoing studies, tasks, and activities concerning water rights and water supply activities.

BE IT FURTHER RESOLVED: That the City Manager is authorized to make verified partial payments throughout the project retaining those amounts prescribed by the Agreement equal to a total amount not to exceed One Hundred Thousand Dollars (\$100,000).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED AS TO FORM

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

October 17, 2023

**TO:** J. Carter Napier, City Manager *JCN*

**FROM:** Tom Brauer, Chief Operations Officer  
Cynthia Langston, Solid Waste Division Manager  
Sean Orszulak, Solid Waste Superintendent  
David Jordan, Landfill/Balefill Supervisor

**SUBJECT:** Authorizing Purchase of Portable Handheld Radios, in the Total Amount of \$36,527.09 for Use in the Casper Solid Waste Division.

**Meeting Type & Date**

November 7, 2023 Regular Council Meeting

**Action Type**

Minute Action

**Recommendation**

That City Council, by minute action, authorize the purchase of fourteen (14) handheld radios for use in the Casper Solid Waste Division.

**Summary**

Solid Waste staff utilize 800 mega Hertz handheld radios within the Solid Waste Facility to communicate with City and other governmental trash collection customers and City staff. Radios used in the Solid Waste Division are the same make and model of radio used by all City and Natrona County emergency response staff. The radios are critical for communication during weather events, fighting trash fires, and special events such as Volunteer River Revival day, volunteer cleanup events, and other special events. Our current 800-mega Hertz handheld radios have exceeded their useful life and need replacing.

Staff acquired an online cost quote to purchase fourteen (14) Motorola APX 4000 model handheld radios via a State bid through local company Communication Technologies, Inc.; this quote is attached for reference. Staff recommends approving the purchase of fourteen (14) 800 mega Hertz Motorola APX 4000 model handheld radios, in an amount not to exceed \$36,527.09.

**Financial Considerations**

Funding from FY24 Balefill Fund Budget; Capital MUNIS Project Number 2060024016-2060043-EQUIPMENT; GL Account 2060043-6311 Capital Light Equipment

**Oversight/Project Responsibility**

Sean Orszulak, Superintendent of Solid Waste Operations  
David Jordan, Landfill/Balefill Supervisor

**Attachments**

Communication Technologies, Inc. Quote

Billing Address:  
CASPER, CITY OF  
201 N DAVID ST  
CASPER, WY 82601  
US

Shipping Address:  
COMMUNICATION  
TECHNOLOGIES INC  
189 PROGRESS CIR  
MILLS, WY 82644  
US

Quote Date:09/20/2023  
Expiration Date:11/19/2023  
Quote Created By:  
Chris Hadlock  
Account Executive  
chris@comtechradio.com  
3072586208

End Customer:  
CASPER, CITY OF  
Luke Myers  
lmyers@casperwy.gov  
661-748-4535

End Customer Address:  
COMMUNICATION  
TECHNOLOGIES INC  
189 PROGRESS CIR  
MILLS, WY 82644  
US

Contract: 36476 - WYOLINK  
Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4000 Series	APX 4000 7/800 MHZ MODEL 3 PORTABLE	14		\$2,325.59	\$32,558.26
1	H51UCH9PW7AN	APX 4000 7/800 MHZ MODEL 3 PORTABLE	14	\$2,954.64	\$1,270.50	\$17,787.00
1a	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	14	\$0.00	\$0.00	\$0.00
1b	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	14	\$1,727.00	\$742.61	\$10,396.54
1c	QA00580AF	ADD: TDMA OPERATION	14	\$495.00	\$212.85	\$2,979.90
1d	QA09113AB	ADD: BASELINE RELEASE SW	14	\$0.00	\$0.00	\$0.00
1e	QA02749AA	ALT: IMPRES LI-ION 2350MAH (PMNN4424)	14	\$98.70	\$42.44	\$594.16



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc. 500 West Monroe, United States - 60661 - # 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1f	H885BK	ADD: 3Y ESSENTIAL SERVICE	14	\$133.00	\$57.19	\$800.66
2	PMNN4424B	BATT IMPRES LIION IP68 2350T	14	\$148.84	\$108.65	\$1,521.10
3	PMPN4284B	CHARGER DESKTOP MULTI-UNIT IMPRES 2 1 DISPLAY EXT PS 100-240VAC US/NA	2	\$707.40	\$516.40	\$1,032.80
4	PMMN4099CL	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	14	\$142.56	\$62.35	\$872.90
5	PMPN4576A	CHARGER,CHGR DESKTOP SINGLE UNIT IMPRES EXT PS US/NA/TW	2	\$82.08	\$35.30	\$70.60
Product Services						
6	LSV00Q00202A	DEVICE PROGRAMMING	1	\$471.43	\$471.43	\$471.43

**Grand Total** **\$36,527.09(USD)**

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

